



BOARD OF SUPERVISORS MEETING
MONDAY, JUNE 15, 2020
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Call to Order
Pledge of Allegiance
Invocation - Mr. Hogan
Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [20-1615](#) **Rev. Dr. Paul Michael Raymond**
Rev. Dr. Paul Michael Raymond has requested to appear before the Board to discuss the doctrine of the lesser magistrate and hand out books to each member on the doctrine.
Department: Board of Supervisors, Administration

PUBLIC HEARING (7:00 PM)

2. [20-1607](#) **Public Hearing For FY 2021 "Proposed" Budget**
After being duly advertised, a Public Hearing is being held to receive public comment on the "Proposed" FY 2021 Budget.
Staff Recommendation: After receiving public comment, the Board can discuss suggested changes. A special meeting to approve the budget is scheduled for Thursday, June 25th at 6:30 pm in the Board of Supervisors meeting room.
Department: Board of Supervisors, Administration
Documents: [Proposed FY 2021 Budget.pdf](#)
3. [20-1608](#) **Public Hearing Amending Ordinance to County Code For Increasing Courthouse & Courtroom Security Fees**
After being duly advertised, a Public Hearing is being held to receive public comment on increasing the assessed fee from \$10.00 to \$20.00 against a convicted defendant as part of the costs in a Criminal or Traffic case in District or Circuit Court to fund Courthouse and Courtroom Security.

Staff Recommendation: Consider adoption of the amended Ordinance to increase the assessed fees from \$10.00 to \$20.00 for Courthouse and Courtroom Security.

Department: Board of Supervisors, Administration

Documents: [Attachment Courthouse Security Fee.pdf](#)

4. [20-1609](#) **Public Hearing Amending County Code Taxation & Fees Ordinance**

After being duly advertised, a Public Hearing is being held to receive public comment on amending Appomattox County Code §3.7-2(B) Taxation and Fees Ordinance to clarify property tax exemptions related to farm machinery and implements.

Staff Recommendation: Consider the proposed amendment of the Appomattox County Code §3.7-2(B) Taxation and Fees Ordinance to clarify property tax exemptions related to farm machinery and implements.

Department: Board of Supervisors, Administration

Documents: [Attachment Farm Equipment Farm Implements.pdf](#)

5. [20-1610](#) **Public Hearing Amending FY 2020 Budget to Retire Water Revenue Bond, Series 2011 Debt**

After being duly advertised, a Public Hearing is being held to receive public comment on amending FY 2020 Budget to supplement and appropriate \$\$1,854,411.10. to Line Item 8301-8005 in accordance with Code of Virginia §15.2-2507, which requires a public hearing when there is an increase to the budget greater than 1%. The funds will be used to retire debt related to the Virginia Resources Authority Water Revenue Bond, Series 2011. The Board authorized staff at the May meeting to payoff the waterline debt, generating a cost savings from interest payments through 2032 in the amount of \$343,000.

Staff Recommendation: Consider approval of amending FY 2020 Budget to payoff Waterline debt in the amount of \$1,854,411.10 and to generate \$343,000 in cost savings to the County.

Department: Board of Supervisors, Administration

ACTION ITEMS

6. [20-1620](#) **Resolution Noting with Appreciation the Retirement of Appomattox County General Registrar/Director of Elections Sabrina J. Smith**

Sabrina J. Smith, Registrar/Director of Elections for Appomattox County will retire June 30, 2020 after having served the citizens of Appomattox County for 28 years. Ms. Smith is present tonight to be recognized for her service and dedication as the County's Registrar for 28 years.

STAFF RECOMMENDATION: Adopt the attached Resolution honoring Ms. Smith for her years of service as the County's Registrar and join staff in extending wishes for a most-deserved enjoyable retirement.

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- Department: Board of Supervisors, Administration
Documents: [Resolution Sabrina Smith, Registrar Retirement.pdf](#)
7. [20-1614](#) **Architectural Partners Proposal - Courthouse**

At the May 2020 meeting, Gary Harvey, Sr. Architect, Architectural Partners, presented a proposal for the Board's consideration. The proposal was in the amount of \$11,155 (copy attached).

STAFF RECOMMENDATION: Consider approval of the proposal from Architectural Partners in the amount of \$11,155 as presented.

- Department: Board of Supervisors, Administration
Documents: [Architectural Partners Proposal .pdf](#)

8. [20-1622](#) **Town MOU for Law Enforcement Services**

Attached for your review is a copy of the Memorandum of Understanding with the Town for Law Enforcement Services and a letter from the Town Manager, Gary Shanaberger.

STAFF RECOMMENDATION: Please consider adoption of the MOU with the Town to provide Law Enforcement Services.

- Department: Board of Supervisors, Administration
Documents: [Town MOU for Law Enforcement Services.pdf](#)
9. [20-1623](#) **Fire Truck Request**

Attached for your review are letters received from the Town Manager, Gary Shanaberger, and the Appomattox County Volunteer Fire Department Chief, Johnathan Garrett. Mr. Garrett appeared before the Board at the May meeting and requested the Board's consideration to financially support the purchase of a fire truck. The Town has committed up to \$240,000 towards the purchase. Additional information from Mr. Garrett since that meeting is communicated in the attached email. Please see attached responses from the Fire Chief pertaining to questions submitted through staff as well as a copy of the County distributions to the two volunteer fire departments since 2015.

STAFF RECOMMENDATION: The Board of Supervisors established a practice years ago that an additional \$50,000 annual contribution would be made to each County Fire Department for a fire truck purchase on a 5-year rotating basis (\$250,000). Since the suggested 60% is \$360,000 approx., the Board will need to decide how to proceed. A suggestion is to defer to the Public Safety or an Ad Hoc committee to evaluate this practice and determine how other Counties fund the volunteer emergency vehicles, review current annual contributions

and sources of funding, assess Fire Program funds, designate a percentage of vehicle license fees, etc. or recommend a different practice.

Department: Board of Supervisors, Administration
Documents: [Fire Truck Request.pdf](#), [Fire Program Funds .pdf](#)

10. [20-1621](#) **School Supplemental Appropriation Request**

Attached for your review and consideration is a letter from Dr. Bennett, School Superintendent, requesting the Board's consideration to supplement \$516,229 to Fund 3 School Capital Improvement Fund. This amount is the audited unspent FY 2019 school funds that the School Board and the Board of Supervisors voted to consider re-appropriating the funds to the School CIP.

Note: The County Attorney suggests that if the Board's intent is to re-appropriate the funds to the School CIP that it would be more transparent to advertise and amend the budget in July.

Department: Board of Supervisors, Administration
Documents: [School Supplemental Appropriation Request.pdf](#),
[School MOU-CIP Funds.pdf](#)

11. [20-1624](#) **Zoning Ordinance Amendment-Solar Energy**

At the March Board of Supervisors meeting, the Board asked the Planning Commission to reconsider a package of zoning amendments. The Planning Commission has reviewed this portion of the package related to solar energy and made a minor adjustment based on recent state legislation. The Planning Commission felt that this portion of the amendment package needed to move forward at this time as the county is continually receiving inquiries about new solar projects. The Planning Commission is recommending approval of the attached ordinance.

The Planning Commission continues to review the remainder of the zoning amendment package and will forward a recommendation on those matters at future meetings.

Department: Board of Supervisors, Administration
Documents: [Summary Amendment Solar.pdf](#), [Ordinance Solar Amendment.pdf](#)

12. [20-1626](#) **Special Permit Application Request**

Attached for your review is a Special Permit Event Application from Bonnie & Ken Swanson, for "A Lavender Celebration: on Saturday, June 20th and Saturday, June 27th. The event will be located at 7169 Old Evergreen Road. The application has been reviewed and approved by the Public Safety

Director, Building Official, Sheriff, Zoning Administrator and County Administrator.

STAFF RECOMMENDATION: Please review, discuss and approve the Special Event Permit request from Bonnie & Ken Swanson as presented to include the bond fee waiver.

Department: Board of Supervisors, Administration

Documents: [Special Event Application - Lavender Celebration.pdf](#)

13. [20-1625](#)

Special Event Application Request

Attached for your review is a Special Permit Event Application from Francisco Display Fireworks, LLC for the "Appomattox 4th of July" Fireworks display on Friday, July 3rd at 9:30 pm. The event is sponsored by the Town and will be located at 10063 Red House Road. The application has been reviewed and approved by the Public Safety Director, Building Official, Sheriff, Zoning Administrator and County Administrator.

STAFF RECOMMENDATION: Please review, discuss and approve the Special Event Permit request from Francisco Display Fireworks as presented to include the bond fee waiver.

Department: Board of Supervisors, Administration

Documents: [Special Event Application - 4th of July Celebration.pdf](#)

COMMITTEE APPOINTMENTS

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

14. [20-1602](#)

Invoices Submitted For Payment

Please review the attached invoices and approve for payment:

June 5, 2020	\$43,341.48
June 12, 2020 - CSA	\$143,743.66
June 15, 2020	\$242,551.66
TOTAL:	\$429,636.80

Staff Recommendation: Please review and consider approval of the attached invoices for payment.

Department: Board of Supervisors, Administration
Documents: [Invoices for June, 2020.pdf](#)

15. [20-1611](#)

Minutes

Please review the following DRAFT minutes for approval:
May 14, 2020 Board of Supervisors Work Session Meeting
May 18, 2020 Board of Supervisors Meeting

Department: Board of Supervisors, Administration
Documents: [May 14, 2020 BOS Work Session Minutes.pdf](#), [May 18, 2020 BOS Minutes.pdf](#)

16. [20-1603](#)

General Properties - Courthouse Maintenance Fund

Please transfer by consent **\$10,745.85** from the Courthouse Maintenance Fund and supplement to the following:

4302-3004 Repairs/Maintenance **\$10,745.85**

RE: Purchase of CCTV equipment for Courthouse (\$4,414.90) and TV, polycom equipment installed in the Circuit Courtroom (\$6,330.95)

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

17. [20-1605](#)

Sheriff's Department - Courthouse Security Fund

Please transfer by consent from the Courthouse Security Fund to the General Fund and supplement the following:

3102-1006 Courthouse Security Position **\$10,000.00**

RE:

Staff Recommendation: Transfer requested funds from the Courthouse Security Fund to the General Fund and supplement by consent to 3102-1006.

Department: Board of Supervisors, Administration

18. [20-1606](#)

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-5408 Vehicle Power Equipment **\$2,122.17**
Supplies

RE: Reimbursement from VACORP for damages/repairs to 2020 Ford Explorer.

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

19. [20-1612](#)

Parks & Recreation

Please supplement by consent and appropriate \$75.00 to 7104-5803.

RE: Refund on Community Center rental to John Lewis.

Department: Board of Supervisors, Administration

20. [20-1613](#) **Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$11,538.77
5301-2006	Group Life	\$881.70
5301-2002	ICMA-RC	\$1,261.70
	TOTAL:	\$13,682.17

RE: Reimbursement for May, 2020 payroll deductions.

Staff Recommendation: No new local funds are required.

Department: Board of Supervisors, Administration

21. [20-1617](#) **General Properties - Carver Price Reserve Fund**

Please transfer by consent from the Carver Price Reserve Fund **\$1,160.20** to the General Fund and supplement by consent the following:

4302-3004	Repairs/Maintenance	\$1,160.20
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RE: Replace 2 bathroom toilets and re-pipe supply water lines.

Staff Recommendation: Transfer requested funds from the Carver Price Reserve Fund to the General Fund and supplement \$1,160.20 to 4302-3004.

Department: Board of Supervisors, Administration

22. [20-1618](#) **Circuit Court - Law Library**

Please transfer by consent from the Law Library Fund to the General Fund and supplement the following:

2101-5804	Law Library	\$531.53
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RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

Staff Recommendation: Transfer requested funds from the Law Library to the General Fund and supplement by consent \$531.53 to 2101-5804.

Department: Board of Supervisors, Administration

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

23. [20-1619](#) **Reopen Appomattox Event**

Attached for your review is an invitation to attend the "Reopen Appomattox" event on Friday, June 19, 2020 from 5:00 - 8:00 p.m. in Courtland Festival Park. This event is in support of our local businesses and reopening Virginia. Senator Amanda Chase will be meeting with local business owners and those gathered at the Park.

Department: Board of Supervisors, Administration

Documents: [Reopen Appomattox Event.pdf](#)

24. [20-1616](#)

School - May, 2020 Financial Report

Attached for your review is the May, 2020 month-end financial report from Dr. Bennett, Division Superintendent and Bruce McMillan, Director of Finance.

Department: Board of Supervisors, Administration

Documents: [School Financial Report.pdf](#)

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Thursday, June 25, 2020 @ 6:30 PM

Special Called Meeting - Adopt FY21 Budget

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

Monday, July 20, 2020 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

ADJOURNMENT

NOTICE OF PUBLIC HEARING
APPOMATTOX COUNTY, VIRGINIA
PROPOSED BUDGET for the FISCAL YEAR 2021-COMMENCING JULY 1, 2020

This budget synopsis is prepared and published for informative planning purposes only. The inclusion of any item does not constitute an obligation or commitment on the part of the Board of Supervisors to appropriate funds for that purpose. There is not allocation or designation of Appomattox County funds for any purpose until an appropriation for that purpose has first been made by the Board of Supervisors.

A public hearing will be held by the Board of Supervisors respecting the proposed 2020/2021 Appomattox County consolidated budget (inclusive of school budget) in the CVCC Board of Supervisors Meeting Room located at 171 Price Lane, Appomattox, Virginia, on **Monday, June 15, 2020 at 7:00 pm**, at which time citizens of this County shall have the right to address and state his or her views.

ESTIMATED REVENUES

GENERAL FUND (001)

Revenue from Local Sources	15,980,111
Revenue from the Commonwealth	3,445,675
Revenues from Federal Govt.	421,975
TOTAL GENERAL FUND	<u>19,847,761</u>

SCHOOL FUND (10)

Revenue from Local Sources	5,568,620
Revenue from the Commonwealth	16,956,427
Revenue from the Federal Government	1,265,034
Revenue from Other Sources	125,000
Transfer In (Cafeteria)	900,000
TOTAL SCHOOL FUND	<u>24,815,081</u>

COMPREHENSIVE SERVICES FUND (001)

Revenue from Local Sources	504,191
Revenue from the Commonwealth	<u>1,061,860</u>
TOTAL COMPREHENSIVE SERVICES FUND	<u>1,566,051</u>

VIRGINIA PUBLIC ASSISTANCE FUND (015)

Revenue from Local Sources	272,500
Revenue from the Commonwealth & Federal Gov't	1,636,799
TOTAL VIRGINIA PUBLIC ASSISTANCE FUND	<u>1,909,299</u>

PUBLIC UTILITIES FUND (082)

Revenue from Other Sources	140,000
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TOTAL PUBLIC UTILITIES FUND 140,000

TOTAL REVENUE ALL FUNDS 48,278,192

LESS INTERFUND TRANSFERS 6,345,311

TOTAL ESTIMATED REVENUES 41,932,881

ESTIMATED EXPENSES

GENERAL FUND

General Government Administration 1,737,988
Judicial Administration 1,232,300
Public Safety 4,145,048
Public Works 1,606,175
Health & Welfare 169,407
Community College (CVCC) 378
Parks, Recreation, Cultural 455,223
Community Development 309,005
Operating Reserve & CIP Transfer 683,666
TOTAL GENERAL FUND 10,339,190

DEBT SERVICE (County) 1,365,495

DEBT SERVICE (School) 1,797,765

TOTAL DEBT SERVICE 3,163,260

SCHOOL FUND (10) 24,815,081

PUBLIC UTILITIES OPERATING FUND (082) 140,000

COMPREHENSIVE SERVICES FUND 1,566,051

VIRGINIA PUBLIC ASSISTANCE FUND (015) 1,909,299

TOTAL ESTIMATED EXPENDITURES 41,932,881

Approved Tax Levies for Tax Year 2021

Note: Unit Levy all districts per \$100.00 assessed valuation

Real Estate & Mobile Homes .63 per \$100 assessed value
Personal Property 3.35 per \$100 assessed value (100% Clean Trade-In NADA Value)
Machinery & Tools 3.35 per \$100 assessed value (17.3% of init cost)
Merchant's Capital Tax 1.00 per \$100 assessed value (85% of orig cost)
Vehicle License Tax 35.00 per vehicle

Details on the above can be viewed at the County Administrator's Office located at:
153A Morton Lane, Suite A, Appomattox, Virginia.

BY AUTHORITY: Susan M. Adams, County Administrator

AN ORDINANCE INCREASING FROM \$10 TO \$20 THE AMOUNT ASSESSED AGAINST A CONVICTED DEFENDANT AS PART OF THE COSTS IN A CRIMINAL OR TRAFFIC CASE IN DISTRICT OR CIRCUIT COURT TO FUND COURTHOUSE AND COURTROOM SECURITY

WHEREAS, §15.2-1427 and §15.2-1433 of the Code of Virginia (1950), as may be amended from time to time, enable a local governing body to adopt, amend, and codify ordinances or portions thereof; and

WHEREAS, Appomattox County Code §3.7-47 currently assesses a courthouse security fee of \$10, pursuant to subsection D of Virginia Code §53.1-120; and

WHEREAS, subsection D of Virginia Code §53.1-120 was amended by Senate Bill 149, which was adopted by the Senate and House of Delegates, and signed by the Governor on March 4, 2020; and

WHEREAS, Senate Bill 149 increases the maximum amount that a locality may charge for a courthouse security fee from \$10 to \$20, and goes into effect on July 1, 2020; and

WHEREAS, such an increase is necessary and expedient for the courthouse security needs of the County of Appomattox; and

WHEREAS, the full text of this amendment was available for public inspection in the Appomattox County Administration Office at 153A Morton Lane, Appomattox, Virginia, 24522; and

WHEREAS, on June 15, 2020, a public hearing was held on this matter, and all of those wishing to speak on this topic were heard; and

NOW, THEREFORE BE IT ORDAINED by the Board of Supervisors of Appomattox County as follows:

- A. The courthouse security fee in Appomattox County shall be increased to \$20, in both the district and circuit courts. The assessment shall be collected by the clerk of the court in which the case is heard, remitted to the County Treasurer, and held by the Treasurer to be appropriated by the Board of Supervisors to the Sheriff's Office. The assessment shall be used solely for the funding of courthouse security personnel, and if requested by the Sheriff, equipment and other personal property used in connection with courthouse security.
- B. "Courthouse Security Fee" means the amount assessed by the Board of Supervisors under the authority of subsection D of Virginia Code §53.1-120

against a convicted defendant as part of the costs in a criminal or traffic case in district or circuit court to fund courthouse and courtroom security.

C. The provisions of this Ordinance shall go into effect on July 1, 2020.

Adopted this day, 15th of June, 2020,

Samuel E. Carter, Chairman

ATTEST

Susan M. Adams, Clerk

Chapter 3.7. Taxation and Fees

Article XV. Assessment for Courthouse Security Personnel

[Adopted 9-1-2007]

§ 3.7-42. Fee imposed.

A fee in the amount of \$10 per criminal or traffic case shall be imposed upon any individual convicted of a violation of any statute or ordinance in either the General District, Juvenile and Domestic Relations or Circuit Court of Appomattox County.

§ 3.7-43. Collection and disbursement.

The fee set forth in § 3.7-42 shall be assessed by the Clerk of the Court in which the conviction occurred, along with the other costs of the court proceedings, and deposited with the County Treasurer. The Treasurer shall hold said funds subject to appropriation by the Board of Supervisors to the Appomattox County Sheriff's Department for the funding of courthouse security personnel.

§ 3.7-44. Authority.

This article is enacted in accordance with § 53.1-120 of the Code of Virginia, as amended.

§ 3.7-45. Effective date.

The effective date of this article is September 1, 2007.

VIRGINIA ACTS OF ASSEMBLY -- 2020 SESSION

CHAPTER 602

An Act to amend and reenact § 53.1-120 of the Code of Virginia, relating to courthouse and courtroom security; assessment.

Approved April 2, 2020

[S 149]

Be it enacted by the General Assembly of Virginia:

1. That § 53.1-120 of the Code of Virginia is amended and reenacted as follows:

§ 53.1-120. Sheriff to provide for courthouse and courtroom security; designation of deputies for such purpose; assessment.

A. Each sheriff shall ensure that the courthouses and courtrooms within his jurisdiction are secure from violence and disruption and shall designate deputies for this purpose. A list of such designations shall be forwarded to the Director of the Department of Criminal Justice Services.

B. The chief circuit court judge, the chief general district court judge and the chief juvenile and domestic relations district court judge shall be responsible by agreement with the sheriff of the jurisdiction for the designation of courtroom security deputies for their respective courts. If the respective chief judges and sheriff are unable to agree on the number, type and working schedules of courtroom security deputies for the court, the matter shall be referred to the Compensation Board for resolution in accordance with existing budgeted funds and personnel.

C. The sheriff shall have the sole responsibility for the identity of the deputies designated for courtroom security.

D. Any county or city, through its governing body, may assess a sum not in excess of ~~\$10~~ \$20 as part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance. If a town provides court facilities for a county, the governing body of the county shall return to the town a portion of the assessments collected based on the number of criminal and traffic cases originating and heard in the town. The imposition of such assessment shall be by ordinance of the governing body that may provide for different sums in the circuit courts and district courts. The assessment shall be collected by the clerk of the court in which the case is heard, remitted to the treasurer of the appropriate county or city and held by such treasurer to be appropriated by the governing body to the sheriff's office. The assessment shall be used solely for the funding of courthouse security personnel, and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

Article VII – Taxation and Fees

§ 3.7-2 Certain farm animals and implements exempted.

[Added 6-9-1978]

- A. Farm animals, grains and other feeds used for the nurture of farm animals, farm machinery and farm implements are hereby defined as separate items of taxation and classified as follows: **[Amended 4-7-2014]**
- (1) Horses, mules and other kindred animals.
 - (2) Cattle.
 - (3) Sheep and goats.
 - (4) Hogs.
 - (5) Poultry.
 - (6) Grains and other feeds used for the nurture of farm animals.
 - (7) All farm machinery and farm implements as defined in Va. Code §§58.1-3505(A)(8), (A)(9) and (A)(10).
- B. The Board of Supervisors of Appomattox County hereby exempts, in whole, from taxation all of the above classes of farm animals, grains and feeds used for the nurture of farm animals, farm machinery or farm implements.

1

VIRGINIA ACTS OF ASSEMBLY — CHAPTER

2 *An Act to amend and reenact §§ 58.1-3505 and 58.1-3506 of the Code of Virginia, relating to personal*
 3 *property tax; forest harvesting machinery and equipment.*

4

[H 1021]

5

Approved

6

Be it enacted by the General Assembly of Virginia:

7

1. That §§ 58.1-3505 and 58.1-3506 of the Code of Virginia are amended and reenacted as follows:

8

§ 58.1-3505. Classification of farm animals, certain grains, agricultural products, farm
 9 machinery, farm implements and equipment; governing body may exempt.

10

A. Farm animals, grains and other feeds used for the nurture of farm animals, agricultural products
 11 as defined in § 3.2-6400, farm machinery and farm implements are hereby defined as separate items of
 12 taxation and classified as follows:

13

1. Horses, mules and other kindred animals.

14

2. Cattle.

15

3. Sheep and goats.

16

4. Hogs.

17

5. Poultry.

18

6. Grains and other feeds used for the nurture of farm animals.

19

7. Grain; tobacco; wine produced by farm wineries as defined in § 4.1-100 and other agricultural
 20 products in the hands of a producer.

21

8. Farm machinery other than the farm machinery described in subdivision 10, and farm implements,
 22 which shall include (i) equipment and machinery used by farm wineries as defined in § 4.1-100 in the
 23 production of wine; (ii) equipment and machinery used by a nursery as defined in § 3.2-3800 for the
 24 production of horticultural products; and (iii) any farm tractor as defined in § 46.2-100, regardless of
 25 whether such farm tractor is used exclusively for agricultural purposes.

26

9. Equipment used by farmers or farm cooperatives qualifying under § 521 of the Internal Revenue
 27 Code to manufacture industrial ethanol, provided that the materials from which the ethanol is derived
 28 consist primarily of farm products.

29

10. Farm machinery designed solely for the planting, production or harvesting of a single product or
 30 commodity.

31

11. Privately owned trailers as defined in § 46.2-100 that are primarily used by farmers in their
 32 farming operations for the transportation of farm animals or other farm products as enumerated in
 33 subdivisions A 1 through A 7 of this section.

34

12. Motor vehicles that are used primarily for agricultural purposes, for which the owner is not
 35 required to obtain a registration certificate, license plate, and decal or pay a registration fee pursuant to
 36 § 46.2-665, 46.2-666, or 46.2-670.

37

13. Trucks or tractor trucks as defined in § 46.2-100, that are primarily used by farmers in their
 38 farming operations for the transportation of farm animals or other farm products as enumerated in
 39 subdivisions 1 through 7 or for the transport of farm-related machinery.

40

14. *Farm machinery and farm implements, other than the farm machinery and farm implements*
 41 *described in subdivisions 8 and 10, which shall include equipment and machinery used for forest*
 42 *harvesting and silvicultural activities.*

43

B. The governing body of any county, city or town may, by ordinance duly adopted, exempt in
 44 whole or in part from taxation, or provide a different rate of tax upon, all or any of the above classes of
 45 farm animals, grains and feeds used for the nurture of farm animals, farm vehicles, and farm machinery,
 46 implements or equipment set forth in subsection A.

47

C. Grain; tobacco; wine produced by farm wineries as defined in § 4.1-100; and other agricultural
 48 products, as defined in § 3.2-6400, shall be exempt from taxation under this chapter while in the hands
 49 of a producer.

50

§ 58.1-3506. Other classifications of tangible personal property for taxation.

51

A. The items of property set forth below are each declared to be a separate class of property and
 52 shall constitute a classification for local taxation separate from other classifications of tangible personal
 53 property provided in this chapter:

54

1. a. Boats or watercraft weighing five tons or more, not used solely for business purposes;

55

b. Boats or watercraft weighing less than five tons, not used solely for business purposes;

56

2. Aircraft having a maximum passenger seating capacity of no more than 50 that are owned and

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- 57 operated by scheduled air carriers operating under certificates of public convenience and necessity issued
58 by the State Corporation Commission or the Civil Aeronautics Board;
- 59 3. Aircraft having a registered empty gross weight equal to or greater than 20,000 pounds that are
60 not owned or operated by scheduled air carriers recognized under federal law, but not including any
61 aircraft described in subdivision 4;
- 62 4. Aircraft that are (i) considered Warbirds, manufactured and intended for military use, excluding
63 those manufactured after 1954, and (ii) used only for (a) exhibit or display to the general public and
64 otherwise used for educational purposes (including such flights as are necessary for testing, maintaining,
65 or preparing such aircraft for safe operation), or (b) airshow and flight demonstrations (including such
66 flights necessary for testing, maintaining, or preparing such aircraft for safe operation), shall constitute a
67 new class of property. Such class of property shall not include any aircraft used for commercial
68 purposes, including transportation and other services for a fee;
- 69 5. All other aircraft not included in subdivisions A subdivision 2, A 3, or A 4 and flight simulators;
- 70 6. Antique motor vehicles as defined in § 46.2-100 which may be used for general transportation
71 purposes as provided in subsection C of § 46.2-730;
- 72 7. Tangible personal property used in a research and development business;
- 73 8. Heavy construction machinery not used for business purposes, including land movers, bulldozers,
74 front-end loaders, graders, packers, power shovels, cranes, pile drivers, forest harvesting and silvicultural
75 activity equipment *except as exempted under § 58.1-3505*, and ditch and other types of diggers;
- 76 9. Generating equipment purchased after December 31, 1974, for the purpose of changing the energy
77 source of a manufacturing plant from oil or natural gas to coal, wood, wood bark, wood residue, or any
78 other alternative energy source for use in manufacturing and any cogeneration equipment purchased to
79 achieve more efficient use of any energy source. Such generating equipment and cogeneration equipment
80 shall include, without limitation, such equipment purchased by firms engaged in the business of
81 generating electricity or steam, or both;
- 82 10. Vehicles without motive power, used or designed to be used as manufactured homes as defined
83 in § 36-85.3;
- 84 11. Computer hardware used by businesses primarily engaged in providing data processing services
85 to other nonrelated or nonaffiliated businesses;
- 86 12. Privately owned pleasure boats and watercraft, 18 feet and over, used for recreational purposes
87 only;
- 88 13. Privately owned vans with a seating capacity of not less than seven nor more than 15 persons,
89 including the driver, used exclusively pursuant to a ridesharing arrangement as defined in § 46.2-1400;
- 90 14. Motor vehicles specially equipped to provide transportation for physically handicapped
91 individuals;
- 92 15. Motor vehicles (i) owned by members of a volunteer emergency medical services agency or a
93 member of a volunteer fire department or (ii) leased by volunteer emergency medical services personnel
94 or a member of a volunteer fire department if the volunteer is obligated by the terms of the lease to pay
95 tangible personal property tax on the motor vehicle. One motor vehicle that is owned by each volunteer
96 member who meets the definition of "emergency medical services personnel" in § 32.1-111.1 or
97 volunteer fire department member, or leased by each volunteer member who meets the definition of
98 "emergency medical services personnel" in § 32.1-111.1 or volunteer fire department member if the
99 volunteer is obligated by the terms of the lease to pay tangible personal property tax on the motor
100 vehicle, may be specially classified under this section, provided the volunteer regularly responds to
101 emergency calls. The volunteer shall furnish the commissioner of revenue, or other assessing officer,
102 with a certification by the chief of the volunteer emergency medical services agency or volunteer fire
103 department, that the volunteer is an individual who meets the definition of "emergency medical services
104 personnel" in § 32.1-111.1 or a member of the volunteer fire department who regularly responds to calls
105 or regularly performs other duties for the emergency medical services agency or fire department, and the
106 motor vehicle owned or leased by the volunteer is identified. The certification shall be submitted by
107 January 31 of each year to the commissioner of revenue or other assessing officer; however, the
108 commissioner of revenue or other assessing officer shall be authorized, in his discretion, and for good
109 cause shown and without fault on the part of the volunteer, to accept a certification after the January 31
110 deadline. In any county that prorates the assessment of tangible personal property pursuant to
111 § 58.1-3516, a replacement vehicle may be certified and classified pursuant to this subsection when the
112 vehicle certified as of the immediately prior January date is transferred during the tax year;
- 113 16. Motor vehicles (i) owned by auxiliary members of a volunteer emergency medical services
114 agency or volunteer fire department or (ii) leased by auxiliary members of a volunteer emergency
115 medical services agency or volunteer fire department if the auxiliary member is obligated by the terms
116 of the lease to pay tangible personal property tax on the motor vehicle. One motor vehicle that is
117 regularly used by each auxiliary volunteer fire department or emergency medical services agency

118 member may be specially classified under this section. The auxiliary member shall furnish the
 119 commissioner of revenue, or other assessing officer, with a certification by the chief of the volunteer
 120 emergency medical services agency or volunteer fire department, that the volunteer is an auxiliary
 121 member of the volunteer emergency medical services agency or fire department who regularly performs
 122 duties for the emergency medical services agency or fire department, and the motor vehicle is identified
 123 as regularly used for such purpose; however, if a volunteer meets the definition of "emergency medical
 124 services personnel" in § 32.1-111.1 or volunteer fire department member and an auxiliary member are
 125 members of the same household, that household shall be allowed no more than two special
 126 classifications under this subdivision or subdivision 15. The certification shall be submitted by January
 127 31 of each year to the commissioner of revenue or other assessing officer; however, the commissioner of
 128 revenue or other assessing officer shall be authorized, in his discretion, and for good cause shown and
 129 without fault on the part of the auxiliary member, to accept a certification after the January 31 deadline;

130 17. Motor vehicles owned by a nonprofit organization and used to deliver meals to homebound
 131 persons or provide transportation to senior or handicapped citizens in the community to carry out the
 132 purposes of the nonprofit organization;

133 18. Privately owned camping trailers as defined in § 46.2-100, and privately owned travel trailers as
 134 defined in § 46.2-1500, which are used for recreational purposes only, and privately owned trailers as
 135 defined in § 46.2-100, which are designed and used for the transportation of horses except those trailers
 136 described in subdivision A 11 of § 58.1-3505;

137 19. One motor vehicle owned and regularly used by a veteran who has either lost, or lost the use of,
 138 one or both legs, or an arm or a hand, or who is blind or who is permanently and totally disabled as
 139 certified by the Department of Veterans Services. In order to qualify, the veteran shall provide a written
 140 statement to the commissioner of revenue or other assessing officer from the Department of Veterans
 141 Services that the veteran has been so designated or classified by the Department of Veterans Services as
 142 to meet the requirements of this section, and that his disability is service-connected. For purposes of this
 143 section, a person is blind if he meets the provisions of § 46.2-100;

144 20. Motor vehicles (i) owned by persons who have been appointed to serve as auxiliary police
 145 officers pursuant to Article 3 (§ 15.2-1731 et seq.) of Chapter 17 of Title 15.2 or (ii) leased by persons
 146 who have been so appointed to serve as auxiliary police officers if the person is obligated by the terms
 147 of the lease to pay tangible personal property tax on the motor vehicle. One motor vehicle that is
 148 regularly used by each auxiliary police officer to respond to auxiliary police duties may be specially
 149 classified under this section. In order to qualify for such classification, any auxiliary police officer who
 150 applies for such classification shall identify the vehicle for which this classification is sought, and shall
 151 furnish the commissioner of revenue or other assessing officer with a certification from the governing
 152 body that has appointed such auxiliary police officer or from the official who has appointed such
 153 auxiliary officers. That certification shall state that the applicant is an auxiliary police officer who
 154 regularly uses a motor vehicle to respond to auxiliary police duties, and it shall state that the vehicle for
 155 which the classification is sought is the vehicle that is regularly used for that purpose. The certification
 156 shall be submitted by January 31 of each year to the commissioner of revenue or other assessing officer;
 157 however, the commissioner of revenue or other assessing officer shall be authorized, in his discretion,
 158 and for good cause shown and without fault on the part of the member, to accept a certification after the
 159 January 31 deadline;

160 21. Until the first to occur of June 30, 2019, or the date that a special improvements tax is no longer
 161 levied under § 15.2-4607 on property within a Multicounty Transportation Improvement District created
 162 pursuant to Chapter 46 (§ 15.2-4600 et seq.) of Title 15.2, tangible personal property that is used in
 163 manufacturing, testing, or operating satellites within a Multicounty Transportation Improvement District,
 164 provided that such business personal property is put into service within the District on or after July 1,
 165 1999;

166 22. Motor vehicles which use clean special fuels as defined in § 46.2-749.3, which shall not include
 167 any vehicle described in subdivision 38 or 40;

168 23. Wild or exotic animals kept for public exhibition in an indoor or outdoor facility that is properly
 169 licensed by the federal government, the Commonwealth, or both, and that is properly zoned for such
 170 use. "Wild animals" means any animals that are found in the wild, or in a wild state, within the
 171 boundaries of the United States, its territories or possessions. "Exotic animals" means any animals that
 172 are found in the wild, or in a wild state, and are native to a foreign country;

173 24. Furniture, office, and maintenance equipment, exclusive of motor vehicles, that are owned and
 174 used by an organization whose real property is assessed in accordance with § 58.1-3284.1 and that is
 175 used by that organization for the purpose of maintaining or using the open or common space within a
 176 residential development;

177 25. Motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more
 178 used to transport property for hire by a motor carrier engaged in interstate commerce;

- 179 26. All tangible personal property employed in a trade or business other than that described in
 180 subdivisions A 1 through A 20, except for subdivision A 18, of § 58.1-3503;
- 181 27. Programmable computer equipment and peripherals employed in a trade or business;
- 182 28. Privately owned pleasure boats and watercraft, motorized and under 18 feet, used for recreational
 183 purposes only;
- 184 29. Privately owned pleasure boats and watercraft, nonmotorized and under 18 feet, used for
 185 recreational purposes only;
- 186 30. Privately owned motor homes as defined in § 46.2-100 that are used for recreational purposes
 187 only;
- 188 31. Tangible personal property used in the provision of Internet services. For purposes of this
 189 subdivision, "Internet service" means a service, including an Internet Web-hosting service, that enables
 190 users to access content, information, electronic mail, and the Internet as part of a package of services
 191 sold to customers;
- 192 32. Motor vehicles (i) owned by persons who serve as auxiliary, reserve, volunteer, or special deputy
 193 sheriffs or (ii) leased by persons who serve as auxiliary, reserve, volunteer, or special deputy sheriffs if
 194 the person is obligated by the terms of the lease to pay tangible personal property tax on the motor
 195 vehicle. For purposes of this subdivision, the term "auxiliary deputy sheriff" means auxiliary, reserve,
 196 volunteer, or special deputy sheriff. One motor vehicle that is regularly used by each auxiliary deputy
 197 sheriff to respond to auxiliary deputy sheriff duties may be specially classified under this section. In
 198 order to qualify for such classification, any auxiliary deputy sheriff who applies for such classification
 199 shall identify the vehicle for which this classification is sought, and shall furnish the commissioner of
 200 revenue or other assessing officer with a certification from the governing body that has appointed such
 201 auxiliary deputy sheriff or from the official who has appointed such auxiliary deputy sheriff. That
 202 certification shall state that the applicant is an auxiliary deputy sheriff who regularly uses a motor
 203 vehicle to respond to such auxiliary duties, and it shall state that the vehicle for which the classification
 204 is sought is the vehicle that is regularly used for that purpose. The certification shall be submitted by
 205 January 31 of each year to the commissioner of revenue or other assessing officer; however, the
 206 commissioner of revenue or other assessing officer shall be authorized, in his discretion, and for good
 207 cause shown and without fault on the part of the member, to accept a certification after the January 31
 208 deadline;
- 209 33. Forest harvesting and silvicultural activity equipment, *except as exempted under § 58.1-3505*;
- 210 34. Equipment used primarily for research, development, production, or provision of biotechnology
 211 for the purpose of developing or providing products or processes for specific commercial or public
 212 purposes, including medical, pharmaceutical, nutritional, and other health-related purposes; agricultural
 213 purposes; or environmental purposes but not for human cloning purposes as defined in § 32.1-162.21 or
 214 for products or purposes related to human embryo stem cells. For purposes of this section,
 215 biotechnology equipment means equipment directly used in activities associated with the science of
 216 living things;
- 217 35. Boats or watercraft weighing less than five tons, used for business purposes only;
- 218 36. Boats or watercraft weighing five tons or more, used for business purposes only;
- 219 37. Tangible personal property which is owned and operated by a service provider who is not a
 220 CMRS provider and is not licensed by the FCC used to provide, for a fee, wireless broadband Internet
 221 service. For purposes of this subdivision, "wireless broadband Internet service" means a service that
 222 enables customers to access, through a wireless connection at an upload or download bit rate of more
 223 than one megabyte per second, Internet service, as defined in § 58.1-602, as part of a package of
 224 services sold to customers;
- 225 38. Low-speed vehicles as defined in § 46.2-100;
- 226 39. Motor vehicles with a seating capacity of not less than 30 persons, including the driver;
- 227 40. Motor vehicles powered solely by electricity;
- 228 41. Tangible personal property designed and used primarily for the purpose of manufacturing a
 229 product from renewable energy as defined in § 56-576;
- 230 42. Motor vehicles leased by a county, city, town, or constitutional officer if the locality or
 231 constitutional officer is obligated by the terms of the lease to pay tangible personal property tax on the
 232 motor vehicle;
- 233 43. Computer equipment and peripherals used in a data center. For purposes of this subdivision,
 234 "data center" means a facility whose primary services are the storage, management, and processing of
 235 digital data and is used to house (i) computer and network systems, including associated components
 236 such as servers, network equipment and appliances, telecommunications, and data storage systems; (ii)
 237 systems for monitoring and managing infrastructure performance; (iii) equipment used for the
 238 transformation, transmission, distribution, or management of at least one megawatt of capacity of
 239 electrical power and cooling, including substations, uninterruptible power supply systems, all electrical

240 plant equipment, and associated air handlers; (iv) Internet-related equipment and services; (v) data
 241 communications connections; (vi) environmental controls; (vii) fire protection systems; and (viii) security
 242 systems and services;

243 44. Motor vehicles (i) owned by persons who serve as uniformed members of the Virginia Defense
 244 Force pursuant to Article 4.2 (§ 44-54.4 et seq.) of Chapter 1 of Title 44 or (ii) leased by persons who
 245 serve as uniformed members of the Virginia Defense Force pursuant to Article 4.2 (§ 44-54.4 et seq.) of
 246 Chapter 1 of Title 44 if the person is obligated by the terms of the lease to pay tangible personal
 247 property tax on the motor vehicle. One motor vehicle that is regularly used by a uniformed member of
 248 the Virginia Defense Force to respond to his official duties may be specially classified under this
 249 section. In order to qualify for such classification, any person who applies for such classification shall
 250 identify the vehicle for which the classification is sought and shall furnish to the commissioner of the
 251 revenue or other assessing officer a certification from the Adjutant General of the Department of
 252 Military Affairs under § 44-11. That certification shall state that (a) the applicant is a uniformed member
 253 of the Virginia Defense Force who regularly uses a motor vehicle to respond to his official duties, and
 254 (b) the vehicle for which the classification is sought is the vehicle that is regularly used for that purpose.
 255 The certification shall be submitted by January 31 of each year to the commissioner of the revenue or
 256 other assessing officer; however, the commissioner of revenue or other assessing officer shall be
 257 authorized, in his discretion, and for good cause shown and without fault on the part of the member, to
 258 accept a certification after the January 31 deadline;

259 45. If a locality has adopted an ordinance pursuant to subsection D of § 58.1-3703, tangible personal
 260 property of a business that qualifies under such ordinance for the first two tax years in which the
 261 business is subject to tax upon its personal property pursuant to this chapter. If a locality has not
 262 adopted such ordinance, this classification shall apply to the tangible personal property for such first two
 263 tax years of a business that otherwise meets the requirements of subsection D of § 58.1-3703;

264 46. Miscellaneous and incidental tangible personal property employed in a trade or business that is
 265 not classified as machinery and tools pursuant to Article 2 (§ 58.1-3507 et seq.), merchants' capital
 266 pursuant to Article 3 (§ 58.1-3509 et seq.), or short-term rental property pursuant to Article 3.1
 267 (§ 58.1-3510.4 et seq.), and has an original cost of less than \$500. A county, city, or town shall allow a
 268 taxpayer to provide an aggregate estimate of the total cost of all such property owned by the taxpayer
 269 that qualifies under this subdivision, in lieu of a specific, itemized list; and

270 47. Commercial fishing vessels and property permanently attached to such vessels.

271 B. The governing body of any county, city or town may levy a tax on the property enumerated in
 272 subsection A at different rates from the tax levied on other tangible personal property. The rates of tax
 273 and the rates of assessment shall (i) for purposes of subdivisions A 1, 2, 3, 4, 5, 6, 8, 11 through 20, 22
 274 through 24, and 26 through 47, not exceed that applicable to the general class of tangible personal
 275 property, (ii) for purposes of subdivisions A 7, 9, 21, and 25, not exceed that applicable to machinery
 276 and tools, and (iii) for purposes of subdivision A 10, equal that applicable to real property. If an item of
 277 personal property is included in multiple classifications under subsection A, then the rate of tax shall be
 278 the lowest rate assigned to such classifications.

279 C. Notwithstanding any other provision of this section, for any qualifying vehicle, as such term is
 280 defined in § 58.1-3523, (i) included in any separate class of property in subsection A and (ii) assessed
 281 for tangible personal property taxes by a county, city, or town receiving a payment from the
 282 Commonwealth under Chapter 35.1 (§ 58.1-3523 et seq.) for providing tangible personal property tax
 283 relief, the county, city, or town may levy the tangible personal property tax on such qualifying vehicle
 284 at a rate not to exceed the rates of tax and rates of assessment required under such chapter.

**RESOLUTION IN RECOGNITION OF THE RETIREMENT OF
SABRINA J. SMITH, GENERAL REGISTRAR/DIRECTOR OF ELECTIONS**

WHEREAS, it is the mission of the General Registrar/Director of Elections to promote and support accurate, fair, transparent and secure elections for the citizens of Appomattox County while providing each person of voting age the opportunity to vote in any given election; and

WHEREAS, Sabrina J. Smith was hired as Assistant Registrar by then General Registrar Betty Ford in February 1984 to assist in fulfilling the responsibilities of the Voter Registration Office; and

WHEREAS, Sabrina J. Smith was named General Registrar/Director of Elections on August 1, 1992; and

WHEREAS, Sabrina J. Smith in December 1999 completed the coursework required to earn recognition from the Weldon Cooper Center for Public Service as a Certified Professional General Registrar; and

WHEREAS, Sabrina J. Smith has also completed and maintained the necessary coursework to continue to be recognized as a Virginia Registered Election Official (VREO); and

WHEREAS, Sabrina J. Smith has served the Citizens of Appomattox County through seventy-seven (77) elections, including nine (9) Presidential elections; and

WHEREAS, Sabrina J. Smith has participated in three (3) countywide redistricting campaigns, including 2001 and 2011 as General Registrar/Director of Elections; and

WHEREAS, Sabrina J. Smith has also led her office through several major transitions, including the Motor Voter initiative, the VERIS voter registration platform initiative, various technology upgrades, and multiple purchases of new voting machines; and

WHEREAS, Sabrina J. Smith, having ably served the Citizens of Appomattox County as General Registrar/Director of Elections or Assistant Registrar for over 30 years, has announced her retirement effective June 30, 2020.

NOW THEREFORE BE IT RESOLVED THAT the Appomattox County Board of Supervisors does hereby officially recognize Sabrina J. Smith for her many years of outstanding service to the Citizens of Appomattox County and for being a positive role model and advocate for fair and transparent elections within the County.

BE IT FURTHER RESOLVED THAT the Board of Supervisors does hereby wish for Sabrina J. Smith a long, healthy and happy retirement filled with wonderful memories from a lifetime of public service.



Mr. John Spencer
Appomattox County
Administration
153-A Morton Lane
PO Box 863
Appomattox, VA 24522

March 24, 2020
AP #19157

Re: Proposal for Appomattox County Courthouse - Remedial Building Envelop Improvement Design, Bidding and Construction Administration

Dear John,

Thank you for your request for Architectural Partners to present this fee proposal to Appomattox County. Based on the Report labeled *Above-Ceiling Field Assessment and Findings/Recommendations Report dated September 20, 2019* the following scope of work is proposed.

Scope of Work:

1. Architectural Partners will review the conditions above ceiling and verify that all walls are reviewed for as-built conditions. See (***) below.
2. Field measure basic building components for documentation of design and for contractor's bidding purposes.
3. All work will take place at the Second Floor and will not require removal of building components for verification. Existing building design drawings will be used for majority of design.
4. Construction Documents -Based on observations from report and from our on-site review, Construction Documents (Drawings and Specs) will be developed to obtain contractor bids on the remedial work of envelop, specifically the intersection of the roof to the exterior wall and cornice framing.
5. Bidding - Construction bids will be obtained through the County's procurement and will be evaluated by us for review and recommendation on the most responsible bid. We will conduct a pre-bid meeting on-site.
6. Construction Administration – Architectural Partners will provide Construction Administration during the project. Included will be:
 - a. Pre-Construction meeting
 - b. Shop drawing/data sheet reviews
 - c. RFI's/ASI's
 - d. One (1) project progress meeting/field report
 - e. Contractor payment application review
 - f. Punch list development.

All meeting will take place on site.

(***) Appomattox County will be responsible for providing an escort during the on-site visit as well as access to all areas, including ladders, lifts, etc., necessary to make observations. AP may also use video devices to observe some locations.

AP #19157
03-24-2020

However, AP will not conduct any destructive testing or material removal for observations. All observations will be made based on our best efforts to access suspect conditions.

Additional Services: (Hourly Services provided upon request per the attached wage rate schedule). We will assist the County with services requested outside of the above list. These may include:

- Roof inspection and water infiltration repair drawings and specs.
- Additional design information for concealed work that may be found during construction
- Additional on-site reviews of contractor's work beyond what is listed in scope of work.
- Any special equipment for inspection. (Thermography, moisture readings, etc)
- All other tasks not listed above.

Deliverables:

1. Floor/Ceiling Plan (for locations of details, notes and sections)
2. Roof Plan (for locations of details, notes and sections)
3. Sections of cornice and mansard roofing (to show envelop improvements)
4. Specifications of products and materials for envelop improvements

PROFESSIONAL SERVICE FEE:

1. <u>CONSTRUCTION DOCUMENTS:</u>	\$ 6,020
2. <u>BIDDING:</u>	\$ 1,620
3. <u>CONSTRUCTION ADMINISTRATION:</u>	\$ 3,275
4. Reimbursable Allowance (5 visits).....	\$190
5. Miscellaneous Printing	<u>\$ 50</u>
Total Lump Sum fee.....	\$11,155

Additional Services will be only charged upon pre-approval of Owner and provided on an hourly basis per the attached Wage Rate Schedule.

PAYMENT TERMS

The client shall compensate Architectural Partners based on the fees per Task as follows:

- A. AP will invoice on a monthly basis (by the 30th of each month).
- B. AP will bill any applicable additional fees/reimbursable fees (as outlined above) on a monthly basis (by the 30th of each month).
- C. Terms of payment on all AP invoices are to be paid within net 30 days from the invoice date.

All payments not received within thirty (30) days after the invoice due date will be charged 1.5% interest each month until payment is received. Accounts that are past due beyond forty five (45) days will be subject to a suspension in service until full payment is received at Architectural Partners, unless agreed

AP #19157
03-24-2020

upon in advance. AP reserves the right to pursue collection of all unpaid invoices after 45 days. All costs, including legal fees, will then be assessed against the clients account and also become due immediately and part of the ongoing collection activities.

ACCEPTANCE

An authorized signature on this Proposal indicates acceptance of all costs and terms contained herein. Upon receipt of an executed copy of this Proposal we will begin work.

All costs and schedule quoted are valid for 60 days from the proposal date, at which time AP reserves the right to re-quote or cancel this proposal.

If for any reason our services are terminated or we cannot come to a final agreement following our beginning of work, the client will pay Architectural Partners for all of the project's professional time expended to that point in accordance with our Table of Standard Hourly Rates.

We hope you find this proposal for services commensurate with your needs for this project. If you have any questions or concerns regarding this proposal or the contents included, please feel free to contact me directly.

If you are in agreement with the contents of this letter, please sign below, make a copy for your records and return original to us. This letter will serve as our "Notice to Proceed". Appomattox County may also issue a Purchase Order and that can serve as our "Notice to Proceed". After receiving such notice, we will coordinate a project start date with you.

Thank you for allowing us this opportunity to propose partnering again with you and Appomattox County.

Sincerely,



Gary Harvey, RA
Principal/Senior Architect

Signature for Appomattox County Authorization

Print Name

Date

cc: AP file



ARCHITECTURAL PARTNERS

WAGE RATE SCHEDULE 2020

ARCHITECTURAL STAFF:

Principal, Registered Senior Architect	\$160.00
Registered Senior Architect	140.00
Registered Architect 1	120.00
Registered Architect 2	118.00
Architectural Designer 1	110.00
Architectural Designer 2	105.00
Architectural Designer 3	90.00
Architectural Technician	55.00

ADMINISTRATIVE STAFF:

Senior Administration	\$75.00
Assistant Administration	55.00

TRAVEL TIME:

Travel time over 30 minutes each way will be billed at 50% of the above listed wage rates.

REIMBURSABLE EXPENSES:

The following expenses, including but not limited to, will be billed at cost plus 10%:

- Lodging
- Meals
- Mileage
- Printing/Reproduction
- Supplies (project related)

Mileage at IRS Allowable Rate
Rates are subject to change on 1/1/2021

P. O. BOX 705
210 LINDEN STREET
APPOMATTOX, VA 24522

PHONE: (434) 352-8268
FAX: (434) 352-2126
www.townofappomattox.com

TOWN MANAGER
GARY L. SHANABERGER

Town of Appomattox



MAYOR
PAUL D. HARVEY
COUNCIL MEMBERS:
JAMES J. BOYCE, SR
STEVEN T. CONNER
JONATHAN D. GARRETT
TIMOTHY W. GARRETT
CLAUDIA G. PUCKETTE
MARY LOU SPIGGLE
CLERK OF COUNCIL
ROXANNE W. CASTO, MMC

May 12, 2020

County of Appomattox
Attn: Susan Adams, County Administrator
P O Box 863
Appomattox, VA 24522

Dear Mrs. Adams,

The Appomattox Town Council met in a workshop session on Tuesday, April 28, 2020 and unanimously voted to amend the law enforcement agreement to reflect approval of continuing to fund the stipend to the Appomattox County Sheriff, effective with his term beginning January 1, 2020.

Attached please find the Amendment to Agreement to Provide Law Enforcement Services (dated 2016) with no changes and the Agreement to Provide Law Enforcement Services with the change reflected above, including Appendix A & B as identified in the Agreement to Provide Law Enforcement Services.

If the Board of Supervisors concur with the changes, please execute and route to Sheriff Simpson for his signature. Once completed, please return to the Town and copies will be distributed to the County of Appomattox and Sheriff Simpson.

If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Paul D. Harvey". The signature is written in a cursive style.

Paul D. Harvey
Mayor

Enclosures

**AMENDMENT TO
AGREEMENT TO PROVIDE LAW ENFORCEMENT
SERVICES**

Originally dated October 9, 2013

WHEREAS, the TOWN OF APPOMATTOX, VIRGINIA, a municipal corporation, hereafter referred to as "Town" and the COUNTY OF APPOMATTOX, VIRGINIA, hereafter referred to as "County" entered into an agreement dated May 24, 1989 to provide law enforcement services through the Appomattox County Sheriff's Department (copy attached as Appendix A), and

WHEREAS, this agreement was amended May 2, 2005 tying the payments to the County for law enforcement services referred to in the May 24, 1989 agreement to the total payments received from the Department of Criminal Justice Services for the Town's allocation for HB 599 State funding (copy attached as Appendix B), and

WHEREAS, both the Town and the County agree that the terms and conditions of the May 24, 1989 agreement and its subsequent amendment dated May 2, 2005 have outlived their useful life and a new agreement needs to be structured.

NOW, THEREFORE that for and in consideration of the mutual covenants and agreements contained herein, the County and the Appomattox County Sheriff agree to continue to furnish law enforcement services to the Town within the corporate limits of the Town as set forth herein:

This agreement is made pursuant to and subject to the following covenants and restrictions:

1. The Appomattox County Sheriff shall make every effort to provide the services of one officer within the Corporate Limits of the Town at all times unless an emergency shall arise and all deputies are needed elsewhere in said County,
2. The Appomattox County Sheriff shall be responsible for enforcement of ordinances of the Town within the Town and on real estate owned by the Town without the corporate limits of the Town.
3. The Town agrees that all rights to the equipment and property listed on "Schedule A" of the May 24, 1989 law enforcement services agreement are hereby released by the Town and said equipment and property is the sole possession of the County.
4. The Town agrees to provide a "stipend" to the current Appomattox County Sheriff, as of January 1, 2020, in the amount of \$6,000 annually for services rendered. This stipend shall be discontinued in perpetuity should the Sheriff of Appomattox County holding office as of January 1, 2020 discontinue service as the Sheriff of Appomattox County. This "stipend" shall be paid in quarterly payments based on the approval of the

*Adopted
4-28-2020*

Town Council and can be discontinued at any time with a majority vote of the Town Council.

5. The Town agrees to provide a base amount, to be determined annually, of funding for an additional deputy in the Appomattox County Sheriff's Office equal to the allocation provided by the Department of Criminal Justice Services through the HB 599 State aid to localities.

6. The Town agrees to provide additional funding, above the HB 599 allocation, which would supplement the funding needed for an entry level deputy. The makeup of that funding would be salary, FICA, VRS, Life Insurance, and Unemployment Insurance. Both the HB 599 and supplemental funding are not guaranteed annually and would be subject to review by the Town Council as part of the annual budget preparation cycle.

7. In consideration of any funding provided by the Town for an additional deputy to the Appomattox Sheriff's office the Sheriff agrees to the following:

- Make periodic/random property checks of businesses when closed and private residences/properties, when requested, by the owner within the corporate limits of the Town and leave visible evidence of the Sheriff Departments presence on said property.
- Make random checks on vehicles that seem out of place.
- The Sheriff or Major will appear quarterly before the Town Council and provide an update of the activities of the Sheriff's Office performed over the preceding quarter within the corporate limits of the Town.
- The quarterly update shall include, but not limited to, statistics regarding the number of businesses and residences visited over the quarter, hours of vehicular patrol time logged within the corporate limits of the Town, summary of warrants/tickets/court appearances, etc. spent in prosecuting illegal activities within the corporate limits of the Town, and a summary review of any illegal activities within the Town that seem out of the norm to what would be deemed acceptable/expected by the Sheriff's Department.

8. The County agrees to hold harmless the Town from any direct liability for payment of salaries, wages or other compensation or purchases of any equipment, materials or supplies for the law enforcement services to be provided pursuant to this agreement. The Town shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of the performance of duties under the performance of this agreement.

9. All agreements regarding the provision of law enforcement services provided by the Sheriff are hereby ?

9. This agreement shall remain in place in perpetuity unless either party provides a written notice to the other that it wishes to terminate the agreement. A minimum of 12 months notice shall be given prior to termination of the agreement.

Paul D. Harvey

Paul D. Harvey, Mayor
Town of Appomattox

5/12/2020

Date

Samuel E. Carter, Chairman
Appomattox County Board of Supervisors

Date

Donald Simpson, Sheriff
Appomattox County

Date

AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES

WHEREAS, the TOWN OF APPOMATTOX, VIRGINIA, a municipal corporation, hereafter referred to as "Town" and the COUNTY OF APPOMATTOX, VIRGINIA, hereafter referred to as "County" entered into an agreement dated May 24, 1989 to provide law enforcement services through the Appomattox County Sheriff's Department (copy attached as Appendix A), and

WHEREAS, this agreement was amended May 2, 2005 tying the payments to the County for law enforcement services referred to in the May 24, 1989 agreement to the total payments received from the Department of Criminal Justice Services for the Town's allocation for HB 599 State funding (copy attached as Appendix B), and

WHEREAS, both the Town and the County agree that the terms and conditions of the May 24, 1989 agreement and its subsequent amendment dated May 2, 2005 have outlived their useful life and a new agreement needs to be structured.

NOW, THEREFORE that for and in consideration of the mutual covenants and agreements contained herein, and the Appomattox County Sheriff agrees to continue to furnish law enforcement services to the Town within the corporate limits of the Town as set forth herein: and the County agrees to hold harmless and limit liability of the Town as set forth in paragraph 8.

This agreement is made pursuant to and subject to the following covenants and restrictions:

1. The Appomattox County Sheriff shall make every effort to provide the services of one officer within the Corporate Limits of the Town at all times unless an emergency shall arise and all deputies are needed elsewhere in said County,
2. The Appomattox County Sheriff shall be responsible for enforcement of ordinances of the Town within the Town and on real estate owned by the Town without the corporate limits of the Town.
3. The Town agrees that all rights to the equipment and property listed on "Schedule A" of the May 24, 1989 law enforcement services agreement are hereby released by the Town and said equipment and property is the sole possession of the County.
4. The Town agrees to provide a "stipend" to the current Appomattox County Sheriff, as of July 1, 2013, in the amount of \$6,000 annually for services rendered. This stipend shall be discontinued in perpetuity should the Sheriff of Appomattox County holding office as of July 1, 2013 discontinue service as the Sheriff of Appomattox County. This "stipend" shall be paid in quarterly payments based on the approval of the Town Council and can be discontinued at any time with a majority vote of the Town Council.

5. The Town agrees to provide a base amount, to be determined annually, of funding for an additional deputy in the Appomattox County Sheriff's Office equal to the allocation provided by the Department of Criminal Justice Services through the HB 599 State aid to localities.

6. The Town agrees to provide additional funding, above the HB 599 allocation, which would supplement the funding needed for an entry level deputy. The makeup of that funding would be salary, FICA, VRS, Life Insurance, and Unemployment Insurance. Both the HB 599 and supplemental funding are not guaranteed annually and would be subject to review by the Town Council as part of the annual budget preparation cycle.

7. In consideration of any funding provided by the Town for an additional deputy to the Appomattox Sheriff's office the Sheriff agrees to the following:

- Make periodic/random property checks of businesses when closed and private residences/properties, when requested, by the owner within the corporate limits of the Town and leave visible evidence of the Sheriff Departments presence on said property.
- Make random checks on vehicles that seem out of place.
- The Sheriff or Major will appear quarterly before the Town Council and provide an update of the activities of the Sheriff's Office performed over the preceding quarter within the corporate limits of the Town.
- The quarterly update shall include, but not limited to, statistics regarding the number of businesses and residences visited over the quarter, hours of vehicular patrol time logged within the corporate limits of the Town, summary of warrants/tickets/court appearances, etc. spent in prosecuting illegal activities within the corporate limits of the Town, and a summary review of any illegal activities within the Town that seem out of the norm to what would be deemed acceptable/expected by the Sheriff's Department.

8. The County agrees to hold harmless the Town from any direct liability for payment of salaries, wages or other compensation or purchases of any equipment, materials or supplies for the law enforcement services to be provided pursuant to this agreement. The Town shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of the performance of duties under the performance of this agreement.

9. All agreements regarding the provision of law enforcement services provided by the Sheriff are hereby terminated.

10. This agreement shall remain in place in perpetuity unless either party provides a written notice to the other that it wishes to terminate the agreement. A minimum of 12 months notice shall be given prior to termination of the agreement.

Paul D. Harvey

Dr. Paul D. Harvey, Mayor
Town of Appomattox

10-9-13

Date

GW Tanner

Gary Tanner, Chairman
Appomattox County Board of Supervisors

10-7-2013

Date

Barry S. Letterman

Barry Letterman, Sheriff
Appomattox County

10-8-13

Date

AMENDMENT TO AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES

WHEREAS, the TOWN OF APPOMATTOX, VIRGINIA, a municipal corporation, hereafter referred to as "Town" and the COUNTY OF APPOMATTOX, VIRGINIA, hereafter referred to as "County" entered into an agreement dated 7/20/2016 to provide law enforcement services through the Appomattox County Sheriff's Office (copy attached as ATTACHMENT A), and

WHEREAS, the Town has been approached by the Sheriff's Department to provide additional supplemental funding to the County for a full time staff position within the Sheriff's Department which would be solely dedicated to drug enforcement activities, and

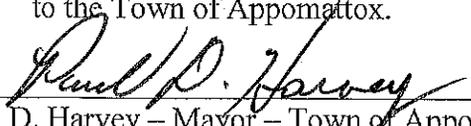
WHEREAS, the Town, in its efforts to preserve and protect its citizens against such illegal activities within its boundaries, agrees that additional supplemental funding may be beneficial to curtail such activities.

NOW THEREFORE, that for and in consideration of the mutual covenants and agreements contained herein, the Town and the County agree to amend the "AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES" dated 10/9/2013 as follows:

1. The Town agrees to provide additional funding to the County for law enforcement services that will be dedicated toward the establishment of a full time drug enforcement officer within the Appomattox County Sheriff's Department. This supplemental funding shall be determined on an annual basis and subject to appropriation by the Appomattox Town Council as part of its annual budget preparation cycle. This funding may be used for salary (at least the salary rate allowed by the Compensation Board), FICA, Life Insurance, and Unemployment Insurance.

2. In consideration for this supplemental funding the Appomattox County Sheriff agrees to the following:

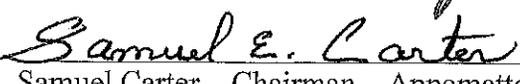
- Provide the Appomattox Town Council quarterly reports on the Department's efforts to reduce and/or eliminate drug activities within the Town.
- A meeting with the Town Manager if requested, to provide quarterly updates for arrests made and locations of drug activities filed with the courts, pending court cases, court case outcomes, or other non-confidential information related to drug activities, etc.
- Submit an annual written summary report that provides information for the Town's evaluation as to the effectiveness of the drug enforcement activities especially as it relates to the Town of Appomattox.



Paul D. Harvey – Mayor – Town of Appomattox

6/27/2016

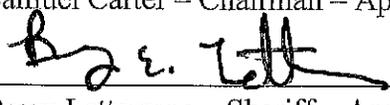
Date



Samuel Carter – Chairman – Appomattox Board of Supervisors

7/19/2016

Date



Barry Letterman – Sheriff – Appomattox County

7-20-16

Date

THIS AGREEMENT, made in duplicate the 2nd day of MAY, 2005 by and between The COUNTY OF APPOMATTOX, VIRGINIA hereinafter called "County", and the TOWN OF APPOMATTOX, VIRGINIA herein called "Town".

WHEREAS, the County and the Town entered into a certain contract dated May 1, 1989 in which the Sheriff of Appomattox County shall be Chief Law Enforcement Officer of the Town of Appomattox as shown on said contract attached hereto a Schedule A.

NOW, THEREFORE, WITNESSETH: That for and in consideration of the mutual covenants and agreements contained herein, the County agrees to furnish to the Town of Appomattox law enforcement services within the corporate limits of said Town as set forth herein.

This agreement is made pursuant to and subject to the following covenants and restrictions:

- 1) The above mentioned contract dated May 24, 1989 and attached here to as Schedule A is hereby adopted in full with the following exceptions:
 - A) Beginning July 1, 2005, the Town agrees to pay unto the County, quarterly, a sum paid to the Town of Appomattox, quarterly, by the Department of Criminal Justice Services a sum not to exceed the 599 Allocation for each Fiscal Year.

WITNESS THE FOLLOWING SIGNATURES AND SEALS:

Samuel E. Carter
COUNTY OF APPOMATTOX
BY: Samuel E. Carter
Chairman, Board of Supervisors

Aileen T. Ferguson
Aileen T. Ferguson
County Administrator

Ronald C. Spiggle
TOWN OF APPOMATTOX
By: Ronald C. Spiggle
Mayor

Roxanne W. Mundy
Roxanne W. Mundy, CMC
Town Clerk

THIS AGREEMENT, made in duplicate this *24th* day of *May*, 1989, by and between the COUNTY OF APPOMATTOX, VIRGINIA, hereinafter referred to as "County", and the TOWN OF APPOMATTOX, VIRGINIA, a municipal corporation, hereinafter referred to as "Town";

WHEREAS, The County and the Town are desirous of contracting for the furnishing by the County to the Town of law enforcement services by the Sheriff of the County, pursuant to Section 15.1-131.3 of the Code of Virginia (1950), as amended.

NOW, THEREFORE, WITNESSETH: That for and in consideration of the mutual covenants and agreements contained herein, the County agrees to furnish to the Town of Appomattox through the Sheriff of the County of Appomattox law enforcement services within the corporate limits of said Town as set forth herein.

This agreement is made pursuant to and subject to the following covenants and restrictions:

1. For and during the term of this agreement, the Sheriff of Appomattox County shall be Chief Law Enforcement Officer of the Town of Appomattox and, in that capacity, shall provide law enforcement services for the Town, including enforcement within the corporate limits and on real estate owned by the Town without the corporate limits of applicable laws of the Commonwealth of Virginia, the enforcement of which is the responsibility of the Sheriffs of this Commonwealth in their respective jurisdictions, and enforcement of ordinances of the Town of Appomattox describing illegal acts contained in the Code of the Town of Appomattox as outlined in Section 15.1-131.3 of the 1950 Code of Virginia as amended.

2. All administrative authority, including scheduling, standards of performance, discipline of officers and control of personnel shall be the sole responsibility of the Sheriff of Appomattox. In providing to the Town the law enforcement services provided for in this agreement, the County, through the Sheriff, shall provide services based on inclusion of the following specific services to be provided as standard operating procedure, subject to such modifications as may be appropriate and necessary in the judgment of the Sheriff to meet extraordinary law

enforcement needs:

A. Not less than one (1) officer shall be on duty within the Corporate limits of the Town, or on real estate owned by the Town without the corporate limits, at all times, unless an emergency shall arise and all deputies are needed elsewhere in said County.

3. The Town agrees that it will deliver to the County upon execution of this contract all equipment, materials and supplies owned and used by said Town on July 1, 1989 solely and exclusively for law enforcement purposes, as listed on Schedule "A" attached hereto.

4. Including and in addition to the equipment, materials and supplies mentioned in the preceding paragraph, the County shall have full responsibility for furnishing all necessary labor, supervision, equipment, communication facilities, dispatching services and supplies necessary for the performance of this agreement.

5. This agreement shall be effective from July 1, 1989 through June 30, 1991. The agreement may be terminated by either party subsequent to June 30, 1991 upon a one hundred and eighty (180) days written notice of the intention to terminate. In the event of termination of this agreement, or any extension thereof, the parties agree that on the date of termination all equipment and property listed on Schedule "A" attached hereto, still in the possession of the County under this agreement will be delivered to the Town and title to same transferred to the Town and that the Town thereafter shall be fully responsible for said equipment and property.

6. For and in consideration of the services to be performed pursuant to this agreement, the Town agrees to pay unto the County during the term of this agreement a sum not to exceed \$50,000.00 per year. This amount shall be payable \$25,000.00 on July 1st of each year and \$25,000.00 on January 5th of each year. In the event of the failure of the Town to make payment of said payment within 30 days of date due, this agreement may, at the option of the County, be declared null

and void.

7. It is agreed and understood by both parties that the Town presently receives approximately \$19,000.00 for the State Aid to localities under Article 10, Chapter I, Title 14 of the 1950 Code of Virginia as amended. This money shall be paid to the County as a part of the above mentioned \$50,000.00, however, should the grant from the State to the Town be terminated, the remaining terms of this contract, specifically the \$50,000.00 per year, remain in effect.

8. The County agrees to hold harmless the Town from any direct liability for payment of salaries, wages or other compensation or purchases of any equipment, materials or supplies for the law enforcement services to be provided pursuant to this agreement. The Town shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of performance of duties under the terms of this agreement.

IN WITNESS WHEREOF, the County of Appomattox, by resolution duly adopted by its Board of Supervisors on the _____ day of _____, 19____, has caused this agreement to be executed and delivered on its behalf by its Chairman and attested by its Clerk, and the Town of Appomattox, by resolution duly adopted by its Council on the _____ day of _____, 19____, has caused this agreement to be executed and delivered on its behalf by its Mayor and attested by its Clerk.

COUNTY OF APPOMATTOX, VIRGINIA

By: David S. Mel
Chairman, Board of
Supervisors

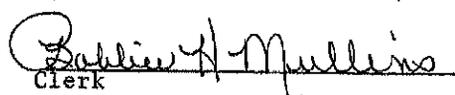
(SEAL)
ATTEST:


Clerk

TOWN OF APPOMATTOX, VIRGINIA

By: Ronald C. Spiggle
Mayor

(SEAL)
ATTEST:


Clerk

"SCHEDULE A"

1985 Ford Police Car, 4-door, ID# 2FABP4362FX203184
MI 34282

SER. #U.N. G.E. Master II Radio with Search

SER. #UN 1 Federal PA 200 Siren

SER. #UN 1 Privacom II Scrambler

1 Remington Wing Master 870 Shot Gun SER. #V156130V

1 1987 Chevy 4-door Police Car, I.D.
#161BL5169H9150091, MI 39028

1 Kustom KR II Radar SER. #Z2647, Radar Head SER.
#X3424, with case and hold button

SER. # U.N. 1 G.E. Radio Master II

SER. # U.N. 1 Federal Siren PA 20A

SER. # U.N. 1 Regency Scanner 8 CH.

1 Federal Aero DYVIC Light Bar

1 Ticket Book

1 Latent Print Search Kit By SIRCHI LPS-800

1 Remington Wingmaster 870 SER. # V148820V

RE: RE: Town Deputy Funding

From: Gary Shanaberger <gshanaberger@appomattoxva.gov>

Sent: Wed, Jun 10, 2020 at 9:53 am

To: Susan M. Adams, Kim Ray

It was at our April 28th Work Session that Council decided there would be no salary increases for Town Staff including the 2 deputy positions. Hopefully, revenues will improve and we can revisit the request. Here's the information we just recently received on the 599 funding.

FY 2021	599 Funding	\$46,051
	<u>Matching</u>	<u>\$46,051</u>
		\$92,102
	<u>Sheriff</u>	<u>\$ 6,000</u>
Total to County		\$98,102

We will pass a budget amendment in July/Aug for \$3458 to cover the difference between our budgeted amount of \$94,644 (last year's budgeted amount) and the actual amount of \$98,102. We used last year's budgeted amount through our budget process because the State was late getting us the 2021 information.

From: Susan M. Adams <susan.adams@appomattoxcountyva.gov>**Sent:** Tuesday, June 9, 2020 9:25 AM**To:** Gary Shanaberger <gshanaberger@appomattoxva.gov>; Kim Ray <kray@appomattoxva.gov>**Subject:** FW: RE: Town Deputy Funding

Good morning Gary,

I am following up on my previous email concerning the Town Deputy position. In case my Board asks, I wanted to be positioned to answer the questions appropriately. You mentioned the Council's discussion on the salary increases for the 2 Town positions. Since the audio was not clear at the May 26th (I believe) or the meeting that you mentioned in your email when the Council discussed not approving the 2 Town Deputy's 5% increase, I am asking if you can provide a brief summary of the comments relative to the disapproval. What is the total amount the Council approved? Also, how much 599 funding is the Town receiving?

Thanks, Gary, for your assistance..

Susan M. Adams, Administrator

Appomattox County

153A Morton Lane; P.O. Box 863

Appomattox, VA 24522

Office:(434)352-3899; Cell:(434)315-4325

Email: Susan.Adams@AppomattoxCountyVa.gov

-----Original Message-----

From: "Susan M. Adams" <susan.adams@appomattoxcountyva.gov>

Sent: Wednesday, May 27, 2020 3:16pm

To: "Gary Shanaberger" <gshanaberger@appomattoxva.gov>

Subject: RE: Town Deputy Funding

Thanks for the response Gary. I tuned in last night to the meeting but had difficulty hearing some of it so may have missed the discussion. Was this a public discussion of the Council?

Can you provide the amount that was approved by the Council?

Thanks again Gary.

Susan M. Adams, Administrator

Appomattox County

153A Morton Lane; P.O. Box 863

Appomattox, VA 24522

Office:(434)352-3899; Cell:(434)315-4325

Email: Susan.Adams@AppomattoxCountyVa.gov

-----Original Message-----

From: "Gary Shanaberger" <gshanaberger@appomattoxva.gov>

Sent: Wednesday, May 27, 2020 2:10pm

To: "Susan M. Adams" <susan.adams@appomattoxcountyva.gov>

Cc: "Paul Harvey" <pdharvey15@yahoo.com>

Subject: RE: Town Deputy Funding

Susan,

During our budget discussions Council decided not to fund any increases in pay at this time. This includes Town Employees and the two Deputy positions. We truly appreciate the professional service these Deputies provide the Town, and hopefully, as the economy becomes stable, we can revisit increases in pay.

Sincerely,

Gary

From: Susan M. Adams <susan.adams@appomattoxcountyva.gov>

Sent: Tuesday, May 26, 2020 4:51 PM

To: Gary Shanaberger <gshanaberger@appomattoxva.gov>

Cc: Paul Harvey <pdharvey15@yahoo.com>

Subject: Town Deputy Funding

Gary,

As promised, I am providing the amount of funding for the Town Deputy positions to receive the 5% increase in pay. For the two positions, the salary would increase by \$3,412 and benefits increase by \$853. Can you amend your budget to allow for the 5% increase in the 2 Town Position salaries?

Please advise..

Susan M. Adams, Administrator

Appomattox County

153A Morton Lane; P.O. Box 863
Appomattox, VA 24522
Office:(434)352-3899; Cell:(434)315-4325
Email: Susan.Adams@AppomattoxCountyVa.gov

P. O. BOX 705
210 LINDEN STREET
APPOMATTOX, VA 24522

PHONE: (434) 352-8268
FAX: (434) 352-2126
www.townofappomattox.com

TOWN MANAGER
GARY L. SHANABERGER

Town of Appomattox



MAYOR
PAUL D. HARVEY
COUNCIL MEMBERS:
JAMES J. BOYCE, SR
STEVEN T. CONNER
JONATHAN D. GARRETT
TIMOTHY W. GARRETT
CLAUDIA G. PUCKETTE
MARY LOU SPIGGLE
CLERK OF COUNCIL
ROXANNE W. CASTO, MMC

May 21, 2020

Appomattox County Board of Supervisors
Attn: Susan Adams, County Administrator
P O Box 863
Appomattox, VA 24522

Dear Mrs. Adams,

The Appomattox Town Council has agreed upon a plan to help fund a new fire truck for the Appomattox Volunteer Fire Department. The Town is willing to pay 40% of the truck, up to \$240,000. Should the cost exceed this amount, the Town Council would be favorable to additional funds. Additionally, the Town is favorable of financing the first 40% should this be the preferred option and submit a letter of commitment to a lending agency.

Please let me know if you have any questions or concerns.

Sincerely,

Gary L. Shanaberger

Gary L. Shanaberger,
Town Manager

Fwd: FW: Letter re: AVFD Fire Truck

From: Jonathan Garrett <f12avfd@gmail.com>

Sent: Wed, Jun 10, 2020 at 4:48 pm

To: john.hinkle@appomattoxcountyva.gov, sam.carter@appomattoxcountyva.gov, Bill Hogan, watkins.abbitt@appomattoxcountyva.gov, trevor.hipps@appomattoxcountyva.gov

Cc: Roxanne Casto, Gary Shanaberger, Susan M. Adams, pharvey@appomattoxva.gov

FY 2021 - 40% of fire truck.pdf (197.8 KB)

In an effort to provide some clarity related to the topic of a new fire engine purchase, I wanted to share this with you. I have spoke with Bruce Drinkard with Farmers Bank as well as Patrick Richardson with the Bank of the James and both have stated that they would honor a letter of commitment from the Town and County as evidence of a revenue stream for the fire department to qualify for a loan. I do not speak on behalf of all of Town Council, however once the Town budget is approved as currently presented the Town will have allocated up to \$240,000 for their portion of the 40% for the Fire Engine. This donation is contingent upon the Appomattox Fire Department earmarking these funds for payments towards a loan secured to purchase the truck. This offers the county to be in a more favorable position and allows the board the time to fulfill the current obligation to Pamplin VFD. Once the financial obligation to Pamplin has been satisfied then the County could then offer the 60% portion provided that it is approved. The county could provide the 60% in increments suitable to the counties financial position. Additionally since we last spke the Appomattox Fire Department mailer fundraiser is underway as we speak. All proceeds from this fundraiser have already been allocated towards a down payment for the replacement fire engine. I wanted to relay this updated information to you as I hadn't heard from the Bank's at the time I presented this to both the County and Town. I appreciate everyone's understanding and look forward to hearing back from you, if you have any questions please do not hesitate to reach out.

Jonathan Garrett
434-660-0504

Sent: Thursday, May 21, 2020 2:46 PM

To: Susan M. Adams <susan.adams@appomattoxcountyva.gov>

Subject: Letter re: AVFD Fire Truck

Susan,

Please find attached a letter from the Town regarding the Appomattox Volunteer Fire Department's request for funding assistance for a fire truck.

Thanks,
Roxanne

Roxanne W. Casto, MMC

Clerk of Council

Town of Appomattox

P O Box 705

Appomattox, VA 24522

www.townofappomattox.com

rcasto@appomattoxva.gov

434-352-8268 Main Office

434-352-3976 Direct Line

434-352-2126 Fax

Re: Fwd: FW: Letter re: AVFD Fire Truck

From: Jonathan Garrett <f12avfd@gmail.com>

Sent: Thu, Jun 11, 2020 at 3:04 pm

To: Susan M. Adams

Cc: john.hinkle@appomattoxcountyva.gov, sam.carter@appomattoxcountyva.gov, Bill Hogan, watkins.abbitt@appomattoxcountyva.gov, trevor.hipps@appomattoxcountyva.gov, Roxanne Casto, Gary Shanaberger, Paul Harvey

Susan, thanks for your reply, all the answers will be in red below the questions you're asking.

1-The Town will not be financing the fire truck, correct? After the Town Council meeting, when Mr. Carter and I met with Mr. Shanaberger and Mayor Harvey, we were told that the Town was considering financing the truck and the County would pay the 60% cost plus interest to the Town when the \$50,000 PVFD obligation was met. **We feel as if it would be best for all parties involved and maybe more simpler if the Fire Department acquires the loan from a local lender. To do this we simply need a letter from the county saying that we have financial support sufficient to secure the required funds, the Town has already submitted a letter to the Farmers Bank indicating their obligation for 40%. Based on this scenario, the Town would supply AVFD with their portion of the amount (40%). AVFD will place the (estimated) \$240,000 into a Capital Improvement Account and make payments drawing from that account towards the loan. This allows for the approximately 3 or 4 years to pass so that the obligation can be met with PCVFD at which point the county could then provide AVFD with the remaining 60% to finish making payments towards that loan. We would do this in increments based on previous years or whatever is most suitable for the County.**

2-Assuming the total cost of the truck is \$600,000, your letter indicates that the Town has agreed to 40% (\$240,000) and the request to the County is 60% (\$360,000). Is this correct or will the expense be determined after you receive proceeds from the fundraiser? **That information is accurate however that cost is only estimated and we will not fully know an exact price until we get farther in the bid process. We have a list of specifications based on a previous purchase in 2013 and anticipate some price increases. It is our hope that the funds raised from the mailer fundraiser would provide a down payment or purchase necessary equipment for the new truck.**

3-The current agreement of the County is \$50,000 x 5 years for PVFD and \$50,000 x 5 years for AVFD, which I assume has been in place for years..long before my tenure and probably yours too. This would equate to \$250,000 total contribution under the current agreement. Please clarify if it is AVFD's intent to use the fundraising funds to offset the additional \$150,000 or is the expectation for the County to fully fund the 60%? **AVFD would use what funds we can towards the truck however our expected revenue from this fundraiser is approximately \$10,000. Our fire programs funds (Town and County) are what we would normally appropriate**

towards loan payments, those funds are already spoken for to pay towards a loan required to Upgrade a 20 year old fire engine. That would leave us in a situation where we would rely on the county for the funds.

4-In years past, the Town and the County have been operating on the 25% (Town) and 75% (County) shared costs on the AVFD. My understanding is that the basis for these percentages was devised from the call response in the Town and the County. Does the change in percentage 40% (Town) and 60% (County) also now apply to the annual contribution formula? I can't speak to that specifically but I do not believe that was the intent. This was simply brought about because the Fire Department needs to replace this fire engine and the Town Council, realizing that, they wanted to offer up a favorable agreement that asked for less of the county from a financial standpoint. I do not feel that is an appropriate question for me to answer and would refer that to Gary Shanaberger.

5-Will the AVFD be selling the truck that is being replaced? AVFD has yet to formally decide what to do with the truck, however per NFPA it must be removed from service and we don't have any remaining room in our building so I would anticipate that if we obtain approval for this funding to replace this truck we would be putting it up for sale. In the event that we are able to sell this truck all funds would go directly to the replacement however this truck can not be removed from service until we receive and put in service an equivalent replacement.

Members of the board, please understand that this request is a 30 year investment of a fire suppression apparatus that will serve all of Appomattox County when needed. Our membership is passionate about the job that we do in serving this community and appreciate your understanding and support. I understand these are challenging times financially for our community as well as across this nation but I do appreciate your support.

Respectfully, Jonathan Garrett

On Thu, Jun 11, 2020 at 2:17 PM Susan M. Adams <susan.adams@appomattoxcountyva.gov> wrote:

Jonathan,

Thank you for the follow up information pertaining to the purchase of the AVFD truck. I appreciate your sharing the news of your conversation with the local banks and potentially obtaining local funding from them. Also, you mentioned a fundraiser in July and if you would like for me to distribute the information to the Board as well as add it to the County's FB page and website, please forward it to me. Since this information is a little different from the information that was communicated at the Town meeting and to assure that I am communicating the correct message to the Board, can you verify the following:

1-The Town will not be financing the fire truck, correct? After the Town Council meeting, when Mr. Carter and I met with Mr. Shanaberger and Mayor Harvey, we were told that the Town was considering financing the truck and the County would

pay the 60% cost plus interest to the Town when the \$50,000 PVFD obligation was met.

2-Assuming the total cost of the truck is \$600,000, your letter indicates that the Town has agreed to 40% (\$240,000) and the request to the County is 60% (\$360,000). Is this correct or will the expense be determined after you receive proceeds from the fundraiser?

3-The current agreement of the County is \$50,000 x 5 years for PVFD and \$50,000 x 5 years for AVFD, which I assume has been in place for years..long before my tenure and probably yours too. This would equate to \$250,000 total contribution under the current agreement. Please clarify if it is AVFD's intent to use the fundraising funds to offset the additional \$150,000 or is the expectation for the County to fully fund the 60%?

4-In years past, the Town and the County have been operating on the 25% (Town) and 75% (County) shared costs on the AVFD. My understanding is that the basis for these percentages was devised from the call response in the Town and the County. Does the change in percentage 40% (Town) and 60% (County) also now apply to the annual contribution formula?

5-Will the AVFD be selling the truck that is being replaced?

Jonathan, I appreciate your addressing these questions prior to Monday's meeting. Take care, stay cool and thank you for your dedication to the Appomattox community .

Susan M. Adams, Administrator
Appomattox County
153A Morton Lane; P.O. Box 863
Appomattox, VA 24522
Office:(434)352-3899; Cell:(434)315-4325
Email: Susan.Adams@AppomattoxCountyVa.gov

-----Original Message-----

From: "Jonathan Garrett" <f12avfd@gmail.com>
Sent: Wednesday, June 10, 2020 4:48pm
To: john.hinkle@appomattoxcountyva.gov, sam.carter@appomattoxcountyva.gov, "Bill Hogan" <bill.hogan@appomattoxcountyva.gov>, watkins.abbitt@appomattoxcountyva.gov, trevor.hipps@appomattoxcountyva.gov
Cc: "Roxanne Casto" <rcasto@appomattoxva.gov>, "Gary Shanaberger" <gshanaberger@appomattoxva.gov>, "Susan M. Adams" <susan.adams@appomattoxcountyva.gov>, pharvey@appomattoxva.gov
Subject: Fwd: FW: Letter re: AVFD Fire Truck

In an effort to provide some clarity related to the topic of a new fire engine purchase, I wanted to share this with you. I have spoke with Bruce Drinkard with Farmers Bank as well as Patrick Richardson with the Bank of the James and both have stated that they would honor a letter of committment from the Town and County as evidence of a revenue stream for the fire department to qualify for a loan. I do not speak on behalf of all of Town Council, however once the Town budget is approved as currently presented the Town will have allocated up to \$240,000 for their portion of the 40% for the Fire Engine. This donation is contingent upon the Appomattox Fire Department earmarking these funds for payments towards a loan secured to purchase the truck. This offers the county to be in a more favorable position and allows the board the time to fufill the current obligation to Pamplin VFD. Once the financial obligation to Pamplin has been satisfied then the County could then offer the 60% portion provided that it is approved. The county could provide the 60% in increments suitable to the counties financial position. Additionally since we last spke the Appomattox Fire Department mailer fundraiser is underway as we speak. All proceeds from this fundraiser have already been allocated towards a down payment for the replacement fire engine. I wanted to relay this updated information to you as I hadn't heard from the Bank's at the time I presented this to both the County and Town. I appreciate everyone's understanding and look forward to hearing back from you, if you have any questions please do not hesitate to reach out.

Jonathan Garrett
434-660-0504

Sent: Thursday, May 21, 2020 2:46 PM
To: Susan M. Adams <susan.adams@appomattoxcountyva.gov>
Subject: Letter re: AVFD Fire Truck

Susan,

Please find attached a letter from the Town regarding the Appomattox Volunteer Fire Department's request for funding assistance for a fire truck.

Thanks,
Roxanne

Roxanne W. Casto, MMC
Clerk of Council
Town of Appomattox
P O Box 705
Appomattox, VA 24522
www.townofappomattox.com
rcasto@appomattoxva.gov
434-352-8268 Main Office
434-352-3976 Direct Line
434-352-2126 Fax

Fire Program Funds Dispersed (2015-2019) to AVFD and PVFD

	FY 2015	Reported	FY 2016	Reported	FY 2017	Reported	FY 2018	Reported	FY 2019	Reported
Appomattox VFD	\$20,626	Maintainer Custom Bodies (\$20,626)	\$20,634.50	Concord Rescue (\$4,000 for Boats); Truck Loan (\$18,402.43)	\$21,127.50	Gloves, Fire Ink Black Flag RED Line (\$279.07); Concord VFD Swift Rescue Training(\$2,246); Crash Truck Loan (\$18,602.43)	\$21,765.50	Concord Fire Dept Training (\$1,018); Crash Truck Loan (\$20,747.50)	\$22,536	Truck Payment
	\$20,626	Truck Fund (\$20,626)	\$20,634.50	Truck Fund (\$20,634.50)	\$21,127.50	Truck Fund	\$21,765.50	Kenworth T800 Cab & Chassis	\$22,536	Truck Fund
TOTAL:	\$41,252.00		\$41,269.00		\$42,255.00		\$43,531.00		\$45,072.00	

COUNTY Annual Contributions to APPOMATTOX VFD

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Appomattox VFD	\$69,615	\$69,615	\$69,615	\$69,615	\$69,615	\$62,211 - Addtl 1-time \$10,000
Fire Truck	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$38,056
COUNTY Annual Contribution	\$102,211	\$102,211	\$102,211	\$102,211	\$102,211	\$100,267

COUNTY Annual Contributions to PAMPLIN VFD

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Pamplin VFD	\$3,200	\$3,200	\$8,200	\$19,668	\$20,000	\$20,000
Fire Truck					\$50,000	\$50,000
TOTAL	\$3,200	\$3,200	\$8,200	\$19,668	\$70,000	\$70,000

Line of Duty and Accident Policy paid for AVFD and PVFD

Line of Duty (Combined)	\$ 6,600	\$ 7,033	\$ 6,582	\$ 5,080	\$ 4,000	\$ 7,500
Accident Policy (Combined)	\$ 12,323	\$ 12,323	\$ 12,323	\$ 12,323	\$ 12,323	\$ 12,323
FY 2015						
FY 2016						
FY 2017						
FY 2018						
FY 2019						
FY 2020						
Annual TOTAL to/for Appomattox VFD	\$132,298	\$132,524	\$132,791	\$132,678	\$132,909	\$ 110,179 + \$23,712 (Fire Program)
Annual TOTAL to/for PAMPLIN VFD	\$33,288	\$33,513	\$38,780	\$50,135	\$100,697	\$79,912 + \$23,712 (Fire Program)



APPOMATTOX COUNTY PUBLIC SCHOOLS

Learning Today, Leading Tomorrow

ANNETTE A. BENNETT, Ed. D.
DIVISION SUPERINTENDENT

SCHOOL BOARD MEMBERS:

BOBBY K. WADDELL
Chairman
Falling River District

GREGORY A. SMITH
Vice Chairman
Courthouse District

ALFRED L. JONES III
Piney Mountain District

JASON L. WELLS
Wreck Island District

WYATT K. TORRENCE
Appomattox River District

TO: Appomattox County Board of Supervisors
FROM: Annette A. Bennett, Ed.D. Superintendent
Bruce R. McMillan, Director of Finance and Human Resources
Appomattox County Public Schools
DATE: April 6, 2020
SUBJECT: Supplemental Appropriation Request

Pursuant to the Memorandum of Understanding for End of Year Spending/CIP funds approved on May 30, 2019, appropriation to the School Capital Improvement Fund is requested.

<u>FUND</u>	<u>TITLE</u>	<u>AMOUNT</u>
Fund 3	School Capital Improvement Fund	\$516,229.00

CENTRAL OFFICE STAFF:

BRUCE R. MCMILLAN
Director of Finance and
Human Resources

ELIZABETH R. HAUGHT
Director of Student Services

AMY D. HUSKIN, Ed. D.
Director of Curriculum,
Instruction and CTE

CHERYL J. SERVIS, Ed. D.
Supervisor of Instruction
and Federal Programs

PHILLIP G. AMOS JR.
Supervisor of Technology
and Safety

CARRINGTON W. PRITCHARD
Clerk of the Board

Respectfully Submitted,

Annette A. Bennett, Ed.D.
Superintendent

Bruce R. McMillan
Director of Finance and Human Resources

Approved:

Appomattox County Board of Supervisors

Signed:

Samuel E. Carter, Chairman

Date: _____



Memorandum of Understanding End of Year Spending/CIP Funds

Rationale: This process is proposed to change the school division's practice of end of year spending, the county's use of unspent school funds to support a common goal of addressing the school's CIP needs. It also offers a clear definition of "capital Improvement" for both boards to follow as funds are expended from the school's CIP account.

ACPS will continue normal spending through June 30th and use the 2 month accrual process to close out the previous fiscal year's spending. In turn, the county agrees to transfer the amount of the unspent appropriation into the school's CIP fund. This amount will be determined using the county's final financial audit completed in the fall. (*Schedule of Revenues, Expenditures and changes in Fund Balance Report*)

The ACPS School Board and the Board of Supervisors agree on the following criteria for CIP projects and expenditures. CIP projects will include:

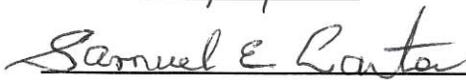
1. An addition of a permanent structural change, or
2. Repair, replacement, or restoration of some aspect of a property that will overall enhance the value of the property, increase its useful life, or adapt it to new uses, and
3. Must have a life expectancy of more than 1 year and
4. Must cost no less than \$20,000

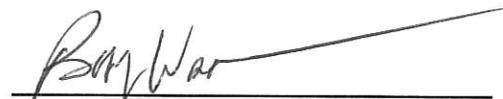
CIP account funds can be used to supplement maintenance projects but should not be used to supplant the budgeted maintenance funds. A formal CIP plan will be maintained and updated at least annually. The plan will designate funding sources as possible.

An end of year balance in the designated CIP account will be carried forward to a new fiscal year and will be advertised, and appropriated as part of the annual school budget. Additional funds will be appropriated after the final audit number of unspent funds is determined.

Approved:

Date: 5/30/2019


Sammy Carter, Board of Supervisors, Chairman


Bobby Waddell, School Board, Chairman



**APPOMATTOX COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT**

P.O. Box 863, Appomattox, VA 24522 Phone: (434) 352-2637
www.AppomattoxCountyVA.gov

SUMMARY OF PROPOSED AMENDMENTS
ZONING ORDINANCE

Date: June 15, 2020

SECTION: ADD to Section 19.6-12 Definitions
ADD to Section 19.6-67 Permitted Uses and Conditional Uses in A-1, Agricultural
ADD to Section 19.6-68 Permitted Uses in R-1, Low-Density Residential
ADD to Section 19.6-69 Permitted Uses in R-2, Medium-Density Residential
ADD to Section 19.6-73 Conditional Uses in M-1, Industrial
ADD to Section 19.6 74 Conditional Uses in IP, Planned Industrial
ADD NEW Section 19.6-97 Utility Scale Solar Energy Farm

ORIGIN OF REQUEST:

Planning Commission Initiated

This series of amendments were initiated by the Planning Commission after they began studying the issue in depth. The Planning Commission has dealt with multiple petitions on this topic in the past utilizing the "Resource Extraction" land use category. As they became more educated on the subject, the Planning Commission felt it necessary to codify many of the requirements that have been placed on the previous petitions through the conditional use process. Additionally, the General Assembly has taken up the issue of solar energy multiple times over the past few sessions. Staff worked with the Virginia Association of Counties (VACO), the County Attorney's office, the most recent changes to the Virginia Code, and reviewed nearby county ordinances (Campbell, Culpepper, Halifax, Pittsylvania, Powhatan) as these regulations were developed.

PUBLIC HEARINGS:

Planning Commission-December 11, 2019

Board of Supervisors-February 18, 2020

PROPOSED AMENDMENT(S):

The following eight (8) definitions would be added:

Facility Owner-The person or entity that owns all or a portion of a solar energy facility (farm), whether or not it owns the site on which the facility is located.

Operator-The person or entity responsible for the overall operation and management of a solar energy facility (farm), if different from the facility owner.

Photometric Plan-A point by point depicting the intensity and location of lighting on the property.

Photovoltaic or PV-Materials and devices that absorb sunlight and convert it directly to electricity.

Rated Capacity-The maximum capacity of a solar energy facility (farm) based on the sum total of each photovoltaic system's nameplate capacity.

Small Wind Energy System-A wind energy conversion system consisting of a rotating wind turbine and related control or conversion equipment that converts the kinetic energy in wind into mechanical energy and is intended primarily to reduce on-site consumption of energy for homes or businesses.

Solar Energy Collection System, Large Scale or Utility Scale Solar Energy Farm-A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for transfer to an electricity grid. The term applies to solar photovoltaic systems equal to or greater than one (1) acre in size or having a rated capacity equal to or greater than 200 kilowatts (kw).

Solar Energy Collection System, Small Scale or Residential Scale--A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for direct on-site use. The term applies to solar photovoltaic systems less than one (1) acre in size or having a rated capacity less than 200 kilowatts (kw).

The following land use categories would be added to the District Regulations:

Section 19.6-67 A-1, Agricultural District, subsection B, Permitted Uses, "Small Scale or Residential Solar Energy Collection System"

Section 19.6-67 A-1, Agricultural District, subsection C, Conditional Uses, "Utility Scale Solar Energy Farm"

Section 19.6-68, R-1, Low Density Residential District, subsection B, Permitted Uses, "Small Scale or Residential Solar Energy Farm"

Section 19.6-69, R-2, Medium Density Residential District, subsection B, Permitted Uses, "Small Scale or Residential Solar Energy Farm"

Section 19.6-73, M-1, Industrial District, subsection C, Conditional Uses, "Utility Scale Solar Energy Farm"

Section 19.6-74, IP, Planned Industrial District, subsection C, Conditional Uses, "Wind Energy Systems" and "Utility Scale Solar Energy Farm"

The following additional regulations would be created as a baseline standard for all new Utility Scale Solar Energy Farms:

§19.6-97 Utility Scale Solar Energy Farm

§19.6-97.1 Applicability, permitting

The requirements set forth in this section govern the siting, development, construction, installation, operation, and decommissioning of utility scale solar energy facilities in the county. A Conditional Use Permit (CUP) is required for each utility scale solar energy farm proposed to be constructed, installed, or operated in the county. Small scale solar energy arrays and associated apparatus used for individual residential dwellings, not connected to the electrical grid, shall be considered an accessory use to the principal dwelling and permitted as such.

§19.6-97.2 Applications and Required Information for a Utility Scale Solar Energy Farm

In addition to the material required for a Conditional Use Permit petition, applications for utility scale solar energy facilities (farms) shall include the following information:

- A. **Project Narrative:** A narrative identifying the applicant, facility owner, property owner, and the operator of the facility. The narrative should include an overview of the project and its location, the size of the site and the project area; the current use of the site, the estimated time for construction, including a proposed date for commencement of construction; the maximum rated capacity of the facility; the approximate number, types and expected footprint of the solar equipment to be constructed to include photovoltaic panels, ancillary facilities, fencing, buffering, where the electricity generated at the facility will be transmitted, and the location of the proposed electrical grid interconnection.
- B. **Site Development Plan:** A site development plan of a scale and specification, in accordance with the requirements found in the Conditional Use Permit application shall be submitted with the application. Additional information may be required, as determined by the Zoning Administrator, such as scaled elevation view or other supporting drawings, photographs of the site, photographic simulations or modeling of the proposed solar energy facility, specifically from sensitive locations, as deemed necessary by the Zoning Administrator, aerial imagery or other mapping of the site or any other technical report necessary for the proper review of the Conditional Use Permit petition. If the petition is granted, then a full site development plan shall be required in accordance with the regulations found elsewhere in this ordinance.
- C. **Documentation of right to use property for the proposed facility:** Documentation shall include proof of control over the proposed site or possession of the right to use the proposed site in the manner requested. Any sensitive financial or confidential information may be redacted.
- D. **Decommissioning plan; security**
 - 1. The applicant shall provide a detailed decommissioning plan that provides procedures and requirements for removal of all parts of the solar energy generation facility and its various structures at the end of the useful life of the facility or if it is deemed abandoned or unsafe. The plan shall include the anticipated life of the facility, the estimated overall cost of decommissioning the facility in current dollars, the methodology for determining such estimate, and the manner in which the project will be decommissioned. The decommissioning plan and the estimated decommissioning cost shall be update every five (5) years, from the date of the certificate of occupancy or upon request of the Zoning Administrator; however, the updated costs shall be no more than twice every ten (10) years.

2. Prior to receiving a certificate of occupancy to begin operation, the applicant must provide security in the amount of the estimated cost of the decommissioning. Options for security shall include a cash escrow, a performance surety bond, or an irrevocable letter of credit. The security must remain valid until the decommissioning obligations have been met. The security may be adjusted up or down by the county if the estimated cost of decommissioning the facility changes. The security must be renewed or replaced, if necessary, to account for any changes in the total estimated cost of decommissioning if deemed by the updated estimates. Security is a mandatory condition of all conditional use permits for utility scale solar energy farms.
 3. The decommissioning plan, cost estimates, and all updates to plans and estimates shall be sealed by a professional engineer licensed to do business in the Commonwealth of Virginia.
- E. **Economic Analysis:** An economic impact analysis, prepared by a qualified third-party that reports any expected change in the value of the subject property, expected employment during the construction of the facility, any expected impact on the county's tax revenues, the estimated costs to the county associated with the facility in the form of additional services, and information on any other economic benefits or burdens from the project.
- F. **Environmental Protection and Product Safety:** All utility scale solar energy farms shall incorporate generally accepted national environmental protection and product safety standards for the use of solar panels and battery technologies for solar photovoltaic (electric energy) projects, such as those developed for existing product certifications and standards including the National Sanitation Foundation/American National Standards Institute No. 457, International Electrotechnical Commission No. 61215-2, Institute of Electrical and Electronics Engineers Standard 1547, and Underwriters Laboratories No. 61730-2.
- G. **Review fees:** The county may retain qualified third-parties to review portions of the conditional use permit petition or the site development plan that are outside of the county's areas of expertise and do not have adequate state and federal review. Any costs incurred by the county for such review by qualified third-parties shall be bill to the applicant and must be paid in full prior to the issuance of a certificate of occupancy.
- H. **Community meeting:** A public meeting shall be held prior to the county's public hearing with the Planning Commission to give the community the opportunity to hear from the petitioner and ask questions regarding the proposed facility. The meeting shall be held at a location within a reasonable distance to the project and must be advertised in a newspaper with local circulation for two consecutive weeks prior to the meeting. The petitioner shall provide the Zoning Administrator with the date, time and place of the meeting, a copy of the

advertisement, and a summary of any input/comments received from members of the public. Such information shall be provided to the Zoning Administrator no less than seven (7) business days prior to the Planning Commission public hearing.

§19.6-97.3 Visual Impacts, Setbacks, and Buffering

The petitioner shall demonstrate through project siting, and if necessary, through mitigation, that the solar project minimizes impacts to viewsheds from all residential areas, and any areas of scenic, historical, cultural or recreational significance. The following should be adhered to in placement, buffering and/or setback:

1. A vegetative buffer sufficient to mitigate the visual impact of the facility is required along all areas adjacent to public roadways. The buffer shall consist of a twenty (20) foot wide landscaped strip to include trees, shrubs and other vegetation considered native to the area. The landscaped strip may be located within the setback area and should run around or near the perimeter fence. Tree plantings in the buffer strip shall be a minimum of five (5) feet in height at the time of planting, no more than fifteen (15) feet between trees. Trees may be staggered. Existing trees and vegetation may be maintained within the buffer areas and may supplement and satisfy landscaping requirements. An alternative to tree plantings is to construct an earthen berm, minimum height of six (6) feet high. Berm must be stabilized with native grasses and/or plantings. The landscaped buffer must be maintained in good condition for the life of the project.
2. The solar panel arrays shall be set back from each parcel boundary a minimum of five hundred (500) feet. All other structures or infrastructure shall meet the minimum setback for the underlying zoning district. Solar panel arrays shall be set back a minimum of five hundred (500) feet from any stream or wetland area. Existing wells shall be abandoned in accordance with current Virginia Department of Health regulations.
3. The solar panel array area shall be enclosed by a security fence. The fence shall not be less than six (6) feet in height and should be equipped with appropriate anticleimbing devices such as strands of barbed wire at the top. Fencing should be installed on the interior of the buffer area so that it is screened from adjacent property. The fence shall be maintained in good repair for the life of the project.

§19.6-97.4 Processing of Application

The conditional use permit petition will follow the normal and customary process for such petitions, meaning, a duly advertised public hearing before the Planning Commission, followed by a recommendation, and then a duly advertised public hearing before the Board of Supervisors, followed

by final consideration. Petitions are subject to any action afforded any other conditional use permit as enumerated elsewhere in the zoning ordinance.

§19.6-97.5 2232 Review For Utility Scale Solar Energy Farm

In accordance with the Code of Virginia §15.2-2232 *et seq*, utility scale solar energy farm petitions are subject to review against the county's Comprehensive Plan. Prior to the petition being considered by the Planning Commission, the Planning Commission shall make a determination as to conformity with the Comprehensive Plan. The 2232 review may be advertised and approved concurrently with the conditional use permit petition.

§19.6-97.6 Unsafe or Abandoned Projects; Decommissioning

1. If the utility scale solar energy facility is determined to be unsafe by the Building Official, then the facility shall be required to be repaired by the facility owner, site owner, or operator. Repairs shall be made in a timely manner as established by the Building Official. Should the repairs not be completed in the timeframe provided, then the owners or operators will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
2. If the facility is not operated for a continuous period of twelve (12) months, then the county may notify the owner/operator by registered mail and provide forty-five (45) days for the owner/operator to respond. If no response is provided, then the owner/operator will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
3. If the facility is abandoned, the owner/operator is required to notify the Zoning Administrator in writing.

Within one (1) year of the date of said notification, or if determined to be abandoned by the Zoning Administrator in accordance with the above subsections, then the county may pursue legal action to have the facility removed at the expense of the facility owner, site owner, or operator, each of whom shall be jointly and severally liable for the expense of removing or repairing the facility. The county may also call upon the decommissioning security to remove the facility.

AN ORDINANCE AMENDING THE CODE OF APPOMATTOX COUNTY, TITLE 19 (LAND USE AND DEVELOPMENT), CHAPTER 19.6 (ZONING), ARTICLE I (ADMINISTRATION), TO INCLUDE CERTAIN DEFINITIONS, ARTICLE VII, (DISTRICT REGULATIONS) TO ADD CERTAIN LAND USE CATEGORIES (SECTIONS 19.6-67 THROUGH 19.6-74), AND ARTICLE VIII (ADDITIONAL REGULATIONS) FOR UTILITY-SCALE SOLAR ENERGY FARMS, BY AMENDING THE EXISTING 19.6-12, DEFINITIONS, 19.6-86, AND CREATING SECTION 19.6-97 ET SEQ, UTILITY-SCALE SOLAR ENERGY FARMS .

WHEREAS, Sections 15.2-1427 and 15.2-1433 of the Code of Virginia, 1950, as may be amended from time to time, enable a local governing body to adopt, amend and codify ordinances or portions thereof; and

WHEREAS, from time to time, for good zoning practice or in the judgement of the citizens, staff, the Planning Commission or the Board of Supervisors an area of text needs amending to better serve the purpose of zoning and the community at-large; and

WHEREAS, in an effort to better clarify the terms and word usage in the Zoning Ordinance, the Planning Commission sees the need to add additional definitions related to renewable energy in subsection 19.6-12; and

WHEREAS, the Planning Commission desires to amend the Zoning Ordinance to include regulations governing the siting and development of Utility-Scale Solar Energy Farms by creating a new subsection 19.6-97, et seq.; and

WHEREAS, the following terms are being added to Section 19.6-12, Definitions, as shown:

Facility Owner-The person or entity that owns all or a portion of a solar energy facility (farm), whether or not it owns the site on which the facility is located.

Operator-The person or entity responsible for the overall operation and management of a solar energy facility (farm), if different from the facility owner.

Photometric Plan-A point by point depicting the intensity and location of lighting on the property.

Photovoltaic or PV-Materials and devices that absorb sunlight and convert it directly to electricity.

Rated Capacity-The maximum capacity of a solar energy facility (farm) based on the sum total of each photovoltaic system's nameplate capacity.

Small Wind Energy System-A wind energy conversion system consisting of a rotating wind turbine and related control or conversion equipment that converts the kinetic energy in wind into mechanical energy and is intended primarily to reduce on-site consumption of energy for homes or businesses.

Solar Energy Collection System, Large Scale or Utility Scale Solar Energy Farm-A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for transfer to an electricity grid. The term applies to solar photovoltaic systems equal to or greater than one (1) acre in size or having a rated capacity equal to or greater than 200 kilowatts (kw).

Solar Energy Collection System, Small Scale or Residential Scale--A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for direct on-site use. The term applies to solar photovoltaic systems less than one (1) acre in size or having a rated capacity less than 200 kilowatts (kw).;and

WHEREAS, Article VII, District Regulations lists the land use categories in each zoning district as either a permitted use or a conditional use; and

WHEREAS, the following land use category is added to Section 19.6-67 A-1, Agricultural District, subsection B, Permitted Uses, "Small Scale or Residential Solar Energy Collection System"; and

WHEREAS, the following land use category is added to Section 19.6-67 A-1, Agricultural District, subsection C, Conditional Uses, "Utility Scale Solar Energy Farm"; and

WHEREAS, the following land use category is added to Section 19.6-68, R-1, Low Density Residential District, subsection B, Permitted Uses, "Small Scale or Residential Solar Energy Farm"; and

WHEREAS, the following land use category is added to Section 19.6-69, R-2, Medium Density Residential District, subsection B, Permitted Uses, "Small Scale or Residential Solar Energy Farm"; and

WHEREAS, the following land use category is added to Section 19.6-73, M-1, Industrial District, subsection C, Conditional Uses, "Utility Scale Solar Energy Farm"; and

WHEREAS, the following land use categories are added to Section 19.6-74, IP, Planned Industrial District, subsection C, Conditional Uses, "Wind Energy Systems" and "Utility Scale Solar Energy Farm"; and

WHEREAS, the Planning Commission has seen the need to study the siting and development of Utility Scale Solar Energy projects by analyzing various industry studies, industry data, current trends, case studies from other Virginia localities, and studied the physical and financial impact to the county; and

WHEREAS, the Planning Commission has reviewed the Commonwealth of Virginia Energy Plan, which encourages the development and use of renewable energy; and

WHEREAS, the Code of Virginia limits the locality's ability to regulate renewable energy facilities, but does allow for provisions limiting noise, requiring buffer areas, setbacks, certain environmental protections, and addressing the decommissioning of the facility; and

WHEREAS, Section 19.6-97, Utility Scale Solar Energy Farm, as shown herein, shall be added to the text of the Zoning Ordinance:

§19.6-97 Utility Scale Solar Energy Farm

§19.6-97.1 Applicability, permitting

The requirements set forth in this section govern the siting, development, construction, installation, operation, and decommissioning of utility scale solar energy facilities in the county. A Conditional Use Permit (CUP) is required for each utility scale solar energy farm proposed to be constructed, installed, or operated in the county. Small scale solar energy arrays and associated apparatus used for individual residential dwellings, not connected to the electrical grid, shall be considered an accessory use to the principal dwelling and permitted as such.

§19.6-97.2 Applications and Required Information for a Utility Scale Solar Energy Farm

In addition to the material required for a Conditional Use Permit petition, applications for utility scale solar energy facilities (farms) shall include the following information:

- A. **Project Narrative:** A narrative identifying the applicant, facility owner, property owner, and the operator of the facility. The narrative should include an overview of the project and its location, the size of the site and the project area; the current use of the site, the estimated time for construction, including a proposed date for commencement of construction; the maximum rated capacity of the facility; the approximate number, types and expected footprint of the solar equipment to be constructed to include photovoltaic panels, ancillary facilities, fencing, buffering, where the electricity generated at the facility will be transmitted, and the location of the proposed electrical grid interconnection.
- B. **Site Development Plan:** A site development plan of a scale and specification, in accordance with the requirements found in the Conditional Use Permit application shall be submitted with the application. Additional information may be required, as determined by the Zoning Administrator, such as scaled elevation view or other supporting drawings, photographs of the site, photographic simulations or modeling of the proposed solar energy facility, specifically from sensitive locations, as deemed necessary by the Zoning Administrator, aerial imagery or other mapping of the site or any other technical report necessary for the proper review of the Conditional Use Permit petition. If the petition is granted, then a full site development plan shall be required in accordance with the regulations found elsewhere in this ordinance.
- C. **Documentation of right to use property for the proposed facility:** Documentation shall include proof of control over the proposed site or possession of the right to use the proposed site in the manner requested. Any sensitive financial or confidential information may be redacted.
- D. **Decommissioning plan; security**
 1. The applicant shall provide a detailed decommissioning plan that provides procedures and requirements for removal of all parts of the solar energy generation facility and its various structures at the end of the useful life of the facility or if it is deemed abandoned or unsafe. The plan shall include the anticipated life of the facility, the estimated overall cost of decommissioning the facility in current dollars, the methodology for determining such estimate, and the manner in which the project will be decommissioned. The decommissioning plan and the estimated

decommissioning cost shall be update every five (5) years, from the date of the certificate of occupancy or upon request of the Zoning Administrator; however, the updated costs shall be no more than twice every ten (10) years.

2. Prior to receiving a certificate of occupancy to begin operation, the applicant must provide security in the amount of the estimated cost of the decommissioning. Options for security shall include a cash escrow, a performance surety bond, or an irrevocable letter of credit. The security must remain valid until the decommissioning obligations have been met. The security may be adjusted up or down by the county if the estimated cost of decommissioning the facility changes. The security must be renewed or replaced, if necessary, to account for any changes in the total estimated cost of decommissioning if deemed by the updated estimates. Security is a mandatory condition of all conditional use permits for utility scale solar energy farms.
 3. The decommissioning plan, cost estimates, and all updates to plans and estimates shall be sealed by a professional engineer licensed to do business in the Commonwealth of Virginia.
- E. Economic Analysis: An economic impact analysis, prepared by a qualified third-party that reports any expected change in the value of the subject property, expected employment during the construction of the facility, any expected impact on the county's tax revenues, the estimated costs to the county associated with the facility in the form of additional services, and information on any other economic benefits or burdens from the project.
- F. Environmental Protection and Product Safety: All utility scale solar energy farms shall incorporate generally accepted national environmental protection and product safety standards for the use of solar panels and battery technologies for solar photovoltaic (electric energy) projects, such as those developed for existing product certifications and standards including the National Sanitation Foundation/American National Standards Institute No. 457, International Electrotechnical Commission No. 61215-2, Institute of Electrical and Electronics Engineers Standard 1547, and Underwriters Laboratories No. 61730-2.
- G. Review fees: The county may retain qualified third-parties to review portions of the conditional use permit petition or the site development plan that are outside of the county's areas of expertise and do not have adequate state and federal review. Any costs incurred by the county for such review by qualified third-parties shall be bill to the applicant and must be paid in full prior to the issuance of a certificate of occupancy.
- H. Community meeting: A public meeting shall be held prior to the county's public hearing with the Planning Commission to give the community the opportunity to hear from the petitioner and ask questions regarding the proposed facility. The meeting shall be held at a location within a reasonable distance to the project and must be advertised in a newspaper with local circulation for two consecutive weeks prior to the meeting. The petitioner shall provide the Zoning Administrator with the date, time and place of the meeting, a copy of the

advertisement, and a summary of any input/comments received from members of the public. Such information shall be provided to the Zoning Administrator no less than seven (7) business days prior to the Planning Commission public hearing.

§19.6-97.3 Visual Impacts, Setbacks, and Buffering

The petitioner shall demonstrate through project siting, and if necessary, through mitigation, that the solar project minimizes impacts to viewsheds from all residential areas, and any areas of scenic, historical, cultural or recreational significance. The following should be adhered to in placement, buffering and/or setback:

1. A vegetative buffer sufficient to mitigate the visual impact of the facility is required along all areas adjacent to public roadways. The buffer shall consist of a twenty (20) foot wide landscaped strip to include trees, shrubs and other vegetation considered native to the area. The landscaped strip may be located within the setback area and should run around or near the perimeter fence. Tree plantings in the buffer strip shall be a minimum of five (5) feet in height at the time of planting, no more than fifteen (15) feet between trees. Trees may be staggered. Existing trees and vegetation may be maintained within the buffer areas and may supplement and satisfy landscaping requirements. An alternative to tree plantings is to construct an earthen berm, minimum height of six (6) feet high. Berm must be stabilized with native grasses and/or plantings. The landscaped buffer must be maintained in good condition for the life of the project.
2. The solar panel arrays shall be set back from each parcel boundary a minimum of five hundred (500) feet. All other structures or infrastructure shall meet the minimum setback for the underlying zoning district. Solar panel arrays shall be set back a minimum of five hundred (500) feet from any stream or wetland area. Existing wells shall be abandoned in accordance with current Virginia Department of Health regulations.
3. The solar panel array area shall be enclosed by a security fence. The fence shall not be less than six (6) feet in height and should be equipped with appropriate antilimbing devices such as strands of barbed wire at the top. Fencing should be installed on the interior of the buffer area so that it is screened from adjacent property. The fence shall be maintained in good repair for the life of the project.

§19.6-97.4 Processing of Application

The conditional use permit petition will follow the normal and customary process for such petitions, meaning, a duly advertised public hearing before the Planning Commission, followed by a recommendation, and then a duly advertised public hearing before the Board of Supervisors, followed by final consideration. Petitions are subject to any action afforded any other conditional use permit as enumerated elsewhere in the zoning ordinance.

§19.6-97.5 2232 Review For Utility Scale Solar Energy Farm

In accordance with the Code of Virginia §15.2-2232 *et seq.*, utility scale solar energy farm petitions are subject to review against the county's Comprehensive Plan. Prior to the petition being considered by the Planning Commission, the Planning Commission shall make a determination as to conformity with the Comprehensive Plan. The 2232 review may be advertised and approved concurrently with the conditional use permit petition.

§19.6-97.6 Unsafe or Abandoned Projects; Decommissioning

1. If the utility scale solar energy facility is determined to be unsafe by the Building Official, then the facility shall be required to be repaired by the facility owner, site owner, or operator. Repairs shall be made in a timely manner as established by the Building Official. Should the repairs not be completed in the timeframe provided, then the owners or operators will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
2. If the facility is not operated for a continuous period of twelve (12) months, then the county may notify the owner/operator by registered mail and provide forty-five (45) days for the owner/operator to respond. If no response is provided, then the owner/operator will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
3. If the facility is abandoned, the owner/operator is required to notify the Zoning Administrator in writing.
4. Within one (1) year of the date of said notification, or if determined to be abandoned by the Zoning Administrator in accordance with the above subsections, then the county may pursue legal action to have the facility removed at the expense of the facility owner, site owner, or operator, each of whom shall be jointly and severally liable for the expense of removing or repairing the facility. The county may also call upon the decommissioning security to remove the facility; and

WHEREAS, the Appomattox County Joint Planning Commission held a public hearing on December 11, 2019 and all those wishing to speak on this topic were heard; and

WHEREAS, the Appomattox County Joint Planning Commission voted unanimously to recommend approval of the amendments, as written; and

WHEREAS, on February 18, 2020, a public hearing was held on this matter before the Appomattox County Board of Supervisors, and all of those wishing to speak on this topic were heard; and

WHEREAS, the Appomattox Joint Planning Commission carefully considered the presentation of staff, the Comprehensive Plan, the comments from the public hearing, comments from the Board of Supervisors, and provided an affirmative recommendation for the proposed amendments ; and

WHEREAS, the Appomattox County Board of Supervisors finds that the public necessity, convenience, general welfare, or good zoning practice requires adoption of an ordinance to amend Chapter 19.6 (Zoning) of the Appomattox County Code;

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF APPOMATTOX COUNTY, VIRGINIA the Code of Appomattox, Chapter 19.6-Zoning is hereby amended and readopted, as described herein.

Adopted this day, Monday, June 15, 2020.

By Authority, Appomattox County Board of Supervisors,

Samuel E. Carter, Chairman

ATTEST:

Susan M. Adams, Clerk

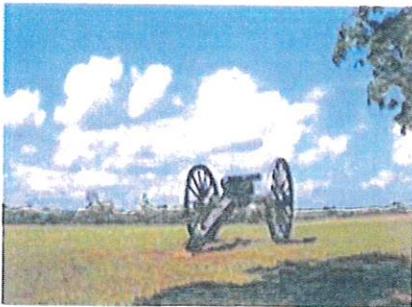


*Pd. 6-10-2020
Cash
\$25.00*

APPOMATTOX COUNTY

Special Entertainment/Event

Permit Application





QUESTIONS?

Visit

www.appomattoxcountyva.gov

Or contact the following county offices for specific details or for assistance:

Administration
434-352-2637

Sheriff's Office
434-352-2666

Public Safety
434-352-3950

Zoning/Building
Official/Fire Marshall
434-352-8183

Health Department
434-352-2313

School Administration
434-352-8251

Recreation Department
434-352-5996

Commissioner of
the Revenue
434-352-7450

Citizens or groups wishing to conduct a special event in Appomattox County must complete and submit the following application with a fee of \$25.00/day to:

County Administrator
153A Morton Lane (Physical Address)
P. O. Box 863 (Mailing Address)
Appomattox, VA 24522

Checks for the application fee may be made payable to:
Treasurer of Appomattox County

Special event applications must be submitted at least thirty (30) days before the date of such festival or outdoor entertainment and at least twenty-one (21) days prior to the regular board meeting to be considered for approval. In the event that application is denied the fee will be refunded.

For further details on special event planning and local codes/ordinances for entertainments, please visit: www.appomattoxcountyva.gov, click on government tab and County Code Section 41 - AMUSEMENT - Festivals or Outdoor Entertainment or contact the Appomattox County Administration Office @ 434-352-2637.

All plans for health, welfare, and safety of the public shall be in accordance with the directives of applicable Appomattox County officials at the cost of the permit holder. Emergency response plans and resources shall be approved by the Appomattox County Sheriff and Director of Public Safety; these plans shall not be amended except by approval of said officials.

Signed copies of approved application will be returned to applicants via first-class mail.



What type of gatherings require a special event permit?

MUSICAL OR ENTERTAINMENT FESTIVAL - Any Gathering of fifty (50) or more people, publicly advertised by newspaper, radio, television or handbills, for the purpose of listening to or participating in entertainment which consist of primarily of musical entertainment conducted for compensation in open spaces.

OUTDOOR ENTERTAINMENT - Any gathering of the general public which is publicly advertised by newspaper, radio, television, handbills, or signs for which an admission fee is charged.

All outdoor entertainment are subject to the rules and regulations and duration established by the Board for each individual event.

No person shall stage, promote, conduct any musical festival or outdoor entertainment in the County without a special entertainment permit.

EVENT NAME: A Lavender Celebration
Start Date: 6/20, 6/27 End Date: 6/20, 6/27
Proposed Rain Date: _____
First Time Event: YES NO
Re-occurring Event: YES NO
*If re-occurring, in what year did the event commence? _____

EVENT CATEGORY:
 Community Festival
 Concert
 Parade
 Run/Walk
 Other (Please specify) _____

Alcohol Served: YES NO
*If alcohol is being served, please attach the name and all contact information for the ^{remote} ABC License holder (phone, cell, address and email). Also attach a copy of the issued ABC License. Hunting Creek Vineyard, 2000 Addie Williams Trail, Clover VA 434-434-9219 Sandy McPherson 24534

EVENT ORGANIZER(S): Bonnie & Ken Swanson

Street Address: 7169 Old Evergreen Rd
County: APX State: VA Zip: 24502

PRIMARY CONTACT: Same
Address: _____
Email: bswanson7169@gmail.com
Home Telephone #: _____ Cell #: 434-664-9561
Business Telephone #: _____ Fax #: _____

ADMISSION FEE: 20- DAY OF THE EVENT: 6/20, 6/27
IN ADVANCE: 20- SENIOR/ JR. FEE: _____

PURPOSE AND DESCRIPTION OF THE EVENT:
Please include a detailed description of the event/attractions, a site map, and schedule of activities. Attach additional pages if needed.

6/20 Audacity Brass Band to perform. People bring their own food. Water, coffee, & lemonade will be available. Hunting Creek Vineyards, to serve wine (remote license). Lavender available for cutting.

6/27 Firecracker Jam with same activities
(on back)



The completed applications are to be submitted to the county administrator along with

- * Ticket/badge for admission
- * Promoters and backers; performers
- * Location-names and addresses of the property owners in which the event will be held
- * Sanitation facilities; garbage and sewer disposal - This plan shall meet all state and local statutes, ordinances, and regulations and shall be approved by the County Health Inspector
- * A plan for providing food, water, and lodging for the persons at the event. This shall be approved by the County Health Inspector.
- * Medical Facilities plans
- * Parking, crowd & Traffic Control plans
- * Fire protection - Shall be approved by the County's representative of the VA Division of Forestry
- * Lighting plans which shall comply with Uniform Statewide Building Code

EVENT CANCELLATION:

Please describe your cancellation policy; note that the County Administrator and Appomattox County Public Safety must be notified if the event is cancelled or postponed.

Rain or shine

EVENT VENUE OR SITE(S):

Please attach a tax/parcel location map and a signed letter of consent from the property owner. *We are the property owners*

Site Address: 7169 Old Foreground Rd APX
 Zoning Classifications: _____
 Anticipated Attendance: 50 people
 Average Attendance at Past Events: _____
 Alternate Site Address(s) _____

Music/Sound Start Time: 5 am/pm Music/Sound End Time: 8 am/pm

Will **you** be supplying? Check all that apply.

- | | | | |
|---|----------|----------|------------|
| <input type="checkbox"/> Dumpsters | Quantity | _____ | |
| <input checked="" type="checkbox"/> Portable Restrooms | Quantity | <u>1</u> | |
| <input checked="" type="checkbox"/> Trash Cans/Recycle Bins | Quantity | <u>3</u> | |
| <input type="checkbox"/> Banners/Decoration | Quantity | _____ | Type _____ |
| <input type="checkbox"/> Fencing/Barricades | Quantity | _____ | Type _____ |
| <input type="checkbox"/> Special Lighting | Quantity | _____ | Type _____ |



The Board of Supervisors shall have the right to revoke any permit issued under this Article upon noncompliance with any of its provisions and conditions.

\$25.00 fee/day for each day of the on which entertainment is to presented shall be payable to the Treasurer of Appomattox County.

Music prohibited certain hours – No music shall be rendered between the hours of 12:00 midnight and 8:00 am

Sound level of music – No music shall be played either by mechanical devices or live performance in such manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the festival or outdoor entertainment is located.

No persons under the age of 16 years of age shall be admitted unless accompanied by a parent or guardian.

Will shuttle services be provided? YES NO

Shuttle Service Coordinator:

Name: _____

Contact #: _____

Type of transportation used (i.e. buses, golf carts, wagons, etc.)

Please attach a map of the shuttle routes and schedule for shuttle services. Describe shuttle plan, indicate drop off and pick up points.

Will special shuttling plans be provided for disabled citizens?

YES NO

Explain plans/amenities to accommodate disable citizens on-site at the event.

Closer parking for handicap. Pull up + drop off upon request.

Will live entertainment be scheduled? YES NO

Please describe any scheduled performances.

*6/20 Audacity Brass Band jazz/rock
6/27 Firecracker Jam rock*



Bond required; waiver –
A Bond in the amount of \$5000.00 shall be required and shall be conditioned to the removal and clearing of the premises so as to leave them in the same condition as they were found and further conditioned to the full and satisfactory execution and compliance with the terms of the permit when issued.

Exemption of fees:

The daily fees and bond provided for herein may be waived by the Board of Supervisors for established churches, chartered civic organizations or established schools, provided that all other provisions of this Article shall be fully enforceable.

Will you be supplying? Check all that apply.

- Booths/Exhibits
- Tents/Canopies
- Vehicles/Trailers
- Animals
- VIP Area

Describe

- Amplified Sound

Describe

personal PA

- Rides/Inflatables

Describe

- Stage/Bleachers

Describe

- Fireworks/Pyrotechnics

Describe

List name and contact information for any firework contractor(s).

Indicate/describe the precise location on-site from which fireworks will be deployed.



Describe any unique grounds preparation or traffic control needs.

How do you plan to notify residents and businesses which may be affected by this event? (In addition to adjacent property owners).

- Door to door
- Phone calls
- Flyers
- Other (Please list) email

Will any food services be catered on site?

YES NO

How many non-profit food vendors?

How many for-profit food vendors?

How many vendors needing electricity?

How many vendors needing water hookups?

How many vendors using open fire/gas?

How many non-profit vendors selling wares?

How many for-profit vendors selling wares?

none

Please describe items/services vended on-site; Include any special needs for vendors.

CONTACT YOUR LOCAL HEALTH DEPARTMENT (434) 352-2313



Liability Insurance Information:

A certificate of insurance for this event must be presented to Appomattox County Administration no later than fifteen (15) calendar days prior to the start date of the event. If the information requested below is not available when this application is submitted, it can be added later, but not later than the fifteen (15) day deadline as previously noted.

Indemnity Applicant:

In consideration for Appomattox County granting the undersigned Event Organizer representative permission to hold the proposed event and to display, sell, or offer for sale wares, services and/or food or merchandise within the perimeters of their event venue, the undersigned agrees to assume the defense and indemnify and save harmless the county, its employees, offices and agents against any and all claims, liabilities, judgements, costs, causes of action, damages, expenses and shall pay all attorney's fees, court costs and other costs incurred in defending such claims which may accrue against, be charged to, be recovered from, or sought to be removed from the County, its employees, officers and agents by reason of or on account of any personal injury or death or damage to property arising from the undersigned's event and associated activities, if such personal injury or death or damage of property is caused by the acts or omissions or negligence of the undersigned, or the undersigned's employees and agents or by such acts, omissions or negligence of any other person subject to the undersigned's control. The county, its employees, officers and agents shall not have to give the undersigned any specific types of notices of such claims.

Affidavit of Application:

I certify that the information in this Special Event Application is true and correct to the best of my knowledge and belief, that I understand, and agree to abide by all regulations, provisions, and rules governing Special Events as set forth by Appomattox County. I certify that I understand that this application is made subject to the rules and regulations established by the Appomattox County Board of Supervisors. I agree to abide by these rules and further certify that, on behalf of the organization, I am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to Appomattox County. I grant permission for county officials to access the property at any time to enforce permit compliance.

A signed copy of the Indemnity Agreement and Affidavit of Applicant portions of the Special Entertainment/Event Permit Application must be provided to the County before an application will be considered fully executed. Submit the Special Events Application to: County Administrator, 153A Morton Lane, P. O. Box 863, Appomattox, VA 24522.

Bonnie Swanson
Event Coordinator/Responsible Event Representative

6/10/20
Date

(Print Name)
Bonnie Swanson
Signature

As the property owner, I hereby acknowledge and give consent for the event described herein to proceed on the indicated properties with full understanding of any liability and responsibility associated with all planned activities.

Bonnie Swanson
Property Owner (Print Name)

6/10/20
Date

Bonnie Swanson
Signature

FOR INTERNAL PURPOSES ONLY:
Special Entertainment/Event Permit
Staff Review & Approvals

Public Safety Director:

Approved YES NO Date: 6-12-20 Signature: *Bobby Wainfield*

I have attached Phase Two Guidelines for All Business Sectors and Guidelines for Social Gatherings to be used for the "Alexander Celebration" event scheduled June 20+27th. The guidelines listed are to the safety of the participants and staff with agreement of the event organizer, then the event may be held provided they can comply with the guidelines attached. No UDOT Inhibition ~~with~~ with permit.

Building Official/Fire Marshall:

Approved YES NO Date: 6/12/20 Signature: *Larry Hunter*

Sheriff:

Approved YES NO Date: 6-12-20 Signature: *R. N. R. for DD Simpson*

Maintain at CDC Regulations

County Administrator:

Approved YES NO Date: 6/12/20 Signature: *Swann M. Adams*

Complying w/ Public Safety Director, Sheriff and County Administrator comments.

Zoning Administrator:

Approved YES NO Date: 6/11/20 Signature: *John E. Rank*

Temporary Use for dates stated in application.



SAFER AT HOME: PHASE TWO GUIDELINES FOR ALL BUSINESS SECTORS

PHYSICAL DISTANCING BEST PRACTICES:

- ✓ Establish policies and practices for physical distancing between co-workers and between members of the public. (See sector-specific guidelines below for more detailed information on public engagement.)
- ✓ Provide clear communication and signage for physical distancing in areas where individuals may congregate, especially at entrances, in seating areas, and in check-out lines.
- ✓ Limit the occupancy of physical spaces to ensure that adequate physical distancing may be maintained. (See sector-specific guidelines for more detailed information.)
- ✓ Encourage telework whenever possible.
- ✓ For those businesses where telework is not feasible, temporarily move or stagger workstations to ensure six feet of separation between co-workers and between members of the public.
- ✓ Limit in-person work-related gatherings, including conferences, trade shows, and trainings.
- ✓ When in-person meetings need to occur, keep meetings as short as possible, limit the number of employees in attendance, and use physical distancing practices.

ENHANCED CLEANING AND DISINFECTION BEST PRACTICES:

- ✓ Practice routine cleaning and disinfection of high contact areas and hard surfaces, including check out stations and payment pads, store entrance push/pull pads, door knobs/handles, dining tables/chairs, light switches, handrails, restrooms, floors, and equipment. Follow [CDC Reopening Guidance for Cleaning and Disinfection](#) and use an [EPA-approved disinfectant](#) to clean. For high contact areas, routinely disinfect surfaces at least every 2 hours. Certain surfaces and objects in public spaces, such as shopping carts and point of sale keypads, should be cleaned and disinfected before each use.
- ✓ To the extent tools or equipment must be shared, provide access to and instruct workers to use an [EPA-approved disinfectant](#) to clean items before and after use.
- ✓ Provide a place for employees and customers to wash hands with soap and water, or provide alcohol-based hand sanitizers containing at least 60% alcohol. (See sector-specific guidelines for more detailed information.)
- ✓ When developing staff schedules, implement additional short breaks to increase the frequency with which staff can wash hands with soap and water. Alternatively, consider providing alcohol-based hand sanitizers with at least 60% alcohol so that workers can frequently sanitize their hands.
- ✓ Provide best hygiene practices to employees on a regular basis, including washing hands often with soap and water for at least 20 seconds and practicing respiratory etiquette protocols. A CDC training video is available here: <https://www.cdc.gov/handwashing/videos.html>.

ENHANCED WORKPLACE SAFETY BEST PRACTICES:

- ✓ Prior to a shift and on days employees are scheduled to work, employers should screen employees prior to starting work. Employees should also self-monitor their symptoms by self-taking of temperature to check for fever and utilizing the questions provided in the [VDH Interim Guidance for COVID -19 Daily Screening of Employees](#) before reporting to work. For employers with established occupational health programs, employers can consider measuring temperature and assessing symptoms of employees prior to starting work/before each shift. CDC considers a person to have a fever when he or she has a measured temperature of 100.4° F (38° C) or greater, feels warm to the touch, or gives a history of feeling feverish.

- ✓ Implement practices such as those described in [VDH Interim Guidance for COVID - 19 Daily Screening of Employees](#) for examples of a screening questionnaire. A sample symptom monitoring log is available in this Interim Guidance.
- ✓ Instruct employees who are sick to stay at home and not report to work. If an employee becomes ill or presents signs of illness, follow [CDC What to Do if You Are Sick guidance](#). Employers should post signage in the common languages of the employees telling employees not to come to work when sick.
- ✓ Develop or adopt flexible sick leave policies to ensure that sick employees do not report to work. Policies should allow employees to stay home if they are sick with COVID-19, if they need to self-quarantine due to exposure, and if they need to care for a sick family member. Employers should recommend that employees follow [CDC guidance on If You Are Sick or Caring For Someone](#).
- ✓ Some employees are at [higher risk for severe illness](#) from COVID-19. These vulnerable employees include individuals over age 65 and those with underlying medical conditions. Vulnerable employees should be encouraged to self-identify and employers should take particular care to reduce their risk of exposure, while making sure to be compliant with relevant Americans with Disabilities Act (ADA) and Age Discrimination in Employment Act (ADEA) regulations.
 1. Consider offering vulnerable employees duties that minimize their contact with customers and other employees (e.g., restocking shelves rather than working as a cashier), if agreed to by the employee.
 2. Protect employees at [higher risk for severe illness](#) by supporting and encouraging options to telework.
 3. If implementing health checks, conduct them safely and respectfully, and in accordance with any applicable privacy laws and regulations. Confidentiality should be respected.
 4. Other information on civil rights protections for workers related to COVID-19 is available [here](#).
- ✓ Designate a staff person to be responsible for responding to COVID-19 concerns. Employees should know who this person is and how to contact them.

- ✓ Implement staggered shifts for both work periods and break periods. Consider cohort scheduling where groups of employees only work with employees in their group.
- ✓ Limit the number of employees in break rooms and stagger breaks to discourage gatherings.
- ✓ Use messaging boards or digital messaging for pre-shift meeting information.
- ✓ If the building has not been occupied for the last 7 days, there are additional public health considerations that should be considered, such as taking measures to ensure the [safety of your building water system](#). However, it is not necessary to clean ventilation systems other than routine maintenance as part of reducing the risk of coronavirus transmission.
- ✓ Establish a relationship with your local health department and know who to contact for questions.

For healthcare facilities, additional guidance is provided on [CDC's Guidelines for Environmental Infection Control in Health-Care Facilities](#).

RESOURCES TO PRINT AND DISPLAY:

[CDC Symptoms English](#)

[Spanish CDC Symptoms](#)

[CDC Printable Flyer English](#)

[CDC Printable Flyer Spanish](#)

[CDC Printable Flyer Chinese](#)

[CDC Printable Flyer Korean](#)

[CDC Printable Flyer Vietnamese](#)

[FDA information](#)

[What Grocery Store and Food Retail Workers Need to Know about COVID-19](#)

[CDC Re-Opening America Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes](#)

[CDC What You Need to Know About Handwashing VIDEO](#)

SAFER AT HOME: PHASE TWO

GUIDELINES FOR SOCIAL GATHERINGS

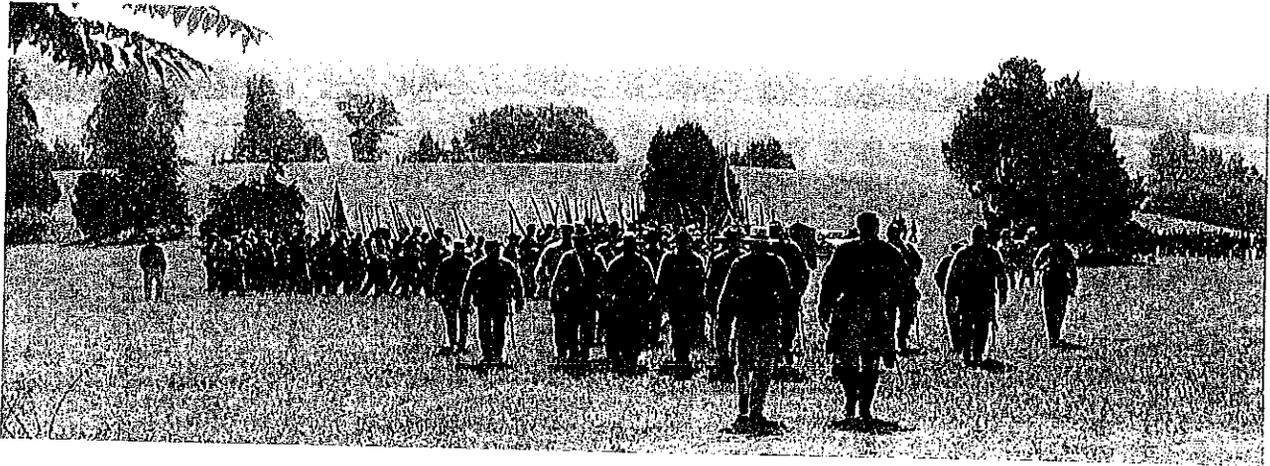
BEST PRACTICES:

In addition to the best practices in the “Guidelines for All Business Sectors” document, social gatherings should consider the following best practices:

- ✓ Post signage at the entrance that states that no one with a fever or symptoms of COVID-19, or known exposure to a COVID-19 case in the prior 14 days, is permitted in the establishment.
- ✓ Post signage to provide public health reminders regarding physical distancing, gatherings, options for [high-risk individuals](#), and staying home if sick (samples at bottom of this document).
- ✓ Social gatherings should be limited to 50% occupancy of the event space, if applicable, or 50 participants, whichever is less.
- ✓ Limit the occupancy of spaces to ensure that six feet of physical distance can be maintained between all organizers, staff, volunteers, and attendees who are not members of the same household.
- ✓ Reconfigure seating areas to allow six feet of physical distance between individuals by eliminating or closing select tables or seating areas, or by spreading them out to allow for adequate spacing.
- ✓ Ensure exits are configured to reduce the occurrence of bottlenecks at the conclusion of the event.
- ✓ Practice routine cleaning and disinfection of high contact areas and hard surfaces, including check out stations and payment pads, store entrance push and pull pads, door knobs and handles, dining tables and chairs, light switches, handrails, restrooms, guest lockers, floors, and equipment. Follow [CDC Reopening Guidance for Cleaning and Disinfection](#) and use an [EPA-approved disinfectant](#) to clean. For high contact areas (e.g., in both public and staff areas), routinely disinfect surfaces at least every 2 hours. Certain surfaces and objects in public spaces, such as point of sale keypads, should be cleaned and disinfected before each use.

- ✓ Social gatherings should not include close contact between gathering organizers, staff, and attendees not from the same household. Discontinue activities such as face-painting, temporary tattoo application, or audience participation with performers.
- ✓ Events that cannot restrict access to the general public should not take place.
- ✓ Where applicable, organizers must create a participant flow plan of modified queue lines to and within the mass gathering. Determine areas likely to become bottlenecks or pinch points and adjust participant flow accordingly.
- ✓ Where applicable, install visible markers for queue lines that separate people by six feet of physical distance. Provide physical guides to seating areas including floor decals, colored tape, or signs to indicate where attendees should not sit, stand, or congregate. Sample markers are available in the VDH Business Toolkit.
- ✓ Do not include side events as part of the gathering. These are events associated with but located outside of the formal gathering location, such as souvenir vending stations, gaming areas, petting zoos, and designated food truck areas.
- ✓ Designate a coordinator who will be responsible for identifying COVID-19 related issues and their impact on the gathering, including coordinating health preparedness for the event and emergency response planning.
- ✓ Develop an emergency and medical response plan for COVID-19. This plan should include information about how attendees should interface with the local healthcare system (who to speak with or call if they feel sick) and procedures for isolating sick attendees and reporting illnesses to event organizers. The response plan must also include a plan for organizers to notify the local health department and all participants if any exposure to COVID-19 occurs at the event.
- ✓ Develop a mitigation plan for COVID-19, to include how all requirements listed here will be met, and how guidelines and requirements will be enforced at the gathering.
- ✓ Consider limiting the duration of the gathering, especially for indoor gatherings and gatherings involving activities that would increase respiration (e.g., cheering, singing).
- ✓ Consider delaying gatherings where the target demographic is persons in high risk populations.

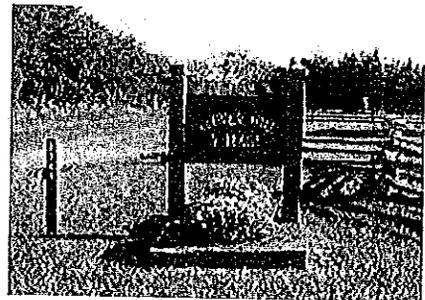
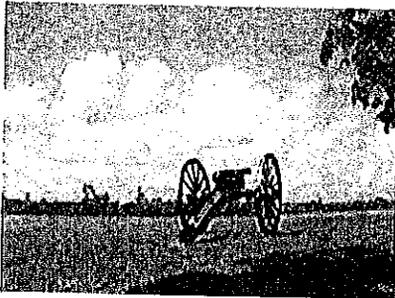
- ✓ Use technology solutions where possible to reduce person-to-person interaction, including contactless payment and ticket scanning.
- ✓ Install physical barriers, such as sneeze guards and partitions, at staffed kiosks.
- ✓ All bathrooms, hand-washing stations, and portable toilets should be placed in a convenient location for use by attendees but away from congregate areas and arranged in a configuration that maintains at least six feet of physical distance.
- ✓ Provide a place for staff and attendees to wash hands with soap and water, or provide alcohol-based hand sanitizers containing at least 60% alcohol.
- ✓ Where applicable, provide best hygiene practices to employees on a regular basis, including washing hands often with soap and water for at least 20 seconds and practicing respiratory etiquette protocols. A CDC training video is available here: <https://www.cdc.gov/handwashing/videos.html>.
- ✓ Close off areas used by a sick person and do not use them until after cleaning and disinfection. Wait 24 hours before cleaning and disinfecting. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- ✓ Attendees should leave as quickly as possible following the event in order to limit contact and exposure to themselves and other attendees.
- ✓ Establish relationships with key community partners and stakeholders, such as the local health department, community leaders, hospitals, and law enforcement. Collaborate and coordinate with them on broader planning efforts for the gathering.
- ✓ Identify actions to take if the event needs to be postponed or cancelled.
- ✓ Private events may be held at venues provided they can comply with these guidelines.

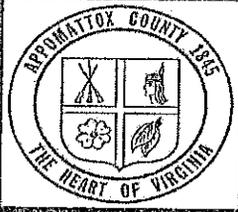


APPOMATTOX COUNTY

Special Entertainment/Event

Permit Application





QUESTIONS?

Visit

www.appomattoxcountyva.gov

Or contact the following county offices for specific details or for assistance:

Administration
434-352-2637

Sheriff's Office
434-352-2666

Public Safety
434-352-3950

Zoning/Building
Official/Fire Marshal
434-352-8183

Health Department
434-352-2313

School Administration
434-352-8251

Recreation Department
434-352-5996

Commissioner of
the Revenue
434-352-7450

Citizens or groups wishing to conduct a special event in Appomattox County must complete and submit the following application with a fee of \$25.00/day to:

County Administrator
153A Morton Lane (Physical Address)
P. O. Box 863 (Mailing Address)
Appomattox, VA 24522

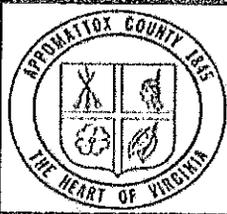
Checks for the application fee may be made payable to:
Treasurer of Appomattox County

Special event applications must be submitted at least thirty (30) days before the date of such festival or outdoor entertainment and at least twenty-one (21) days prior to the regular board meeting to be considered for approval. In the event that application is denied the fee will be refunded.

For further details on special event planning and local codes/ordinances for entertainments, please visit: www.appomattoxcountyva.gov, click on government tab and County Code Section 4.1 - AMUSEMENT - Festivals or Outdoor Entertainment or contact the Appomattox County Administration Office @ 434-352-2637.

All plans for health, welfare, and safety of the public shall be in accordance with the directives of applicable Appomattox County officials at the cost of the permit holder. Emergency response plans and resources shall be approved by the Appomattox County Sheriff and Director of Public Safety; these plans shall not be amended except by approval of said officials.

Signed copies of approved application will be returned to applicants via first-class mail.



What type of gatherings require a special event permit?

MUSICAL OR ENTERTAINMENT FESTIVAL - Any gathering of fifty (50) or more people, publicly advertised by newspaper, radio, television or handbills, for the purpose of listening to or participating in entertainment which consist of primarily of musical entertainment, conducted for compensation in open spaces.

OUTDOOR ENTERTAINMENT - Any gathering of the general public which is publicly advertised by newspaper, radio, television, handbills, or signs for which an admission fee is charged.

All outdoor entertainment are subject to the rules and regulations and duration established by the Board for each individual event.

No person shall stage, promote, conduct any musical festival or outdoor entertainment in the County without a special entertainment permit.

EVENT NAME: Appomattox 4th of July Celebration

Start Date: 7/3/2020 9:30pm End Date: 7/3/2020 9:45pm

Proposed Rain Date: N/A

First Time Event: YES NO

Re-occurring Event: YES NO

**If re-occurring, in what year did the event commence?* _____

EVENT CATEGORY:

Community Festival

Concert

Parade

Run/Walk

Other (Please specify) Fireworks Display

Alcohol Served: YES NO

**If alcohol is being served, please attach the name and all contact information for the ABC License holder (phone, cell, address and email). Also attach a copy of the issued ABC License.*

EVENT ORGANIZER(S): Francisco Display Fireworks, LLC dba Virginia Skypainters

Street Address: 1100 Grove Avenue

County: South Boston State: Virginia Zip: 24592

PRIMARY CONTACT: Ryan Francisco

Address: 1100 Grove Avenue, South Boston, Va. 24592

Email: pyrofireworks1@yahoo.com

Home Telephone #: 434-579-7291 Cell #: 434-579-7291

Business Telephone #: 434-579-7291 Fax #: _____

ADMISSION FEE: NONE

DAY OF THE EVENT: _____

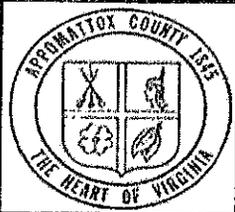
IN ADVANCE: _____

SENIOR/ JR. FEE: _____

PURPOSE AND DESCRIPTION OF THE EVENT:

Please include a detailed description of the event/attractions, a site map, and schedule of activities. Attach additional pages if needed.

To provide a 15 minute aerial display of fireworks



The completed applications are to be submitted to the county administrator along with

- * Ticket/badge for admission
- * Promoters and backers, performers
- * Location names and addresses of the property owners in which the event will be held
- * Sanitation facilities; garbage and sewer disposal - This plan shall meet all state and local statutes, ordinances, and regulations and shall be approved by the County Health Inspector.
- * A plan for providing food, water, and lodging for the persons at the event. This shall be approved by the County Health Inspector.
- * Medical Facilities plans
- * Parking, crowd & Traffic Control plans
- * Fire protection - Shall be approved by the County's representative of the VA Division of Forestry
- * Lighting plans which shall comply with Uniform Statewide Building Code

EVENT CANCELLATION:

Please describe your cancellation policy; note that the County Administrator and Appomattox County Public Safety must be notified if the event is cancelled or postponed.

The display may be cancelled at the discretion of FDF or property owner for weather, including rain, danger of fire, high winds, or dryness of the site, in which case all monies except the insurance fees, incurred transportation fees, permit fees, and 15% of the fireworks cost will be returned to the event party.

EVENT VENUE OR SITE(S):

Please attach a tax/parcel location map and a signed letter of consent from the property owner.

Site Address: 10063 Red House Road, Appomattox, Va. 24522
 Zoning Classifications: _____
 Anticipated Attendance: _____
 Average Attendance at Past Events: _____
 Alternate Site Address(s) _____

Music/Sound Start Time: _____ am/pm Music/Sound End Time: _____ am/pm

Will you be supplying? Check all that apply.

- | | | |
|--|----------------|------------|
| <input type="checkbox"/> Dumpsters | Quantity _____ | |
| <input type="checkbox"/> Portable Restrooms | Quantity _____ | |
| <input type="checkbox"/> Trash Cans/Recycle Bins | Quantity _____ | |
| <input type="checkbox"/> Banners/Decoration | Quantity _____ | Type _____ |
| <input type="checkbox"/> Fencing/Barricades | Quantity _____ | Type _____ |
| <input type="checkbox"/> Special Lighting | Quantity _____ | Type _____ |



The Board of Supervisors shall have the right to revoke any permit issued under this Article upon noncompliance with any of its provisions and conditions.

\$25.00 fee/day for each day of the on which entertainment is to be presented shall be payable to the Treasurer of Appomattox County.

Music prohibited certain hours—No music shall be rendered between the hours of 12:00 midnight and 8:00 a.m.

Sound level of music—No music shall be played either by mechanical devices or live performance in such manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the festival or outdoor entertainment is located.

No persons under the age of 16 years of age shall be admitted unless accompanied by a parent or guardian.

Will shuttle services be provided? YES NO

Shuttle Service Coordinator:

Name: _____

Contact #: _____

Type of transportation used (i.e. buses, golf carts, wagons, etc.)

Please attach a map of the shuttle routes and schedule for shuttle services. Describe shuttle plan, indicate drop off and pick up points.

Will special shuttling plans be provided for disabled citizens?

YES NO

Explain plans/amenities to accommodate disable citizens on-site at the event.

Will live entertainment be scheduled?

YES NO

Please describe any scheduled performances.



Bond required; waiver
A bond in the amount of \$5000.00 shall be required and shall be conditioned to the removal and clearing of the premises so as to leave them in the same condition as they were found and further conditioned to the full and satisfactory execution and compliance with the terms of the permit when issued.

Exemption of fees

The daily fees and bond provided for herein may be waived by the Board of Supervisors for established churches, chartered civic organizations or established schools, provided that all other provisions of this Article shall be fully enforceable.

Will you be supplying? Check all that apply.

- Booths/Exhibits
- Tents/Canopies
- Vehicles/Trailers
- Animals
- VIP Area

Describe

- Amplified Sound

Describe

- Rides/Inflatables

Describe

- Stage/Bleachers

Describe

- Fireworks/Pyrotechnics

Describe

15 Minute Professional Grade Display using shells up to 5 inches in diameter

List name and contact information for any firework contractor(s).

Francisco Display Fireworks, LLC dba Virginia Skypainters
Ryan Francisco
1100 Grove Avenue, South Boston, Va. 24592
434-579-7291

Indicate/describe the precise location on-site from which fireworks will be deployed.

Please see the attached site map..



Describe any unique grounds preparation or traffic control needs.

How do you plan to notify residents and businesses which may be affected by this event? (In addition to adjacent property owners).

- Door to door
- Phone calls
- Flyers
- Other (Please list) _____

Will any food services be catered on site? YES NO

- How many non-profit food vendors? _____
- How many for-profit food vendors? _____
- How many vendors needing electricity? _____
- How many vendors needing water hookups? _____
- How many vendors using open fire/gas? _____
- How many non-profit vendors selling wares? _____
- How many for-profit vendors selling wares? _____

Please describe items/services vended on-site; Include any special needs for vendors.

CONTACT YOUR LOCAL HEALTH DEPARTMENT (434) 352-2313



Liability Insurance Information:

A certificate of insurance for this event must be presented to Appomattox County Administration no later than fifteen (15) calendar days prior to the start date of the event. If the information requested below is not available when this application is submitted, it can be added later, but not later than the fifteen (15) day deadline as previously noted.

Indemnity Applicant:

In consideration for Appomattox County granting the undersigned Event Organizer representative permission to hold the proposed event and to display, sell, or offer for sale wares, services and/or food or merchandise within the perimeters of their event venue, the undersigned agrees to assume the defense and indemnify and save harmless the county, its employees, offices and agents against any and all claims, liabilities, judgements, costs, causes of action, damages, expenses and shall pay all attorney's fees, court costs and other costs incurred in defending such claims which may accrue against, be charged to, be recovered from, or sought to be removed from the County, its employees, officers and agents by reason of or on account of any personal injury or death or damage to property arising from the undersigned's event and associated activities, if such personal injury or death or damage of property is caused by the acts or omissions or negligence of the undersigned, or the undersigned's employees and agents or by such acts, omissions or negligence of any other person subject to the undersigned's control. The county, its employees, officers and agents shall not have to give the undersigned any specific types of notices of such claims.

Affidavit of Application:

I certify that the information in this Special Event Application is true and correct to the best of my knowledge and belief, that I understand, and agree to abide by all regulations, provisions, and rules governing Special Events as set forth by Appomattox County. I certify that I understand that this application is made subject to the rules and regulations established by the Appomattox County Board of Supervisors. I agree to abide by these rules and further certify that, on behalf of the organization, I am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to Appomattox County. I grant permission for county officials to access the property at any time to enforce permit compliance.

A signed copy of the Indemnity Agreement and Affidavit of Applicant portions of the Special Entertainment/Event Permit Application must be provided to the County before an application will be considered fully executed. Submit the Special Events Application to: County Administrator, 153A Morton Lane, P. O. Box 863, Appomattox, VA 24522.

Ryan Francisco

5/21/2020

Event Coordinator/Responsible Event Representative
(Print Name)

Date

[Signature]
Signature

As the property owner, I hereby acknowledge and give consent for the event described herein to proceed on the indicated properties with full understanding of any liability and responsibility associated with all planned activities.

John Reale

5-29-20

Property Owner (Print Name)

Date

[Signature]

Signature

FOR INTERNAL PURPOSES ONLY:
Special Entertainment/Event Permit
Staff Review & Approvals

Public Safety Director:

Approved YES NO Date: June 12, 2020 Signature: *Ralph Weisell*

I have attached Phase Two guidelines for all Business Sectors and Guidelines for Social Gatherings to be used for the Appro. 4th of July Celebration event. The guidelines listed are for the safety of the participants with agreement of the event organizers, then the event may be held provided they can comply with the guidelines attached.

Building Official/Fire Marshall:

Approved YES NO Date: 6/11/20 Signature: *Ernie Hunt*

Sheriff:

Approved YES NO Date: 6-12-20 Signature: *Rob R* for DD Simpson

To main VA to CDC Regulations for COVID-19

County Administrator:

Approved YES NO Date: 6/12/20 Signature: *Summer M. Adams*

Contingent upon compliance w/ Public Safety Director and Sheriff comments.

Zoning Administrator:

Approved YES NO Date: 6/11/20 Signature: *John E. Rowell*

CERTIFICATE OF INSURANCE

ISSUE DATE 2/7/2020

PRODUCER PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC 371 BEL MARIN KEYS BLVD., SUITE 220 NOVATO CA, 94949-5662	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR LATER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURER(S) AFFORDING COVERAGE	
INSURER A: LLOYD'S OF LONDON	
INSURER B:	
INSURER C:	
INSURER D:	

INSURED
 Francisco Display Fireworks LLC DBA: Virginia Skypainters
 1100 Grove Avenue
 South Boston, VA 24592

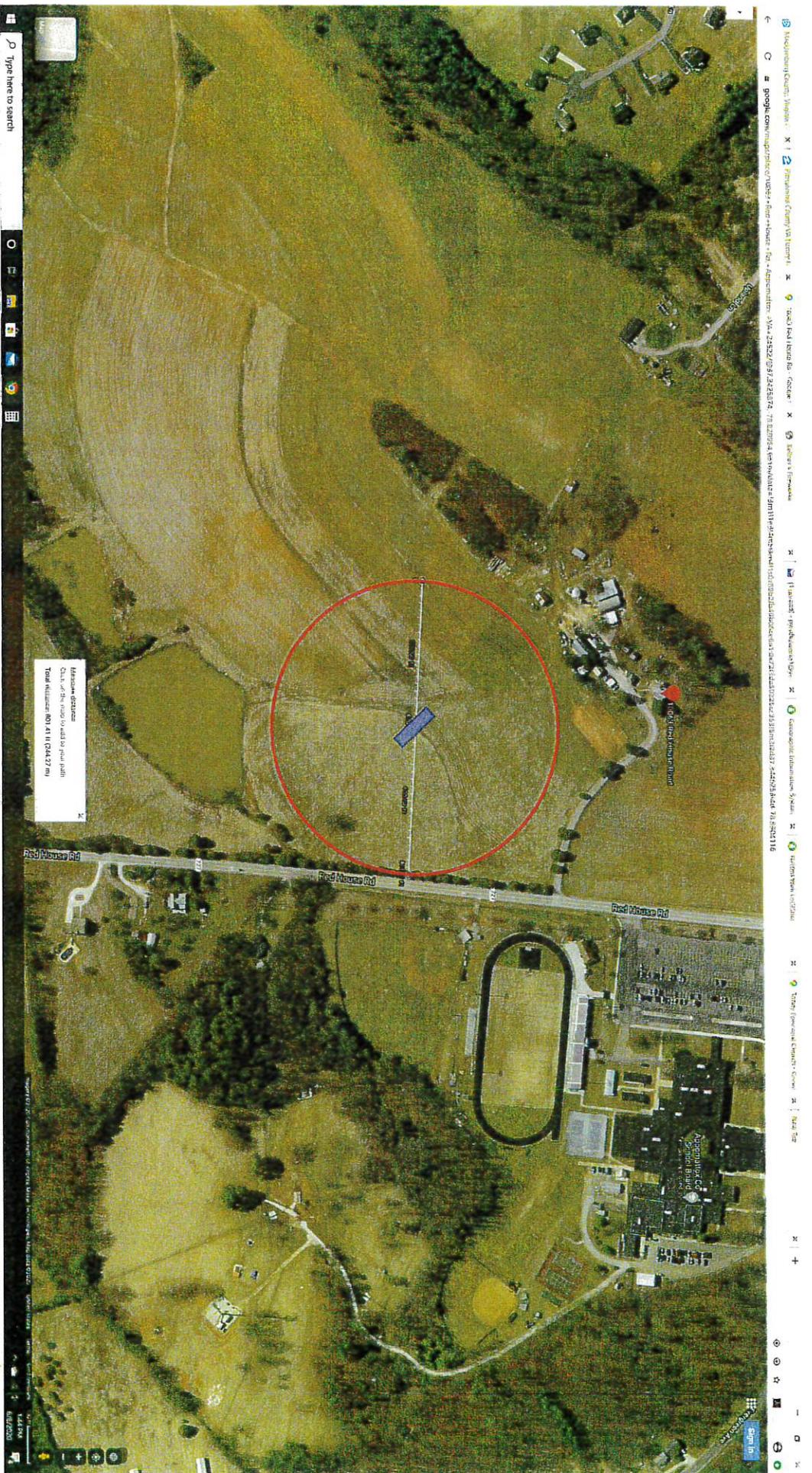
COVERAGES
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED INSURED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY CLAIMS MADE GEN'L AGGREGATE LIMIT APPLIES PER POLICY	PY/19-0214	12/15/2019	12/15/2020	EACH ACCIDENT	\$ 1,000,000
					MEDICAL EXP (Any one person)	\$
					FIRE LEGAL LIABILITY	\$ 50,000
					GENERAL AGGREGATE	\$ 2,000,000
					PRODUCTS-COMP/OPS AGG	\$
	AUTOMOBILE LIABILITY --- ANY AUTO --- ANY OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
					BODILY INJURY (Per person)	\$
					BODILY INJURY (Per accident)	\$
					PROPERTY DAMAGE (Per accident)	\$
	EXCESS LIABILITY FOLLOWING FORM				EACH ACCIDENT	\$
					AGGREGATE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS	\$
					OTH-ER	\$
					E.L. EACH ACCIDENT	\$
					E.L. DISEASE-EA EMPLOYEE	\$
	OTHER				E.L. DISEASE-POLICY LIMIT	\$
						\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

The Town of Appomattox, Appomattox County and Appomattox County Public Schools are Additional Insured as respects the aerial fireworks display on 07/03/2020 located at 10063 Red House Road, Appomattox, VA 24522.

CERTIFICATE HOLDER Town of Appomattox PO Box 705 Appomattox, VA 24522	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
	AUTHORIZED REPRESENTATIVE 



Maximum distance
Click on the map to add to your path
Total distance: 801 ft (244.27 m)

Red Circle- Fallout Area

Blue Rectangle- Discharge Site



SAFER AT HOME: PHASE TWO GUIDELINES FOR ALL BUSINESS SECTORS

PHYSICAL DISTANCING BEST PRACTICES:

- ✓ Establish policies and practices for physical distancing between co-workers and between members of the public. (See sector-specific guidelines below for more detailed information on public engagement.)
- ✓ Provide clear communication and signage for physical distancing in areas where individuals may congregate, especially at entrances, in seating areas, and in check-out lines.
- ✓ Limit the occupancy of physical spaces to ensure that adequate physical distancing may be maintained. (See sector-specific guidelines for more detailed information.)
- ✓ Encourage telework whenever possible.
- ✓ For those businesses where telework is not feasible, temporarily move or stagger workstations to ensure six feet of separation between co-workers and between members of the public.
- ✓ Limit in-person work-related gatherings, including conferences, trade shows, and trainings.
- ✓ When in-person meetings need to occur, keep meetings as short as possible, limit the number of employees in attendance, and use physical distancing practices.

ENHANCED CLEANING AND DISINFECTION BEST PRACTICES:

- ✓ Practice routine cleaning and disinfection of high contact areas and hard surfaces, including check out stations and payment pads, store entrance push/pull pads, door knobs/handles, dining tables/chairs, light switches, handrails, restrooms, floors, and equipment. Follow [CDC Reopening Guidance for Cleaning and Disinfection](#) and use an [EPA-approved disinfectant](#) to clean. For high contact areas, routinely disinfect surfaces at least every 2 hours. Certain surfaces and objects in public spaces, such as shopping carts and point of sale keypads, should be cleaned and disinfected before each use.
- ✓ To the extent tools or equipment must be shared, provide access to and instruct workers to use an [EPA-approved disinfectant](#) to clean items before and after use.
- ✓ Provide a place for employees and customers to wash hands with soap and water, or provide alcohol-based hand sanitizers containing at least 60% alcohol. (See sector-specific guidelines for more detailed information.)
- ✓ When developing staff schedules, implement additional short breaks to increase the frequency with which staff can wash hands with soap and water. Alternatively, consider providing alcohol-based hand sanitizers with at least 60% alcohol so that workers can frequently sanitize their hands.
- ✓ Provide best hygiene practices to employees on a regular basis, including washing hands often with soap and water for at least 20 seconds and practicing respiratory etiquette protocols. A CDC training video is available here: <https://www.cdc.gov/handwashing/videos.html>.

ENHANCED WORKPLACE SAFETY BEST PRACTICES:

- ✓ Prior to a shift and on days employees are scheduled to work, employers should screen employees prior to starting work. Employees should also self-monitor their symptoms by self-taking of temperature to check for fever and utilizing the questions provided in the [VDH Interim Guidance for COVID -19 Daily Screening of Employees](#) before reporting to work. For employers with established occupational health programs, employers can consider measuring temperature and assessing symptoms of employees prior to starting work/before each shift. CDC considers a person to have a fever when he or she has a measured temperature of 100.4° F (38° C) or greater, feels warm to the touch, or gives a history of feeling feverish.

- ✓ Implement practices such as those described in [VDH Interim Guidance for COVID - 19 Daily Screening of Employees](#) for examples of a screening questionnaire. A sample symptom monitoring log is available in this Interim Guidance.
- ✓ Instruct employees who are sick to stay at home and not report to work. If an employee becomes ill or presents signs of illness, follow [CDC What to Do if You Are Sick guidance](#). Employers should post signage in the common languages of the employees telling employees not to come to work when sick.
- ✓ Develop or adopt flexible sick leave policies to ensure that sick employees do not report to work. Policies should allow employees to stay home if they are sick with COVID-19, if they need to self-quarantine due to exposure, and if they need to care for a sick family member. Employers should recommend that employees follow [CDC guidance on If You Are Sick or Caring For Someone](#).
- ✓ Some employees are at [higher risk for severe illness](#) from COVID-19. These vulnerable employees include individuals over age 65 and those with underlying medical conditions. Vulnerable employees should be encouraged to self-identify and employers should take particular care to reduce their risk of exposure, while making sure to be compliant with relevant Americans with Disabilities Act (ADA) and Age Discrimination in Employment Act (ADEA) regulations.
 1. Consider offering vulnerable employees duties that minimize their contact with customers and other employees (e.g., restocking shelves rather than working as a cashier), if agreed to by the employee.
 2. Protect employees at [higher risk for severe illness](#) by supporting and encouraging options to telework.
 3. If implementing health checks, conduct them safely and respectfully, and in accordance with any applicable privacy laws and regulations. Confidentiality should be respected.
 4. Other information on civil rights protections for workers related to COVID-19 is available [here](#).
- ✓ Designate a staff person to be responsible for responding to COVID-19 concerns. Employees should know who this person is and how to contact them.

- ✓ Implement staggered shifts for both work periods and break periods. Consider cohort scheduling where groups of employees only work with employees in their group.
- ✓ Limit the number of employees in break rooms and stagger breaks to discourage gatherings.
- ✓ Use messaging boards or digital messaging for pre-shift meeting information.
- ✓ If the building has not been occupied for the last 7 days, there are additional public health considerations that should be considered, such as taking measures to ensure the [safety of your building water system](#). However, it is not necessary to clean ventilation systems other than routine maintenance as part of reducing the risk of coronavirus transmission.
- ✓ Establish a relationship with your local health department and know who to contact for questions.

For healthcare facilities, additional guidance is provided on [CDC's Guidelines for Environmental Infection Control in Health-Care Facilities](#).

RESOURCES TO PRINT AND DISPLAY:

[CDC Symptoms English](#)

[Spanish CDC Symptoms](#)

[CDC Printable Flyer English](#)

[CDC Printable Flyer Spanish](#)

[CDC Printable Flyer Chinese](#)

[CDC Printable Flyer Korean](#)

[CDC Printable Flyer Vietnamese](#)

[FDA information](#)

[What Grocery Store and Food Retail Workers Need to Know about COVID-19](#)

[CDC Re-Opening America Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes](#)

[CDC What You Need to Know About Handwashing VIDEO](#)

SAFER AT HOME: PHASE TWO GUIDELINES FOR SOCIAL GATHERINGS

BEST PRACTICES:

In addition to the best practices in the “Guidelines for All Business Sectors” document, social gatherings should consider the following best practices:

- ✓ Post signage at the entrance that states that no one with a fever or symptoms of COVID-19, or known exposure to a COVID-19 case in the prior 14 days, is permitted in the establishment.
- ✓ Post signage to provide public health reminders regarding physical distancing, gatherings, options for [high-risk individuals](#), and staying home if sick (samples at bottom of this document).
- ✓ Social gatherings should be limited to 50% occupancy of the event space, if applicable, or 50 participants, whichever is less.
- ✓ Limit the occupancy of spaces to ensure that six feet of physical distance can be maintained between all organizers, staff, volunteers, and attendees who are not members of the same household.
- ✓ Reconfigure seating areas to allow six feet of physical distance between individuals by eliminating or closing select tables or seating areas, or by spreading them out to allow for adequate spacing.
- ✓ Ensure exits are configured to reduce the occurrence of bottlenecks at the conclusion of the event.
- ✓ Practice routine cleaning and disinfection of high contact areas and hard surfaces, including check out stations and payment pads, store entrance push and pull pads, door knobs and handles, dining tables and chairs, light switches, handrails, restrooms, guest lockers, floors, and equipment. Follow [CDC Reopening Guidance for Cleaning and Disinfection](#) and use an [EPA-approved disinfectant](#) to clean. For high contact areas (e.g., in both public and staff areas), routinely disinfect surfaces at least every 2 hours. Certain surfaces and objects in public spaces, such as point of sale keypads, should be cleaned and disinfected before each use.

- ✓ Social gatherings should not include close contact between gathering organizers, staff, and attendees not from the same household. Discontinue activities such as face-painting, temporary tattoo application, or audience participation with performers.
- ✓ Events that cannot restrict access to the general public should not take place.
- ✓ Where applicable, organizers must create a participant flow plan of modified queue lines to and within the mass gathering. Determine areas likely to become bottlenecks or pinch points and adjust participant flow accordingly.
- ✓ Where applicable, install visible markers for queue lines that separate people by six feet of physical distance. Provide physical guides to seating areas including floor decals, colored tape, or signs to indicate where attendees should not sit, stand, or congregate. Sample markers are available in the VDH Business Toolkit.
- ✓ Do not include side events as part of the gathering. These are events associated with but located outside of the formal gathering location, such as souvenir vending stations, gaming areas, petting zoos, and designated food truck areas.
- ✓ Designate a coordinator who will be responsible for identifying COVID-19 related issues and their impact on the gathering, including coordinating health preparedness for the event and emergency response planning.
- ✓ Develop an emergency and medical response plan for COVID-19. This plan should include information about how attendees should interface with the local healthcare system (who to speak with or call if they feel sick) and procedures for isolating sick attendees and reporting illnesses to event organizers. The response plan must also include a plan for organizers to notify the local health department and all participants if any exposure to COVID-19 occurs at the event.
- ✓ Develop a mitigation plan for COVID-19, to include how all requirements listed here will be met, and how guidelines and requirements will be enforced at the gathering.
- ✓ Consider limiting the duration of the gathering, especially for indoor gatherings and gatherings involving activities that would increase respiration (e.g., cheering, singing).
- ✓ Consider delaying gatherings where the target demographic is persons in high risk populations.

- ✓ Use technology solutions where possible to reduce person-to-person interaction, including contactless payment and ticket scanning.
- ✓ Install physical barriers, such as sneeze guards and partitions, at staffed kiosks.
- ✓ All bathrooms, hand-washing stations, and portable toilets should be placed in a convenient location for use by attendees but away from congregate areas and arranged in a configuration that maintains at least six feet of physical distance.
- ✓ Provide a place for staff and attendees to wash hands with soap and water, or provide alcohol-based hand sanitizers containing at least 60% alcohol.
- ✓ Where applicable, provide best hygiene practices to employees on a regular basis, including washing hands often with soap and water for at least 20 seconds and practicing respiratory etiquette protocols. A CDC training video is available here: <https://www.cdc.gov/handwashing/videos.html>.
- ✓ Close off areas used by a sick person and do not use them until after cleaning and disinfection. Wait 24 hours before cleaning and disinfecting. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- ✓ Attendees should leave as quickly as possible following the event in order to limit contact and exposure to themselves and other attendees.
- ✓ Establish relationships with key community partners and stakeholders, such as the local health department, community leaders, hospitals, and law enforcement. Collaborate and coordinate with them on broader planning efforts for the gathering.
- ✓ Identify actions to take if the event needs to be postponed or cancelled.
- ✓ Private events may be held at venues provided they can comply with these guidelines.

APPOMATTOX GOVERNMENT
 INVOICES SELECTED FOR PAYMENT
 EXECUTED BY: wmcormick

Page: 1
 Date: 06/11/20
 Time: 12:59:40

Budget Account	Vendor ID	Description	Invoice ID	Amount
01101 BOARD OF SUPERVISORS				
001-011010-5501	ABBITT JR., WATK	TRAVEL (MILEAGE/MEALS)	JUNE 2020	\$ 400.00
001-011010-5501	CARTER, SAMUEL E	TRAVEL (MILEAGE/MEALS)	06152020	\$ 400.00
001-011010-5501	HINKLE, JOHN	TRAVEL (MILEAGE/MEALS)	06152020	\$ 400.00
001-011010-5501	HIPPS, TREVOR	TRAVEL (MILEAGE/MEALS)	06152020	\$ 400.00
001-011010-5501	HOGAN, WILLIAM H	TRAVEL (MILEAGE/MEALS)	06152020	\$ 400.00
001-011010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-600290	\$ 39.08
001-011010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-605518	\$ 65.36
001-011010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-600290	\$ 16.06
001-011010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-605518	\$ 15.68
001-011010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-600290	\$ 40.96
001-011010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-605518	\$ 46.66
001-011010-5801	VA ASSO OF COUNT	DUES/MEMBERSHIPS	IVC0605594	\$ 3,322.00
001-011010-3007	WOMACK PUBLISHIN	ADVERTISING	14761	\$ 165.59
Total for: 011010 BOARD OF SUPERVISORS				\$ 5,711.39
01201 COUNTY ADMINISTRATOR				
001-012010-5501	ADAMS, SUSAN	TRAVEL (MILEAGE/MEALS)	06152020	\$ 400.00
001-012010-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 159.96
001-012010-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 85.12
001-012010-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 62.97
001-012010-5401	OFFICE DEPOT-CHA	OFFICE SUPPLIES	506012078001	\$ 263.99
001-012010-5401	STEPS, INC.	OFFICE SUPPLIES	15377	\$ 43.20
001-012010-3005	TIAA COMMERCIAL	MAINTENANCE SERVICE CONTRACT	7218385	\$ 299.69
001-012010-3005	TIAA COMMERCIAL	MAINTENANCE SERVICE CONTRACT	7218385	\$ 1.85
Total for: 012010 COUNTY ADMINISTRATOR				\$ 1,316.78
01204 LEGAL SERVICES				
001-012040-3002	DEAL & LACHENEY	PROFESSIONAL SERVICES	06152020	\$ 5,000.00
Total for: 012040 LEGAL SERVICES				\$ 5,000.00
01206 LEGISLATIVE AUDIT				
001-012060-3002	ROBINSON, FARMER	PROFESSIONAL SERVICES	06152020	\$ 6,500.00
Total for: 012060 LEGISLATIVE AUDIT				\$ 6,500.00
01209 COMMISSIONER OF REVENUE				
001-012090-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 71.58
001-012090-5401	BOB'S PRINTING S	OFFICE SUPPLIES	20187	\$ 280.00
001-012090-5801	COMM OF REVENUE	DUES/MEMBERSHIPS	06152020	\$ 300.00
001-012090-5401	JEFFERSON GALLER	OFFICE SUPPLIES	014177	\$ 241.60
001-012090-5201	POSTMASTER	POSTAGE	06152020	\$ 3,425.00
001-012090-5201	POSTMASTER	POSTAGE	06152020	\$ 76.00
001-012090-5401	THE SUPPLY ROOM	OFFICE SUPPLIES	4041856-0	\$ 208.02
001-012090-8001	TIAA COMMERCIAL	EQUIPMENT RENTAL	7218385	\$ 36.27
Total for: 012090 COMMISSIONER OF REVE				\$ 4,638.47
01213 TREASURER				
001-012130-5801	BAI TREAS USER G	DUES/MEMBERSHIPS	06152020	\$ 350.00
001-012130-5415	BMS DIRECT	TAX TICKETS/TAGS	06152020	\$ 2,568.72
001-012130-5415	BMS DIRECT	TAX TICKETS/TAGS	06152020	\$ 2,070.37
001-012130-5808	DMV RECEIPTING C	DMV STOPS	202015200648	\$ 5,950.00
001-012130-5401	JEFFERSON GALLER	OFFICE SUPPLIES	014133	\$ 4.95
001-012130-5401	JEFFERSON GALLER	OFFICE SUPPLIES	014191	\$ 65.90
001-012130-5401	JEFFERSON GALLER	OFFICE SUPPLIES	014202	\$ 8.98
001-012130-3002	MARY K EARHART,	PROFESSIONAL SERVICES	202522	\$ 267.50
001-012130-5501	PHELPS, VICKY	TRAVEL (MILEAGE/MEALS)	06152020	\$ 414.00
001-012130-5201	POSTMASTER	POSTAGE	06152020	\$ 120.00
001-012130-5201	QUADIENT, INC.	POSTAGE	N8306720	\$ 248.64
001-012130-3005	TIAA COMMERCIAL	MAINTENANCE SERVICE CONTRACT	7218385	\$ 36.27
Total for: 012130 TREASURER				\$ 12,105.33
01220 INFORMATION TECHNOLOGY				
001-012200-5203	ADAMS, SUSAN	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	BANK OF AMERICA	TELECOMMUNICATIONS	4/21-5/20/2020	\$ 117.60

Budget Account	Vendor ID	Description	Invoice ID	Amount
001-012200-5203	BANK OF AMERICA	TELECOMMUNICATIONS	4/21-5/20/2020	\$ 7.95
001-012200-5203	COMMONWEALTH OF	TELECOMMUNICATIONS	T432502	\$ 204.79
001-012200-5203	DIXON, ANNE	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	HAMLETT, LONNY	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	JOHNSON, GEORGE	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	LUCADO, PATRICIA	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	MARSHALL, KAYLA	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	MCCLEESE, CAREY	TELECOMMUNICATIONS	06152020	\$ 35.00
001-012200-5203	SANDMAN, ASHLEY	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	SHENTEL	TELECOMMUNICATIONS	06052020	\$ 500.00
001-012200-5203	SHEPHERD, JEFF	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	SPENCER, JOHN	TELECOMMUNICATIONS	06152020	\$ 65.00
001-012200-5203	U S CELLULAR	TELECOMMUNICATIONS	0375895045	\$ 118.52
001-012200-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06152020	\$ 121.63
001-012200-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 847.75
001-012200-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 592.16
001-012200-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 49.63
001-012200-5203	VERIZON WIRELESS	TELECOMMUNICATIONS	9855122901	\$ 160.04
Total for: 012200 INFORMATION TECHNOLO				\$ 3,340.07
01301 ELECTORAL BD/OFFICAL				
001-013010-3002	ELECTION SYSTEMS	PROFESSIONAL SERVICES	1136285	\$ 503.00
001-013010-3002	ELECTION SYSTEMS	PROFESSIONAL SERVICES	1136286	\$ 116.50
001-013010-3002	ELECTION SYSTEMS	PROFESSIONAL SERVICES	1136298	\$ 162.50
001-013010-3002	ELECTION SYSTEMS	PROFESSIONAL SERVICES	1136312	\$ 1,216.53
001-013010-5401	OFFICE DEPOT-CHA	OFFICE SUPPLIES	504955958001	\$ 73.34
001-013010-3006	OWEN G. DUNN CO	PRINTING & BINDING (BALLOTS)	22210	\$ 3,260.77
001-013010-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 13.56
001-013010-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 13.56
001-013010-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 14.34
Total for: 013010 ELECTORAL BD/OFFICAL				\$ 5,374.10
01800 PUBLIC UTILITIES				
082-018000-5898	CAMPBELL CO UTIL	WATER (WHOLESALE)	APPO-FY20#MI-08	\$ 9,745.50
082-018000-5898	CAMPBELL CO UTIL	WATER (WHOLESALE)	APPO-FY20#MI-11	\$ 10,461.00
082-018000-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 227.95
082-018000-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 10.65
082-018000-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 52.29
Total for: 018000 PUBLIC UTILITIES				\$ 20,497.39
02101 CIRCUIT COURT				
001-021010-1007	GILLIAM, THOMAS	JURORS/WITNESS	06152020	\$ 30.00
001-021010-1007	HACKETT, JENNIFE	JURORS/WITNESS	06152020	\$ 30.00
001-021010-1007	LAYNE, FREDA	JURORS/WITNESS	06152020	\$ 30.00
001-021010-1007	MARTIN, JUDY	JURORS/WITNESS	06152020	\$ 30.00
001-021010-1007	MORGAN, SHUNTA	JURORS/WITNESS	06152020	\$ 30.00
001-021010-1007	PICKETT, TODD	JURORS/WITNESS	06152020	\$ 30.00
001-021010-5804	THOMSON REUTERS	LAW LIBRARY	842088367	\$ 469.00
001-021010-5804	THOMSON REUTERS	LAW LIBRARY	842256770	\$ 62.53
Total for: 021010 CIRCUIT COURT				\$ 711.53
02102 GENERAL DISTRICT				
001-021020-3005	CRYSTAL SPRINGS	MAINTENANCE SERVICE CONTRACT	19477924 052320	\$ 4.02
001-021020-8001	TIAA COMMERCIAL	LEASE AGREEMENT	7218385	\$ 176.60
Total for: 021020 GENERAL DISTRICT				\$ 180.62
02105 JUVENILE/DOMESTIC REL				
001-021050-5201	MORGAN, CHERI	POSTAGE	06152020	\$ 22.90
001-021050-5201	POSTMASTER	POSTAGE	06152020	\$ 76.00
001-021050-5413	THE SUPPLY ROOM	MISCELLANEOUS EXPENSE	4020524-1	\$ 60.56
001-021050-7001	TIAA COMMERCIAL	EQUIPMENT	7218385	\$ 138.04
Total for: 021050 JUVENILE/DOMESTIC RE				\$ 297.50
02106 CLERK OF CIRCUIT COURT				
001-021060-5201	POSTMASTER	POSTAGE	06152020	\$ 1,000.00
001-021060-5501	SENGER, CRISTAL	TRAVEL (MILEAGE/MEALS)	06152020	\$ 23.98

APPOMATTOX GOVERNMENT
 INVOICES SELECTED FOR PAYMENT
 EXECUTED BY: wmcormick

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Budget Account	Vendor ID	Description	Invoice ID	Amount
001-021060-5401	THE SUPPLY ROOM	OFFICE SUPPLIES	4056438-0	\$ 409.07
001-021060-5401	THE SUPPLY ROOM	OFFICE SUPPLIES	4057660-0	\$ 438.32
001-021060-5401	THE SUPPLY ROOM	OFFICE SUPPLIES	4058875-0	\$ 200.52
001-021060-3004	TIAA COMMERCIAL	LEASE COPIER	7218385	\$ 166.66
001-021060-5401	VILLAGE PRINTSHO	OFFICE SUPPLIES	191160	\$ 250.00
Total for: 021060 CLERK OF CIRCUIT COU				\$ 2,488.55
02109 COURT SEVICES UNIT				
001-021090-5413	CHARLOTTE COUNTY	JCCCA MOE	06152020	\$ 332.00
001-021090-3009	CITY OF LYNCHBUR	PURCHASED SERVICES	1728549	\$ 4,785.00
001-021090-3009	CITY OF LYNCHBUR	PURCHASED SERVICES	1729769	\$ 660.00
001-021090-3009	CITY OF LYNCHBUR	PURCHASED SERVICES	1733005	\$ 10,314.00
001-021090-5203	U S CELLULAR	TELECOMMUNICATIONS	0375895045	\$ 61.60
Total for: 021090 COURT SEVICES UNIT				\$ 16,152.60
02130 MAGISTRATES				
001-021300-3005	TIAA COMMERCIAL	MAINTENANCE SERVICE CONTRACT	7218385	\$ 36.27
Total for: 021300 MAGISTRATES				\$ 36.27
02201 COMMONWEALTH ATTN				
001-022010-7001	AMAZON CAPITAL S	EQUIPMENT	13Q7-WWL9-464W	\$ 2,998.00
001-022010-5401	AMAZON CAPITAL S	OFFICE SUPPLIES	1734-CC7H-WLRV	\$ 77.94
001-022010-5401	AMAZON CAPITAL S	OFFICE SUPPLIES	1F9Y-99LV-NJLV	\$ 119.97
001-022010-5401	AMAZON CAPITAL S	OFFICE SUPPLIES	1Q96-XVF6-K7QM	\$ 221.68
001-022010-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 108.51
001-022010-7001	BANK OF AMERICA	EQUIPMENT	4/21-5/20/2020	\$ 2,898.00
001-022010-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 64.85
001-022010-3005	GERONIMO DEVELOP	MAINTENANCE SERVICE CONTRACT	13903	\$ 450.00
001-022010-5411	MATTHEW BENDER &	RECORD BOOKS/SUBSCRIPTIONS	18304214	\$ 216.10
001-022010-5411	MATTHEW BENDER &	RECORD BOOKS/SUBSCRIPTIONS	18333346	\$ 140.84
001-022010-5401	VERIZON WIRELESS	OFFICE SUPPLIES	9850465970	\$ 339.20
001-022010-5401	VERIZON WIRELESS	OFFICE SUPPLIES	9852549962	\$ 208.55
Total for: 022010 COMMONWEALTH ATTN				\$ 7,713.94
02220 WITNESS ADCOCATE				
001-022200-5203	FRESHWATER, MARY	TELECOMMUNICATIONS	06152020	\$ 756.00
001-022200-5416	ORYX DESIGNS & P	PROGRAM SUPPLIES	20D2709416P	\$ 1,400.00
001-022200-5416	ORYX DESIGNS & P	PROGRAM SUPPLIES	20D2723357P	\$ 1,260.00
001-022200-5504	ORYX DESIGNS & P	TRAVEL (CONVENTION/EDUC/TRAININ	20D2709416P	\$ 1,615.00
Total for: 022200 WITNESS ADCOCATE				\$ 5,031.00
03102 SHERRIFF				
001-031020-3004	ALLIED SECURITY	REPAIRS/MAINTENANCE	294180	\$ 24.00
001-031020-3004	ALLIED SECURITY	REPAIRS/MAINTENANCE	294237	\$ 3,909.00
001-031020-3004	ALLIED SECURITY	REPAIRS/MAINTENANCE	294238	\$ 505.90
001-031020-7001	BEACON CREDIT UN	EQUIPMENT	06052020	\$ 153.70
001-031020-5201	BEACON CREDIT UN	POSTAGE	06052020	\$ 1,210.00
001-031020-3004	BEACON CREDIT UN	REPAIRS/MAINTENANCE	06052020	\$ 81.50
001-031020-5503	BEACON CREDIT UN	TRAVEL (SUSISTANCE/LODGING)	06052020	\$ 12.78
001-031020-5401	BEACON CREDIT UN	OFFICE SUPPLIES	06052020	\$ 98.92
001-031020-5408	EXXONMOBIL	VEHICLE EQUIPMENT/GASOLINE SUPP	06052020	\$ 19.53
001-031020-7001	FIRE & SAFETY	EQUIPMENT	100928	\$ 63.24
001-031020-7001	FIRE & SAFETY	EQUIPMENT	100992	\$ 74.75
001-031020-5410	GALLS, LLC	UNIFORMS/WEARING APPAREL	015597834	\$ 136.00
001-031020-3005	ID NETWORKS	MAINTENANCE SERVICE CONTRACT	276128	\$ 2,234.00
001-031020-5401	JEFFERSON GALLER	OFFICE SUPPLIES	014183	\$ 20.85
001-031020-5408	JERRY'S AUTO, IN	VEHICLE EQUIPMENT/GASOLINE SUPP	13284	\$ 20.00
001-031020-5410	MARTIN PRINTWEAR	UNIFORMS/WEARING APPAREL	2020-0051	\$ 112.00
001-031020-5410	MUNICIPAL EMERGE	UNIFORMS/WEARING APPAREL	IN1462192	\$ 297.00
001-031020-5410	MUNICIPAL EMERGE	UNIFORMS/WEARING APPAREL	SO1373768	\$ 99.00
001-031020-5410	MUNICIPAL EMERGE	UNIFORMS/WEARING APPAREL	SO1374178	\$ 2,173.45
001-031020-5410	MUNICIPAL EMERGE	UNIFORMS/WEARING APPAREL	SO1374406	\$ 287.00
001-031020-5409	MUNICIPAL EMERGE	POLICE SUPPLIES GUNS, AMMO	SO1376635	\$ 2,660.00
001-031020-7001	NAPA AUTO PARTS	EQUIPMENT	152990	\$ 56.00
001-031020-5201	POSTMASTER	POSTAGE	06152020	\$ 76.00
001-031020-5408	RICHARDSON, ROBB	VEHICLE EQUIPMENT/GASOLINE SUPP	06152020	\$ 27.00
001-031020-5401	STAPLES CREDIT P	OFFICE SUPPLIES	06052020	\$ 259.81

Budget Account	Vendor ID	Description	Invoice ID	Amount
001-031020-3005	TIAA COMMERCIAL	MAINTENANCE SERVICE CONTRACT	7218385	\$ 91.66
001-031020-5408	TIGER FUEL COMPA	VEHICLE EQUIPMENT/GASOLINE SUPP	340919	\$ 393.63
001-031020-5408	TIGER FUEL COMPA	VEHICLE EQUIPMENT/GASOLINE SUPP	347908	\$ 541.46
001-031020-5408	TIGER FUEL COMPA	VEHICLE EQUIPMENT/GASOLINE SUPP	354424	\$ 583.85
001-031020-5408	TIGER FUEL COMPA	VEHICLE EQUIPMENT/GASOLINE SUPP	361970	\$ 646.14
001-031020-5203	U S CELLULAR	TELECOMMUNICATIONS	06152020	\$ 105.40
001-031020-5203	VERIZON WIRELESS	TELECOMMUNICATIONS	9854060053	\$ 345.98
001-031020-5401	VILLAGE PRINTSHO	OFFICE SUPPLIES	191120	\$ 135.00
001-031020-5801	VIRGINIA FORENSI	DUES/MEMBERSHIPS	06152020	\$ 40.00
001-031020-5408	WEBB'S TIRE COMP	VEHICLE EQUIPMENT/GASOLINE SUPP	209207	\$ 17.49
001-031020-5408	WEBB'S TIRE COMP	VEHICLE EQUIPMENT/GASOLINE SUPP	209284	\$ 17.49
001-031020-5409	ZERO9 HOLSTERS	POLICE SUPPLIES GUNS, AMMO	1621	\$ 3,109.25
Total for: 031020 SHERRIFF				\$ 20,638.78
03103 SHERRIFF				
001-031030-5408	LEE GRANT SERVIC	GAS OIL REPAIRS	06152020	\$ 34.00
001-031030-5408	NAPA AUTO PARTS	GAS OIL REPAIRS	151872	\$ 20.28
001-031030-5408	NAPA AUTO PARTS	GAS OIL REPAIRS	152174	\$ 35.15
001-031030-5408	SADLER JR., THOM	GAS OIL REPAIRS	2220	\$ 47.00
001-031030-5408	SADLER JR., THOM	GAS OIL REPAIRS	2262	\$ 50.00
001-031030-5408	WOHLFORD'S RADAR	GAS OIL REPAIRS	868094	\$ 14.00
Total for: 031030 SHERRIFF				\$ 200.43
03201 VOLUNTEER FIRE				
001-032010-7001	PAMELIN FIRE DEP	PVPD-TRUCK	06152020	\$ 50,000.00
Total for: 032010 VOLUNTEER FIRE				\$ 50,000.00
03401 OFFICE BUILD/HOUSING				
001-034010-5411	BANK OF AMERICA	RECORD BOOKS/SUBSCRIPTIONS	4/21-5/20/2020	\$ 432.80
001-034010-7001	BANK OF AMERICA	EQUIPMENT	4/21-5/20/2020	\$ 11.05
001-034010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-600290	\$ 96.09
001-034010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-605518	\$ 60.82
Total for: 034010 OFFICE BUILD/HOUSING				\$ 600.76
03501 ANIMAL CONTROL				
001-035010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-600290	\$ 18.89
001-035010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-605518	\$ 28.87
001-035010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-600290	\$ 28.90
001-035010-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-605518	\$ 78.95
001-035010-5101	SOUTHSIDE ELECTR	ELECTRICAL SERVICES	06152020	\$ 717.39
001-035010-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 27.12
Total for: 035010 ANIMAL CONTROL				\$ 900.12
03503 MEDICAL EXAMINER				
001-035030-3001	TREASURER OF VIR	PROFESSIONAL HEALTH SERVICES	06152020	\$ 20.00
Total for: 035030 MEDICAL EXAMINER				\$ 20.00
03606 E911				
001-036060-7003	BANK OF AMERICA	COMMUNICATION EQUIPMENT	4/21-5/20/2020	\$ 85.44
001-036060-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 51.27
001-036060-5417	JZ SIGNS	SIGNAGE	3597	\$ 188.69
001-036060-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-600290	\$ 43.32
001-036060-5408	MANSFIELD OIL CO	VEHICLE EQUIPMENT/GASOLINE SUPP	SQLCD-605518	\$ 57.04
001-036060-5401	THE SUPPLY ROOM	OFFICE SUPPLIES	4039252-0	\$ 91.08
001-036060-5401	THE SUPPLY ROOM	OFFICE SUPPLIES	4042155-0	\$ 34.26
001-036060-5401	THE SUPPLY ROOM	OFFICE SUPPLIES	4053381-0	\$ 4.38
001-036060-3005	TIAA COMMERCIAL	MAINTENANCE SERVICE CONTRACT	7218385	\$ 127.93
001-036060-3002	TIMMONS GROUP	PROFESSIONAL SERVICES	240907	\$ 633.75
001-036060-5203	VANNOY, JOHN	TELECOMMUNICATIONS	06152020	\$ 65.00
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06152020	\$ 1,031.59
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 53.27
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06152020	\$ 125.22
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 71.74
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06152020	\$ 433.40
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06152020	\$ 71.74
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06152020	\$ 53.27

Budget Account	Vendor ID	Description	Invoice ID	Amount
001-036060-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 619.86
001-036060-5203	VOIANCE LANGUAGE	TELECOMMUNICATIONS	1111676	\$ 20.58

Total for: 036060 E911 \$ 3,862.83

04205 LANDFILL CONVENIENCE

001-042050-5407	APPOMATTOX FARM	REPAIRS & MAINTENANCE SUPPLY	163505	\$ 673.00
001-042050-5407	ARC3 GASES	REPAIRS & MAINTENANCE SUPPLY	07128915	\$ 77.38
001-042050-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 37.98
001-042050-5405	BANK OF AMERICA	JANITORIAL/HOUSEKEEPING SUPPLIE	4/21-5/20/2020	\$ 73.29
001-042050-5407	BANK OF AMERICA	REPAIRS & MAINTENANCE SUPPLY	4/21-5/20/2020	\$ 418.25
001-042050-5410	BANK OF AMERICA	UNIFORMS/WEARING APPAREL	4/21-5/20/2020	\$ 106.93
001-042050-5413	BANK OF AMERICA	MISCELLANEOUS (LITTER GRANT)	4/21-5/20/2020	\$ 49.99
001-042050-5415	BANK OF AMERICA	SAFETY SUPPLIES	4/21-5/20/2020	\$ 148.10
001-042050-5203	BANK OF AMERICA	TELECOMMUNICATIONS	4/21-5/20/2020	\$ 139.04
001-042050-3004	BAYS TRASH REMOV	REPAIRS/MAINTENANCE	247701	\$ 204.00
001-042050-5101	CENTRAL VA ELECT	ELECTRICAL SERVICES	3276	\$ 316.51
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287203	\$ 938.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287204	\$ 1,738.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287205	\$ 1,832.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287206	\$ 1,605.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287207	\$ 1,038.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287208	\$ 1,025.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287209	\$ 2,596.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287882	\$ 69.24
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287883	\$ 66.37
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287884	\$ 97.00
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287885	\$ 186.43
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287886	\$ 186.43
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287887	\$ 186.43
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287888	\$ 186.43
001-042050-3011	COUNTY WASTE	CONTRACTURAL SERVICE	3287889	\$ 186.43
001-042050-5401	CRYSTAL SPRINGS	OFFICE SUPPLIES	16375079 051920	\$ 58.37
001-042050-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 84.43
001-042050-5407	JAMERSON BUILDIN	REPAIRS & MAINTENANCE SUPPLY	684000	\$ 9.90
001-042050-3004	LUCK STONE	REPAIRS/MAINTENANCE	IV-101240829	\$ 871.01
001-042050-5407	NAPA AUTO PARTS	REPAIRS & MAINTENANCE SUPPLY	152952	\$ 456.18
001-042050-5407	NAPA AUTO PARTS	REPAIRS & MAINTENANCE SUPPLY	153063	\$ 266.84
001-042050-5407	NAPA AUTO PARTS	REPAIRS & MAINTENANCE SUPPLY	153079	\$ 324.73
001-042050-3009	REGION 2000 SERV	TIPPING FEES FOR TRANSFER	5/1 - 5/31/2020	\$ 16,896.81
001-042050-5101	SOUTHSIDE ELECT	ELECTRICAL SERVICES	06052020	\$ 74.63
001-042050-5101	SOUTHSIDE ELECT	ELECTRICAL SERVICES	06152020	\$ 260.08
001-042050-5101	SOUTHSIDE ELECT	ELECTRICAL SERVICES	06152020	\$ 574.79
001-042050-5101	SOUTHSIDE ELECT	ELECTRICAL SERVICES	06152020	\$ 519.50
001-042050-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 54.09
001-042050-5203	VERIZON - ALBANY	TELECOMMUNICATIONS	06052020	\$ 273.87
001-042050-5203	VERIZON WIRELESS	TELECOMMUNICATIONS	06052020	\$ 66.76

Total for: 042050 LANDFILL CONVENIENCE \$ 34,973.22

04302 GENERAL PROPERTIES

001-043020-3004	AERIAL TITANS	REPAIRS/MAINTENANCE	6634	\$ 15,000.00
001-043020-3004	APPOMATTOX OUTDO	REPAIRS/MAINTENANCE	53799	\$ 24.25
001-043020-3004	APPOMATTOX TRUE	REPAIRS/MAINTENANCE	454457	\$ 24.97
001-043020-3004	APPOMATTOX TRUE	REPAIRS/MAINTENANCE	454507	\$ 3.98
001-043020-3004	APPOMATTOX TRUE	REPAIRS/MAINTENANCE	454623	\$ 27.94
001-043020-5405	ATCO INTERNATION	JANITORIAL/HOUSEKEEPING SUPPLIE	I0554242	\$ 118.25
001-043020-3004	BANK OF AMERICA	REPAIRS/MAINTENANCE	4/21-5/20/2020	\$ 123.10
001-043020-5405	BANK OF AMERICA	JANITORIAL/HOUSEKEEPING SUPPLIE	4/21-5/20/2020	\$ 29.82
001-043020-5405	BANK OF AMERICA	JANITORIAL/HOUSEKEEPING SUPPLIE	4/21-5/20/2020	\$ 26.33
001-043020-3004	BT CONFERENCING	REPAIRS/MAINTENANCE	INV068415	\$ 6,330.95
001-043020-3010	CAL-TEK BUILDING	LANDSCAPING	06152020	\$ 280.00
001-043020-5101	CENTRAL VA ELECT	ELECTRICAL SERVICES	3275	\$ 77.80
001-043020-3004	COLEMAN FARM SUP	REPAIRS/MAINTENANCE	14380	\$ 85.57
001-043020-3012	DODSON PEST CONT	EXTERMINATING SERVICES	06152020	\$ 40.00
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 72.68
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 295.22
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 154.71
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 129.82
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 100.28
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 31.32
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 60.65

Budget Account	Vendor ID	Description	Invoice ID	Amount
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 88.28
001-043020-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 167.95
001-043020-3004	FARMVILLE WHOLES	REPAIRS/MAINTENANCE	689433	\$ 322.56
001-043020-3004	FARMVILLE WHOLES	REPAIRS/MAINTENANCE	690169	\$ 118.79
001-043020-3004	FERGUSON ENTERPR	REPAIRS/MAINTENANCE	6596514	\$ 25.74
001-043020-3004	HENDERSON ELECTR	REPAIRS/MAINTENANCE	011472	\$ 367.75
001-043020-3004	HENDERSON ELECTR	REPAIRS/MAINTENANCE	011500	\$ 500.00
001-043020-3004	HENDERSON ELECTR	REPAIRS/MAINTENANCE	011501	\$ 1,160.20
001-043020-3004	HENDERSON ELECTR	REPAIRS/MAINTENANCE	011533	\$ 135.32
001-043020-5405	HILL CITY & WOOD	JANITORIAL/HOUSEKEEPING SUPPLIE	3172	\$ 178.01
001-043020-5405	HILL CITY & WOOD	JANITORIAL/HOUSEKEEPING SUPPLIE	3327	\$ 47.50
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	382929	\$ 11.20
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	681168	\$ 33.67
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	681249	\$ 13.98
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	681258	\$ 14.53
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	681442	\$ 17.49
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	681561	\$ 26.94
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	681716	\$ 42.42
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	682684	\$ 39.99
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	682716	\$ 12.25
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	683000	\$ 37.79
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	683619	\$ 63.25
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	683674	\$ 34.75
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	683925	\$ 11.93
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	683926	\$ 9.06
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	683932	\$ 5.97
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	684085	\$ 23.97
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	684287	\$ 21.98
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	684555	\$ 15.27
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	684902	\$ 5.16
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	685060	\$ 29.47
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	685188	\$ 33.69
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	685414	\$ 16.98
001-043020-3004	JAMERSON BUILDN	REPAIRS/MAINTENANCE	685517	\$ 5.99
001-043020-5415	JOHNSON, GEORGE	SAFETY SUPPLIES	06152020	\$ 45.00
001-043020-3004	NAPA AUTO PARTS	REPAIRS/MAINTENANCE	153152	\$ 145.95
001-043020-3011	RED HILL BUILDN	CONTRACTURAL SERVICES (CLEANING	1241	\$ 3,347.50
001-043020-3004	SHEPHERD, JEFF	REPAIRS/MAINTENANCE	06152020	\$ 19.94
001-043020-5405	SOUTHERN MAINTEN	JANITORIAL/HOUSEKREPING SUPPLIE	263202	\$ 62.20
001-043020-3004	SYMONS SERVES, I	REPAIRS/MAINTENANCE	1047	\$ 600.00
001-043020-3004	THE CARPET CLEAN	REPAIRS/MAINTENANCE	312	\$ 1,940.00
001-043020-3004	THE CARPET CLEAN	REPAIRS/MAINTENANCE	331	\$ 345.00
001-043020-5103	TOWN OF APPOMATT	WATER/SEWER SERVICES	06052020	\$ 102.05
001-043020-5103	TOWN OF APPOMATT	WATER/SEWER SERVICES	06052020	\$ 124.80
001-043020-5103	TOWN OF APPOMATT	WATER/SEWER SERVICES	06052020	\$ 48.58
001-043020-5103	TOWN OF APPOMATT	WATER/SEWER SERVICES	06052020	\$ 229.43
001-043020-5103	TOWN OF APPOMATT	WATER/SEWER SERVICES	06052020	\$ 292.70
001-043020-5103	TOWN OF APPOMATT	WATER/SEWER SERVICES	06052020	\$ 81.13
001-043020-5103	TOWN OF APPOMATT	WATER/SEWER SERVICES	06052020	\$ 41.60

Total for: 043020 GENERAL PROPERTIES \$ 34,103.35

05310 COMPREHENSIVE SERVICE

001-053100-3001	ADVANCED PSYCHOT	PROFESSIONAL SERVICES	06122020	\$ 1,800.00
001-053100-3001	ADVANCED PSYCHOT	PROFESSIONAL SERVICES	06122020	\$ 1,800.00
001-053100-3001	CARDINAL'S NEST	PROFESSIONAL SERVICES	2001	\$ 1,200.00
001-053100-3001	CENTRA HEALTH	PROFESSIONAL SERVICES	670368	\$ 3,760.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671852	\$ 2,292.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671853	\$ 3,820.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671855	\$ 3,820.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671856	\$ 3,820.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671857	\$ 3,820.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671858	\$ 3,820.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671859	\$ 3,820.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671860	\$ 3,820.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671861	\$ 6,688.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671862	\$ 6,688.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671863	\$ 6,688.00
001-053100-3001	CENTRA HEALTH RI	PROFESSIONAL SERVICES	671864	\$ 3,820.00
001-053100-3001	CITY OF CHARLOTT	PROFESSIONAL SERVICES	2134-0QL6	\$ 304.43
001-053100-3001	DEPAUL COMMUNITY	PROFESSIONAL SERVICES	0279674-IN	\$ 6,607.00
001-053100-3001	FULCRUM COUNSELO	PROFESSIONAL SERVICES	1397	\$ 165.00

APPOMATTOX GOVERNMENT
 INVOICES SELECTED FOR PAYMENT
 EXECUTED BY: wmcormick

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Budget Account	Vendor ID	Description	Invoice ID	Amount
001-053100-3001	FULCRUM COUNSELO	PROFESSIONAL SERVICES	1398	\$ 420.00
001-053100-3001	FULCRUM COUNSELO	PROFESSIONAL SERVICES	1399	\$ 495.00
001-053100-3001	HARBOR POINT BEH	PROFESSIONAL SERVICES	06122020	\$ 1,120.00
001-053100-3001	HORIZON BEHAVIOR	PROFESSIONAL SERVICES	06122020	\$ 800.00
001-053100-3001	HORIZON BEHAVIOR	PROFESSIONAL SERVICES	06122020	\$ 800.00
001-053100-3001	HORIZON BEHAVIOR	PROFESSIONAL SERVICES	06122020	\$ 800.00
001-053100-3001	HORIZON BEHAVIOR	PROFESSIONAL SERVICES	06122020	\$ 800.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 3,776.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,170.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,170.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,170.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,170.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,170.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,170.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,170.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,880.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 2,436.20
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 100.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 3,776.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 3,776.00
001-053100-3001	HUMAN KIND	PROFESSIONAL SERVICES	06122020	\$ 1,187.50
001-053100-3001	HUNT, KELLIE & A	PROFESSIONAL SERVICES	06122020	\$ 324.00
001-053100-3001	HUNT, KELLIE & A	PROFESSIONAL SERVICES	06122020	\$ 1,382.00
001-053100-3001	IMPACT LIVING SE	PROFESSIONAL SERVICES	11388-052001	\$ 7,379.00
001-053100-3001	IMPACT LIVING SE	PROFESSIONAL SERVICES	11388-Y4ND	\$ 467.33
001-053100-3001	JACKSON-FEILD	PROFESSIONAL SERVICES	I-51198	\$ 2,880.00
001-053100-3001	LIFE PUSH, LLC	PROFESSIONAL SERVICES	6604	\$ 582.00
001-053100-3001	LIFE PUSH, LLC	PROFESSIONAL SERVICES	6605	\$ 1,650.00
001-053100-3001	LIFE PUSH, LLC	PROFESSIONAL SERVICES	6606	\$ 2,310.00
001-053100-3001	LIFE PUSH, LLC	PROFESSIONAL SERVICES	6607	\$ 1,440.00
001-053100-3001	LIFE PUSH, LLC	PROFESSIONAL SERVICES	6608	\$ 385.00
001-053100-3001	LIFE PUSH, LLC	PROFESSIONAL SERVICES	6609	\$ 2,520.00
001-053100-3001	LIFE PUSH, LLC	PROFESSIONAL SERVICES	6610	\$ 1,650.00
001-053100-3001	NEW VISTAS SCHOO	PROFESSIONAL SERVICES	8261	\$ 2,376.60
001-053100-3001	NEW VISTAS SCHOO	PROFESSIONAL SERVICES	8262	\$ 2,376.60
001-053100-3001	NEW VISTAS SCHOO	PROFESSIONAL SERVICES	8263	\$ 2,376.60
001-053100-3001	STRATEGIC THERAP	PROFESSIONAL SERVICES	329	\$ 1,000.00
001-053100-3001	STRATEGIC THERAP	PROFESSIONAL SERVICES	330	\$ 800.00
001-053100-3001	STRATEGIC THERAP	PROFESSIONAL SERVICES	331	\$ 450.00
001-053100-3001	THREE RIVERS ACA	PROFESSIONAL SERVICES	043020KC	\$ 2,975.00
Total for: 053100 COMPREHENSIVE SERVIC				\$ 143,743.66
07101 SPORTS COMPLEX				
001-071010-3010	CAL-TEK BUILDING	LANDSCAPING/MOWING PARK	06152020	\$ 1,700.00
001-071010-5101	CENTRAL VA ELECT	ELECTRICAL SERVICES	06052020	\$ 694.00
001-071010-6007	R R MANN FENCING	SPECIAL PROJECTS	06152020	\$ 10,000.00
001-071010-7001	R R MANN FENCING	EQUIPMENT	06152020	\$ 7,008.00
Total for: 071010 SPORTS COMPLEX				\$ 19,402.00
07102 PARKS & RECREATION				
001-071020-3004	CAL-TEK BUILDING	REPAIRS/MAINTENANCE	06152020	\$ 660.00
001-071020-3004	JAMERSON BUILDIN	REPAIRS/MAINTENANCE	682516	\$ 30.22
001-071020-3004	TOWN OF APPOMATT	REPAIRS/MAINTENANCE	1235	\$ 50.44
Total for: 071020 PARKS & RECREATION				\$ 740.66
07104 TOURISM				
001-071040-5803	LEWIS, JOHN	REFUND ON DEPOSIT TO COMM CENTE	06152020	\$ 75.00
Total for: 071040 TOURISM				\$ 75.00
07109 CONTRIBUTIONS				
001-071090-5615	APPOMATTOX CO. C	APPOMATTOX CHAMBER OF COMMERCE	06152020	\$ 1,000.00
Total for: 071090 CONTRIBUTIONS				\$ 1,000.00
07301 PUBLIC LIBRARY				
001-073010-5411	BANK OF AMERICA	RECORD BOOKS/SUBSCRIPTIONS	4/21-5/20/2020	\$ 20.08
001-073010-5401	BANK OF AMERICA	OFFICE SUPPLIES	4/21-5/20/2020	\$ 61.73
001-073010-5411	CENGAGE LEARNING	RECORD BOOKS/SUBSCRIPTIONS	70367120	\$ 98.76

APPOMATTOX GOVERNMENT
 INVOICES SELECTED FOR PAYMENT
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Budget Account	Vendor ID	Description	Invoice ID	Amount
001-073010-5415	COLLABORATIVE SU	SUMMER READING	8440	\$ 184.25
001-073010-5103	CRYSTAL SPRINGS	WATER/SEWER SERVICES	16370594 051920	\$ 13.30
001-073010-5101	DOMINION-	ELECTRICAL SERVICES	06052020	\$ 416.66
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45490944	\$ 21.84
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45490945	\$ 20.01
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45490946	\$ 37.94
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45490947	\$ 20.45
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45670685	\$ 19.63
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45670686	\$ 80.58
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	4570687	\$ 18.63
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45903289	\$ 41.70
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45903290	\$ 20.86
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45903291	\$ 19.19
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45903292	\$ 20.00
001-073010-5411	INGRAM LIBRARY S	RECORD BOOKS/SUBSCRIPTIONS	45931918	\$ 180.34
001-073010-4001	LITTLE WORKS STU	SOFTWARE/SUPPORT	Y3570	\$ 330.00
001-073010-5417	NEWS & ADVANCE	NEWSPAPERS	06152020	\$ 410.80
001-073010-5203	SHENTEL	TELECOMMUNICATIONS	06052020	\$ 93.37
001-073010-5401	TIAA COMMERCIAL	OFFICE SUPPLIES	7201227	\$ 129.33
Total for: 073010 PUBLIC LIBRARY				\$ 2,259.45
08101 CDBG URGENT NEED				
001-081010-5899	M AND M SOIL CON	Non/CDBG-Leverage	121018	\$ 425.00
Total for: 081010 CDBG URGENT NEED				\$ 425.00
08103 DEBT SERVICE				
001-081030-8006	U S BANK	BOND A & B	5748626	\$ 2,607.55
001-081030-8006	U S BANK	BOND A & B	5752224	\$ 2,000.00
Total for: 081030 DEBT SERVICE				\$ 4,607.55
08303 EXTENSION SERVICE				
001-083030-1001	BURSAR'S OFFICE	SALARIES & WAGES	06152020	\$ 13,888.45
Total for: 083030 EXTENSION SERVICE				\$ 13,888.45
09104 CAPITAL PROJECTS				
001-091040-7014	RDA SYSTEMS, INC	COUNTY CAPITAL PROJECTS	060320-003	\$ 1,100.00
Total for: 091040 CAPITAL PROJECTS				\$ 1,100.00
Total Payments: \$ 429,636.80				

**BOARD OF SUPERVISORS WORK SESSION
THURSDAY, MAY 14, 2020
6:00 P.M.**

The Appomattox County Board of Supervisors held a work session meeting on Thursday, May 14, 2020 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
William H. Hogan	Appomattox River District

Supervisor Watkins M. Abbitt, Piney Mountain District participated remotely via telephone conference call from 8043 Old Courthouse Rd, Appomattox VA due to high risk medical conditions if exposed to the coronavirus.

Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
John Spencer, Information Systems Manager/Purchasing Agent

CALL TO ORDER: Chairman Carter called the work session meeting to order at 6:00 p.m.
Pledge of Allegiance
Invocation – Mr. Carter

BUDGET WORK SESSION

Mrs. Adams reviewed the FY 21 Expenditure Budget with the Board.

Motion made by Mr. Abbitt (remotely via telephone), seconded by Mr. Carter to approve the schools state recommended required local match funding of \$5,568,620.00 and revisit the discussion in December 2020 or January 2021 to see if additional local funding is needed. Chairman Carter called for a roll call vote: Mr. Hogan-no; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Carter-yes; Mr. Abbitt-yes (remotely via telephone).

Motion made by Mr. Hinkle, seconded by Mr. Hipps to approve five (5) cell phones lines for the Commonwealth Attorney's staff. Chairman Carter call for a roll call vote: Mr. Hogan-no; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Carter-yes; Mr. Abbitt-no (remotely via telephone).

Motion made by Mr. Hinkle, seconded by Mr. Hipps to approve 5% pay increase for deputies whose current salary is under \$40,000. Re-evaluate all other salaries in January

2021 after the Board assesses the revenue collection. Chairman Carter called for a roll call vote: Mr. Hogan-yes, Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Carter-yes; Mr. Abbitt-yes (remotely via telephone).

ADJORNMENT

Motion made by Mr. Abbitt (remotely via telephone) to adjourn the meeting at 9:07 p.m.

**BOARD OF SUPERVISORS MEETING
MONDAY, MAY 18, 2020
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, May 18, 2020 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
William H. Hogan	Appomattox River District

Supervisor Watkins M. Abbitt, Piney Mountain District participated remotely via telephone conference call from 8043 Old Courthouse Rd, Appomattox VA due to high risk medical conditions if exposed to the coronavirus.

Also Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
John Spencer, Information Systems Manager/Purchasing Agent
Johnnie Roark, Community Development Director
Wanda McCormick, Administrative Assistant

CALL TO ORDER: Chairman Carter called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Invocation – Mr. Hipps

BUDGET WORK SESSION

Mrs. Adams provided an overview of the proposed changes to the FY 21 Budget. It was the consensus of the Board to pay off the Waterline debt. FY 21 Public Hearing to be held at the June 15th Board meeting.

Coronavirus Relief Funds to be accepted from the State and set up in a separate line item; the Public Safety Committee will oversee how the funds are expensed.

Glass petitions have been installed at the Treasurer's Office and Circuit Court Clerk's Office.

Unsolicited School proposal according to PPEA guidelines discussed.

Information Technology position discussed.

SETTING OF AGENDA

Mr. Hinkle requested that the Agenda be amended to revisit the Electoral Board's request to hire the new Registrar June 1st, Mrs. Turner is present to address the Board. Mrs. Adams also requested an amendment to the Agenda to include appearances by Gary Harvey, Architectural Partners and Vicky Phelps, Treasurer. Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all members present, voting yes to approve the Setting of Agenda, as amended.

APPEARANCES

Mr. Les Fleet, Commonwealth Attorney spoke to the Board concerning the purchase of a Case Management software. Due to the body camera vacancy, he requested to use \$25,000 of the \$35,000 funds that were already appropriated by the Board for the body camera position. Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve the transfer of \$25,000 appropriated funds to purchase the Case Management software. Chairman Carter called for a roll call vote: Mr. Hogan-yes, Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

Mr. Jonathan Garrett, Fire Chief of the Appomattox Volunteer Fire Department spoke to the Board concerning funding for a new fire truck.

Mrs. Mary Turner, Electoral Board spoke to the Board concerning the hire date of the new Registrar to start on June 1, 2020. Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve the hire date of June 1, 2020 for the new Registrar. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-no (Remotely via telephone).

Mrs. Vicky Phelps spoke to the Board to provide an update on the opening of her office due to the temporary closing of the local Wells Fargo bank branch.

ACTION ITEMS

Re-Adopt Remote Participation Emergency Ordinance

Motion made by Mr. Hogan, seconded by Mr. Hinkle to re-adopt the Remote Participation Emergency Ordinance. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone)

Ordinance to Defer Interest & Penalties for Nonpayment of Taxes

Motion made by Mr. Hogan, seconded by Mr. Hinkle to adopt the Ordinance to Defer Interest & Penalties for Nonpayment of Taxes. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

Resolution for Personal Property Tax Relief Program

Motion made by Mr. Hogan, seconded by Mr. Hipps to the adopt Resolution for Personal Property Tax Relief Program. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipp-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

Correspondence to Governor Northam Re-opening Local Businesses

Motion made by Mr. Hinkle, seconded by Mr. Hipps to prepare a letter to the Governor in support of the re-opening of local businesses. Chairman Carter called for a roll call vote: Mr. Hogan-no; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-abstaining (Remotely via telephone).

Commonwealth's Attorney New Phone Plan - Approve two additional new phone lines.

Motion made by Mr. Hinkle, seconded by Mr. Hipps to approve two additional new phone plans, totaling five. Chairman Carter called for a roll call vote: Mr. Hogan-no; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone)

Commissioner of the Revenue Refund Request

Motion made by Mr. Hinkle, seconded by Mr. Carter to a approve refund to Toyota Motor Credit Corp. in the amount of \$1,083.55. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

FY 21 Budget Public Hearing

Motion made by Mr. Hinkle, seconded by Mr. Hogan and carried with all members present and voting yes to set the Public Hearing for the FY 2021 "proposed" budget for Monday, June 15, 2020 at 7:00 p.m.

CONSENT AGENDA

Invoices Submitted For Payment

Please review the attached invoices and approve for payment:

May 7, 2020	\$23,326.47
May 15, 2020 - CSA	\$192,012.13
May 18, 2020	\$167,027.40
TOTAL:	\$382,366.00

Staff Recommendation: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

March 16, 2020 Board of Supervisors Meeting

April 20, 2020 Board of Supervisors Meeting

Commonwealth's Attorney

The Commonwealth's Attorney office submitted a request to Compensation Board to move vacancy savings funds to Office Supplies and Equipment line items. The Compensation Board approved the request for the following:

Please transfer \$2,724.24 from 2201-1001 Salaries to 2201-7001 Equipment and \$2,000.26 from 2201-1001 Salaries to 2201-5401 Office Supplies.

Parks & Recreation

Please supplement by consent and appropriate the following:

7102-5803 Refunds	\$125.00
7102-3004 Repairs/Maintenance	\$1,525.00
TOTAL:	\$1,650.00

RE: Community Center rental for May 9, 2020 cancelled due to pandemic (\$125.00);
Restitution for damages to the Community Park baseball complex and fences (\$1,525.00)
Staff Recommendation: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books	\$3.00
7301-5401 Office Supplies	\$12.00
TOTAL:	\$15.00

Staff Recommendation: No new local funds are required.

Board of Supervisors

Please transfer by consent **\$237.80** from the Homicide Support Group Fund and supplement to 1101-5804 Operating Reserve.

1101-5804 Operating Reserve	\$237.80
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Staff Recommendation: Transfer the requested funds from the Homicide Support Group Fund and supplement to 1101-5804.

Comprehensive Services (CSA)

Please supplement by consent and appropriate the following:

5310-3001 Professional Services	\$16,057.75
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RE: Reimbursement from Appomattox Dept. of Social Services for IV-E services.

Staff Recommendation: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002 VRS	\$11,538.77
5301-2006 Group Life	\$881.70
5301-2002 ICMA-RC	\$1,261.70
TOTAL:	\$13,682.17

RE: Reimbursement for April, 2020 payroll deductions.

Staff Recommendation: No new local funds are required.

Public Utilities - Waterline

Please supplement by consent and appropriate the following:

082-018000-5898	Water Wholesale	\$31,285.60
082-018000-5101	Electrical Services	\$1,589.14
082-018000-5203	Telecommunications	\$190.77

TOTAL: \$33,065.51

RE: Reimbursement from Town of Appomattox for January (\$10,569.10), February 2020 (\$9,745.50), March 2020 (\$10,971.00) Campbell County Utilities and Service Authority water contract, electrical services and telecommunications.

Staff Recommendation: No new local funds are required.

General Properties

Please transfer by consent **\$3,575.00** from the Courthouse Maintenance Fund and supplement to the following:

4302-3004	Repairs/Maintenance	\$3,575.00
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RE: Installation of tempered glass in the Circuit Court Clerk's Office.

Staff Recommendation: No new local funds are required.

Sheriff's Department

Please supplement by consent \$239.88 and transfer by consent \$2,415.00 from the CH Maintenance Fund and appropriate the following:

3102-1002	Overtime	\$239.88
3102-3004	Repairs/Maintenance	\$2,415.00

RE: Reimbursement from the Appomattox County School Board for security performed by a deputy (\$239.88); Video intercom for entrance door to Courthouse, funds to be transferred from the Courthouse Maintenance Fund (\$2,415.00).

Staff Recommendation: No new local funds are required.

Commissioner of the Revenue

Please supplement by consent and appropriate the following:

1209-5803	Refunds	\$1,083.55
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RE: Personal Property tax refund to Toyota Motor Company

Staff Recommendation: No new local funds are required.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Consent Agenda. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

ATTORNEY'S REPORT

Mr. Lacheney discussed an option to exempt all personal property, tools and machinery tax on forest harvesting and silvicultural equipment for logging businesses. Motion made by Mr. Abbitt, seconded by Mr. Hogan that logging businesses will not be exempt from tools

and machinery taxes. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

Fee Increase for Courthouse Security Fund from \$10 to \$20 effective July 1, 2020. Motion made by Mr. Abbitt, seconded by Mr. Hinkle to set Public Hearing for July 20, 2020 to adopt the Ordinance. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

REPORTS AND INFORMATIONAL ITEMS

Piedmont Court Services

Chairman Carter stated that attached for your review is a letter from Ms. Renee Maxey, Director of Piedmont Court Services announcing her retirement as Director effective July 31, 2020.

School - April, 2020 Financial Report

Chairman Carter stated that attached for your review is the April, 2020 month-end financial report from Dr. Bennett, Division Superintendent and Bruce McMillan, Director of Finance.

Mr. Gary Harvey with Architectural Partners addressed the Board to provide an overview of his findings concerning the air infiltration to the new Courthouse.

SUPERVISOR CONCERNS

Mr. Hinkle expressed concerns with local gas prices, cheaper in surrounding counties.

Mr. Abbitt expressed his support with re-opening local businesses, restaurants and doing banking with our own local bank.

Mr. Hogan stated Appomattox County is the furthest east of Roanoke for gas; he is also concerned about large expenditures just popping up, such as, request for a new fire truck and insulation in the Courthouse. He stated the Capital Improvement Plan (CIP) expenses should be reviewed first.

UPCOMING MEETINGS

Monday, June 15, 2020 @ 6:30 PM

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA

Monday, June 15, 2020 @ 7:00 PM

Public Hearing "Proposed" FY21 Budget
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA

Thursday, June 25, 2020 @ 6:30 PM

Special Called Meeting to Approve FY21 Budget
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA

ADJORNMENT

Motion made by Mr. Abbitt (remotely via telephone) to adjourn the meeting at 8:29 p.m.

PLEASE JOIN US AS WE

REOPEN APPOMATTOX

FRIDAY JUNE 19

5 - 8 PM

SUPPORT OUR LOCAL BUSINESSES THEN
GATHER AT 7:30 PM AT
COURTLAND FESTIVAL PARK
CORNER OF HIGHLAND & COURT ST
APPOMATTOX

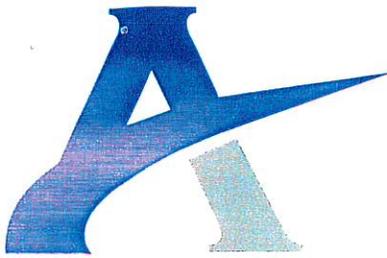
Join us in support of our local businesses and reopening Virginia. Pick up a bite to eat, get a haircut, buy flowers, grab a cup of coffee or a scoop of ice cream right here in Appomattox.



Senator Amanda Chase has been leading the fight to Reopen Virginia and will be meeting with local business owners and those gathered at the park.

For more Info: <https://tinyurl.com/y78sylla>

Authorized by Chase for Governor



APPOMATTOX COUNTY PUBLIC SCHOOLS

Learning Today, Leading Tomorrow

ANNETTE A. BENNETT, Ed. D.
DIVISION SUPERINTENDENT

June 9, 2020

SCHOOL BOARD MEMBERS:

BOBBY K. WADDELL
Chairman
Falling River District

GREGORY A. SMITH
Vice Chairman
Courthouse District

ALFRED L. JONES III
Piney Mountain District

JASON L. WELLS
Wreck Island District

WYATT K. TORRENCE
Appomattox River District

To: Appomattox County Board of Supervisors

From: Annette A. Bennett, Ed. D., Superintendent
Bruce R. McMillan, Director of Finance and Human Resources
Appomattox County Public Schools

Re: May, 2020, Month-end Financial Report

Attached please find summary May month-end financial reports for the school division on an Accrual-basis.

Please let us know if you have any questions.

CENTRAL OFFICE STAFF:

BRUCE R. MCMILLAN
Director of Finance and
Human Resources

ELIZABETH R. HAUGHT
Director of Student Services

AMY D. HUSKIN, Ed. D.
Director of Curriculum,
Instruction and CTE

CHERYL J. SERVIS, Ed. D.
Supervisor of Instruction
and Federal Programs

PHILLIP G. AMOS JR.
Supervisor of Technology
and Safety

CARRINGTON W. PRITCHARD
Clerk of the Board

Respectfully Submitted,

Annette A. Bennett, Ed. D.
Division Superintendent

Bruce R. McMillan
Director of Finance & Human Resources

APPOMATTOX COUNTY PUBLIC SCHOOLS
 FD-FUNC----- EXPENDITURES SUMMARY REPORT
 for Fiscal Year 2020 (FY 2019-2020)
 Posted Only Figures
 Executed By: jayne

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MAY	Expenditures Year-to-Date	Available Balance	Percent Use
FD 1 GENERAL FUND								
61000	INSTRUCTION	\$ 16,247,161.00	\$ 30,592.81	\$ 1,327,919.10	\$ 13,296,303.16	\$ 2,920,265.03		82.0
62000	ADMINISTRATION/ATTENDANCE & HEAL	\$ 1,090,799.00	\$ 2,502.13	\$ 81,032.93	\$ 861,743.61	\$ 226,553.26		79.2
63000	PUPIL TRANSPORTATION SERVICES	\$ 1,664,903.00	\$ 65,000.00	\$ 74,596.68	\$ 1,144,724.00	\$ 455,179.00		72.6
64000	OPERATION & MAINTENANCE SERVICES	\$ 2,411,239.00	\$ 55,068.22	\$ 100,775.19	\$ 1,545,460.95	\$ 810,709.83		66.3
68000	TECHNOLOGY	\$ 1,550,082.00	\$ 118,957.75	\$ 92,814.98	\$ 741,592.55	\$ 689,531.70		55.5
1	GENERAL FUND	\$ 22,964,184.00	\$ 272,120.91	\$ 1,677,138.88	\$ 17,589,824.27	\$ 5,102,238.82		77.7
FD 2 SCHOOL FOOD								
65000	SCHOOL FOOD & OTHER NON-INSTRUCT	\$ 884,375.00	\$ 0.00	\$ 52,490.45	\$ 759,690.20	\$ 124,684.80		85.9
68000	TECHNOLOGY	\$ 15,625.00	\$ 0.00	\$ 0.00	\$ 11,423.19	\$ 4,201.81		73.1
2	SCHOOL FOOD	\$ 900,000.00	\$ 0.00	\$ 52,490.45	\$ 771,113.39	\$ 128,886.61		85.6
FD 3 SCHOOL CAPITAL IMPROVEMENT FUND								
64000	OPERATION & MAINTENANCE SERVICES	\$ 268,649.58	\$ 0.00	\$ 0.00	\$ 0.00	\$ 268,649.58		0.0
3	SCHOOL CAPITAL IMPROVEMENT FUND	\$ 268,649.58	\$ 0.00	\$ 0.00	\$ 0.00	\$ 268,649.58		0.0
FD 6 SCHOOL TEXTBOOK FUND								
61000	INSTRUCTION	\$ 267,786.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 267,786.76		0.0
6	SCHOOL TEXTBOOK FUND	\$ 267,786.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 267,786.76		0.0
GRAND TOTAL		\$ 24,400,620.34	\$ 272,120.91	\$ 1,729,629.33	\$ 18,360,937.66	\$ 5,767,561.77		76.3

APPOMATTOX COUNTY PUBLIC SCHOOLS
 FD-PJT-REV REVENUES SUMMARY REPORT
 for Fiscal Year 2020 (FY 2019-2020)
 Posted Only Figures
 Executed By: jayne

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Code	Description	Estimated Revenue	Est. Revenue For	Revenue MAY For	Revenue MAY	Revenue YTD	Unrealized Balance	Perce Real
FD 1 GENERAL FUND								
PJT 000 NON CATEGORICAL								
1502010	RENTS	\$ 5,057.00	\$	0.00	\$ 0.00	\$ 2,354.98	\$ 2,702.02	46.5
1612010	TUITION FROM PRIVATE SOURCES: DAY	\$ 43,577.00	\$	0.00	\$ 400.00	\$ 37,002.45	\$ 6,574.55	84.9
1612020	SPECIAL FEES FROM PUPILS	\$ 100.00	\$	0.00	\$ 0.00	\$ 652.94	\$ 552.94	652.94
1612050	TRANSPORTATION OF PUPILS	\$ 17,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 17,000.00	0.0
1803030	REBATES AND REFUNDS	\$ 25,000.00	\$	0.00	\$ 3,055.93	\$ 24,992.57	\$ 7.43	99.9
1899030	DONATIONS, PRIVATE CONTRIBUTIONS	\$ 100.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.0
1899050	SALE OF SUPPLIES	\$ 3,000.00	\$	0.00	\$ 0.00	\$ 101.40	\$ 2,898.60	3.3
1899100	INSURANCE ADJUSTMENTS	\$ 5,000.00	\$	0.00	\$ 0.00	\$ 3,312.93	\$ 1,687.07	66.2
1899120	OTHER FUNDS	\$ 6,500.00	\$	0.00	\$ 0.00	\$ 2,160.00	\$ 4,340.00	33.2
1901020	OTHER PAYMENTS FROM ANOTHER COUNT	\$ 30,000.00	\$	0.00	\$ 2,979.38	\$ 23,195.74	\$ 6,804.26	77.3
2402020	BASIC SCHOOL AID	\$ 7,237,469.00	\$	0.00	\$ 691,592.74	\$ 6,722,816.92	\$ 514,652.08	92.8
2402040	SUMMER REMEDIAL	\$ 107,776.00	\$	0.00	\$ 4,744.76	\$ 73,375.25	\$ 34,400.75	68.0
2402050	REGULAR FOSTER CHILD	\$ 21,053.50	\$	0.00	\$ 7,226.00	\$ 7,226.00	\$ 13,827.50	34.3
2402080	REMEDIAL EDUCATION	\$ 258,426.00	\$	0.00	\$ 24,379.50	\$ 239,734.50	\$ 18,691.50	92.7
2402110	COMPENSATION SUPPLEMENT	\$ 446,872.00	\$	0.00	\$ 37,239.33	\$ 409,632.67	\$ 37,239.33	91.6
2402120	SPECIAL EDUCATION SOQ	\$ 821,584.00	\$	0.00	\$ 77,507.66	\$ 762,161.00	\$ 59,423.00	92.7
2402140	TEXTBOOK PAYMENTS	\$ 150,410.00	\$	0.00	\$ 14,189.50	\$ 139,531.16	\$ 10,878.84	92.7
2402150	SCHOOL LUNCH INCENTIVE	\$ 10,383.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 10,383.00	0.0
2402170	VOCATIONAL SOQ PAYMENTS	\$ 328,634.00	\$	0.00	\$ 31,002.83	\$ 304,864.49	\$ 23,769.51	92.7
2402210	SOCIAL SECURITY INSTRUCTIONAL	\$ 439,174.00	\$	0.00	\$ 41,431.50	\$ 407,409.84	\$ 31,764.16	92.7
2402230	TEACHER RETIREMENT INSTRUCTIONAL	\$ 970,963.00	\$	0.00	\$ 91,599.93	\$ 900,735.75	\$ 70,227.25	92.7
2402410	GROUP LIFE	\$ 29,876.00	\$	0.00	\$ 2,818.34	\$ 27,715.00	\$ 2,161.00	92.7
2402460	HOMEBOUND	\$ 13,498.00	\$	0.00	\$ 4,607.81	\$ 16,127.36	\$ 2,629.36	119.4
2402590	SPECIAL FOSTER CARE	\$ 21,053.50	\$	0.00	\$ 8,093.50	\$ 8,093.50	\$ 12,960.00	38.4
2402750	PRIMARY CLASS SIZE PAYMENTS	\$ 351,227.00	\$	0.00	\$ 66,933.63	\$ 301,201.37	\$ 50,025.63	85.7
2402860	SUPPL LOTTERY PER PUPIL ALLOCATIO	\$ 548,878.00	\$	0.00	\$ 102,722.07	\$ 462,000.99	\$ 86,877.01	84.1
2403080	SALES TAX - 1 %	\$ 2,382,306.50	\$	0.00	\$ 208,641.48	\$ 2,292,308.46	\$ 89,998.04	96.2
2403090	ESL (ENGLISH AS A SECOND LANGUAGE	\$ 10,435.00	\$	0.00	\$ 2,766.59	\$ 11,462.41	\$ 1,027.41	109.8
2403120	SALES TAX - 1/8 %	\$ 340,329.50	\$	0.00	\$ 20,610.28	\$ 241,542.62	\$ 98,786.88	70.9
2403340	CTE EQUIPMENT HIGH DEMAND	\$ 0.00	\$	0.00	\$ 0.00	\$ 4,520.74	\$ 4,520.74	100.0
2403470	SCHOOL BREAKFAST INCENTIVE	\$ 22,534.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 22,534.00	0.0
5105000	APPROPRIATIONS--OPERATIONS	\$ 1,211,641.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 1,211,641.00	0.0
5105105	BASIC AID - SOQ	\$ 3,028,445.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 3,028,445.00	0.0
5105110	ENGLISH AS A SECOND LANGUAGE - SO	\$ 4,366.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 4,366.00	0.0
5105115	GROUP LIFE - SOQ	\$ 12,501.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 12,501.00	0.0
5105120	PREVENTION, INTERVENTION & REMEDIA	\$ 108,136.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 108,136.00	0.0
5105125	RETIREMENT - VRS - SOQ	\$ 406,289.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 406,289.00	0.0
5105130	SOCIAL SECURITY - SOQ	\$ 183,768.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 183,768.00	0.0
5105135	SPECIAL EDUCATION - SOQ	\$ 343,783.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 343,783.00	0.0
5105140	TEXTBOOKS - SOQ	\$ 62,937.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 62,937.00	0.0
5105145	VOCATIONAL EDUCATION - SOQ	\$ 137,513.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 137,513.00	0.0
5105150	GIFTED AND TALENTED - SOQ	\$ 31,253.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 31,253.00	0.0
5105315	TECHNOLOGY VP&A (20% MATCH)	\$ 30,800.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 30,800.00	0.0
5105510	K-3 PRIMARY CLASS SIZE REDUCTION	\$ 146,967.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 146,967.00	0.0
5105515	EARLY READING INTERVENTION	\$ 14,791.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 14,791.00	0.0
5105520	SOL ALGEBRA READINESS	\$ 11,969.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 11,969.00	0.0
5105535	VIRGINIA PRESCHOOL INITIATIVE	\$ 108,238.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 108,238.00	0.0
5105540	AT RISK	\$ 122,818.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 122,818.00	0.0
000	NON CATEGORICAL	\$ 20,614,431.00	\$	0.00	\$ 1,444,542.76	\$ 13,426,233.04	\$ 7,188,197.96	65.1
PJT 115								
1803030	CVCC REBATE	\$ 14,000.00	\$	0.00	\$ 12,298.50	\$ 12,298.50	\$ 1,701.50	87.8
PJT 140 DENTAL PAYMENTS FROM INDIVIDUALS								
1899120	DENTAL/MEDICAL PAYMENTS FROM INDI	\$ 100.00	\$	0.00	\$ 627.00	\$ 6,822.00	\$ 6,722.00	6822.0
PJT 150 SPOT & DOT (ALIP) (UW)								
1899120	SPOT & DOT - (ALIP) (UW)	\$ 13,000.00	\$	0.00	\$ 0.00	\$ 9,687.20	\$ 3,312.80	74.5
PJT 170 E-RATE								
1900110	ERATE	\$ 35,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 35,000.00	0.0

APPOMATTOX COUNTY PUBLIC SCHOOLS
 PD-PJT-REV REVENUES SUMMARY REPORT
 for Fiscal Year 2020 (FY 2019-2020)
 Posted Only Figures
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Code	Description	Estimated Revenue	Est. Revenue For	MAY For	Revenue MAY	Revenue YTD	Unrealized Balance	Perccer Real
PJT 305								
4104050	VPSA TECHNOLOGY GRANTS	\$ 154,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 154,000.00	0.00
PJT 315 EARLY READING INTERVENTION - PALS								
2402280	EARLY READING INTERVENTION	\$ 35,348.00	\$	0.00	\$ 10,589.88	\$ 38,693.95	\$ 3,345.95-	109.47
PJT 340 GIFTED AND TALENTED								
2402070	GIFTED AND TALENTED	\$ 74,689.00	\$	0.00	\$ 7,046.42	\$ 69,287.24	\$ 5,401.76	92.77
PJT 345 ALGEBRA READINESS								
2404050	SOL ALGEBRA READINESS	\$ 28,604.00	\$	0.00	\$ 6,391.73	\$ 27,101.65	\$ 1,502.35	94.75
PJT 356 PROJECT GRADUATION								
2404450	PROJECT GRADUATION	\$ 3,809.00	\$	0.00	\$ 692.55	\$ 3,116.45	\$ 692.55	81.82
PJT 365 MENTOR TEACHER								
2402910	MENTOR TEACHER PROGRAM	\$ 1,857.00	\$	0.00	\$ 337.00	\$ 1,348.00	\$ 509.00	72.59
PJT 367 CAREER SWITCHING MENTORING GRANT								
2404670	CAREER SWITCHER MENTORING GRANT	\$ 0.00	\$	0.00	\$ 0.00	\$ 1,000.00	\$ 1,000.00-	100.00
PJT 370 VOCATIONAL EQUIPMENT								
2402520	VOCATIONAL EQUIPMENT	\$ 0.00	\$	0.00	\$ 0.00	\$ 5,853.60	\$ 5,853.60-	100.00
PJT 373 VASS REGION VIII								
1899120	VASS REGION VIII	\$ 5,000.00	\$	0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00
PJT 380 VOCATIONAL OCCUPATIONAL/TECHNOLOGY ED								
2402530	VOCATIONAL OCCUPATIONAL/TECH EDUC	\$ 14,623.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 14,623.00	0.00
PJT 385 ISAEP - IND STUDENT ALT ED PLACEMENT								
2402030	ISAEP FUNDING	\$ 8,355.00	\$	0.00	\$ 1,524.88	\$ 6,861.96	\$ 1,493.04	82.13
PJT 386 SP ED CATEGORIAL TUITION								
2402460	SP ED CATEGORICAL TUITION	\$ 193,150.00	\$	0.00	\$ 8,804.41	\$ 52,826.44	\$ 140,323.56	27.35
PJT 390 4 YEAR OLD GRANT (AT RISK) VA PRESCHOOL								
2402810	FOUR YEAR OLD INITIATIVE	\$ 258,670.00	\$	0.00	\$ 40,976.99	\$ 181,062.44	\$ 77,607.56	70.00
PJT 392 AT RISK (STATE INCENTIVE FUNDS)								
2402650	AT-RISK	\$ 293,514.00	\$	0.00	\$ 0.00	\$ 298,775.50	\$ 5,261.50-	101.79
PJT 412 TITLE IV								
84.4240	TITLE IV-STUDENT SUPPORT & ACADEM	\$ 40,312.69	\$	0.00	\$ 0.00	\$ 0.00	\$ 40,312.69	0.00
PJT 430 TITLE VI-B - SP ED FLOW THROUGH								
84.0270	SECTION 611 PART B IDEA SP ED FLO	\$ 472,998.47	\$	0.00	\$ 91,247.90	\$ 393,644.39	\$ 79,354.08	83.22
PJT 440 PRESCHOOL GRANT SECTION 619								
84.1730	SECTION 619 PART B IDEA PRESCHOOL	\$ 17,705.00	\$	0.00	\$ 0.00	\$ 15,854.30	\$ 1,850.70	89.55
PJT 460 TITLE V - RURAL AND LOW INCOME GRANT								
84.3580	TITLE V - RURAL & LOW-INCOME SCHO	\$ 0.00	\$	0.00	\$ 0.00	\$ 53.80	\$ 53.80-	100.00
PJT 510 TITLE II TCH/PRN TRAINING & RECRUITMENT								
84.3670	TITLE II-TCH/PRN TRAINING & RECRU	\$ 84,017.84	\$	0.00	\$ 12,909.39	\$ 69,469.50	\$ 14,548.34	82.68
PJT 610 TITLE I - GENERAL MAX BSIC AUTHORITY								
84.0100	TITLE I - GEN MAX BASIC AUTHORITY	\$ 550,000.00	\$	0.00	\$ 49,117.80	\$ 411,338.02	\$ 138,661.98	74.79
PJT 730								
1901020	TITLE III (LEP)	\$ 1,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
PJT 800 VOC ED - FED PMTS - CARL PERKINS								
84.0480	VOC ED - FED PAYMENTS - CARL PERK	\$ 50,000.00	\$	0.00	\$ 0.00	\$ 6,194.57	\$ 43,805.43	12.39
1	GENERAL FUND	\$ 22,964,184.00	\$	0.00	\$ 1,687,107.21	\$ 15,042,522.55	\$ 7,921,661.45	65.50

APPOMATTOX COUNTY PUBLIC SCHOOLS
 FD-PJT-REV REVENUES SUMMARY REPORT
 for Fiscal Year 2020 (FY 2019-2020)
 Posted Only Figures
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Code	Description	Estimated Revenue	Est. Revenue For	MAY For	Revenue MAY	Revenue YTD	Unrealized Balance	Perce Real
FD 2 SCHOOL FOOD								
PJT 100 PRIMARY								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 85,000.00	\$	0.00	\$ 13,363.78	\$ 85,179.56	\$ 179.56-	100.21
10.5550	NSLP COMBINED	\$ 120,000.00	\$	0.00	\$ 14,435.51	\$ 105,067.24	\$ 14,932.76	87.56
1612040	SCHOOL FOOD - APS	\$ 27,500.00	\$	0.00	\$ 0.00	\$ 29,301.59	\$ 1,801.59-	106.58
2402150	STATE - SCHOOL FOOD - APS	\$ 0.00	\$	0.00	\$ 0.00	\$ 2,588.45	\$ 2,588.45-	100.00
2403470	SCHOOL BREAKFAST INCENTIVE	\$ 0.00	\$	0.00	\$ 1,346.40	\$ 6,058.80	\$ 6,058.80-	100.00
100	PRIMARY	\$ 232,500.00	\$	0.00	\$ 29,145.69	\$ 228,195.64	\$ 4,304.36	98.15
PJT 103								
1612040	ALA CARTE/ADULT - APS	\$ 7,500.00	\$	0.00	\$ 0.00	\$ 6,059.05	\$ 1,440.95	80.75
PJT 104 LOCAL FUNDS								
1612040	REBATES	\$ 0.00	\$	0.00	\$ 0.00	\$ 385.72	\$ 385.72-	100.00
PJT 105 INTEREST - APS FS								
1612040	INTEREST - APS	\$ 4.00	\$	0.00	\$ 0.00	\$ 2.68	\$ 1.32	67.00
PJT 107								
1612040	CATER/OTHER - APS	\$ 26,500.00	\$	0.00	\$ 1,298.32	\$ 19,934.00	\$ 6,566.00	75.22
PJT 200 FOOD SERVICE								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 55,000.00	\$	0.00	\$ 7,424.95	\$ 52,013.29	\$ 2,986.71	94.57
10.5550	NSLP COMBINED	\$ 130,000.00	\$	0.00	\$ 14,483.93	\$ 104,406.32	\$ 25,593.68	80.31
1612040	SCHOOL FOOD - AES	\$ 40,000.00	\$	0.00	\$ 0.00	\$ 42,405.96	\$ 2,405.96-	106.01
2402150	STATE - SCHOOL FOOD - AES	\$ 0.00	\$	0.00	\$ 0.00	\$ 2,887.11	\$ 2,887.11-	100.00
2403470	SCHOOL BREAKFAST INCENTIVE	\$ 0.00	\$	0.00	\$ 813.46	\$ 3,660.57	\$ 3,660.57-	100.00
200	FOOD SERVICE	\$ 225,000.00	\$	0.00	\$ 22,722.34	\$ 205,373.25	\$ 19,626.75	91.28
PJT 203 AES LOCAL ALA CARTE/ADULT								
1612040	ALA CARTE/ADULT - AES	\$ 30,000.00	\$	0.00	\$ 0.00	\$ 29,598.16	\$ 401.84	98.66
PJT 204 REBATES								
1612040	REBATES	\$ 0.00	\$	0.00	\$ 0.00	\$ 385.72	\$ 385.72-	100.00
PJT 205								
1612040	INTEREST - AES	\$ 8.00	\$	0.00	\$ 0.00	\$ 4.92	\$ 3.08	61.50
PJT 207								
1612040	CATER/OTHER - AES	\$ 0.00	\$	0.00	\$ 0.00	\$ 239.50	\$ 239.50-	100.00
PJT 300								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 20,000.00	\$	0.00	\$ 4,418.33	\$ 26,599.95	\$ 6,599.95-	133.00
10.5550	NSLP COMBINED	\$ 100,000.00	\$	0.00	\$ 12,583.10	\$ 98,548.11	\$ 1,451.89	98.55
1612040	SCHOOL FOOD - AMS	\$ 35,000.00	\$	0.00	\$ 0.00	\$ 27,675.15	\$ 7,324.85	79.07
2402150	STATE - SCHOOL FOOD - AMS	\$ 0.00	\$	0.00	\$ 0.00	\$ 2,389.33	\$ 2,389.33-	100.00
2403470	STATE SCHOOL BREAKFAST INCENTIVE	\$ 0.00	\$	0.00	\$ 280.50	\$ 1,262.25	\$ 1,262.25-	100.00
2404340	BREAKFAST AFTER THE BELL	\$ 0.00	\$	0.00	\$ 96.20	\$ 1,291.80	\$ 1,291.80-	100.00
300		\$ 155,000.00	\$	0.00	\$ 17,378.13	\$ 157,766.59	\$ 2,766.59-	101.78
PJT 303								
1612040	ALA CARTE/ADULT - AMS	\$ 30,000.00	\$	0.00	\$ 0.00	\$ 24,593.46	\$ 5,406.54	81.98
PJT 304 REBATES								
1612040	REBATES	\$ 0.00	\$	0.00	\$ 0.00	\$ 385.72	\$ 385.72-	100.00
PJT 305								
1612040	INTEREST - AMS	\$ 7.00	\$	0.00	\$ 0.00	\$ 5.12	\$ 1.88	73.14
PJT 307								
1612040	CATER/OTHER - AMS	\$ 1,100.00	\$	0.00	\$ 0.00	\$ 2,760.17	\$ 1,660.17-	250.92
PJT 400								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 30,000.00	\$	0.00	\$ 4,446.04	\$ 29,899.31	\$ 100.69	99.66

APPOMATTOX COUNTY PUBLIC SCHOOLS
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Code	Description	Estimated Revenue	Est. Revenue For	MAY	For	Revenue MAY	Revenue YTD	Unrealized Balance	Perccr Real
10.5550	NSLP COMBINED	\$ 90,000.00	\$	0.00	\$	10,443.56	\$ 83,266.75	\$ 6,733.25	92.52
1612040	SCHOOL FOOD - ACHS	\$ 35,981.00	\$	0.00	\$	0.00	\$ 38,346.03	\$ 2,365.03-	106.57
2402150	STATE - SCHOOL FOOD - ACHS	\$ 0.00	\$	0.00	\$	0.00	\$ 2,090.67	\$ 2,090.67-	100.00
2403470	STATE - SCHOOL FOOD - ACHS	\$ 0.00	\$	0.00	\$	364.64	\$ 1,640.88	\$ 1,640.88-	100.00
400		\$ 155,981.00	\$	0.00	\$	15,254.24	\$ 155,243.64	\$ 737.36	99.53
PJT 403									
1612040	ALA CARTE/ADULT - ACHS	\$ 33,000.00	\$	0.00	\$	0.00	\$ 28,025.95	\$ 4,974.05	84.93
PJT 404									
1612040	REBATES - ACHS	\$ 2,500.00	\$	0.00	\$	0.00	\$ 385.71	\$ 2,114.29	15.43
PJT 405 INTEREST - ACHS FS									
1612040	INTEREST - ACHS	\$ 0.00	\$	0.00	\$	0.00	\$ 5.33	\$ 5.33-	100.00
PJT 407									
1612040	CATER/OTHER - ACHS	\$ 0.00	\$	0.00	\$	0.00	\$ 375.57	\$ 375.57-	100.00
PJT 409									
1612040	MISCELLANEOUS - ACHS	\$ 900.00	\$	0.00	\$	0.00	\$ 781.44	\$ 118.56	86.83
2	SCHOOL FOOD	\$ 900,000.00	\$	0.00	\$	85,798.72	\$ 860,507.34	\$ 39,492.66	95.61
FD 3 SCHOOL CAPITAL IMPROVEMENT FUND									
PJT 205									
5105010	APPROP CIP-NOT ACTUAL REVENUE	\$ 246,973.13	\$	0.00	\$	0.00	\$ 0.00	\$ 246,973.13	0.00
PJT 386 SP ED CATEGORIAL TUITION									
1803030	SP ED CATEGORIAL TUITION REBATES	\$ 21,676.45	\$	0.00	\$	0.00	\$ 21,676.45	\$ 0.00	100.00
3	SCHOOL CAPITAL IMPROVEMENT FUND	\$ 268,649.58	\$	0.00	\$	0.00	\$ 21,676.45	\$ 246,973.13	8.07
FD 6 SCHOOL TEXTBOOK FUND									
PJT 000 NON CATEGORICAL									
5105000	APPROP.TEXTBOOK-NOT ACTUAL REVENUE	\$ 267,786.76	\$	0.00	\$	0.00	\$ 0.00	\$ 267,786.76	0.00
GRAND TOTAL		\$ 24,400,620.34	\$	0.00	\$	1,772,905.93	\$15,924,706.34	\$ 8,475,914.00	65.26