



BOARD OF SUPERVISORS MEETING  
TUESDAY, FEBRUARY 18, 2020  
6:00 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## BOARD OF SUPERVISORS

Call to Order  
Handicap Accessibility Statement  
Pledge of Allegiance  
Invocation - Mr. Hinkle  
Setting of Agenda

### WORK SESSION - 6:00 P.M.

1. [20-1454](#) **Mr. Tom Lacheney, County Attorney**

Mr. Lacheney, County Attorney will provide an overview of the FOIA and COIA laws for public officials.

Department: Board of Supervisors, Administration

### CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

### APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

2. [20-1471](#) **Ms. Bonnie Svrcek, Lynchburg City Manager & Mr. Andrew LaGala, Airport Director**

Ms. Bonnie Svrcek, Lynchburg City Manager and Mr. Andrew LaGala, Airport Director have requested to appear before the Board to discuss a Regional Airport Authority.

Department: Board of Supervisors, Administration  
Documents: [Regional Airport Authority.pdf](#)

3. [20-1450](#) **Mr. Hagg - Seiontec Systems**

Per recommendation from Mr. Hinkle, the Board requested Mr. Hagg with InfinaSky Internet by Seiontec to the February meeting to discuss their services, the current coverage area, and plans for future development.

Department: Board of Supervisors, Administration

4. [20-1465](#) **Mr. Frank Poynter & Mr. Charles Haney - Electoral Board**

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Mr. Frank Poynter and Mr. Charles Haney with the Electoral Board have requested to appear before the Board to discuss the hiring of a new Registrar.  
Department: Board of Supervisors, Administration

## **PUBLIC HEARING (7:00 PM)**

5. [20-1470](#) **Public Hearing\_CUP190852\_ William & Mary Alvis**  
**CUP190852-William and Mary Jane Alvis (property owner), Verizon Wireless/Jeff Holland (applicant/agent)**, has requested a Conditional Use Permit to locate a 199 foot tall wireless communication facility (WCF) on property located off Trinity Road (Route 611), near the intersection of Vineyard Road in the Stonewall area. The parcel totals approximately 75 acres and is identified as Tax Map Identification Number 24 (A) 19. The WCF lease area (approximately 10,000 sf) will be located approximately 1,000 feet south of Trinity Road. The property is zoned A-1, Agricultural Zoning District and is designated as Rural Preservation Area (RPA) by the Comprehensive Plan.  
Department: Board of Supervisors, Administration  
Documents: [CUP190852 Alvis Packet BoS.pdf](#)
6. [20-1473](#) **Public Hearing-Comprehensive Plan Amendment**  
In the 2016 Comprehensive Plan, Chapter 3- Growth Management, amend to add a general statement regarding the development of renewable energy resources, such as property sited utility-scale solar energy farms and wind energy facilities. Generally, these facilities would be best situated in agricultural or industrial zoned areas as a conditional use and guided by the Future Land Use Map designations of Commercial, Industrial, or Primary Growth Area. Approval of such facilities would be considered on a case by case basis with the following guiding factors: (1) Scope & Scale of the project, (2) Proximity to other electrical facilities, (3) Proximity to population centers, (4) Proximity to industry/business, (5) Proximity to other public infrastructure and (6) Proximity to historic or cultural amenities.  
Department: Board of Supervisors, Administration  
Documents: [Comp Plan Amendment Summary BoS.pdf](#),  
[Res Amendment Utility Scale Solar signed.pdf](#)
7. [20-1475](#) **Public Hearing\_Zoning Ordinance Amendments**  
A summary of the amendments are as follows:  
Article I, Administration, Section 19.6-12-Definitions, approximately twenty (20) existing terms are proposed to be amended for clarity. Additionally, approximately one hundred seventy-seven (177) new terms are proposed to be added to this section. The new terms will add word clarity and usage definitions, along with defining certain previously omitted land uses.

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Article VII, District Regulations, Section 19.6-67 A-1, Agricultural Zoning District through Section 19.6-74-Planned Industrial District, certain land use categories are proposed to be amended to add Small Scale or Residential Solar Energy Farm and Utility Scale Solar Energy Farm to certain districts as either a permitted use or conditional use.

Article VIII, Additional Regulations, Section 19.6-86 Recreational Vehicles is proposed to be amended to clarify the placement and usage of recreational vehicles in all zoning districts.

