

The Appomattox County Board of Supervisors held a scheduled meeting on Monday, July 9, 2018 at 6:00 p.m. in the Board of Supervisors meeting room, located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District, Chairman
Watkins M. Abbitt	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District, Vice-Chair
Bryan A. Moody	Wreck Island District

Also Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Community Development Director
John Spencer, Information Systems Manager/Purchasing Agent
Vicky Phelps, Finance Director

Call to Order at 6:00 p.m. by Chairman Carter
Handicap Accessibility Statement-Susan Adams, County Administrator
Pledge of Allegiance
Invocation-Supervisor Hogan

Setting of Agenda

Chairman Carter added the following items to the Agenda:

Action Items:

- 5A-ACPS Request for Re-appropriation
- 5B-Request for Salary Increase-Treasurer

Appearances:

- A- Anne Dixon- Director of Parks, Recreation and Tourism
- B- Sara Henderson, Commissioner of Revenue
- C- Darrell Puckett, Commonwealth Attorney
- D- Janet Hix, Clerk of Circuit Court

Mr. Moody made a motion to adopt the changes to the Agenda. Mr. Hogan seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

WORK SESSION

CLOSED SESSION

Mr. Lacheney read the following Closed Meeting Statement:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

- Discussion concerning a prospective business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community. - §2.2-3711(A)(5)

WHEREAS, pursuant to: §2.2-3711 (A)(5) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Mr. Hogan made a motion to enter into Closed Session at 6:04 p.m. Mr. Moody seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Abbitt made a motion to return to regular session at 6:39 p.m. Mr. Millner seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Ms. Phelps read the following Closed Session Certification:

To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting? Ms. Phelps called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

CITIZEN PUBLIC COMMENT PERIOD

Karen Angulo came forward and stated her address as Stonewall; she began by applauding Mr. Roark for his excellent staff report on the Conditional Use Permit who made a request for a cemetery. She stated that it was very good information and could be used around the state. She thanked Mr. Roark for his excellent report.

Ms. Angulo also applauded the School Board for not spending all their appropriated funds from FY-18; however, she would still like to know what had been done towards the transparency to see what the funds have been set aside for. She questioned, "What has been done to save or set aside money for the future for upcoming expenses for new schools or renovations"?

APPEARANCES

Rick Butler - Department of Forestry

Chairman Carter stated that Mr. Rick Butler with the Department of Forestry requested to appear before the Board to give an overview of Forestry in Appomattox County.

Mr. Butler came forward and reported that the State Forest has had eleven fires this year totaling 23 acres have burned. He stated that the quick response by the fire department and forestry keeps these fires to a minimum size. He stated that Smokey the Bear is the main fire prevention used by the Virginia Department of Forestry who is responsible for promoting fire safety throughout the County and the school system.

Mr. Butler reported that Water Quality is a top priority in Appomattox County. He stated that the Virginia Department of Forestry monitors all harvesting operations to assure there is an excellent voluntary program of Best Management Practices and no violations of the Water Quality Law. He stated that if a violation occurs the Virginia Department of Forestry is responsible for implementing procedures to see that the problem is corrected. He reported that there has been one violation out of sixty inspections this year and that has been corrected.

Mr. Butler reported that the Town of Appomattox is currently celebrating its sixth year of being a Tree City USA member.

Mr. Butler stated that the greatest asset that the Department of Forestry has is the great teamwork provided by the County and Town when projects are accomplished within the area. Mr. Butler thanked the Board for their support. He called for any questions or concerns.

Anne Dixon, Parks, Recreation and Tourism

Chairman Carter called on Ms. Anne Dixon, Director of Parks, Recreation, and Tourism to come forward and provide the Board with an update on the Sports Complex field lighting and fencing.

Ms. Dixon first addressed having no fields for girls' softball to play. She explained that Spout Spring Ruritan now has two softball fields available for girls to use which are lit. She explained that after speaking with Lori Wilmouth the Dixie Youth President, who stated that the girls have no problem with use of fields and stated that girl teams are welcome to use the Community Park ball fields when needed.

