

The Appomattox County Board of Supervisors held their Organizational Meeting on Monday, January 4, 2016 at 6:30 PM in the CVCC Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**CALL TO ORDER- SUSAN ADAMS, COUNTY ADMINISTRATOR**

**Appomattox County Board of Supervisors**

**Present:**

Samuel E. Carter

Sara E. Carter

William H. Hogan

Chad E. Millner

Bryan A. Moody

Courthouse District, Chairman

Piney Mountain District, Vice-Chair

Appomattox River District

Falling River District

Wreck Island District

**Also Present:**

Susan M. Adams, County Administrator

J. G. Overstreet, County Attorney

John K. Spencer, Information Systems Manager/Purchasing Agent

Jeff Taylor, Economic Development Director

Johnnie Roark, Community Development Director

Vicky Phelps, Finance Director

**Handicap Accessibility Statement- Ms. Adams**  
**Invocation- Samuel Carter**  
**Pledge of Allegiance**  
**Approval of Agenda**

**BOARD ORGANIZES**

Mr. Overstreet explained to the Board the previous rotation of chairmanship and stated that it is not working as the previous board had anticipated. He advised with this not working according to how this board would like to see it work, they would need to repeal the previous policy.

Mr. Millner made a motion to repeal the previous policy which stated that beginning year 2015 the Appomattox County Board of Supervisors would alphabetize by district the position of Chairman and Vice-Chairman. Mr. Moody seconded Mr. Millner's motion. Ms. Adams called for discussion, hearing none, she called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**Election of Chairman**

Mr. Millner made a motion to nominate Samuel Carter to serve as Chairman of the Appomattox County Board of Supervisors for year 2016. Ms. Carter seconded Mr. Millner's motion. Ms. Adams called for discussion, hearing no discussion; Ms. Carter made a motion to close nominations. Ms. Adams called for a vote: Mr. Carter, abstain; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye. Ms. Adams passed the gavel to Mr. Samuel Carter.

**Election of Vice Chairman**

Chairman Carter called for nominations for Vice-Chairman.

Mr. Millner nominated Ms. Sara Carter to serve as the Vice-Chairman of the Appomattox County Board of Supervisors for year 2016. Mr. Moody seconded Mr. Millner's motion. Chairman Carter called for discussion, hearing no discussion; Mr. Hogan called for nominations to be closed. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, abstain; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**ORGANIZATIONAL & ADMINISTRATIVE MATTERS**

Chairman Carter welcomed Mr. Moody, Mr. Millner, and Mr. Hogan to the Board of Supervisors.

**Set Date, Time and Location of the Regular Meetings**

Chairman Carter opened the floor for discussion on setting the date, time and location of meetings for the upcoming year.

Ms. Carter questioned Board members as to whether 3rd Monday's beginning in March would be suitable to meet.

There was discussion of how this change would affect other committees.

After discussion, Ms. Carter made a motion that the Board of Supervisors would resume their

current meeting schedule for the first Tuesday in February and beginning March 2016 the Appomattox County Board of Supervisors would hold their regular scheduled meetings on the 3rd Monday of each month. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**Review and/or Adopt the Board By-Laws and Rules of Procedures**

Ms. Carter asked the Board to table the Bylaws and Rules of Procedures which would allow time for all Board members to review.

It was the consensus of the Board to table the adoption of the By-laws and Procedures until the next scheduled meeting.

**Confirmation of the Clerk to the Board (County Administrator)**

Ms. Carter made a motion to appoint Ms. Susan Adams, County Administrator to serve as the Clerk to the Appomattox County Board of Supervisors. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**Adopt the Rules of Order for the Governing Body**

It was the consensus of the Board to table adopting the Rules of Order for the Governing Body until the next scheduled meeting.

**CITIZEN PUBLIC COMMENT PERIOD**

Mr. Jack Wayne Burks came forward and stated his address as 1495 Horseshoe Road, Appomattox, Virginia

Mr. Burks stated that he would like to discuss the County directional signs. He stated that since the Bypass was built, there is only one sign that references Route 60. He stated that he has people stopping him at various times wanting directions. Mr. Burks stated that he would like to see directional signs installed, which would direct those traveling through the County towards Route 60. Mr. Burks requested that the Board discuss this issue with VDOT.

