

The Appomattox County Board of Supervisors held a scheduled meeting on Monday, October 16, 2017, at 5:00 p.m. in the Board of Supervisors meeting room, located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Sara E. Carter	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District, Vice-Chair
Bryan A. Moody	Stonewall District (Arrived at 5:15 p.m.)

Also Present:

Susan M Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Community Development Director
Barry Letterman, Sheriff
Lewis McDermott, Town of Appomattox
Mary L. Spiggle, Town of Appomattox
Claudia Puckett, Town of Appomattox
Paul Harvey, Mayor, Town of Appomattox
Mr. Shanaberger, Appomattox Town Manager
Senator Mark Peake
Vicky Phelps, Finance

Call to Order-Chairman Carter

Handicap Accessibility Statement- Susan Adams, County Administrator

Pledge of Allegiance

Invocation- Mr. Carter

Setting of Agenda

There was no changes made to the agenda.

Ms. Adams reported that the private sector has raised \$290,000 for the Courtland Field Project and that the project is currently 40% complete.

WORK SESSION

Senator Mark Peake @ 5:00 pm

Chairman Carter stated that Senator Peake is present to discuss any community concerns in which the Board of Supervisors, Town Council or Constitutional Officers would like to discuss with him or have him present as legislation during the 2018 General Assembly session.

Chairman Carter welcomed Senator Mark Peake and thanked those in attendance for coming.

Senator Peake thanked the Board for the opportunity to come and hear concerning issues within the County of Appomattox. He stated that he is committed to coming out to the localities and

hearing what issues they are facing and the importance of these issues before entering into the new session.

Senator Peake began discussing issues from the Sheriff's department. He stated that he is aware of these issues and he plans to address these issues in the upcoming session. There was lengthy discussion on issues facing law enforcement.

After lengthy discussion and all who were present had an opportunity to discuss their concerns with Senator Peake; Chairman Carter thanked Senator Peake for coming to Appomattox County and listening to what we feel are concerns or issues and possibly having these issues addressed at the upcoming session.

Project Review

Chairman Carter stated that time is set aside to review the following:

Board of Supervisors current funding commitments-Heritage Trail Phase II, Federal Lands.

Mr. Roark came forward and reported that Phase II of Heritage Trail will be adding one mile and completing the Phase. He stated that \$546,442 was spent to complete this project and \$109,289 will not be reimbursable. He stated that it is an 80/20 reimbursement with the County responsible for the 20%, which will need to be budgeted in the next fiscal year. He stated that we must spend upfront and then ask for reimbursement.

Mr. Roark provided background on Heritage Trail and the different phases.

Access Program (FLAP), Courtland Festival Park

Mr. Roark reported that this is an 80/20 reimbursement with the 20% being split between the Town of Appomattox, the National Historical Park who will pay \$16,000 towards the project and the County. He stated that the FY19 budget is \$720,000 and all but \$144,000 will be reimbursed which will be split and leave the County responsible for \$72,000.

Potential Projects: Carver-Price Elementary School Auditorium (Mr. Millner, Chair, Facilities Committee)

Mr. Millner reported as the Facilities Committee Chairman on the Carver Price Elementary School Auditorium project. Mr. Millner reported on a meeting with the committee had with USDA and the Carver Price Alumni. He stated that Carver Price alumni mentioned possibly wanting to use more space than the auditorium.

Mr. Millner also provided a Facilities Committee Report. He stated that out of the meeting came the following issues within Courthouse Square that will need addressing:

- 1 Shutters on various buildings – need a quote to fix or replace
- 2 Treasurer's office door glass panel needed
- 3 Partitions in office- have Barry review and report back with cost
- 4 Paint and chair rails added in the Administration building
- 5 Courthouse columns
- 6 Facade on 911 center
- 7 Power washing of buildings
- 8 Windows – Treasurer and Commissioner of Revenue office need repairs

Mr. Miller reported that all issues have been given to staff for pricing.

CITIZEN PUBLIC COMMENT PERIOD

Chairman Carter called for public comment:

Mr. David Ball, Dillwyn Virginia, came forward and stated that he is running as an independent candidate for the 59th House of Delegate candidacy. Mr. Ball asked the Board for their support of his campaign to 59th House District.

Ms. Karen Angulo of Concord Virginia came forward and complimented the Railroad Festival by stating it went flawless. She asked where to find more information on Heritage Trail and asked if there was a way to ask for donations for the trail. She stated that she would like to see a map and documents, which includes the cost and maintenance cost of operation.

Ms. Angulo stated that Ms. Robin Wolfskill would be an excellent choice for appointment to the Library Board.

Ms. Robin Wolfskill of Porterhouse Creek Road came forward and stated her willingness to serve on the Library Board.

