

**BOARD OF SUPERVISORS  
THURSDAY, JANUARY 2, 2020  
5:00 P.M.**

The Appomattox County Board of Supervisors held an Organizational meeting on Thursday, January 2, 2020 at 5:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Appomattox County Board of Supervisors**

**Present:**

Watkins M. Abbitt	Piney Mountain District
Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
William H. Hogan	Appomattox River District

**Also Present:**

Susan M. Adams, County Administrator  
John Spencer, Information Systems Manager/Purchasing Agent  
Wanda McCormick, Administrative Assistant/Accounts Payable Clerk

**CALL TO ORDER** – Susan M. Adams, County Administrator  
Handicap Accessibility Statement – Susan M. Adams, County Administrator  
Pledge of Allegiance  
Innovation – Supervisor Watkins M. Abbitt

**APPROVAL OF AGENDA**

The County Administrator, Susan Adams requested the Board's consideration to amend the agenda to move the Board By-Laws and Rules of Procedures first and Set Date, Time and Location of Regular Meetings second. Ms. Adams asked for a motion to accept the agenda as amended. Motion was made by Mr. Abbitt to accept the agenda as amended, seconded by Mr. Hogan. Ms. Adams called for a roll call vote: Mr. Abbitt, aye; Mr. Carter, aye, Mr. Hinkle, aye, Mr. Hipps, aye and Mr. Hogan, aye.

**BOARD ORGANIZES**

**Election of Chairman** – County Administrator, Susan Adams quoted "The Board shall elect from its membership a Chairman and Vice Chairman, each of whom shall serve a term for one year expiring on December 31 of the year elected, or until their respective successors shall be elected." Ms. Adams opened the floor for nominations to serve as the Board Chairman. Motion was made by Mr. Abbitt to nominate Mr. Samuel Carter as the 2020 Board Chairman, seconded by Mr. Hogan. With no additional nominations Ms. Adams

closed the floor to nominations and called for a roll call vote: Mr. Abbitt, aye, Mr. Carter, aye, Mr. Hinkle, aye, Mr. Hipps, aye and Mr. Hogan, aye.

Ms. Adams congratulated Mr. Carter and passed the gavel to the new Board Chairman Samuel Carter.

**Election of Vice-Chairman** - Chairman Carter called for nominations for Vice-Chairman. Motion was made by Mr. Abbitt to nominate Mr. Hogan as Vice-Chairman, seconded by Mr. Hipps. With no additional nominations, Chairman Carter closed the floor to nominations and called for a roll call vote: Mr. Abbitt, aye, Mr. Carter, aye, Mr. Hinkle, aye, Mr. Hipps, aye and Mr. Hogan, aye.

## **ORGANIZATIONAL & ADMINISTRATIVE MATTERS**

**Review and/or Adopt the Board By-Laws and Rules of Procedures.** Motion was made by Mr. Hogan to adopt the Board By-Laws and Rules of Procedures, seconded by Mr. Hinkle. Chairman Carter called for a roll call vote: Mr. Abbitt, aye, Mr. Carter, aye, Mr. Hinkle, aye, Mr. Hipps, aye and Mr. Hogan, aye.

**Set Date, Time, and Location of Regular Meetings.** Motion was made by Mr. Hinkle to continue holding scheduled meetings at 6:30 p.m. on the third Monday of each month, except for on Holidays, seconded by Mr. Hogan. Chairman Carter called for a roll call vote: Mr. Abbitt, aye, Mr. Carter, aye, Mr. Hinkle, aye, Mr. Hipps, aye and Mr. Hogan, aye.

**Confirmation of the Clerk to the Board (County Administrator).** Motion was made by Mr. Hogan to confirm the Clerk to the Board as the County Administrator, seconded by Mr. Hinkle. Chairman Carter called for a roll call vote: Mr. Abbitt, aye, Mr. Carter, aye, Mr. Hinkle, aye, Mr. Hipps, aye and Mr. Hogan, aye.

**Adopt the Rules of Order for the Governing Body.** *"Robert Rules of Order" amended to require a second for all motions and to allow the Chairman to make and second motions.* Motion was made by Mr. Hipps to adopt the Rules of Order for the Governing Body, seconded by Mr. Abbitt. Chairman Carter called for a roll call vote: Mr. Abbitt, aye, Mr. Carter, aye, Mr. Hinkle, aye, Mr. Hipps, aye and Mr. Hogan, aye.

## **UPCOMING MEETINGS**

Next meeting is scheduled for Tuesday, January 21, 2020. Ms. Adams asked for recommendations for a date for the Board's Retreat. Ms. Adams will send out additional information.

## **ADJOURNMENT**

Mr. Abbitt made a motion to adjourn the meeting at 5:29 p.m.