

The Appomattox County Board of Supervisors held a scheduled meeting on Monday, November 20, 2017 at 5:30 p.m. in the Board of Supervisors meeting room, located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District, Chairman
Sara E. Carter	Piney Mountain District (arrived 6:58pm)
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District
Bryan A. Moody	Wreck Island District

Also Present:

Watkins M. Abbitt, Jr., Supervisor Elect
Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Community Development Director
John Spencer, Information Systems Manager/Purchasing Agent
Vicky Phelps, Finance

Call to Order- Chairman Carter

Handicap Accessibility Statement-Susan Adams, County Administrator

Pledge of Allegiance

Invocation provided by Chairman Carter

Setting of Agenda

Ms. Adams asked that the following items be added to the Agenda under Action Items:
Town of Pamplin
Construction Permit Waiver

Mr. Hogan made a motion to adopt the changes to the Agenda as requested. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, absent; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

WORK SESSION

Mr. Lacheney read the following Closed Meeting Statement:

Whereas, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matters(s):

- Discussion and consideration of the performance and salaries of specific public officers. §2.2-3711(A) (1)
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body. §2.2-3711(A) (7)

- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. §2.2-3711 (A) (8)

Whereas, pursuant to: §2.2-3711(A) (1) (A) (7) (A) (8) of the Code of Virginia, such discussions may occur in Closed Meeting:

Now, Therefore, Be It Resolved that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Mr. Millner made a motion to enter into a Closed Meeting at 5:30 p.m. Mr. Moody seconded Mr. Millner's motion. Chairman Carter amended the motion to include Watkins M. Abbitt, Supervisor Elect in the Closed Meeting. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, absent; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

At 6:34 p.m. the following closed meeting certification was read: To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting: Ms. Phelps called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, absent; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

APPEARANCES

Appomattox Raiders Golf Team State Champions

Chairman Carter stated that the Appomattox County High School "Raiders" Golf Team claimed the Virginia High School League Class 2 State Championship. The Board of Supervisors recognized the players and coaches for their outstanding representation of Appomattox County.

Chairman Carter read the following resolution:

RESOLUTION HONORING APPOMATTOX RAIDER GOLF TEAM AS CLASS 2 VIRGINIA HIGH SCHOOL LEAGUE STATE CHAMPIONS

WHEREAS, the Appomattox Raiders Golf Team ended the 2017 season by winning the Class 2 Virginia High School League State Championship at Heritage Oaks Golf Course in Harrisonburg, Virginia, with a two-day score of 626, 14 strokes ahead of the runner-up team; and

WHEREAS, the Appomattox Raiders Golf Team advanced to the State Championship Tournament by winning the 2C Regional Tournament at Ashley Plantation in Troutville, Virginia, with a score of 309 ; and

WHEREAS, the Appomattox Raiders Golf Team won the Dogwood District Tournament played at Tuscarora Country Club in Danville, Virginia, with a score of 313; and

WHEREAS, the dedicated members of the Appomattox Raiders Golf Team, listed below with individual honors they have earned, worked diligently to excel against fierce competition from across Virginia:

Joshua Baldwin (Freshman)

Dillon Banton (Junior)
Christopher Bohannon (Senior)
Jacob Dinterman (Junior)
Braden Drinkard (Junior)
Jillian Drinkard (Senior) All-Region, Region Player of the Year. Finished tied for 8th in the State
Gage Franklin (Freshman)
Hunter Franklin (Junior)
Matthew Napier (Freshman)
Samuel O'Brien (Senior)
Ryan Sayre (Senior) All-State-finishing Tied for 3rd in State.
Bryant Tolley (Junior)
Michael Tweedy (Freshman)

AND NOW, THEREFORE, BE IT RESOLVED, that with great pride, the Appomattox County Board of Supervisors commends the Appomattox Raiders Golf Team for representing Appomattox County with skill, talent and determination and for bringing home the sixth State Championship trophy in the history of Appomattox County High School, and the second in Golf. Adopted November 20, 2017 by the Appomattox County Board of Supervisors.