Article VIII, Additional Regulations, Section 19.6-97, et seq, Utility-Scale Solar Energy Farms, is proposed to be added to provide requirements for the siting, development, construction, installation, operation and decommissioning of utility-scale solar energy facilities.

Department: Board of Supervisors, Administration  
Documents: [Zoning Ord Amendments 2020 package BoS Feb 2020 PH.pdf](#)

#### **ACTION ITEMS**

8. [20-1472](#)

##### **Consideration of CUP190852\_William & Mary Alvis**

A public hearing has been held and comments received. A resolution has been prepared in accordance with the recommendation of the Planning Commission.

Department: Board of Supervisors, Administration  
Documents: [Resolution PC Recommendation.pdf](#)

9. [20-1474](#)

##### **Consideration of Amendment to the Comprehensive Plan**

A resolution has been prepared in accordance with the recommendation of the Planning Commission to amend the Comprehensive Plan to include language regarding renewable energy projects.

Department: Board of Supervisors, Administration  
Documents: [Resolution to Adopt Amendment Utility Solar BOS Feb 2020.pdf](#)

10. [20-1476](#)

##### **Consideration of Zoning Ordinance Amendments**

An ordinance has been prepared in accordance with the recommendation of the Planning Commission. The Planning Commission voted to unanimously recommend approval of the amendments as presented.

Department: Board of Supervisors, Administration  
Documents: [Ordinance for Zoning Amendments Feb 2020 BoS.pdf](#)

11. [20-1466](#)

##### **Appointment of Zoning Administrator & Subdivision Agent**

Please consider the appointment of John Spencer as the County's Zoning Administrator and Subdivision Agent. Johnnie Roark had been serving in this capacity until his departure on Thursday, February 13th. Prior to Mr. Roark's

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service to the County, Mr. Spencer served as the County's Zoning Administrator and Subdivision Agent.

**STAFF RECOMMENDATION: Appoint John Spencer to fill the County's recently vacated position as Zoning Administrator and Subdivision Agent.**

Department: Board of Supervisors, Administration

12. [20-1479](#)

**Solar Legislation Lobbying**

Attached for your review is an email from Scott Simpson, Halifax County Administrator, concerning the formation of an informal group called "Southside Solar Solutions" and to request Appomattox Board of Supervisors' support to hire a lobbyist to advise and provide updates on a regular basis to the Southside Virginia rural counties as well as lobby on behalf of the counties of Mecklenburg, Charlotte, Buckingham, Brunswick and Appomattox. If a decision is made by Appomattox County to support their efforts, Mr. Simpson is requesting a monetary donation of \$5,000 to assist with the lobbying efforts. (see attached email from Mr. Simpson).

**STAFF RECOMMENDATION: Consider the request from Scott Simpson, Halifax County Administrator, to support the "Southside Solar Solutions" informal group and contribute \$5,000 towards the lobbying effort, with the current bills in the General Assembly that will enable the localities to collect revenues from the development of solar farms.**

Department: Board of Supervisors, Administration

Documents: [Solar Legislation.pdf](#)

13. [20-1467](#)

**Letter of Request from Appomattox Town Manager**

Attached for your review is a letter from the Appomattox Town Manager, Gary Shanaberger, concerning the County's continued commitment to pay the Town's landfill tipping fees. The Town of Appomattox is issuing a RFP for trash pick-up services within the Town limits. When the County's landfill closed and joined the Regional Services Authority, the County agreed to pay the Town's tipping fees to the Authority. Mr. Shanaberger is also requesting a delivery location for the commercial delivery of the Town's trash.

**STAFF RECOMMENDATION: Please advise staff of the Board's intent to continue paying the Town's tipping fees.**

**Note: All of the Towns surveyed by staff pays private haulers. Amherst, Madison Heights, and Sweet Briar dispose of their trash at the County's landfill with no associated tipping fee. The County pays tipping fees for the Towns of Altavista, Brookneal, Dillwyn, Lovingston, and Pamplin. The Town of Farmville pays a reduced tipping fee at the Prince Edward County landfill and the Town accepts the leachate free in exchange.**

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Department: Board of Supervisors, Administration  
Documents: [Town of Appomattox Landfill Tipping Fee.pdf](#)

**COMMITTEE APPOINTMENTS**

14. [20-1477](#) **Board of Building Code Appeals Appointments**

Please consider the reappointment of the following representatives to the Board of Building Code Appeals for a 3-year term ending December 31, 2022.

