

The Appomattox County Board of Supervisors held their Organizational Meeting on Wednesday, January 3, 2018 at 6:30 PM in the CVCC Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Watkins M. Abbitt, Jr.	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District

Absent:

Bryan A. Moody	Wreck Island District
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Also Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
John K. Spencer, Information Systems Manager/Purchasing Agent
Vicky Phelps, Finance Director

CALL TO ORDER- SUSAN ADAMS, COUNTY ADMINISTRATOR

Pledge of Allegiance
Invocation- Samuel Carter

BOARD ORGANIZES

Election of Chairman

Susan Adams, County Administrator called for nominations for the 2018 Board Chairman.

Mr. Millner made a motion to elect Samuel E. Carter as Chairman for 2018. Ms. Adams asked if there were any other nominations or discussion. Mr. Hogan made a motion to close the floor for nominations. Mr. Millner seconded Mr. Hogan's motion. Mr. Abbitt called for a vote of acclamation. Roll Call Vote: Mr. Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, absent.

Ms. Adams stated that Mr. Samuel Carter would serve as the 2018 Chairman for the Appomattox County Board of Supervisors, and then turned the meeting over to Chairman Carter.

Chairman Carter opened the floor for nominations for Vice-Chair.

Mr. Hogan nominated Mr. Chad Millner as Vice-Chair for 2018. Hearing no other nominations, Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, absent.

Chairman Carter announced that Mr. Chad Millner would serve as the 2018 Vice-Chair for the Appomattox County Board of Supervisors.

ORGANIZATIONAL & ADMINISTRATIVE MATTERS

Set Date, Time and Location of the Regular Meetings

Chairman Carter opened the floor for discussion on setting the date, time and location of meetings for the upcoming year.

After discussion, Mr. Millner made a motion that the Board continue holding monthly meetings on the third Monday of each month with the exception of July, which will be held on the second Monday (July 9) due to Mr. Hogan not being able to attend. Mr. Abbitt seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairmen Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, absent.

Mr. Millner requested that no work session be scheduled before 6:30 p.m.

After discussion, Mr. Hogan suggested moving all work sessions to 6:00 p.m.

It was a consensus of the Board to schedule all work sessions for 6:00 p.m.

Review and/or Adopt the Board By-Laws and Rules of Procedures

Mr. Hogan made a motion to adopt the Bylaws and Rules of Procedures, which incorporates Roberts Rules of Order Newly Revised. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, absent.

Confirmation of Clerk to the Board

Mr. Hogan made a motion to have Ms. Adams continue to serve as the Clerk to the Board. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for discussion, hearing none; he called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, absent.

Chairman Carter called for discussion on any changes that members of the Board considered necessary to the arrangement of the meeting Agenda.

Chairman Carter stated that he liked receiving the staff report from the County Administrator and requested that Ms. Adams continue.

Ms. Adams asked for the members of the Board to please respond once they received her staff report, so that she can be sure it was received by the entire Board.

Mr. Abbitt questioned when the Board would be meeting with the School Board to discuss their FY-19 budget.

Ms. Adams explained that the School Board has submitted for review a draft calendar that will be presented at the January 16 meeting, which includes two joint meetings with the Board.

Mr. Abbitt asked Ms. Adams to request from the School Board a budget spreadsheet by department for review before the scheduled joint meeting.

Mr. Hogan stated that he would like to discuss the agenda order for closed meetings. He stated that he feels that having the closed meeting at the beginning during the work session and then running into the regular meeting needed to change. He stated that he has issues with the public sitting and waiting for the Board to return from a closed meeting.

After discussion, Mr. Lacheney explained that according to Code of Virginia, a public notice must be posted listing the time that a meeting will begin.

Mr. Abbitt suggested that all closed meetings be held at the end of the scheduled meeting.

Mr. Lacheney explained that normally closed meetings are held at the end of the meeting. He explained that the last two closed meetings were moved to the beginning of the meeting due to a time gap, and it has never been the intention to move closed meetings to the beginning of a scheduled meeting.

Mr. Hogan welcomed Mr. Abbitt to the Board and stated that he looked forward to working with him.

Chairman Carter thanked Mr. Lacheney for the work that he does for the Board.

Ms. Adams explained to the Board that Mr. Lacheney, County Attorney is available in the County Administrators office every Wednesday morning, if they need to meet with him.

Mr. Lacheney stated that members of the Board are urged to contact him if they should have any questions or concerns that he may assist with at any time.

Chairman Carter called for other business.

Hearing no further comments, Mr. Millner made a motion to adjourn the meeting at 6:58 p.m. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The Organizational meeting adjourned at 6:58 p.m.

Samuel E. Carter, Chairman

