

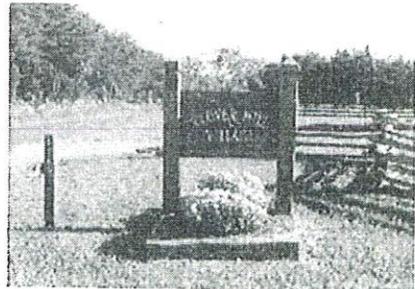
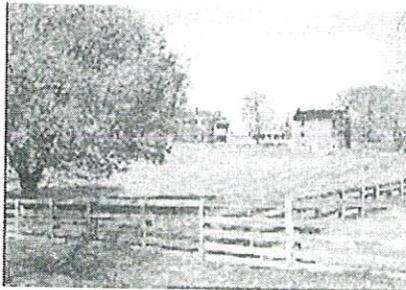
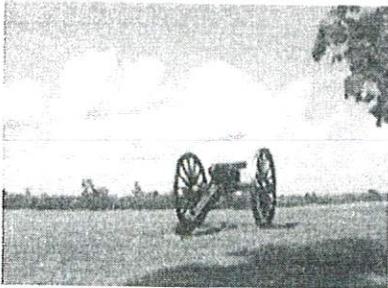


pd. \$50.00  
CH # 3078  
5/21/2020  
Wdm.

# APPOMATTOX COUNTY

Special Entertainment/Event

Permit Application





What type of gatherings require a special event permit?

**MUSICAL OR ENTERTAINMENT FESTIVAL** - Any gathering of fifty (50) or more people, publicly advertised by newspaper, radio, television or handbills, for the purpose of listening to or participating in entertainment which consists of primarily of musical events (alignment conducted for compensation in any manner).

**OUTDOOR ENTERTAINMENT** - Any gathering of the general public which is publicly advertised by newspaper, radio, television, handbills, or signs for which an admission fee is charged.

All outdoor entertainment are subject to the rules and regulations and duration established by the Board for each individual event.

No person shall stage, promote, conduct any musical festival or outdoor entertainment in the county without a special entertainment permit.

**EVENT NAME:** Dreamfest. 2020  
**Start Date:** 9-5-20 **End Date:** 9-6-20

**Proposed Rain Date:** none

**First Time Event:**  YES  NO

**Re-occurring Event:**  YES  NO

*\*If re-occurring, in what year did the event commence?* \_\_\_\_\_

**EVENT CATEGORY:**

Community Festival

Concert

Parade

Run/Walk

Other (Please specify) Music Festival

**Alcohol Served:**  YES  NO

*\*If alcohol is being served, please attach the name and all contact information for the ABC License holder (phone, cell, address and email). Also attach a copy of the issued ABC License.*

**EVENT ORGANIZER(S):** Amy Ward

**Street Address:** 451 Hawk Lane, Pamplin  
**County:** Appomattox **State:** VA. **Zip:** 23958

**PRIMARY CONTACT:**

**Address:** \_\_\_\_\_

**Email:** awesomebuildingervices@gmail.com

**Home Telephone #:** \_\_\_\_\_ **Cell #:** 304-840-6898

**Business Telephone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

Camping - \$39.-

**ADMISSION FEE:** ~~150~~

**DAY OF THE EVENT:** ~~1 day~~

**IN ADVANCE:** ~~150~~ \$150 - 2 day. **SENIOR/ JR. FEE:** \$30 per day day pass only

**PURPOSE AND DESCRIPTION OF THE EVENT:**

Please include a detailed description of the event/attractions, a site map, and schedule of activities. Attach additional pages if needed.

See attached



The completed applications are to be submitted to the county administrator along with

\* Ticket/badge for admission

\* Promoters and backers/performers

\* Location names and addresses of the property owners in which the event will be held

\* Sanitation facilities garbage and sewer disposal. This plan shall meet all state and local statutes, ordinances and regulations and shall be approved by the county Health Inspector

\* A plan for providing food, water, and lodging for the persons at the event. This shall be approved by the county Health Inspector

\* Medical facilities plans

\* Parking, crowd & traffic control plans

\* Fire protection - shall be approved by the county's representative of the VA Division of Forestry

\* Lighting plans which shall comply with Uniform Statewide Building Code

**EVENT CANCELLATION:**

Please describe your cancellation policy; note that the County Administrator and Appomattox County Public Safety must be notified if the event is cancelled or postponed.

*Refund tickets*

**EVENT VENUE OR SITE(S):**

Please attach a tax/parcel location map and a signed letter of consent from the property owner.

*94(4)4.*

Site Address: 451 Hawk lane  
Zoning Classifications: \_\_\_\_\_  
Anticipated Attendance: 100-150  
Average Attendance at Past Events:       
Alternate Site Address(s)     

Music/Sound Start Time: 1:00 am/pm      Music/Sound End Time: 11:30 am/pm

Will **you** be supplying? Check all that apply.

- Dumpsters      Quantity \_\_\_\_\_
- Portable Restrooms      Quantity 6
- Trash Cans/Recycle Bins      Quantity 24
- Banners/Decoration      Quantity ?      Type \_\_\_\_\_
- Fencing/Barricades      Quantity ?      Type \_\_\_\_\_
- Special Lighting *stage + field*      Quantity \_\_\_\_\_      Type \_\_\_\_\_



Describe any unique grounds preparation or traffic control needs.

/

How do you plan to notify residents and businesses which may be affected by this event? (In addition to adjacent property owners).

- Door to door
- Phone calls
- Flyers
- Other (Please list) \_\_\_\_\_

Will any food services be catered on site?  YES  NO

How many non-profit food vendors?

How many for-profit food vendors?

How many vendors needing electricity?

How many vendors needing water hookups?

How many vendors using open fire/gas?

How many non-profit vendors selling wares?

How many for-profit vendors selling wares?

up to 3.

1?

~~up to 10.~~

up to 10.

Please describe items/services vended on-site; Include any special needs for vendors.

TBD - still in planning stages -  
waiting for approval before approaching  
local small businesses

CONTACT YOUR LOCAL HEALTH DEPARTMENT (434) 352-2313



**Liability Insurance Information:**

A certificate of insurance for this event must be presented to Appomattox County Administration no later than fifteen (15) calendar days prior to the start date of the event. If the information requested below is not available when this application is submitted, it can be added later, but not later than the fifteen (15) day deadline as previously noted.

**Indemnity Applicant:**

In consideration for Appomattox County granting the undersigned Event Organizer representative permission to hold the proposed event and to display, sell, or offer for sale wares, services and/or food or merchandise within the perimeters of their event venue, the undersigned agrees to assume the defense and indemnify and save harmless the county, its employees, offices and agents against any and all claims, liabilities, judgements, costs, causes of action, damages, expenses and shall pay all attorney's fees, court costs and other costs incurred in defending such claims which may accrue against, be charged to, be recovered from, or sought to be removed from the County, its employees, officers and agents by reason of or on account of any personal injury or death or damage to property arising from the undersigned's event and associated activities, if such personal injury or death or damage of property is caused by the acts or omissions or negligence of the undersigned, or the undersigned's employees and agents or by such acts, omissions or negligence of any other person subject to the undersigned's control. The county, its employees, officers and agents shall not have to give the undersigned any specific types of notices of such claims.

**Affidavit of Application:**

I certify that the information in this Special Event Application is true and correct to the best of my knowledge and belief, that I understand, and agree to abide by all regulations, provisions, and rules governing Special Events as set forth by Appomattox County. I certify that I understand that this application is made subject to the rules and regulations established by the Appomattox County Board of Supervisors. I agree to abide by these rules and further certify that, on behalf of the organization, I am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to Appomattox County. I grant permission for county officials to access the property at any time to enforce permit compliance.

A signed copy of the Indemnity Agreement and Affidavit of Applicant portions of the Special Entertainment/Event Permit Application must be provided to the County before an application will be considered fully executed. Submit the Special Events Application to: County Administrator, 153A Morton Lane, P. O. Box 863, Appomattox, VA 24522.

AMY WARD  
Event Coordinator/Responsible Event Representative  
(Print Name)  
*Amy Ward*  
Signature

5/20/20  
Date

As the property owner, I hereby acknowledge and give consent for the event described herein to proceed on the indicated properties with full understanding of any liability and responsibility associated with all planned activities.

DERNIS BENEFIELD  
Property Owner (Print Name)  
*Dennis Benefield*  
Signature

5/20/20  
Date

**FOR INTERNAL PURPOSES ONLY:**  
Special Entertainment/Event Permit  
Staff Review & Approvals

**Public Safety Director:**

Approved  YES  NO Date: 7/13/2020 Signature: 

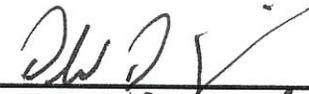
Follow guidelines per VDH, VDA-COVID-19, VDOT, ABC-VA.

**Building Official/Fire Marshall:**

Approved  YES  NO Date: 6/11/20 Signature: 

Per conversation with Amy Ward on 6/11/20:  
• Any tents will be under 900 ft<sup>2</sup>  
• All electric power supplied by generators

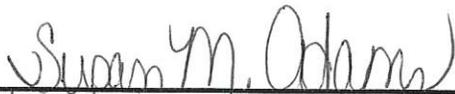
**Sheriff:**

Approved  YES  NO Date: 7/2/20 Signature: 

Follow guidelines set forth: Re: COVID, VDOT, Va ABC  
VDH

Stay IN CONTACT w/ Sheriff's office if attendance numbers increase

**County Administrator:**

Approved  YES  NO Date: 7/16/20 Signature: 

Per recommendations to be followed under recommendation  
of Sheriff, Zoning Admin, Public Safety Director, Bldg.  
Official/Fire Marshall

**Zoning Administrator:**

Approved  YES  NO Date: 5/29/20 Signature: 

Temporary Use for September 5+6, 2020. If event is to become an annual  
event, then additional zoning approval will be needed.

# **Dream-fest 2020**

## MISSION STATEMENT -

Enhance our family farm to eventually become income producing for the existing 3 generations as well as establish opportunity for future generations. Steady growth to eventually farm a portion of land for income producing crops, bed & breakfast, camp-sites, and various festivals or events.

## GOAL - EVENT DESCRIPTION -

We plan for Dream-fest to become an annual event put together by 3 generations of music lovers on our family farm in beautiful Pamplin, VA. 445, 449, & 451 Hawk Lane, Pamplin, VA 23958

This year we plan to hold the event on September 5<sup>th</sup> & 6<sup>th</sup> of 2020.

The miniature music festival event aims to bring a variety of people (18+) together through a love for music, friendship, nature & all that the area has to offer. We hope to draw attendees to visit the area not only for our festival but to encourage return tourism to the area.

We plan to have approximately 10 musical acts, 50 camp sites, 10 vendor booths, & 3 food trucks, as well as a variety of activities centered around music & nature.

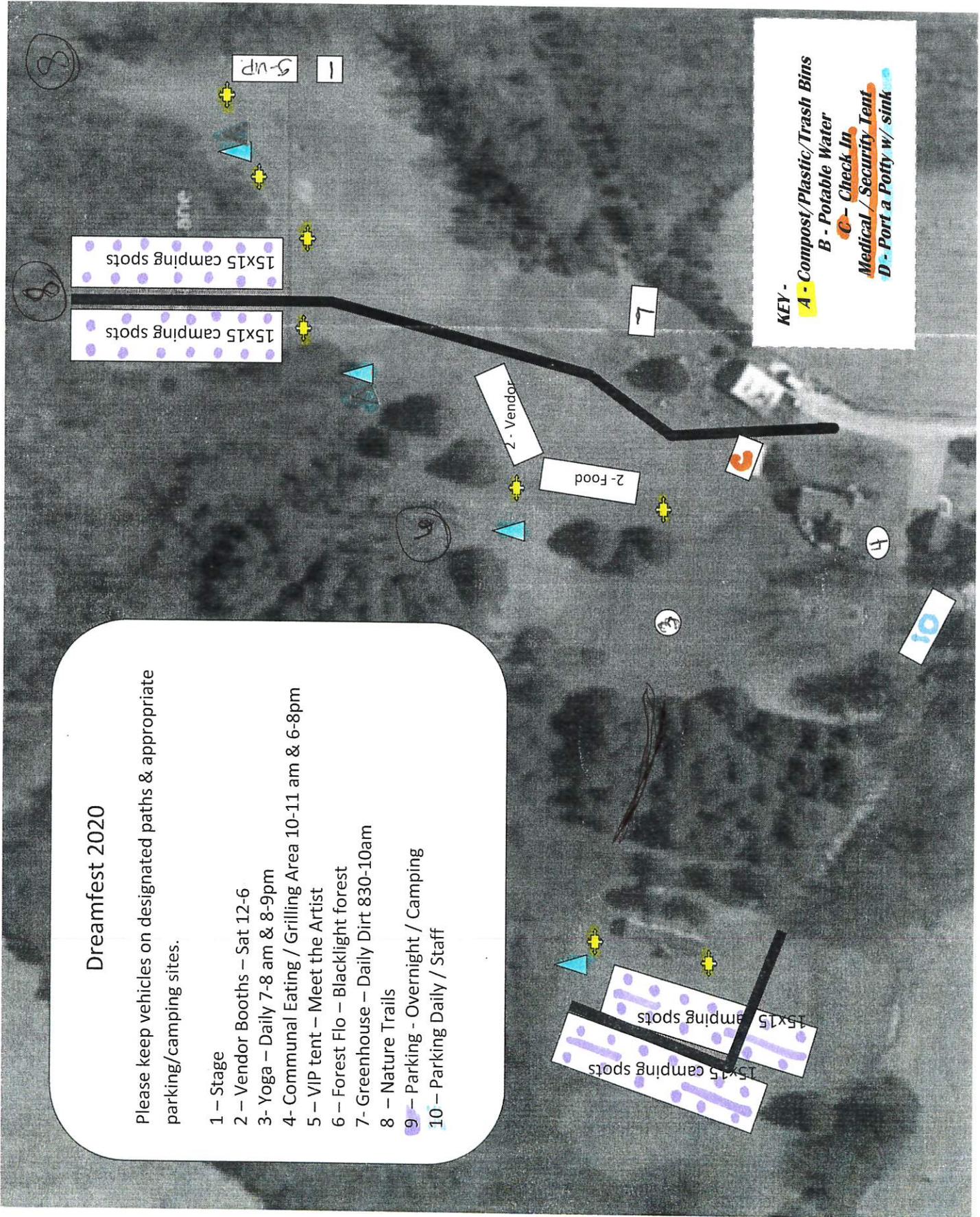
Due to the current situation that our country is dealing with and the uncertainty of restrictions in the upcoming months; we plan to keep ticket sales to 100 & camping sites to 50. In future years we hope to grow the festival into a larger event that could positively impact local business & tourism. We further have planned a contingency of 30 days prior to event to cancel with a full refund.

## Dreamfest 2020

Please keep vehicles on designated paths & appropriate parking/camping sites.

- 1 - Stage
- 2 - Vendor Booths - Sat 12-6
- 3 - Yoga - Daily 7-8 am & 8-9pm
- 4 - Communal Eating / Grilling Area 10-11 am & 6-8pm
- 5 - VIP tent - Meet the Artist
- 6 - Forest Flo - Blacklight forest
- 7 - Greenhouse - Daily Dirt 830-10am
- 8 - Nature Trails
- 9 - Parking - Overnight / Camping
- 10 - Parking Daily / Staff

**KEY -**  
**A** - Compost/Plastic/Trash Bins  
**B** - Potable Water  
**C** - Check In  
**D** - Port a Potty w/ sink



Brooklyn N. Ward, Holidays in United States Sat Sep 5 – Sun Sep 6, 2020 (Eastern Time - New York)

Sat 9/5

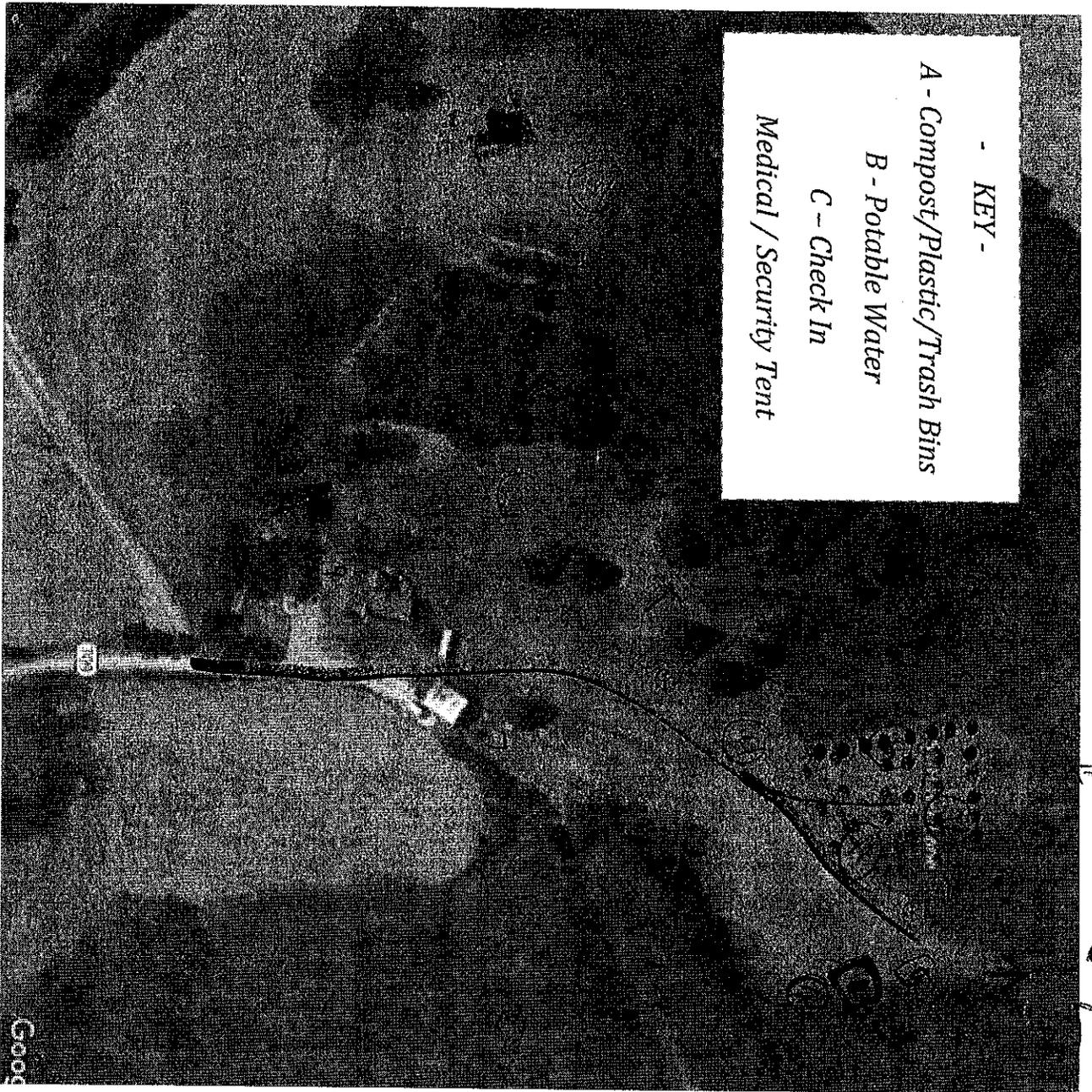
Sun 9/6

7am	Yoga 7am - 8am		Yoga 7am - 8am	
8am				
9am	Herb & Eggs 8:30am - 10am		Plant Your Own Flowers/Food 8:30am - 10am	
10am	Communal Breakfast 10am - 11am		Communal Breakfast 10am - 11am	
11am			Take Something, Leave Something/ Campsite Barging & Trade 11am - 12pm	
12pm	Vendors Booths 12pm - 6pm	Food Trucks 12pm - 6pm	Band #1 12pm - 1:30pm	Food Trucks 12pm - 6pm
1pm				Band #6 12pm - 1pm
2pm				
3pm				Band #7 2pm - 3:30pm
4pm			Band #2 3:30pm - 5pm	
5pm			VIP Dinner 4:30pm - 6pm	VIP Dinner 4pm - 6pm
				Band #8 4:30pm - 5:30pm

- 6pm - 8pm Open Grill
- 6pm - 7:30pm Band #3
- 8pm - 9pm Yoga
- 8pm - 11pm Campfire
- 9pm - 10:30pm Band #4
- 10:30pm - 12am Band #5
- 11pm - 11:45pm Forest Flo Party

- 6pm - 8pm Open Grill
- 6:30pm - 8pm Band #9
- 8pm - 11pm Campfire
- 8pm - 9pm Yoga
- 9pm - 10:30pm Band #10
- 10pm - 11pm Foam Party
- 10:30pm - 12am Band #11
- 11pm - 11:45pm Forest Flo Party

- KEY -
- A - Compost/Plastic/Trash Bins
  - B - Potable Water
  - C - Check In
  - Medical / Security Tent



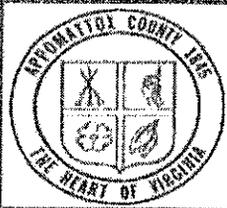
### Dreamfest 2020

We are thrilled to share our family farm with you. We ask that you honor our land and planet earth in every way possible. Please keep vehicles on designated paths & appropriate parking/camping sites.

- 1 - Stage
- 2 - Vendor Booths - Sat 12-6
- 3 - Yoga - Daily 7-8 am & 8-9pm
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- 10 - Parking Daily / Staff

11. Porta B Hires

12 Food Vendors



The Board of Supervisors shall have the right to revoke any permit issued under this Article upon noncompliance with any of its provisions and conditions.

\$25.00 fee/day for each day of the on which entertainment is to be presented shall be payable to the Treasurer of Appomattox County.

Music prohibited certain hours - No music shall be rendered between the hours of 12:00 midnight and 8:00 am.

Sound level of music - No music shall be played either by mechanical devices or live performance in such manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the festival or outdoor entertainment is located.

No persons under the age of 16 years of age shall be admitted unless accompanied by a parent or guardian.

Will shuttle services be provided?

YES  NO

**Shuttle Service Coordinator:**

Name: \_\_\_\_\_

Contact #: \_\_\_\_\_

Type of transportation used (i.e. buses, golf carts, wagons, etc.)

Please attach a map of the shuttle routes and schedule for shuttle services. Describe shuttle plan, indicate drop off and pick up points.

Will special shuttling plans be provided for disabled citizens?

YES  NO

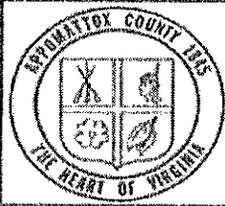
Explain plans/amenities to accommodate disabled citizens on-site at the event.

Will live entertainment be scheduled?

YES  NO

Please describe any scheduled performances.

Variety of small bands/solo  
- still working on schedule  
- will submit ASAP.



Bond required, waiver -  
A Bond in the amount of  
\$5000.00 shall be  
required and shall be  
conditioned to the  
removal and clearing of  
the premises so as to  
leave them in the same  
condition as they were  
found and further  
conditioned to the full  
and satisfactory  
execution and  
compliance with the  
terms of the permit when  
issued.

Exemption of fees

The daily fees and bond  
provided for herein may  
be waived by the Board  
of Supervisors for  
established churches,  
chartered civic  
organizations or  
established schools,  
provided that all other  
provisions of this Article  
shall be fully enforceable.

Will you be supplying? Check all that apply.

- Booths/Exhibits
- Tents/Canopies
- Vehicles/Trailers
- Animals
- VIP Area

Describe

Depending on ABC - \*

tented area w/  
seating, fans, food,  
cocktail (by ticket) for  
performers + staff + sponsors.

- Amplified Sound

Describe

- Rides/Inflatables

Describe

NO!

- Stage/~~Bleachers~~

Describe

- Fireworks/Pyrotechnics

Describe

NO.

List name and contact information for any firework contractor(s).

/

Indicate/describe the precise location on-site from which fireworks will be deployed.

/