Mr. Blair Smith (Architect) has agreed to serve for another 3-year term, if appointed.

Mr. Samuel Webber (Electrician) has agreed to serve for another 3-year term, if appointed.

Mr. Joseph Sayers (Professional Engineer) has agreed to serve for another 3-year term, if appointed.

**Staff Recommendation: Reappoint Mr. Blair Smith, Mr. Samuel Webber and Mr. Joseph Sayers for another 3-year term ending December 31, 2022.**

Department: Board of Supervisors, Administration

**CONSENT AGENDA**

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

15. [20-1451](#) **Invoices Submitted For Payment**

Please review the attached invoices and approve for payment:

January 23, 2020	\$2,284.75
February 5, 2020	\$56,956.98
February 14, 2020 - CSA	\$172,694.04
February 18, 2020	\$338,479.43
<b>TOTAL:</b>	<b>\$570,415.20</b>

**Staff Recommendation: Please review and consider approval of the attached invoices for payment.**

Department: Board of Supervisors, Administration  
Documents: [January 23, 2020 Invoice.pdf](#), [February 5, 2020 Invoices.pdf](#), [February 14, 2020 CSA Invoices.pdf](#), [February 18, 2020 Invoices.pdf](#)

16. [20-1452](#) **Minutes**

Please review the following DRAFT minutes for approval:

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Tuesday, January 21, 2020, Scheduled Meeting

Department: Board of Supervisors, Administration

Documents: [BOS January 21, 2020 Minutes.pdf](#)

17. [20-1460](#)

**Board of Supervisors**

Please supplement by consent and appropriate the following:

1101-5504	Travel (Convention/Educ/Training)	<b>\$314.83</b>
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RE: Reimbursement received from Mr. Abbitt for room charges that were inadvertently charged by the hotel to the wrong credit card.

**Staff Recommendation: No new local funds are required.**

Department: Board of Supervisors, Administration

18. [20-1453](#)

**J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411	Books	\$141.74
7301-5401	Office Supplies	\$540.00
7301-5415	Summer Reading	\$161.00
<b>TOTAL:</b>		<b>\$842.74</b>

**Staff Recommendation: No new local funds are required.**

Department: Board of Supervisors, Administration

19. [20-1463](#)

**Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$11,891.50
5301-2006	Group Life	\$911.77
5301-2002	ICMA-RC	\$1,380.45
<b>TOTAL:</b>		<b>\$14,183.72</b>

RE: Reimbursement for January, 2020 payroll deductions.

**Staff Recommendation: No new local funds are required.**

Department: Board of Supervisors, Administration

20. [20-1478](#)

**Circuit Court - Law Library**

Please transfer by consent from the Law Library Fund to the General Fund and supplement the following:

2101-5804	Law Library	<b>\$1,671.36</b>
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RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

**Staff Recommendation: Transfer requested funds from the Law Library to the General Fund and supplement by consent to 2101-5804.**

Department: Board of Supervisors, Administration

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21. [20-1455](#)

**Commissioner of Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of Revenue is requesting the following to be reimbursed in the amount of **\$561.69** from line item **1209-5803**.

1) Refund Denney Wayne Wright, \$561.69 for 1st half 2019 personal property taxes. He moved to Charlotte County in September, 2018.

**Staff Recommendation: Please consider the Commissioner of Revenue's refund request. A copy of the letter and explanation is attached for your review.**

Department: Board of Supervisors, Administration  
Documents: [Personal Property Tax Refund.pdf](#)

22. [20-1456](#)

**Commissioner of the Revenue**

Please supplement by consent and appropriate the following:

1209-5803	Refunds	<b>\$561.69</b>
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RE: Tax refunds issued by the Commissioner of the Revenue.

**Staff Recommendation: No new local funds are required.**

Department: Board of Supervisors, Administration

23. [20-1458](#)

**Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002	Overtime	\$1,671.26
3102-5408	Vehicle Power Equip. Supplies	\$2,543.65
	<b>TOTAL:</b>	<b>\$4,214.91</b>

RE: Reimbursement for security performed by one deputy at the Middle School (\$101.00) and School Board (\$1,570.26); Reimbursement from VACORP for repairs to 2018 Dodge Charger (\$2,543.65).

