



BOARD OF SUPERVISORS MEETING
MONDAY, SEPTEMBER 16, 2019
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Call to Order- Chaiman Carter
Handicap Accessibility Statement- Susan Adams, County Administrator
Pledge of Allegiance
Invocation - Supervisor Moody
Setting of Agenda

WORK SESSION

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [19-1282](#) **Amherst Town Mayor Dwayne Tuggle & Lynchburg Mayor Treney Tweedy - Central Virginia Planning District Commission**
Amherst Town Mayor Dwayne Tuggle, Chairman of the Central Virginia Planning District Commission and Lynchburg Mayor Treney Tweedy, also a PDC member requested to make an appearance to invite the Board to attend the Central Virginia Planning District Strategic Direction Roundtable 2019. At this strategic planning meeting, elected officials and local government officials from throughout the region will discuss and decide the next priority initiative for the CVPD.
The Strategic Direction Roundtable 2019 is scheduled for Thursday, October 17th, at the Lynchburg Regional Business Alliance building. Reception at 5:00 pm and the meeting starts at 5:30 pm.
Department: Board of Supervisors, Administration
2. [19-1275](#) **Mr. Paul Spiggle, Robert E. Lee Soil & Water Conservation District Board Member**
Mr. Paul Spiggle, Board member with the Robert E. Lee Soil & Water Conservation District has requested to appear before the Board to discuss the possibility of getting four (4) district employees on the County's health insurance program.
Department: Board of Supervisors, Administration

3. [19-1285](#) **Mrs. Sara Henderson, Commissioner of the Revenue & Staff**

Attached for your review is a Press Release from the Commissioners of the Revenue Association of Virginia. Sara Henderson, Appomattox Commissioner of the Revenue and her staff are present to be recognized for their accreditation with the Commissioners of the Revenue Association. Also, Mrs. Henderson was recognized at the Commissioners of the Revenue Association Annual Conference with the President's Award.

Congratulations to Ms. Henderson and her staff for their diligence to become one of the first localities in the Commonwealth to achieve office accreditation. Additionally, Ms. Henderson was the recipient of the President's Award at the Annual Conference in Williamsburg.

Department: Board of Supervisors, Administration

Documents: [Commissioner Accreditation.pdf](#)

4. [19-1289](#) **Mr. Bobby Wingfield, Public Safety Director - Appomattox PSAP NG911**

Mr. Bobby Wingfield, Public Safety Director has requested to appear before the Board to discuss the following:

Appomattox County Emergency Communications Center along with all Public Safety Answering Point's (PSAP) in Virginia will be transitioning from copper phone lines and selective routers to all fiber lines supplied and operated by VITA and AT&T for the NG911 solution. The project upgrade to fiber lines is \$ 414,883.03, VITA will pay 100% of the upgrade to fiber lines and the goal is to start deployment in July 2020. VITA is using the AT&T and Fairfax County contract as the vehicle to install fiber and supply data all PSAP's. The monthly recurring cost for the AT&T solution is \$4,272.56, which is set for ten-year term of the Fairfax County contract. Currently our monthly recurring cost is \$1,444.93 on our legacy E911 solution and the estimated monthly increase to the PSAP will be \$2,827.63. The 911 Services Board will cover this increase for 24 months after the deployment is complete which will be \$67,863.12.

Staff Recommendation: Approve and allow Mr. Wingfield to sign the Proposal Acceptance Letter (PAL) and enter into the Participation Agreement with AT&T and Fairfax County Contract.

Department: Board of Supervisors, Administration

Documents: [NG9-1-1 Program.pdf](#)

PUBLIC HEARING (7:00 PM)

5. [19-1292](#) **Public Hearing - USDA Grant Funding**

After being duly advertised, a Public Hearing has been scheduled to receive public comments in consideration of an Application for USDA, Rural

Development grant funding for assistance in purchasing equipment to meet public safety needs.

STAFF RECOMMENDATION: Bobby Wingfield, Public Safety Director, would like to address the Board concerning the USDA/Rural Development grant funding.