ACTION ITEMS

Resolution of Support-Heritage Trail FY2019 Transportation Set-Aside Program

FY2019 VDOT Transportation Alternatives Set-Aside Program

Chairman Carter stated that this application is being proposed to fund trail amenities related to the Appomattox Heritage and Recreational Trail. These funds will be combined with the \$437,154 awarded for the trail engineering and construction, that includes a \$109,288 local match. The primary purpose for this application is to provide funding for amenities such as trash receptacles and benches in case of possible overruns related to VDOT review charges. The VDOT TA program is on a two-year cycle thus the need to apply for this type of funding at this time. The proposed project funding is \$35,000, with a VDOT program request of \$28,000 and County match of \$7,000 (80/20 split). It should be noted, that the \$7,000 match, can be with in-kind and donation of program-eligible activities and materials.

Endorsement Resolution For the Submittal to the Virginia Department of Transportation FY 2019 Transportation Alternatives Set-Aside (STBG) Program

Whereas, Appomattox County has in accordance with the Commonwealth Transportation Board construction allocation procedures, it is necessary that a resolution be received from the sponsoring jurisdiction requesting the Virginia Department of Transportation establish a Transportation Alternatives Set-Aside project to be administered by Appomattox County.

Now, Therefore, Be It Resolved, that Appomattox County, requests the Commonwealth Transportation Board to continue to support the completion of the Appomattox Heritage and Recreational Trail extension that will result in an approximate additional 0.75 mile to bring the total length to just over 2.1 miles.

Be It Further Resolved, that Appomattox County hereby commits to provide a minimum 20 percent matching contribution for this project and any additional funds necessary to complete the Appomattox Heritage and Recreational Trail Phase II extension.

Be It Further Resolved, that Appomattox County hereby agrees to enter into a project administration agreement with the Virginia Department of Transportation and provide the necessary oversight to ensure the project is developed in accordance with all state and federal requirements for design, right of way acquisition, and construction of a federally funded transportation project,

Be It Further Resolved, that Appomattox County will be responsible for maintenance and operating costs of any improvement / facility constructed with Transportation Alternatives Set-Aside funds unless other arrangements have been made with the Department,

Be It Further Resolved, that if Appomattox County subsequently elects to cancel this project Appomattox County hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation. Appomattox County also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration.

Be It Further Resolved, that Appomattox County Board of Supervisors hereby grants authority for the County Administrator to execute project agreements for any approved Transportation Alternatives Set-aside projects for Fiscal Year 2019.

Ms. Carter made a motion to adopt the resolution as presented. Mr. Hogan seconded Ms. Carter's motion. Mr. Hogan reiterated that this is applying for money; and he wanted to make sure before spending anymore; so we will not have to pay it back if we change our mind. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Court House Maintenance Fund

Chairman Carter asked the Board to consider a transfer by consent \$5,094.00 from the Courthouse Security Fund to the General Fund for security cameras installed on the Courthouse building in the parking areas and through the Closed Circuit TV system.

Please supplement by consent and appropriate the following:

3102-3004	Repairs & Maintenance	\$5,094.00
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Ms. Carter made a motion to approve a transfer by consent \$5,094.00 from the Courthouse Security Fund to the General Fund for security cameras installed on the Courthouse building in the parking areas and through the Closed Circuit TV system. Mr. Moody seconded Ms. Carter's

motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

School Security Equipment Grant

Chairman Carter stated that the Appomattox County Public Schools have been awarded \$81,900.00 from the 2017 School Security Equipment grant program established by the 2013 General Assembly. This grant requires a local match of \$20,475 in which Dr. Grasty states will be paid for from existing budget funds.

STAFF RECOMMENDATION: Supplement by consent and appropriate grant funds of \$81,900.00 to the School Security Equipment Grant fund. Local existing budget fund amount of: \$20,475 will be utilized as required grant match.

Ms. Carter made a motion to approve a supplement by consent and appropriate grant funds of \$81,900.00 to the School Security Equipment Grant fund as requested. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

COMMITTEE APPOINTMENTS

J. Robert Jamerson Memorial Library Board of Trustees

Chairman Carter asked the Board to appoint a representative to fill the Falling River District vacancy on the Library Board of Trustees for a 4-year term.

Mr. Millner made a motion to appoint Ms. Elizabeth Gilliam to a four-year term on the Jamerson Memorial Library Board of Trustees. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

J. Robert Jamerson Memorial Library Board of Trustees

Chairman Carter stated that Ms. Pamela Judy, Appomattox River District, was appointed to fill the unexpired term of Barbara Pickett ending June 30, 2017 on the J. Robert Jamerson Memorial Library Board of Trustees. Ms. Judy has agreed to serve for another 4-year term if reappointed by the Board of Supervisors.