**Staff Recommendation: No new local funds are required.**

Department: Board of Supervisors, Administration

24. [20-1459](#)

**Carver Price HVAC Reserve Fund**

Please transfer by consent from the Carver Price HVAC Reserve Fund to the General Fund and supplement by consent the following:

4302-3004	Repairs/Maintenance	<b>\$23,839.80</b>
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RE: Purchase of HVAC system for the Carver Price Museum.

**Staff Recommendation: Transfer requested funds from the Carver Price HVAC Reserve Fund to the General Fund and supplement \$23,839.80 to 4302-3004.**

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25. [20-1482](#) Department: Board of Supervisors, Administration  
**Economic Development**  
Please transfer by consent **\$25,000.00** from the General Fund to 8105-6007 Special Projects.  
RE: COJANA annual tax incentive for the hotel construction.  
**Staff Recommendation: Transfer the requested funds from the General Fund to 8105-6007 Special Projects.**

26. [20-1461](#) Department: Board of Supervisors, Administration  
**Courthouse Maintenance Fund**  
Please transfer by consent from the Courthouse Maintenance Fund to the General Fund and supplement the following:  
4302-3004 Repairs/Maintenance **\$367.50**  
RE: Installation of deadbolt locks to all court room doors.  
**Staff Recommendation: Transfer requested funds from the Courthouse Maintenance Fund to the General Fund and supplement by consent to 4302-3004.**

27. [20-1464](#) Department: Board of Supervisors, Administration  
**School Supplemental Appropriation Request**  
Please see the attached letter from Dr. Bennett, Superintendent, requesting an appropriation of **\$21,676.45** to the School General Fund. The reimbursement was received from Lynchburg City Schools for overpayment of Laurel Program tuition from the 2017-2018 school year.  
**Staff Recommendation: Consider Dr. Bennett's request for an appropriation of \$21,676.45 to the School General Fund for funds reimbursed to the school for overpayment of FY 2017-2018 Laurel program tuition.**

Department: Board of Supervisors, Administration  
Documents: [School Appropriation Request.pdf](#)

**ITEMS REMOVED FROM CONSENT  
ATTORNEY'S REPORT**

28. [20-1457](#) **Amendment to ByLaws and Rules of Procedures**  
During the January 21, 2020 work session, the County Attorney provided an overview of Roberts' Rules of Order , the Board of Supervisors By Laws and Rules of Procedures and the Remote Participation Policy. After discussion, the Board recommended that the County Attorney amend the By Laws and Rules of Procedures, Citizen Comment Period section, which previously limited a

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citizen's ability to speak on a subject at a public hearing and address the Board at the next meeting on the same subject matter. Mr. Lacheney deleted the language from the policy.

**STAFF RECOMMENDATION: Consider adoption of the County Attorney's "proposed" changes to the Board of Supervisors By Laws and Rules of Procedures, Citizen Comment Period section. Deleting this section allows a citizen to speak on the same subject matter at a Public Hearing and at a Board of Supervisors' meeting.**

Department: Board of Supervisors, Administration  
Documents: [Revised Draft ByLaws & Rules of Procedures.pdf](#)

## ADMINISTRATOR'S REPORT

### REPORTS AND INFORMATIONAL ITEMS

29. [20-1462](#) **School - January, 2020 Financial Report**  
Attached for your review is the January, 2020 month-end financial report from Dr. Bennett, Division Superintendent and Bruce McMillian, Director of Finance.  
Department: Board of Supervisors, Administration  
Documents: [School January Financial Report.pdf](#)
30. [20-1449](#) **Robert E. Lee Soil & Water Conservation District Board of Directors Meeting**  
Attached for your review is a copy of the December 12, 2019 monthly Board of Directors meeting minutes from the Robert E. Lee Soil and Water Conservation District.  
Department: Board of Supervisors, Administration  
Documents: [Robert E. Lee Soil & Water Conservation District.pdf](#)
31. [20-1481](#) **Central VA Electric Cooperative Correspondence**  
CVED is providing an update on the Firefly broadband fiber network. (see attached letter)  
Department: Board of Supervisors, Administration  
Documents: [Central VA Electric Coop. Correspondence.pdf](#)
32. [20-1480](#) **Appalachian Power's Central VA Transmission Reliability Project**  
Attached for your review is a letter from Appalachian Power providing an update to the "Central Virginia Transmission Reliability Project". (see attached letter)  
Department: Board of Supervisors, Administration  
Documents: [Appalachian Power's Central VA Transmission Reliability Project.pdf](#)