Department: Board of Supervisors, Administration

ACTION ITEMS

6. [19-1281](#)

Carver Price Museum Lease Renewal

At the May 2019 Board of Supervisors meeting, a Public Hearing was held to receive public comment on the "proposed" changes to the Lease Renewal Agreement with the Carver-Price Alumni Association. After receipt of questions/comments from the Carver-Price Alumni Association, the Board decided to defer the questions to the Facilities Committee. The Facilities Committee, County Attorney, and County Administrator met with the Carver-Price representatives to provide clarification on the changes contained in the "proposed" lease. All parties are in agreement with the "proposed" lease. The County Attorney is prepared to discuss if the Board has additional questions.

STAFF RECOMMENDATION: Staff recommends approval of the "proposed" Lease Agreement with the Carver-Price Alumni Association.

Department: Board of Supervisors, Administration

7. [19-1279](#)

Special Event Application for Clover Hill Village Wine Festival

Attached for your review is a copy of the Special Event Application for the Clover Hill Village Wine Festival to be held on October 19, 2019 at the Clover Hill Village from 11:00 a.m. to 6:00 p.m. Rain date will be October 20, 2019. The event will feature 10 local wineries, 2 distilleries, 30 craft vendors, 5 food vendors and live music with 3 bands. Admission is \$25.00 at the gate and \$15.00 in advance.

Note: The application has been approved by the Public Safety Director, Building Official/Fire Marshall, County Administrator, Zoning Administrator and Sheriff.

Staff Recommendation: Consider approval of the request for the Clover Hill Village Wine Festival application and request for bond fee waiver.

Department: Board of Supervisors, Administration

Documents: [Clover Hill Wine Festival.pdf](#)

8. [19-1296](#)

Joint Meeting w School Board

Last month, the Board requested that the joint meeting with the School Board be held in November instead of October. Dr. Bennett and the School Board

would like to meet on Thursday, November 7th at 6:00 pm. Please check your calendars and verify if this is a good date for you to plan the meeting.

Department: Board of Supervisors, Administration

COMMITTEE APPOINTMENTS

9. [19-1280](#) Department of Social Services Board Member Appointment

Attached is a letter from Mr. Ronald C. Spiggle submitting his resignation from the Department of Social Services Board effective October 1, 2019.

Staff Recommendation: Please consider an appointment to fill the unexpired term of Mr. Spiggle on the Social Services Board ending December 31, 2019.

Department: Board of Supervisors, Administration

Documents: [Spiggle Resignation Ltr.pdf](#)

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

10. [19-1274](#) Invoices Submitted For Payment

Please review the attached invoices and approve for payment:

September 6, 2019	\$26,164.01
September 13, 2019 - CSA	\$124,134.99
September 16, 2019	\$221,293.31
TOTAL:	\$371,592.31

Staff Recommendation: Please review and consider approval of the attached invoices for payment.

Department: Board of Supervisors, Administration

Documents: [Invoices 9-6-2019.pdf](#), [Invoices 9-13-2019.pdf](#), [Invoices 9-16-2019.pdf](#)

11. [19-1273](#) Minutes

Please review the following DRAFT minutes for approval.

Monday, August 19, 2019, Scheduled Meeting

Department: Board of Supervisors, Administration

Documents: [Minutes-Scheduled Meeting 8-19-2019.docx](#)

12. [19-1277](#) J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411	Books	\$80.00
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7301-5401	Office Supplies	\$583.35
7301-5415	Summer Reading	\$5.00
7301-5201	Postage	\$5.50
TOTAL:		\$678.85

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

13. [19-1278](#)

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Overtime	\$441.55
3102-5408	Vehicle Power Equipment Supplies	\$360.00
TOTAL:		\$801.55

RE: Reimbursement from 727 Bushbeaters Hunting Club for security performed by one deputy (\$98.40); Reimbursement from Appomattox County High School for security performed by one deputy (\$343.15) Reimbursement from Austin's Towing & Transportation for towing a 2007 Toyota Prius (\$260.00); Reimbursement from Dragon Recovery for towing a 2006 BMW (\$100.00).