Mr. Hogan made a motion to re-appoint Ms. Pamela Judy, Appomattox River District, to serve for another 4-year term ending June 30, 2021, to the J. Robert Jamerson Memorial Library Board of Trustees. Mr. Millner seconded Mr. Hogan's motion.

Mr. Hogan stated that he appreciated Ms. Wolfskill's willingness to serve in this capacity and he would keep her in mind for future appointments.

Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Board of Zoning Appeals

Chairman Carter stated that at the September 2017 meeting, Ms. Carter stated that she was waiting for a nomination confirmation from a constituent to the Board of Zoning Appeals and requested that the motion be placed on the October agenda.

Staff Recommendation: Nominate a constituent for recommendation to the Circuit Judge for appointment to the Board of Zoning Appeals for a five(5) year term.

Ms. Carter stated that the constituent that she spoke with in regards to serving has declined the appointment. She stated that an application has been received by Mr. Wolfskill with an interest in serving on the EDA.

Ms. Carter asked Mr. Wolfskill if he was willing to serve on the Board of Zoning Appeals.

Mr. Wolfskill stated that he would serve on the Board of Zoning Appeals if appointed.

Ms. Carter made a motion to nominate Mr. Wolfskill to be Judge appointed to serve on the Board of Zoning Appeals. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Lacheney stated that he would submit Mr. Wolfskill's nomination for appointment to the Courts before officially being appointed to the BZA by a Judge.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and consider approval for payment:

October 6, 2017	\$29,042.28
October 16, 2017	\$430,006.50
TOTAL:	\$459,048.78

Staff Recommendation: Approve invoices as presented for payment in the amount of \$459,048.78.

Minutes

Please review the following DRAFT minutes for additions, corrections or questions:

September 18, 2017

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Overtime	\$1,741.47
3102-5408	Vehicle Power Equipment Supplies	\$289.59

RE: Reimbursement received from the School Board for security performed at the High School sporting events (\$1,588.91); Reimbursement received from Express Lane for security performed by one (1) deputy (\$182.56); Reimbursement received from VACORP for repairs to a 2014 Dodge Charger (\$121.59); and Reimbursement received from Michelle Wright for towing fee paid to Litchford's Garage to tow a 2003 Mitsubishi (\$168.00).

Staff Recommendation: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411	Books	\$219.25
7301-5401	Office Supplies	\$501.00
	TOTAL:	\$720.25

Staff Recommendation: No new local funds are required.

Sports Complex Fund

Please transfer \$1,150.00 from the Sports Complex Fund to the General Fund.

Please supplement by consent and appropriate the following:

7101-3010	Landscaping/Mowing Park	\$1,150.00
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Staff Recommendation: The funds are requested to be transferred from the Sports Complex Fund and supplemented into the Sports Complex Budget in the landscaping line item for annual maintenance (gravel, lime, etc.) at the Sports Complex.

CDBG Urgent Needs Grant (Tornado Recovery)

Please supplement by consent and appropriate the following:

8101-3002	Professional Services	\$5,000.00
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Staff Recommendation: These funds will be reimbursed from the grant.

Ms. Carter made a motion to approve the Consent Agenda as presented. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ADMINISTRATOR'S REPORT

Ms. Adams stated that her report had been sent earlier for the Board to read and review. She called for questions/comments. Ms. Adams reminded the Board of the following upcoming events, Victim/Witness Vigil, Local Government Council dinner. She asked that if any members of the Board wishes to attend the Local Government Council dinner to please let Ms. Phelps know so that registration can be made along with payment.

Mr. Moody asked Ms. Phelps to register him for the Local Government Council Dinner.

SUPERVISOR CONCERNS

All Board members agreed that the Railroad Festival and the Courtland Festival Park events were a great success.

Mr. Carter reminded the Board of the following upcoming meetings:

Thursday, November 9, 2017 @ 5:30 PM

Joint Meeting with School Board
Appomattox County High School, Culinary Arts Department
198 Evergreen Avenue, Appomattox, Virginia

Monday, November 20, 2017 @ 5:30 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

Monday, December 18, 2017 @ 5:30 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

CLOSED SESSION:

Mr. Lacheney read the following resolution to authorize a closed meeting:

Whereas, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

- Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. -§2.2-3711(A)(6)

Whereas, pursuant to: §2.2-3711(A)(6) of the Code of Virginia, such discussions may occur in Closed Meeting;

Now, Therefore, Be It Resolved that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Ms. Carter made a motion to enter into a Closed Meeting at 7:12 p.m. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The Board returned from the Closed Meeting at 7:54 p.m. with no action taken.

ADJOURNMENT

Mr. Hogan made a motion to adjourn the meeting at 7:54 p.m. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The scheduled meeting adjourned at 7:54 p.m.

Samuel E. Carter, Chairman