### SUPERVISOR CONCERNS

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request*

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*additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

## **CLOSED SESSION**

### **UPCOMING MEETINGS**

**Tuesday, February 25, 2020 @ 6:00 PM**

Budget Work Session w/School Board  
Appomattox County High School  
198 Evergreen Avenue, Appomattox, Virginia

**Tuesday, February 25, 2020 @ 7:00 PM**

Budget Work Session w/Department Heads  
Administration Office Conference Room  
153A Morton Lane, Appomattox, Virginia

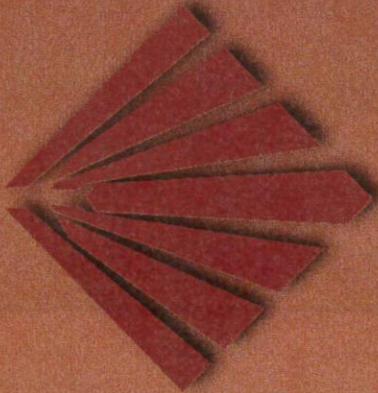
**Monday, March 9, 2020 @ 6:00 PM**

Budget Work Session w/Outside Agencies  
Administration Office Conference Room  
153A Morton Lane, Appomattox, Virginia

**Monday, March 16, 2020 @ 6:00 PM**

Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

## **ADJOURNMENT**



# Creating a Regional Airport Authority Lynchburg Regional Airport

February 2020



## Lynchburg Regional Airport

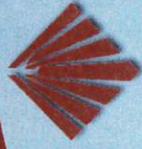
Check  Lynchburg First

## Why we are here...

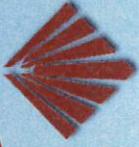


- On October 8, 2019, Lynchburg City Council approved the Lynchburg Regional Airport Commission's recommendation to form an independent airport authority as the governing body of Lynchburg Regional Airport.
- Council further directed City Administration to compile and present a plan to City Council to form such an authority as authorized by the enabling legislation passed by the General Assembly in March 2007 and effective July 1, 2007.
- Prior to presenting a plan to City Council, City Administration needs to understand which, if any, surrounding counties are interested in exploring membership in a regional airport authority.
- Today, we are here to present some background and ask that you inform the City of your interest or not in exploring membership in a regional airport authority.

## Introduction



- LYH is the primary commercial service airport serving the City of Lynchburg and the four-county area surrounding Lynchburg
- Owned & operated by the City...but located in Campbell County
- Annual operating budget \$2.8 million/Capital budget \$3 million (avg)
- LYH financially healthy...generated a \$226,000 operating surplus in FY 2019
- Airline service growing...passenger traffic up 27% in October vs. last October
- Airport represents an economic impact to the region of \$180 million and is responsible for a total of 1,770 jobs
- Bottom Line: LYH is a major **regional** transportation asset



# Air Service Metrics

- LYH's Primary Service Area consists of:
  - The City of Lynchburg and the counties of Amherst, Appomattox, Bedford and Campbell, covering approximately 2,000 square miles

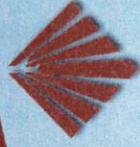


## Air Service Profile (October 2019)

- One airline: American Airlines
- Seven daily departures
- 4 CRJ-700s, 3 ERJ 145s
- Charlotte hub served non-stop

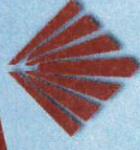
- Total Airline Departure Seats up 25% over Oct. 2018
- Seats up 57% over Oct. 2017

## Why an Airport Authority?



- Commercial service airports operate in a complex and competitive environment that requires being run like a business
- Industry professionals agree an airport authority governance model is the most effective & efficient form of governance for smaller commercial airports
- LYH is the **only** commercial airport in Virginia that is not an independent authority

Code	Commercial Service Airports	Governance	Enplanements
RIC	Richmond International Airport	Authority/Commission	1,822,486
ORF	Norfolk International Airport	Authority	1,694,329
CHO	Charlottesville–Albemarle Airport	Authority	334,347
ROA	Roanoke Regional Airport	Authority/Commission	309,341
PHF	Newport News/Williamsburg International Airport	Authority/Commission	197,994
LYH	<b>Lynchburg Regional Airport</b>	<b>City</b>	<b>82,489</b>
SHD	Shenandoah Valley Regional Airport	Authority/Commission	6,605