Mr. Hogan made a motion to adopt the resolution as presented. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, absent; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter and the Board congratulated and presented the adopted resolution to the Appomattox Raider Golf Team and Coach, Class 2 Virginia High School League State Champions.

Local Government Council/Workforce Development Board Annual Update - Gary Christie and Ben Bowman

Chairman Carter stated that Mr. Gary Christie, Executive Director, Region 2000 Local Government Council and Mr. Ben Bowman, Workforce Development Director, requested to appear before the Board to provide an annual update on the services their agency provides to the region.

Mr. Christie came forward and stated that Mr. Ben Bowman would not be able to attend tonight's meeting, however, he would provide the Board with an update on Workforce Development.

Mr. Christie provided the Board with an update on Region 2000 Local Government Council and Workforce Development and the services their agency provides to the region. He then called for questions/comments.

After all questions and comments had ended, Chairman Carter thanked Mr. Christie for providing the Board with an update.

ACTION ITEMS

Virginia Tobacco Indemnification & Community Revitalization Commission Project Endorsement Resolution - CVEC

Chairman Carter stated that for the Board's consideration is a resolution supporting a grant application to the Virginia Tobacco Commission for "last mile" connectivity in the County of Appomattox. Staff contacted all of the electric companies and potential internet service providers to vet their interest in an application. We received (2) responses, one from Central Virginia Electric Cooperative and the other from Shentel. Chairman Carter stated that John Spencer is prepared to address questions.

Chairman Carter asked the Board to consider adoption of the following resolution supporting Central Virginia Electric Cooperative's grant application in the amount of \$979,850.00. The matching funds are committed by Central Virginia Electric Cooperative.

Chairman Carter explained that no new local funds are requested.

VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY REVITALIZATION COMMISSION (DRAFT) PROJECT ENDORSEMENT RESOLUTION

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco-dependent communities of Southside and Southwest Virginia; and

WHEREAS, fast and dependable broadband has been recognized as an essential component of modern economic success; and

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission has previously invested millions of dollars into building a world-class fiber broadband network throughout much of its footprint area; and

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission has developed funding opportunities for "last mile" connections for homes and businesses in its footprint area; and

WHEREAS, there is substantial need for "last mile" connectivity in much of the County of Appomattox; and

WHEREAS, the County of Appomattox, along with co-applicant Central Virginia Electric Cooperative, will submit a Last Mile Broadband Program grant application requesting \$979,850.00 from the Virginia Tobacco Indemnification and Community Revitalization Commission's Research and Development Committee; and

WHEREAS, these funds will be used along with \$2,939,550 in matching funds from Central Virginia Electric Cooperative to provide world class broadband opportunities for 1,656 residences and businesses within a portion of the Cooperative’s Appomattox County service area north and east of the Town of Appomattox.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Appomattox does hereby support the aforementioned grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for “last mile” broadband service within the described portion of Central Virginia Electric Cooperative’s Appomattox County service area.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Appomattox does hereby authorize the Board Chairman and/or County Administrator to sign all necessary grant program documents to execute the application, grant contract, and grant reports.

After discussion, Mr. Millner made a motion to adopt the provided resolution supporting Central Virginia Electric Cooperative’s grant application for \$979,850.00. Mr. Hogan seconded Mr. Millner’s motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Virginia Tobacco Indemnification and Community Revitalization Commission Project Endorsement Resolution - Shentel

Chairman Carter stated that for the Board’s review is a resolution supporting a grant application to the Virginia Tobacco Commission for "last mile" connectivity in the County of Appomattox. Staff contacted all of the electric companies and potential internet service providers to vet their interest in an application. We received (2) responses, one from Central Virginia Electric Cooperative and the other from Shentel. John Spencer is prepared to address questions.

Chairman Carter asked the board to consider adoption of the following resolution supporting Shentel's grant application in the amount of \$45,000.00. The matching funds are committed by Shentel.

Chairman Carter explained that no new local funds are requested.