Ms. Dixon stated that she has spoken with Mr. James Cheatham regarding another donation from the Ruritan Club to help with lighting. He stated that he would discuss this at the upcoming meeting.

Ms. Dixon provided the Board with a map of fields and their location within the Community Park. She stated that the only way to expand the park would be to expand onto EDA property.

Ms. Dixon called for questions, comments or concerns regarding her report.

PUBLIC HEARING (7:00 PM)

At 7:00 p.m., Chairman Carter called the public hearing to order and presented Petition #RZ180278, Brook Schimek(owner), Richard J. Purcell, Jr. (applicant).

Chairman Carter stated that petition **RZ180278, Brooke Schimek (owner), Richard J. Purcell, Jr. (applicant)**, has applied to rezone property from R-1, Low Density Residential Zoning District to B-1, General Commercial Zoning District to operate an ATV/Motorcycle repair shop (Automotive Repair Services) on property located at 6273 Old Courthouse Road in the Vera

community. The 1.21 acre property is zoned R-1, Low Density Residential Zoning District and is identified as Tax Map Identification Number 41 (A) 27. The parcel is designated Neighborhood Commercial by the Future Land Use Map in the Comprehensive Plan.

Mr. Roark, Planner stated that Mr. Purcell moved his business due to he had been renting and he wanted to purchase and no longer rent. Mr. Roark explained that the building was previously a garage and the property was in disrepairs and his repairs and clean up would help with this issue. Mr. Roark explained that he had received no calls or visits regarding issues with this petition.

Mr. Richard Purcell came forward and stated that this property had been an eye sore for a long time and he no longer wanted to rent. He stated that he had already started fixing the property up and it already looks much better. He asked the Board to please consider approving his request.

Mr. Maurice Page came forward, stated his address as 6270 Old Courthouse Road, and stated that he has been at this address for the past 20 years and he was encouraged to see this property being fixed and cleaned up. He stated that he is in favor of this request.

Mr. Abbitt stated that this property had been an eye sore for many years and the petitioner had cleaned and fixed up this property. He stated that Mr. Purcell lives in this area and he was in favor of approving this petition.

Hearing no further discussion, Chairman Carter closed the public hearing at 7:04 p.m.

ACTION ITEMS

Appomattox Railroad Festival Special Event Application

Chairman Carter presented for the Board's discussion and approval of a letter from Tony Clifton, President of the Appomattox Railroad Festival requesting permission to use the following County properties on Saturday, October 13 and Sunday October 14, 2018 during the 46th Annual Historic Appomattox Railroad Festival: **Courthouse Square** for a Fine Arts Display and Good Ole' Days, **Courtland Field** for amusement rides, food vendors, and music entertainment, **County Parking Lot** for an Antique Car Show and the sidewalk in front of the Courthouse for additional vendor space.

Note: The application has been approved by the Public Safety Director, Building Official/Fire Marshall, Sheriff, County Administrator and Zoning Administrator.

Mr. Millner made a motion to approve the use of the Courthouse Square, Courtland Field, and the County Parking Lot for the 46th Annual Historic Appomattox Railroad Festival and to waive the \$25.00 Special Entertainment Application fee and bond fee. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carte, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter stated that for consideration are three options regarding the proposed MOU between the Constitutional Officers and the County. He stated that Mr. Puckett, Ms. Henderson, Ms. Hix and Ms. Gillette are present for discussion.

Ms. Sara Henderson, Commissioner of Revenue

Chairman Carter called on Ms. Henderson to appear before the Board for further discussion.

Ms. Henderson and staff came forward and Ms. Henderson thanked the Board for the opportunity to come and speak. Ms. Henderson thanked the Board for their consideration of giving all County employees a two percent salary increase. She stated that she understands that the State will not be giving an increase until the next year. She thanked them for valuing her employees by including them in the salary increase. She then asked the Board to consider compensating her employees for the extra 2.5 hours per week that her employees would have to work upon signing the MOU. She stated that her employees were hired under the assumption that they would work the hours of 8:30 -4:30. She stated that their hours correspond with DMV, Court Services and Social Services whom her office works directly with. Ms. Henderson explained that three years ago the Board has asked her office to change the value system for personal property tax rates to lower the tax rate so that it would help to attract business in the County. She stated that they accomplished this goal after many months of calculations to achieve a revenue neutral. She stated that it was also requested for personal property to change to twice a year billing. She stated that this was implemented this year. She explained that both of these requests have been completed as requested. She thanked the Board for their consideration of her request.