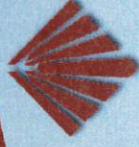
- **Commercial Airports like LYH Represent a Unique Public Service**
  - LYH is a “one-of-a-kind” regional asset and key contributor to economic development
  - Provides public services that are not duplicated by any other local governmental entity
  - LYH is only airport with airline service within the Central Virginia geographical footprint
  - Is a regional asset that is optimized through a regional approach
- **Most Successful Airports are Governed by an Independent Airport Authority**
  - Most responsive airport model in a deregulated airline environment
  - Emphasizes private-sector business principles
  - Offers greater flexibility and single-focus on airport and aviation priorities
  - Numerous airports that have transferred to airport authorities in recent years have experienced significant growth in airline service

## *Key Benefits & Advantages*



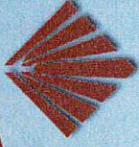
### **Overall, an Airport Authority Model for LYH Would Help Serve to:**

- Form a more nimble operating and administrative environment
- Increase management efficiencies and prioritize better
- Improve decision making and establish clearer lines of authority
- Enhance management's ability to innovate
- Generate higher revenues and potentially lower direct/indirect costs
- Foster higher productivity
- Provide better focus on regionalism
- Compete better for airline service with other airports operated as independent authorities
- Provide more flexibility to offer airline incentives



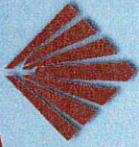
### No Financial “Backstop” in the Event of a Total Loss of Scheduled Airline Service

- Airport Fund has sufficient operating and capital reserves to operate in excess of one year or until conversion to a general aviation airport operating/financial structure (no Federal Aviation Regulation Part 139 air carrier operating requirements)
- Airport Fund has generated operating surplus every year since 2016. This is attributed to growing the airport’s revenue base, managing expenses, minimizing the use of new debt while paying off existing debt
- If necessary, a “safety net” could be included in an authority agreement. A set amount of reserve can be maintained in the Airport Fund from capital reserves and retained earnings



## Airport Authority Process

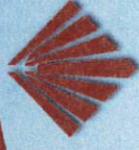
- Started in earnest in early 2000s with intention to include an “Air Commerce Park” with Campbell County
- Advisory Committee formed in 2003...later became Airport Authority Advisory Committee to pursue required General Assembly approval
- Enabling legislation (HB 2800 *Virginia's Region 2000 Airport Authority Act*) passed the General Assembly in 2007 and became law July 1, 2007
- Enables the City of Lynchburg and one or more of the four surrounding counties to form an independent airport authority to govern LYH
- Key: Powers of the authority are vested in directors appointed by each participating locality... **“each of which will have the power to remove at any time, without cause, any director and appoint a successor”**



## So Why Become a Member of a Regional Airport Authority?

- LYH is a key contributor to economic development and business growth for the entire region
- As a member of the Airport Authority, Appomattox County will have a “seat at the table” and a voice regarding the growth and future development of this regional transportation and economic asset
- The airport is a unique part of the region’s public infrastructure that is not duplicated by any of the surrounding localities
- Industry professionals agree an airport authority governance model is the most effective & efficient form of governance for smaller commercial airports

*Interested in Exploring?*



- Today we ask you of your interest in exploring participation in a regional airport authority so City Administration can begin to compile a timeline and plan for forming such an authority.
- Questions/Comments

**County of Appomattox  
Department of Community Development  
Staff Report**

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**To:** Planning Commission  
**From:** Staff  
**Date:** February 18, 2020  
**RE:** Conditional Use Permit Application CUP190852-Verizon Wireless (applicant),  
William & Mary Alvis (owner), Jeff Holland (agent)

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**SYNOPSIS**

Verizon Wireless is requesting a conditional use permit to locate a 199' Wireless Communication Facility (WCF, cell tower) on property located off Trinity Road in the Stonewall community.