**VIRGINIA TOBACCO INDEMNIFICATION
AND COMMUNITY REVITALIZATION COMMISSION
(DRAFT) PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco-dependent communities of Southside and Southwest Virginia; and

WHEREAS, fast and dependable broadband has been recognized as an essential component of modern economic success; and

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission has previously invested millions of dollars into building a world-class fiber broadband network throughout much of its footprint area; and

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission has developed funding opportunities for “last mile” connections for homes and businesses in its footprint area; and

WHEREAS, there is substantial need for “last mile” connectivity in much of the County of Appomattox; and

WHEREAS, the County of Appomattox, along with co-applicant Shenandoah Cable Television, LLC , dba Shentel, will submit a Last Mile Broadband Program grant application requesting \$45,000 from the Virginia Tobacco Indemnification and Community Revitalization Commission’s Research and Development Committee; and

WHEREAS, these funds will be used along with \$48,000 in matching funds from Shentel to provide broadband opportunities for 100 residences in the unserved community of Vera.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Appomattox does hereby support the aforementioned grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for “last mile” broadband service within the identified project area of the Vera community.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Appomattox does hereby authorize the Board Chairman and/or County Administrator to sign all necessary grant program documents to execute the application, grant contract, and grant reports.

Mr. Hogan made a motion to approve the provided resolution supporting Shentel’s grant application for \$45,000.00. Mr. Millner seconded Mr. Hogan’s motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Town of Pamplin

Ms. Adams explained that the Town of Pamplin has requested the Board’s consideration in paying \$5,500.00 towards an audit that is scheduled to begin in January 2018.

Mr. Hogan stated that he is in favor of paying for this audit, however, he asked that staff contact Prince Edward County regarding paying a percentage since the Town of Pamplin is also located within their locality. He suggested that Appomattox County pay 70 percent of the charge and ask Prince Edward County to pay the remaining 30 percent.

After discussion, Mr. Hogan made a motion to pay \$5,500 towards the upcoming audit for the Town of Pamplin and to ask Prince Edward County to reimburse the County for 30 percent of the cost. Ms. Carter seconded Mr. Hogan’s motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Construction Permit Waiver

Ms. Adams stated that she had been approached about asking the Board to consider waiving construction permits for churches who are building handicap ramps as mission projects. She explained that an application would need to be completed and kept on file within the County office even with fees waived.

After discussion, Mr. Moody made a motion to develop a policy to waive fees on handicap accessibility ramps. Chairman Carter called for discussion.

Mr. Hogan stated that he is in favor of waiving the fees on handicap ramps that are built by churches or non-profit organizations.

Ms. Carter questioned the impact of this decision on the workload for staff. She stated that she has no problem with this but; she would like staff to monitor the impact on cost and workload.

After discussion, Mr. Hogan seconded Mr. Moody’s motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter presented the Consent Agenda for discussion.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

November 6, 2017	\$20,205.39
November 20, 2017	\$395,554.23

TOTAL: \$415,759.62

Staff Recommendation: Approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for additions, corrections or questions:

October 16, 2017

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411	Books	\$185.75
7301-5401	Office Supplies	\$832.00
7301-5414	Summer Reading	\$15.75

7301-5201	Interlibrary Loan	\$2.75
	TOTAL:	\$1,036.25

Staff Recommendation: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$15,209.36
5301-2006	Group Life	\$1,130.64
5301-2002	ICMA-RC	\$619.52
	TOTAL:	\$16,959.52

RE: Reimbursement for September & October 2017 payroll deductions.

Staff Recommendation: No new local funds are required.

Sports Complex Fund

Please transfer \$3459.80 from the Sports Complex Fund to the General Fund.

Please supplement by consent and appropriate the following:

7101-3010	Landscaping/Mowing Park	\$3,459.80
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RE: Grading, seeding and matting at Community Park near baseball complex and seeding, aerating, and fertilizing soccer fields.

Staff Recommendation: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Overtime	\$445.48
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RE: Security performed by (1) deputy at the Express Lane store and security performed by (1) deputy at the Appomattox County High School for Liberty Baptist Church 5th Quarter.