Ms. Janet Hix, Clerk of the Circuit Court and Mr. Darrel Puckett, Commonwealth's Attorney

Chairman Carter called on Ms. Hix to come forward to address the Board. Ms. Hix explained that she and Mr. Puckett would like to appear before the Board to discuss the proposed MOU between Constitutional Officers and the County. Ms. Hix stated that she and Mr. Puckett are under the same roof and are in agreement with their request.

Mr. Puckett thanked the Board for deferring this topic of discussion until tonight's meeting. Mr. Puckett stated that the MOU has caused much discussion. He stated prior to the last Board meeting, He had a good conversation with the County Administrator and he understands what is trying to be accomplished. Mr. Puckett stated that he nor Ms. Hix have a problem with the MOU, he stated that he understands that the Board is trying to protect the budget by putting a cap on leave, but he stated that their offices are different. He stated that they are open to the public from 8:30 -4:30 and are usually in the building past 4:30. He stated that they also have to work with the Judge. He stated that in reality the Judge is the boss because what he says goes. He stated this change would affect the Sheriff's department as a security risk, He stated that the Supreme Court governs the General District Court and J & D Court who works from 8:30 – 4:30. He explained that they all needed to keep the same hours.

Mr. Puckett stated that as far as the leave is concerned, what the County offers is better than what he offers through his policy. He stated that neither he nor the clerk have a problem with the

leave accrual and payout. He stated that he and the Clerk would like to protect their already accrued employee leave.

Mr. Puckett stated that the Board has always been good to their employees and included them in any salary increases that are given even if not given by the State. He stated that the Constitutional Officers and the Board have always worked well together and they would like to continue working together.

Ms. Hix stated that after discussion with the Judge, she had added a maximum payout to her policy.

Ms. Hix also thanked the Board for allowing them to come in late on weather related days. She stated that she tries to work with the Courts to keep the least amount of confusion as possible. She stated that she wants to do what is best for the County, but also for her employees. She thanked the Board for their consideration of their request.

She also stated that she wanted her staff work hours to remain the same.

Chairman Carter stated that the Treasurer and the Commissioner of Revenue offices are more in line with County services. He stated that in reference to the salary increase that was given to all employees, that the employees are not responsible for Constitutional Officers decision and the Board has the option to give the increase or not.

Mr. Hogan stated that everyone has the same goal in mind. He feels the biggest issue is the hours of operation.

Mr. Hogan suggested that maybe there could be a third option with tiering of benefits, which would be a compromise that he would like to explore, if Constitutional Officers would consider. He stated that he wants to be fair to all employees.

Mr. Moody stated that this is about all employees getting what they deserve. He questioned County Attorney regarding Compensation Board rolling over leave.

Mr. Lacheney, County Attorney explained that the only way to roll over time would be with a signed MOU with the County. He explained that the State does not have a carryover policy so Constitutional Officers have no legal right to give leave without MOU.

Mr. Moody explained that everything the Board is extending with the MOU is benefits that they previously do not have. He stated that the Board is trying to give additional benefits minus the extra 30 minutes daily with opening office at 8am. He stated that the Board is trying to enhance their benefit package. He explained that the Board is not trying to protect the budget because the County is not obligated to pay.

Chairman Carter explained with the mentioned options, the Board might want to extend the time for the MOU to be signed in order to give Constitutional Officers time to consider the options. He suggested that the Board give Constitutional Officers until August 20, to make a decision on which option they are willing to accept.

After discussion, Chairman Carter suggested that the County Administrator put together a package for the Constitutional Officers to review and make a decision before the next meeting.

Mr. Puckett stated that based on what he was hearing he and the Clerk of Circuit Court, Ms. Hix have no problem with the proposed MOU.

Mr. Lacheney stated that he would send the MOU to the Commonwealth's Attorney and the Clerk of Circuit Court for review and signature.

After closing statements from Chairman Carter regarding the proposed MOU, he thanked the Constitutional Officers for coming tonight.

ACPS- Re-Appropriation Request

Ms. Adams explained that Appomattox County Public Schools have sent the Board a request for re-appropriation of \$832,493.71

She explained that the Re-appropriation is requested from the following Fund Balance as of June 30, 2018. The amount requested in the re-appropriation are funds currently in the School Capital Improvement Fund and School Textbook accounts. The amounts requested are the funds which are the in the accounts: No new County funds are requested.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
Fund 3	School Capital Improvement Fund	\$259,132.13
Fund 6	School Textbook Fund	\$573,361.58

After discussion, Mr. Abbitt made a motion to designate the requested re-appropriation of funds to a CIP and Textbook Fund and then have the Board approve individual requests as submitted. Mr. Moody seconded Mr. Abbitt's motion and called for discussion.

After lengthy discussion, Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Increase in Salary Request- Treasurer

Ms. Adams presented a request from Alice Gillette, Treasurer, who is requesting to move her budgeted part-time funds to the Department salary line. These funds are requested to be supplemented into the Treasurers Salary and benefits lines in the amount of \$6,136.00.

Mr. Millner stated that this is the second request the Board has received from Ms. Gillette regarding the issue and he feels that her employees do a good job and he has no problem with approving this request. He then made a motion to approve Ms. Gillette's request. Mr. Abbitt seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Consideration of Rezoning Petition_RZ180278 Schimek/Purcell

Chairman Carter stated that Mr. Richard J. Purcell, Jr. has applied to rezone 1.21 acres of property located at 6273 Old Courthouse Road from R-1, Low Density Residential Zoning District to B-1, General Commercial Zoning District in order to operate an ATV/Motorcycle repair shop (Auto Repair Services). He stated that a public hearing has been held and comments received. Staff has prepared two options for the Board of Supervisors to consider: (1) a resolution denying the petition or (2) an ordinance to approve the petition. The Planning Commission recommended denial of the petition.

Mr. Abbitt made a motion to approve the following resolution for a rezoning application (Piney Mountain District) for Richard J. Purcell, Jr., who is seeking to rezone 1.21 acres from R-1, Low-Density Zoning District to B-1, General Commercial Zoning District, located on Old Courthouse Road, near the intersection of Wildway Road in the Vera community.

Rezoning Application (Piney Mountain District) for Richard J. Purcell, Jr., who is seeking to rezone 1.21 acres from R-1, Low-Density Zoning District to B-1, General Commercial Zoning District, located on Old Courthouse Road, near the intersection of Wildway Road in the Vera community.

AN ORDINANCE TO REZONE 1.21 ACRES LOCATED ON OLD COURTHOUSE ROAD AND IDENTIFIED AS TAX PARCEL IDENTIFICATION NUMBER 41 (A) 27 FROM R-1 RESIDENTIAL ZONING DISTRICT, TO B-1, GENERAL COMMERCIAL ZONING DISTRICT.

WHEREAS, the owner of the subject property has petitioned for the rezoning from R-1, Low-Density Residential Zoning District to B-1, General Commercial Zoning District, of 1.21 acres located on Old Courthouse Road and otherwise known as Tax Parcel Identification Number 41 (A) 27 and shown as part of the application submitted for this petition; and

WHEREAS, the proposed rezoning was advertised and neighboring landowners were notified as required by Virginia Code §15.2-2204, §15.2-2285, and §15.2-1427(F) and the proposed rezoning has undergone properly advertised public hearings by the Planning Commission on June 13, 2018 and by the Board of Supervisors on July 9, 2018; and

WHEREAS, the Planning Commission, at its regular meeting on June 13, 2018, voted to recommend denial of the petition; and

WHEREAS, the Board has carefully considered the report, recommendation of the Planning Commission, the presentation of staff, and the comments during the public hearings; and

WHEREAS, the Board desires to support economic development and seeks to provide a diversified and stable economy, which improves the quality of life for its citizens; and

WHEREAS, the Board supports small business as a means to retain and grow jobs within the community; and

WHEREAS, the Board has determined that the requested rezoning meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance; and

WHEREAS, the Board finds that the public necessity, convenience, general welfare, or good zoning practice requires adoption of an ordinance to amend the zoning district classification of the subject property.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF APPOMATTOX COUNTY, VIRGINIA that in consideration of the staff report, its support for economic development, for reason of public necessity, convenience, general welfare, and good zoning practice, the proposed rezoning is hereby granted and 1.21 acres of Tax Parcel Identification Number 41 (A) 27, as described herein, is hereby rezoned from R-1, Low-Density Residential Zoning District to B-1, General Commercial Zoning District; and

BE IT FURTHER ORDAINED that the County's Official Zoning Map shall be amended to reflect the change in zoning classification authorized by this ordinance and the Zoning Administrator is directed to amend the zoning district map to reflect the change in zoning classification authorized by this Ordinance.

This Ordinance shall take effect immediately.

Mr. Hogan stated that he could not understand why the Planning Commission denied this request and would not want someone to fix this place up when it fits with the Comprehensive Plan.

Mr. Moody seconded Mr. Abbitt's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

FY 2019 Appropriations Resolution

Chairman Carter presented the FY2019 Budget Appropriations Resolution for \$40,513,471. He explained that The Deputy compression raises that were approved during the FY 2019 Budget adoption are included in the appropriation.

STAFF RECOMMENDATION: Adopt the attached FY 2019 Budget Appropriations Resolution for \$40,513,471.

COUNTY OF APPOMATTOX APPROPRIATIONS RESOLUTION FISCAL YEAR 2019

BE IT RESOLVED that the Board of Supervisors of Appomattox County, Virginia, hereby appropriates for the Fiscal Year commencing July 1, 2018 and ending June 30, 2019, from the funds, for the functions, and in the amounts indicated herein:

I. GENERAL FUND

1101	Board of Supervisors	556,854.00
1201	County Administration	403,946.00
1204	Legal Services	79,200.00
1206	Legislative Audit	58,500.00

1209	Commissioner of Revenue	334,253.00
1210	Assessor/Reassessment	100,000.00
1213	Treasurer	296,874.00
1220	Information Technology	208,260.00
1301	Electoral Board/Officials	60,349.00
1302	Registrar	99,625.00
2101	Circuit Court	20,588.00
2102	General District Court	4,473.00
2105	Juvenile/Domestic Relations Court	7,300.00
2106	Clerk of Circuit Court	292,953.00
2107	Sheriff(Civil Service)	84,939.00
2109	Court Services Unit	211,772.00
2130	Magistrate	1,438.00
2201	Commonwealth Attorney	494,877.00
2202	Virginia Domestic Victim Grant	48,469.00
2220	Witness Advocate Grant	60,949.00
3101	DMV Grant	20,171.00
3102	Sheriff	1,506,404.00
3103	Sheriff (Town Police)	99,755.00
3104	School Resource Officers	188,448.00
3106	DARE	2,600.00
3201	Volunteer Fire Departments	264,970.00
3203	Volunteer Rescue Squads	56,361.00
3204	Forestry Service	10,000.00
3301	Sheriff/Jail/Operations	880,871.00
3401	Office of Building and Housing	83,042.00
3501	Animal Control	150,632.00
3503	Medical Examiner	500.00
3606	E-911	837,231.00
4205	Landfill/ Convenience Centers	804,142.00
4208	Tire Security	41,292.00
4209	Road Side Clean-Up	16,648.00
4302	General Properties	710,533.00
5101	Local Health Department	120,000.00
5105	Central Va Commission on Aging	2,500.00
5202	Central Va Community Services	41,000.00
5301	Social Services Admin	5,907.00
5310	Comprehensive Services	1,561,589.00
6401	Central Virginia Community College	376.00
7101	Sports Complex Fund	45,000.00
7102	Parks & Recreation Department	165,669.00

7104	Tourism	16,000.00	
7109	Contributions	38,776.00	
7301	Public Library	215,315.00	
8103	Debt Service	3,295,385.00	
8104	Zoning/SubDiv/Plan	125,549.00	
8105	Economic Development	78,578.00	
8203	Robert E. Lee Soil and Water Conservation	10,000.00	
8303	Extension Services	61,996.00	
9104	Capital Projects	200,000.00	
	Total General Fund	15,082,859.00	
II. SCHOOL OPERATING FUND			22,538,324.00
	School Cafeteria Fund		900,000.00
	School Capital Projects	50,000.00	
	Total School Fund	23,488,324.00	
III. VIRGINIA PUBLIC ASSISTANCE FUND			1,708,563.00
IV. PUBLIC UTILITIES			219,725.00
TOTAL EXPENDITURES		40,499,471.00	

BE IT FURTHER RESOLVED, that the County Treasurer be, and is hereby, authorized to transfer from the General Revenue Funds pursuant to this Resolution, as monies become available, and from time to time to meet the expenditures for amounts appropriated sums equal to, but not in excess of, the appropriations indicated for transfer, as Transfer to Schools (Operation) and Transfer to Department of Social Services for the period covered by this Appropriation Resolution. Other inter-fund transfers shall be in accordance with the direction of the Board of Supervisors.

Mr. Abbitt made a motion to adopt the FY-19 Appropriation Resolution in allowing a salary increase to the Treasurer’s employees and moving \$50,000 from the School Cafeteria Fund to a Capital Improvement Fund. Mr. Hogan seconded Mr. Abbitt’s motion.

Mr. Moody clarified that in the motion the Board was voting on approving the entire FY-19 Appropriation Resolution with mentioned changes.

Ms. Adams clarified the motion.

Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

July 5, 2018 - FY19	\$451,669.44
July 6, 2018 - CSA FY18	\$33,694.91
July 9, 2018 - FY18	\$259,486.61
TOTAL:	\$744,850.96

Staff Recommendation: Approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for additions, corrections or questions:

Work Session-June 12, 2018

Scheduled Meeting - June 18, 2018

Public Hearing - June 21, 2018

Special Meeting - June 29, 2018

Sheriff's Department - Road Side Clean Up

Please supplement by consent and appropriate the following:

4209-5804 Recycle Funds **\$41.80**

RE: Sale of aluminum cans for scrap metal that were picked up by the Inmate Road Work Program.

Staff Recommendation: No new local funds are required.

Comprehensive Services (CSA)

Please supplement by consent and appropriate the following:

5310-3001 Professional Services **\$211,720.42**

RE: Reimbursement from the Department of Social Services for foster care services (\$24,905.42) and reimbursement from the Office of Children's Services (\$186,815.00).

Staff Recommendation: No new local funds are required.

Circuit Court - Law Library

Please **transfer** by consent \$929.83 from the Law Library Fund to the General Fund and supplement by consent and appropriate the following:

2101-5804 Law Library **\$929.83**
RE:

Staff Recommendation: Purchase of law books by the Circuit Court Clerk for the Law Library.

Tourism

Please supplement by consent and appropriate the following:

7104-5803 Refund on Deposit to **\$175.00**
Community Center

RE: Reimbursement for rentals at the Community Center.

Staff Recommendation: No new local funds are required.

Sheriff's Department

Please transfer by consent \$7,518.69 from the Courthouse Security Fund to the General Fund and supplement by consent and appropriate the following:

3102-1006 Courthouse Security Position **\$7,518.69**
3102-5403 Canine Supplies **\$331.98**

RE: Reimbursement to cover Courthouse security position (\$7,518.69) and reimbursement from Trupanion for claims submitted for K-9 Finn (\$331.98).

Staff Recommendation: No new local funds are required.

D.A.R.E.

Please supplement by consent and appropriate the following:

3106-5401 DARE **\$200.00**

RE: Donation received for Sheriff's Night Out.

Staff Recommendation: No new local funds are required.

Treasurer's Office

Please supplement by consent and appropriate the following:

1213-3009 DMV Stops **\$21,950.00**

RE: Money received from DMV stops and administrative fees.

Staff Recommendation: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411	Books	\$118.25
7301-5401	Office Supplies	\$491.50
7301-5415	Summer Reading	\$100.00
	TOTAL:	\$709.75

Staff Recommendation: No new local funds are required.

Commissioner of Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from line item 1209-5803:

- 1) Refund Jason Garrett \$41.50 for 2018 personal property taxes that he paid on a singlewide sold on February 2, 2018.
- 2) Refund Harvey L. Carter Jr. \$50.70 for 2015, 2016 & 2017 as acreage was wrong on parcel.
- 3) Refund Bank of the James \$994.96 for 2017. Their tax is under the franchise tax.
- 4) Refund Kendal Tolbert \$97.81 for 2018 personal property taxes that he paid on a vehicle that was sold prior to January 1, 2018.
- 5) Refund Jay Swaminarayan LLC \$667.03 for 2018. The company was double assessed.
- 6) Refund Larry & Theresa Swearengin \$155.35 for 1st half 2018 real estate taxes. He qualified for Disabled Veteran exemption.
- 7) Refund Roger D. Franklin \$73.71 for 2016, 2017, and half of 2018 for a mobile home that was sold and moved out of the County.
- 8) Refund Heather Burton \$129.06 for 2017 personal property taxes that she paid to Appomattox County. She paid 2017 taxes in Campbell County where she resides.

Staff Recommendation: Refund the above named for taxes paid to Appomattox County.

Sheriff's Department - Line Item Transfer

Please transfer by consent **\$3,000.00** from 3102-1001 Salaries & Wages to 3104-1001 School Resource Grant Salaries & Wages.

RE:

Staff Recommendation: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$8,487.61
5301-2006	Group Life	\$635.22
5301-2002	ICMA-RC	\$405.48
	TOTAL:	\$9,528.31

RE: Reimbursement for June 2018 payroll deductions.

Staff Recommendation: No new local funds are required.

Reimbursement

Please supplement by consent and appropriate the following:

1101-5804	Operating Reserve	\$8,512.84
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RE: Reimbursement from the Courtland Park Foundation for benches and trashcans purchased for the Park.

Staff Recommendation: No new local funds are required.

Mr. Hogan made a motion to approve the Consent Agenda with the removal of item#16-Commissioner of Revenue request. Mr. Abbitt seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ITEMS REMOVED FROM CONSENT

Commissioner of Revenue Request

After discussion, Mr. Hogan made a motion to approve the Commissioner of Revenue requests as submitted and to approve the Mr. James Hough Bradford refund request from the June 18 meeting for \$402.05 for 2017 and 2018 taxes paid on a doublewide mobile home that was sold June 9, 2017. Mr. Abbitt seconded Mr. Hogan's motion.

REPORTS AND INFORMATIONAL ITEMS

Electoral Board - Abstract of Vote

Chairman Carter stated for the Boards review is the Abstract of Votes cast in Appomattox County at the 2018 June Republican Primary Election on June 12, 2018.

Robert E. Lee Soil & Water Conservation District Board of Directors Meeting Minutes

Chairman Carter stated that provided for the Boards review is a copy of the May 24, 2018 Monthly Board of Directors meeting minutes.

Appomattox County Public Schools

Chairman Carter stated that for the Boards review is a copy of the June, 2018 Month-end Financial Report from Annette Bennett and Bruce McMillan. Page 1 of the Report reflects

88.65% of the appropriated budget has been expended and pages 1 - 4 reflects 71.88% of revenues/reimbursements received.

Chairman Carter reminded the Board of the following upcoming meetings:

Monday, August 20 2018 @ 6:00 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

Monday, September 17, 2018 @ 6:00 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT

Mr. Abbitt made a motion to adjourn the regular scheduled meeting at 8:23 pm. Mr. Moody seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The regular scheduled meeting adjourned at 8:23 pm.

Samuel E. Carter, Chairman