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**Specifics**

**Applicant:** Jeff Holland (agent), Verizon Wireless  
**Property Owner:** William & Mary Alvis  
**Current Use:** Pasture/Wooded  
**Proposed Use:** add Wireless Communication Facility (Height= 199')  
**Surrounding Uses:** Residential, Agricultural, Woodlands  
**Parcel Size:** Approximately 75 acres (lease area of 100' X 100')  
**Zoning:** A-1, Agricultural  
**Surrounding Zoning:** A-1, Agricultural  
**Tax Map Number(s):** 24 (A) 19

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**BACKGROUND AND ANALYSIS**

This property is located on Trinity Road (Route 611) approximately 500 feet from the intersection of Vineyard Road (Route 721). The applicant is proposing to build a 199' tall cell tower that will hold the cellular array. The leased area will be 100' X 100' that will house the monopole and support equipment. The tower will provide a much needed boost to cellular and data service in this part of the county. The nearest tower within Appomattox is located approximately 6 miles east/southeast of this site. This tower will be below the minimum required to be lighted. This tower will provide a significant signal boost to the heavily populated northwestern portion of the county.

As part of the information provided, you will find simulation photos that illustrate this new structure. A balloon test has been conducted. Along Trinity Road, the tower will be visible in the immediate vicinity. The site location on the property is approximately 1000 feet south of the road. The site will be in the edge of the existing woods along the edge of a pasture. Several houses are nearby, the closest being approximately 1050 feet to the north and east. They will be able to see the tower. The site will be accessed by a 20' wide easement running from Trinity Road. A small turnaround/parking area will be located just outside of the compound gate.

**PROJECT IMPACTS**

A balloon test was conducted. You will find photo simulations in the packet. The tower compound may be visible from Trinity Road but will be largely blocked by the mature hardwoods on three sides. The side facing Trinity Road will be exposed. A staff recommended condition will address this. The monopole design will reduce the profile of the tower and the non-reflective galvanized finish will help decrease the tower's visibility against the sky line. Due to the topography and land cover in the area, the upper portions of the tower will be visible in the immediate area (within a quarter mile).

## **TRANSPORTATION**

Trinity Road (Route 611) is a rural two-lane surface treated roadway. The Average Annual Daily Traffic (AADT) is 280 vehicles per day per the most recent VDOT traffic count (2018).

The proposed use will have little to no impact on the amount of traffic on this road once construction is complete.

## **ENVIRONMENTAL**

The site will be subject to the County's Land Disturbance ordinance, Chapter 19.3 Erosion and Sediment Control. This ordinance will regulate the effective control of soil erosion and sedimentation deposits to prevent the unreasonable degradation of properties, stream channels, waters, and other natural resources **during construction activities**. The site will not be required to obtain a Virginia Stormwater Management Permit (VSMP) through the Virginia Department of Environmental Quality (VDEQ).

## **ZONING**

In the Appomattox County Code, Section 19.6-2 states the purpose of the Zoning Ordinance: "The General Assembly of the Commonwealth of Virginia empowers the County to enact a zoning ordinance, and to provide for its administration, enforcement, and amendment; and the Board of Supervisors of Appomattox County deems it necessary, for the purpose of promoting the health, safety, convenience, and general welfare of the County to enact such an ordinance; and the Board of Supervisors of Appomattox County appointed a Planning Commission to recommend the boundaries of the districts and appropriate regulations to be enforced therein; and the zoning regulations and districts as herein set forth have been made in accordance with a comprehensive plan for Appomattox County, and for the purpose of promoting the health, safety, and general welfare of the public and of further accomplishing the objectives and purposes of §15.2-2200, §15.2-2280 and §15.2-2283 of the Code of Virginia (1950), as amended. To these ends, this ordinance is designed to

1. Provide for adequate light, air, convenience of access, safety from fire, flood, impounding structure failure, crime and other dangers;
2. Reduce or prevent congestion in the public streets;
3. Facilitate the creation of a convenient, attractive, and harmonious community;

4. Expedite the provision of adequate police and fire protection, disaster, evacuation, civil defense, transportation, water, sewerage, flood protection, schools, parks, forests, playgrounds, recreational facilities, and other public requirements;
5. Protect against destruction of or encroachment upon historic areas; and
6. Protect against one or more of the following: overcrowding of land, undue densities of population in relation to the community facilities existing or available, obstruction of light and air, danger and congestion in travel and transportation, or loss of life, health or property from fire, flood, impounding structure failure, panic or other dangers;
7. Encourage economic development activities that provide desirable employment and enlarge the tax base;
8. Provide for the preservation of agricultural and forestal lands and other lands of significance for the protection of the natural environment;
9. Encourage and accommodate affordable housing suitable for meeting the current and future housing needs of the County;
10. Protect surface water and groundwater resources;
11. Provide safety from crime;