Staff Recommendation: No new local funds are required.

Tornado Recovery Urgent Needs Grant

After the February 2016 tornado in Appomattox County, the Board appointed a Long Term Recovery committee to provide resource assistance to individuals whose homes were damaged by the tornado. Gleaning for the World served as the Fiscal Agent and received donations for the LTRC. Since that time, the LTRC has been working with the citizens in the impacted areas to coordinate volunteer activities and to purchase needed supplies for repairs, clean up, etc. **A**

comprehensive report of activities, monetary funds, etc will be provided to the Board by the committee at the February 2018 meeting. The committee agreed to contribute leftover funds from the donations received through the Appomattox Tornado Relief Fund as matching funds for the Urgent Needs Grant in an effort to provide assistance for items that may not be fully covered through the construction grant and sent the County a check in the amount of \$16,000. The finalization of the rebuilding efforts will be provided through the Community Development Urgent Needs Block Grant that was awarded to the County last year in the amount of \$879,960.

Please supplement by consent and appropriate \$16,000 to 8101-3010 CDBG Urgent Need Grant Construction Services.

STAFF RECOMMENDATION: Supplement by consent and appropriate \$16,000 to 8101-3010 CDBG Urgent Needs Grant Construction Services. **The County wishes to extend its sincere appreciation to the Long-Term Recovery committee for their concerted efforts of countless hours to assist our citizens through the recovery and rebuilding process.**

Mr. Hogan made a motion to approve the Consent Agenda as presented. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ADMINISTRATOR'S REPORT

Ms. Adams stated that she had provided the Board with a newsletter and called for questions/comments.

Ms. Adams reported that she is currently in the process of writing a letter transferring all funds from the County to Courtland Park Foundation.

There was discussion on the possibility of the County and Town to cover the first year of park maintenance and then use donations to keep the park maintained.

There was discussion of appointment to the Courtland Festival Park Foundation Board and extending the current members' term beyond December 31, 2017.

Ms. Adams stated that for the upcoming December meeting she would like to move the 5:30 meeting to the Community Center to recognize the Band member accomplishments and to have a meal for County employees.

Chairman Carter requested that staff check prices for County Employee dinner/recognition of Band members and accomplishments.

Upcoming Board Appointments

Chairman Carter reminded the Board of the attached list for review of upcoming Committee/Board appointments/reappointments for consideration at the December 2017 Board of Supervisors meeting.

SUPERVISOR CONCERNS

Ms. Adams questioned if the board wished her to invite Ms. Hix, Clerk of the Circuit Court to come to the December meeting to swear in Supervisor Elect Watkins M. Abbitt, Jr. and Supervisor Elect Samuel E. Carter. It was a consensus of the Board to have Ms. Adams invite Ms. Hix to the December meeting.

Ms. Adams provided the Board with a map that Experiencing Appomattox helped with the development of and paid for by the Museum.

Mr. Hogan expressed a concern on the way the Board has previously been holding their 5:30 p.m. Closed Meetings. He stated that he is not sure this is the proper way to hold the meeting.

Chairman Carter stated that he is in agreement with Mr. Hogan, he feels that the Board needs to be ready to begin the 6:30 meeting on time.

After discussion, Mr. Lacheney stated the agenda can be assembled with time certain items.

Mr. Hogan thanked Ms. Carter for her service on the VACO Region 10 Board of Directors and congratulated Mr. Carter who was recently appointed to fill Ms. Carter's vacated seat on the VACO Region 10 Board of Directors.

Chairman Carter reminded the Board of the upcoming meetings.

Monday December 18, 2017 @ 5:30 PM

Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

Wednesday, January 3, 2018 @ 6:00 PM

Organizational Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

ADJOURNMENT

Mr. Millner made a motion to adjourn the scheduled meeting at 7:30 p.m. Ms. Carter seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The November 20, 2017 scheduled meeting adjourned at 7:30 p.m.

Samuel E. Carter, Chairman