Ms. Carter requested that the Board allow Ms. Adams to speak with VDOT concerning Mr. Burk's request.

**APPEARANCES**

**Update from Shentel, James Funkhouser**

Chairman Carter stated that we have been notified that the representative from Shentel will not be able to attend the meeting. He stated that Mr. Funkhouser will be rescheduled to attend the February meeting.

**ADMINISTRATOR'S REPORT**

Ms. Adams provided the Board with an Administrative Report and called for questions and/or comments. (January 2016 Board file)

## 6

Ms. Adams asked that if any members of the Board would like a copy of the Robert Rules of Order Newly Revised to please let staff know and a copy will be ordered.

Ms. Adams explained that Mr. Paul Lee with Robinson Farmer and Cox Associates will be at February meeting to discuss the FY2015 audit.

Ms. Adams reminded the Board of the upcoming Retreat set for January 23, 2016 with inclement weather date of January 30th. She stated that the Retreat will be held in the County Administration Conference Room from 8:30 a.m. to 4:00 p.m.

Ms. Adams stated that staff has begun working on the budget work session meeting calendar.

Ms. Adams called for suggestions from the Board to honor the football team for winning the State Championship.

Ms. Carter stated that she is in favor of permanent signage.

Chairman Carter questioned Ms. Carter as to where she would like to see the signage located. Ms. Carter suggested that the signage be near the stadium and visible from State Route 727.

Mr. Hogan stated that he also is in favor of seeing signage when you enter the County.

Ms. Adams explained that when she was speaking with Dr. Grasty, she was told that the School Board is considering about five different signs.

Mr. Moody stated that we need to consider all sports and to not to leave out the other sports that have achieved the same status.

Mr. Millner suggested a sign that would name the sport and the year which gives you the ability to add to the signs needed.

Ms. Carter stated that staff may want to discuss with the Town of Appomattox and School Board before making a decision.

After discussion, it was the consensus of the Board to proceed with a recognition sign.

Chairman Carter questioned if the board would want to possibly go to a home game (basketball) the month of January and conduct a ceremony to honor the football team at the gym during the basketball game.

Ms. Carter requested that Ms. Adams work with School staff to see if this can be done and if not, possibly recognize the team during the February Board of Supervisors regular scheduled meeting.

### **ATTORNEY'S REPORT**

Mr. Overstreet stated that with regards to the earlier presentation on Bonds by Davenport &

Company LLC, he would like to provide the Board with a brief explanation of a general obligation bond, and a Lease Revenue Bond.

## **ACTION ITEMS**

### **COMMITTEE APPOINTMENTS**

#### **Department of Social Services**

Mr. Ronnie Spiggle has submitted a request for appointment to the Social Services Board serving for a four-year term. On December 31, 2015, Mr. Nelson Mann will have fulfilled his term limit on the Social Services Board and this seat will become vacant.

Staff recommends the Board's consideration to appoint Mr. Spiggle to the Social Services Board for a four-year term ending December 31, 2019.

Ms. Carter made a motion to appoint Mr. Ronald Spiggle to the Social Services Board for a four-year term ending December 31, 2019. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### **Appomattox County Economic Development Authority**

Chairman Carter asked the Board to consider the reappointment of Mr. James Searcy to the Appomattox County EDA. He stated that Mr. Searcy has agreed to serve another four-year term if re-appointed by the Board.

Chairman Carter stated that staff recommends the Board's consideration to re-appoint Mr. Searcy to the EDA for a 4-year term ending December 31, 2019.

Mr. Millner made the motion to re-appoint Mr. James Searcy to the EDA for a four year term ending December 31, 2019. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

#### **Appomattox County Economic Development Authority**

Chairman Carter asked the Board to consider the appointment of Mr. Gareth Bosiger to the Appomattox County EDA. Ms. Laurie Harris has enjoyed serving on the EDA but has requested that the Board not consider her for re-appointment of another term. Chairman Carter stated that Mr. Bosiger has agreed to serve on the EDA if appointed by the Board.