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

14. [19-1284](#)

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$11,199.82
5301-2006	Group Life	\$848.16
5301-2002	ICMA-RC	\$1,038.22
TOTAL:		\$13,086.20

RE: Reimbursement for August, 2019 payroll deductions.

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

15. [19-1286](#)

Landfill

Please supplement by consent and appropriate the following:

4205-3004	Repairs/Maintenance	\$1,733.15
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RE: Reimbursement from VACORP Claims for lightning damages to Landfill scales and equipment.

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

16. [19-1287](#)

Parks & Recreation Department

Please supplement by consent and appropriate the following:

7102-3004 Repairs/Maintenance **\$4,140.00**

RE: Reimbursement from VACORP Claims for wind damages to the dugout at the Ball Park.

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

17. [19-1290](#) **Circuit Court - Law Library**

Please transfer by consent from the Law Library Fund to the General Fund and supplement the following:

2101-5804 Law Library **\$469.00**

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

Staff Recommendation: Transfer requested funds from the Law Library to the General Fund and supplement to 2101-5804.

Department: Board of Supervisors, Administration

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

18. [19-1276](#) **Robert E. Lee Soil & Water Conservation District Board of Directors Meeting**

Attached for your review is a copy of the July 25, 2019 monthly Board of Directors meeting minutes and annual report from the Robert E. Lee Soil & Water Conservation District.

Department: Board of Supervisors, Administration

Documents: [RE Lee Minutes July 25 2019.pdf](#)

19. [19-1297](#) **Letter from Williams Mullen-Application for Southside Electric Cooperative Rate Increase**

Attached for your review is a copy of the application that SEC filed with the State Corporation Commission on July 19, 2019.

Department: Board of Supervisors, Administration

Documents: [Mullen Ltr--SSEC Rate Increase App.pdf](#), [SSEC Rate Increase Application.pdf](#)

20. [19-1283](#) **Department of Social Services Caseload**

Attached for your review is a copy of the Department of Social Services program caseload.

Department: Board of Supervisors, Administration

Documents: [Social Services Caseload.pdf](#)

21. [19-1295](#) **Appomattox Addiction Resiliency Team Invite**

Ashley Sandman, CSA Coordinator, is extending an invitation to the Board to attend a community-wide event to learn about trauma, its impact on our community, and what the team is doing about it. The event is being held at the Appomattox Inn and Suites at 11:00 am on Tuesday, September 17th.

Department: Board of Supervisors, Administration

Documents: [Addiction Resiliency Team flyer.pdf](#)

22. [19-1293](#)

School Tour Invite

Dr. Bennett and the School Board extended an invitation to participate in a tour of the alternative education center and two of the schools on Thursday, September 26th. If you are interested in participating in the tour, please RSVP to Carrington Pritchard, Administrative Assistant. (see attached letter) Everyone is to meet at the School Administration Building at 11:30 am, travel to the Alternative Education Center and lunch afterwards at the high school. Lunch will be prepared and served by the Culinary Arts students.

Department: Board of Supervisors, Administration

Documents: [Scchool Tour Invite.pdf](#)

23. [19-1294](#)

Homicide Survivor Support Group Flyer

Ms. Freshwater, Victim Witness Advocate, requested that a copy of the attached flyer be provided to the Board.

Department: Board of Supervisors, Administration

Documents: [Homicide Survivor Support Group flyer.pdf](#)

24. [19-1298](#)

Household Hazardous Waste & Electronic Recycling Flyer

A "free" Household Hazardous Waste and Electronic Recycling collection day is being held at the Regional Landfill located at 361 Livestock Road in Rustburg, VA.

Department: Board of Supervisors, Administration

Documents: [Household Haz Waste Recycling.pdf](#)

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Monday, October 21, 2019 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

Monday, November 18, 2019 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

Monday, December 16, 2019 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT