

The Appomattox County Board of Supervisors held a meeting on Monday, January 30, 2018 at 6:00 p.m. in the County Administration conference room, located at 153A Morton Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District, Chairman
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District, Vice-Chair

Absent:

Watkins M. Abbitt, Jr.	Piney Mountain District
Bryan A. Moody	Wreck Island District

Also Present:

Susan M. Adams, County Administrator
Johnnie Roark, Community Development Director
Vicky Phelps, Finance Director
Bobby Waddell, Appomattox School Board
Timmy Garrett, Appomattox Public Schools

Call to Order at 6:00 p.m. Chairman Carter

Invocation –Chairman Carter

WORK SESSION 6:00 PM

Chairman Carter asked the Board to set a time to conclude the work session discussion. It was a consensus of the Board to conclude the work session by 9:00 p.m.

Ms. Adams explained that the purpose of this work session was to look at the Capital Improvement Plan (CIP Plan) to be presented by Mr. Roark. Ms. Adams and the Board invited Mr. Garrett and Mr. Waddell to come and sit at the table with the Board while discussing the County and School CIP Plan.

Mr. Roark provided the Board with a brief history of the CIP. He explained that a formal CIP process started in year 2012. He explained that prior to 2012; an informal process was used that did not involve the Planning Commission or an annual review.

Mr. Roark explained that projects continue to be funded outside of the CIP. He stated that the CIP process is still a “work in progress”. He explained that staff is making an effort to better integrate the CIP process into the budget process.

Mr. Roark explained that funding for the CIP projects has been challenging for many years, as many years CIP funding has been zero.

Mr. Roark explained that the School had a separate process and the two processes were not well incorporated at first, but has improved over the years. He stated that the main school project was a renovation of the high school.

Mr. Roark explained that the Planning Commission has recommended a full “facilities utilization study” for several years as they believe this would help all parties involved and understand the needs vs wants. Mr. Roark explained that the Board of Supervisors discussed this study in 2014 with multiple engineering firms but the cost of the study became a factor and no further action was taken.

Mr. Roark explained that in 2015 outside of the CIP process the Board of Supervisors approved funding for “Near Term Maintenance Needs”. The County had five projects totaling approximately \$75000. The School System had 15 projects totaling approximately \$788,000. Mr. Roark reported that all of these projects but two have been completed.

Mr. Roark reported that in the last three years, the school system has provided an expanded list of projects in an effort to fully engage in the CIP process. He stated that this list breaks down the “renovation” into individual projects.

- HVAC projects (greatest expense) the High School HVAC was included in “renovation” until three year’s ago.
- FY-18-22 CIP (last year) boiler replacement at Elementary School appeared on priority list (not ranked in any particular order) Mechanical systems at the Middle and Elementary schools were listed as needs (#3, #5) as well as HVAC/Electrical replacement at the High School as need (#1, but all High School projects were set aside as part of renovation discussion). This year they all moved up to the priority list.
- PER, conducted by the school system in December 2017, evaluated and makes recommendations for mechanical system at High School, Middle School, and Elementary School. Mr. Roark encouraged the Board to read the PER under tab#4 in the CIP Book, as it provides a lot of history.
- Only two projects from the last CIP completed (roof at Community Center, Old Elementary School Gym Roof), however, other projects have been fully funded outside of the CIP.
- FY-19-23 CIP contains 27 projects on the County side totaling 6.1 million.
- FY19-23 CIP list of school projects in two sections (1) priority projects and (2) needs list. Priority total \$7.5 million, needs list total \$12.4 million. (Total \$19.9 million).

There was lengthy discussion on the high school renovation. Mr. Garrett and Mr. Waddell stated that the HVAC equipment needs have moved up on the critical list due to no renovation. Mr. Garrett explained that you could no longer get parts to repair some of the problems due to the age of the equipment.

Mr. Waddell stated that the high school and middle school are getting to a point if something is not done, they may have to close school.

Mr. Roark stated that this year, at the request of the Planning Commission, the school priority projects ranked by school staff by order of importance. High School HVAC and Middle School HVAC projects ranked first and second (totaling 5.1 million).

Mr. Roark stated that with the volume of school projects and with such a cost involved, the Planning Commission has had a hard time prioritizing.

Mr. Roark stated that the County projects as ranked by the Planning Commission are the CAD system for public safety, which is the top ranked project, and Heritage Trail projects rank #2 and #3 (simply because of VDOT grants)

Mr. Roark explained that the Planning Commission recommendation would be to fund \$1.8 million in County projects for FY19. Mr. Roark explained that the Planning Commission has not completed its work regarding a recommendation on the school priority list.

Mr. Roark stated that the Planning Commission intends to complete its work at the February meeting and forward a recommendation to the Board of Supervisors.

Mr. Roark called for questions/comments.

Mr. Garrett explained that FEMA grants have been applied for to replace the breathing apparatus for the fire department, which is included in the CIP. He stated that he would keep the County updated if awarded.

Mr. Garrett stated that if any of the Board members wanted to tour the schools, he would be glad to schedule a tour and discuss the CIP projects.

Mr. Waddell stated that he is willing to meet in any capacity with Board members who have questions/issues. Mr. Waddell and Mr. Garrett left the work session discussion.

Lengthy discussion began on the Pamplin Volunteer Fire Department Fire truck that should be funded in the upcoming FY-19 budget.

Ms. Adams reported that 1-cent on the tax rate, equals to approximately \$140,000 dollars.

Mr. Hogan provided the Board with an update from the Public Safety Committee meeting, which discussed the new CAD system. Mr. Hogan stated that Mr. Wingfield has funding sources available to pay significantly on the CAD system. Lengthy discussion followed on the communication system and the best options presented.

There was discussion on the local commitment to Heritage Trail and National Park Trail.

There was discussion of the lighting problem in the Courthouse possibly being a maintenance project instead of including it in the CIP.

Ms. Adams reminded the Board that the Reassessment will begin in FY-19 and the cost would be approximately \$100,000 - \$200,000 over a two-year period.

There was discussion on the sharing of the IT system and the possibilities with the County and School integrating systems to create a centralized accounting system.

At 8:04 p.m. Mr. Millner made a motion to adjourn the meeting,. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Hogan, aye; Mr. Millner, aye.

The meeting adjourned at 8:04 p.m.

Samuel E. Carter, Chairman