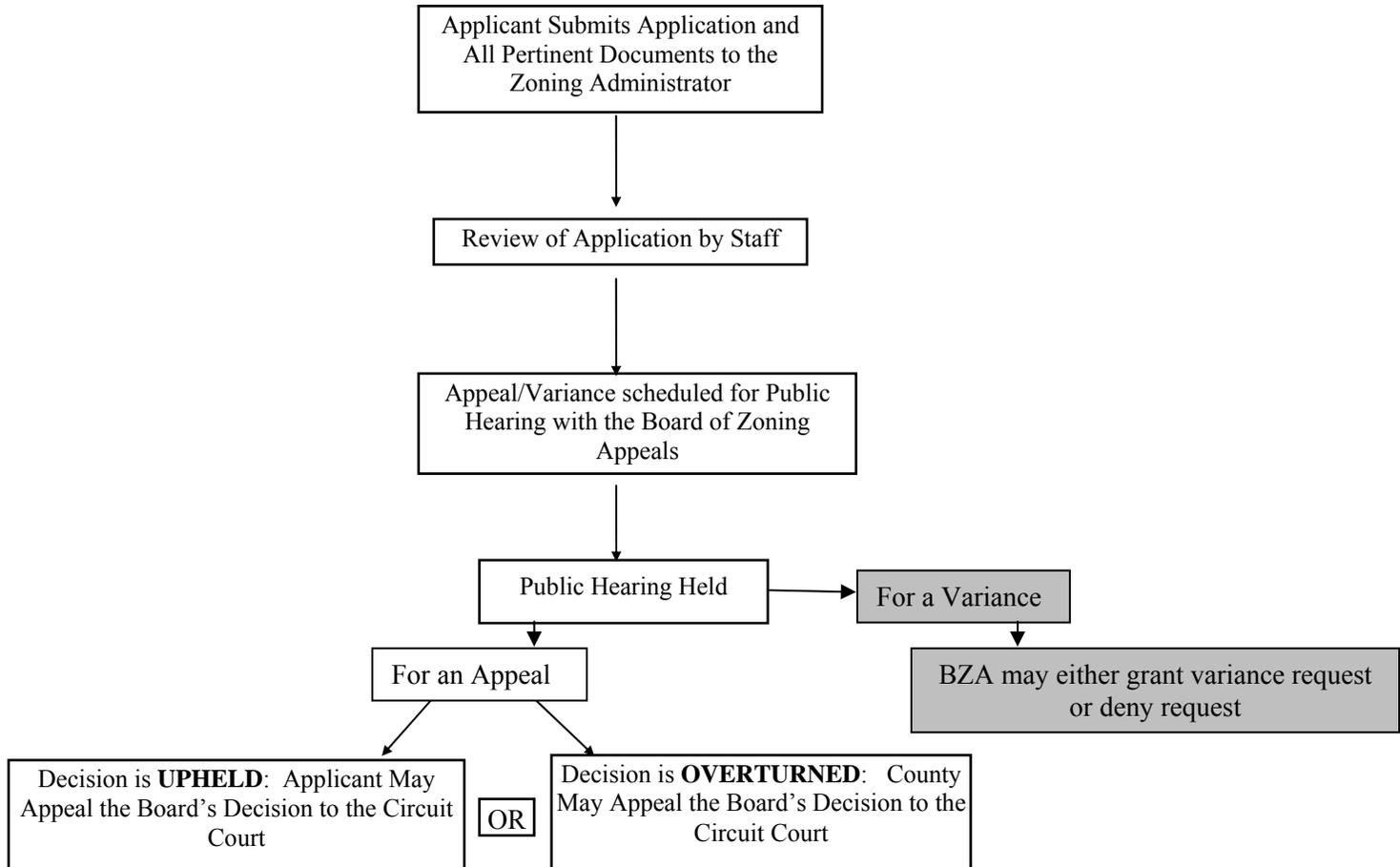


The Appomattox County Board of Zoning Appeals Process

The procedures and standards contained in the Appomattox County Zoning Ordinance shall apply to the Board of Zoning Appeals on all actions pertaining to appeals and variances. Appeals and/or variance requests to the BZA may be taken by any person aggrieved or by any officer, department, board, or bureau of the County affected by any decision of the Administrator, or from any order, requirement, decision, or determination made by any other administrative officer in the administration or enforcement of the Appomattox County Zoning Ordinance. The diagram below briefly outlines the Appeals process.



The following information is required to file an application to the BZA. If any of the information is missing or deemed incomplete the application will be placed on hold until such time the application is determined to be complete.

1. *Application* must be legible, signed and dated by the applicant.
2. *Justification* stating in general terms the reasoning for the request.
3. *Any drawings or maps* that will assist the BZA in making a determination.
4. *Application fee* of \$200 must accompany application.



COUNTY OF APPOMATTOX

Department of Community Development
153A Morton Lane
P.O. Box 863
Appomattox, VA 24522
(434) 352-8183 Fax: (434) 352-4214

Application For An Appeal Of Decision or Variance

Applicant's Name:

Phone:

Address:

Fax:

E-Mail:

Zip Code:

Owner's Name:

Phone:

Address:

Fax:

E-Mail:

Zip Code:

Authorized Agent:

Phone:

Address:

Fax:

E-Mail:

Zip Code:

Permit Number:

Tax Map Number:

Applicable Ordinance Section:

Appeal of Decision:

What decision are you appealing?

Variance:

What is the specific variance request? (i.e. number of feet, front, rear, side setback, etc.)

JUSTIFICATION FOR APPLICATION

What are your reasons, or justifications, for this request?

I hereby certify that the information provided on and with this application is true and correct.

Applicant Signature

Date

FOR OFFICE USE ONLY

CASE NO. _____

Items listed below are required items. If a required item is not submitted the application is not to be accepted.

Please indicate required items received:

- Application*
- Justification*
- Application Fee*