Chairman Carter stated that staff recommends the Board's consideration to appoint Mr. Gareth Bosiger to the Appomattox Economic Development Authority for a 4-year term ending December 31, 2019.

Mr. Millner made a motion to appoint Mr. Gareth Bosiger to the Appomattox Economic Development Authority for a four year term ending December 31, 2019. Ms. Carter seconded

Mr. Millner's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye

### **Region 2000 Local Government Council**

Chairman Carter stated that the Chief Administrative Officer, i.e. County Administrator, as stated in the LGC By-Laws, serves as the locality's representative on the Region 2000 Local Government Council. He explained that the Chief Elected Official (Board Chair) serves unless he/she appoints an alternate. The alternate must be an elected member of the Board and voted on by the Board.

Chairman Carter stated that staff recommends the appointment of an alternate if the CEO, Board Chair, opts to **not** serve in this capacity. Otherwise, the County Administrator and the Board Chair are the appointed representatives.

Chairman Carter made a motion to appoint Mr. Bryan A. Moody as the Elected Official on the Region 20000 Local Government Council. Ms. Carter seconded Chairman Carter's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carte, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, abstain.

### **Region 2000 Workforce Investment Board**

Chairman Carter stated that the local representative to the Workforce Investment Board is the Chief Elected Official, Board Chair. If the Board Chair opts to **not** serve in this capacity representing the locality, he/she may appoint an elected member as the alternate.

Chairman Carter stated that no official vote by the Board is required unless the Board Chair wishes to appoint an alternate to serve as the locality's representative.

After discussion, Ms. Carter made a motion to appoint Mr. Bryan A. Moody to serve on the Region 2000 Workforce Development Board as the alternate for Chairman Carter. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, abstain.

### **Appomattox County Local Emergency Planning Committee**

Chairman Carter stated that Mr. Fred Godsey, Chairman LEPC, has requested that the Board consider the committee appointments of Mr. Senay Ozbay, Emergency Planner/Coordinator, Central Virginia Health District, and Mr. Robert Parker to the Appomattox Local Emergency Planning committee as public information representatives representing the health department.

Chairman Carter stated that staff recommends the Board's consideration to appoint Ms. Ozbay and Mr. Parker to the LEPC Committee.

Ms. Carter made a motion to appoint Ms. Senay Ozbay, Emergency Planner/Coordinator for Central Virginia Health District and Mr. Robert Parker, also representing Central Virginia Health

District to the Appomattox County Local Emergency Planning Committee as public information representatives representing the health department. Mr. Carter seconded Ms. Carter's motion. After discussion, Chairman Carter called for a vote: Chairman Carter, aye. Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **Appomattox County Community Policy & Management Team**

Chairman Carter stated that the Board has received a letter from Ms. Amy Wallen, CSA Coordinator, requesting the Board's consideration to appoint Ms. Ruby Jones to fill the Virginia Department of Health's CPMT Position effective January 1, 2016. Ms. Pat Read, VDH representative, will be retiring effective December 31, 2015 and this seat will be vacated.

Chairman Carter stated that staff recommends the Board's consideration to appoint Ms. Ruby Jones, VDH Representative, and effective January 1, 2016, to fill the vacated seat of Ms. Pat Read on the CPMT.

Ms. Carter made a motion to appoint Ms. Ruby Jones, VDH Representative, and effective January 1, 2016, to fill the vacated seat of Ms. Pat Read on the CPMT. Mr. Hogan seconded Ms. Carter's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Ms. Millner, aye; Mr. Moody, aye.

### **Horizon Board of Directors**

Chairman Carter stated that the Board has received a letter of request from Sandy Farmer, Recording Secretary of the Horizon Board, requesting that Ms. Mary Lou Spiggle be re-appointed for another three-year term. Ms. Spiggle's term expires December 31, 2015 and she is eligible to serve for one additional three-year term.

Chairman Carter stated that staff recommends review of the enclosed letter and the Board's consideration to appoint Ms. Mary Lou Spiggle to the Horizon Board of Directors for another three-year term ending December 31, 2018.

Ms. Carter made a motion to re-appoint Ms. Mary Lou Spiggle to the Horizon Board of Directors for another three-year term ending December 31, 2018. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for discussion, hearing none, he called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

### **J. Robert Jamerson Library Board**

Chairman Carter stated that the Librarian contacted the County Administrator and stated that the Board needs to appoint a representative to fill the Wreck Island District position that was vacated by Joel Dawson who resigned in December 2015.

Chairman Carter stated that staff recommends that the Board appoint a representative from the Wreck Island District to fill the unexpired term of Joel Dawson who resigned in December 2015. Mr. Dawson's term expires December 31, 2016.

Mr. Moody made a motion to appoint Ms. Sherry Pugh as the representative from the Wreck Island District to fill the unexpired term of Joel Dawson who resigned in December 2015. Ms. Pugh's term will expire December 31, 2016. Ms. Carter seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**CONSENT AGENDA**

**Bills**

**Invoices for Payment**

**Supplemental Appropriations**

**Commonwealth's Attorney**

Please supplement by consent and appropriate \$74.96 to 2201-5411, Record Books.  
Re: refund received from Lexis Nexis for an account overcharge.

**Commissioner of Revenue**

Please supplement by consent and appropriate \$165.29 to 1209-3010, Data Processing.  
Re: refund from VITA for overpayment on the old DMV telephone account that was disconnected in July 2015.

**J. Robert Jamerson Library**

Please supplement by consent and appropriate the following:

7301-541	\$120.50
7301-5401	\$548.50
7301-5840	\$ 3.50
7301-5203	\$1,174.57
7301-5201	\$ 2.75

**Appomattox County Sheriff's Department**

Please supplement by consent and appropriate \$3,263.24 to 3102-1002, Overtime.  
Re: Security performed by the officers during the football games at Appomattox County High School on 10/09, 11/6, 11/14, 11/20 and 12/5.

**Circuit Court of Appomattox County**

Please supplement by consent and appropriate \$4553.00 to 2106-3010, Data Processing for Online Hosting, Maintenance and Technical Services from July 1, 2015 thru June 30, 2016.

Ms. Carter made a motion to approve the Consent Agenda as presented. Mr. Millner seconded Ms. Carter's motion. Chairman Carter called for discussion. Mr. Carter then stated that he would like each Board member to get a copy of the bills before payment is made. It was the consensus of the Board to discuss this issue during the Retreat. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**SUPERVISOR CONCERNS**

Chairman Carter stated that he would like to congratulate Ms. Carter on being nominated as the

Vice-Chair to the Board and to all the new Board members. He stated that we all have the best interest of the citizens while serving in this position. He stated that there will be times that we disagree, but when we leave, our job has been done with nothing personal towards the other.

Chairman Carter stated that he would like to have a monthly status report on the Town of Pamplin during the regular scheduled meetings.

Mr. Moody stated that he would like to make sure that all citizens have an opportunity to come and speak with the Board. He stated that he would like to make sure that he can do everything he can in this position to make sure every citizen has opportunity to come and speak to the Board as he would like more involvement from all citizens, to tell us what we can do to make life easier for them. He stated also, given the finances, we always talk about these ratings and ratings seem great to us on this Board and to other Counties that may look at us. He stated that he would really like the other board members to really consider a brand new family, someone that has just come out with close to one hundred thousand dollars college debt, and what we can do to reduce taxes to take that burden off their back. To try to help them to invest whether it is in a business, or into their children, or something in the County, so that those funds stay in the County. I would like to do anything we can to not raise taxes and put that burden on our tax payers.

Ms. Carter stated that she is looking forward to working with this Board in the upcoming year.

Mr. Hogan thanked staff and other Board members for their support and help. He also thanked the citizens for their confidence in him to serve as their representative.

Mr. Millner thanked the citizens of the Falling River District for their support and also thanked staff for helping to prepare him as a new member of the Board.

## **ADJOURNMENT**

Mr. Millner made a motion to adjourn the regular scheduled meeting at 7:30 p.m. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Ms. Carter, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The Regular Scheduled Meeting adjourned at 7:30 p.m.

---

Samuel E. Carter, Chairman