The Code further states that the governing body of any county may by ordinance classify territory under its jurisdiction or any substantial portion thereof into districts of such number, shape, and size as it may deem best suited to carry out the purposes of such article, and in each district it may regulate, restrict, permit, prohibit, and determine the following:

12. The use of land, buildings, structures and other premises for agricultural, business, industrial, floodplain, and other specific uses;
13. The size, height, area, bulk, location, erection, construction, reconstruction, alteration, repair, maintenance, razing or removal of structures;
14. The areas and dimensions of land, water, and air space to be occupied by buildings, structures, and uses, and of courts, yards, and other open space to be left unoccupied by uses and structures, including variations in the sizes of lots based on whether a public or community water supply or sewer system is available and used;
15. The excavation or mining of soil or other natural resources.”

The parcel are currently zoned A-1, Agricultural Zoning District. The proposed use, Wireless Communication Facility is a conditional use within the zoning district. A conditional use is a use that would not be permitted generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, welfare, morals, order, comfort, convenience, appearance, or prosperity. Such uses may be permitted in such zoning districts as conditional uses, if specific provisions for such uses are made in this ordinance. The Board of Supervisors reserves the right to grant conditional use permits.

Wireless Communication Facility is defined by the Appomattox County Zoning Ordinance as “A facility generally designed to provide or facilitate a link in a wireless communications

system serving a specific area or region, typically consisting of any or all of the following: antenna arrays, microwave dishes, tower or monopole structures, equipment structures.”

§19.6-92 Wireless Communications Facilities contains additional standards for the location of towers. Specifically, the following factors should be considered when reviewing a conditional use permit for a new tower:

- (1) Height of the proposed tower;
- (2) Proximity of the tower to residential structures and residential district boundaries;
- (3) Nature of the uses on adjacent and nearby properties;
- (4) Surrounding topography;
- (5) Surrounding tree coverage and foliage;
- (6) Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness;
- (7) Proposed ingress and egress;
- (8) Co-location policy;
- (9) Language of the lease agreement dealing with co-location;
- (10) Consistency with the comprehensive plan and the purposes to be served by Zoning;
- (11) Availability of suitable existing towers and other structures;
- (12) Need for tower because of gaps in wireless service to the proposed coverage area.

The surrounding land is all zoned A-1, Agricultural Zoning District. Most adjoining parcels are larger agricultural lots with sporadic housing. Along Trinity Road there are several homes at or near the 1000 foot mark. The area is relatively undeveloped and very rural in nature. Several houses are located directly across the road from the site and will be impacted visually.

### **LAND USE**

The Alvis property (75 acres) has not generated any land use permits, therefore we are not aware of any previous land use activity on this parcel. The parcel has existed for more than 30 years and was purchased by the Alvis' in 1984. The closet dwelling is approximately 1000 feet to the north and east.

### **COMPREHENSIVE PLAN**

Authority for local government planning in Virginia is contained in Title 15, Section 15.2-2223 through 15.2-2232 of the Code of Virginia. The current plan was prepared in accordance with these provisions. By state law, the plan shall be general in nature and is advisory in nature only. It does not possess the force of law, unlike the Zoning Ordinance and the Subdivision Ordinance. The plan shall designate the approximate location, character, and extent of each feature shown and may indicate where existing lands or facilities are proposed to be extended, removed, relocated, vacated, narrowed, abandoned, or changed in use. The Comprehensive Plan does not supersede the existing zoning or associated regulations for any particular parcel within the county. The Code of Virginia only mandates that a community have a comprehensive plan. It does not mandate that the plan be implemented nor does the Code of Virginia mandate consistency between the plan and the implementation tools (Zoning and Subdivision Ordinances).

The current Comprehensive Plan was updated in 2016 with a planning horizon of 2040. The plan is required to be reviewed every five (5) years.

Part of the Comprehensive Plan is the Growth Management section, which contains the Future Land Use Map (FLUM). The FLUM is a visual depiction of the preferred development pattern and is used to guide land use decisions. The FLUM designates this area as part of the Commercial Rural Preservation Area. These areas encompass land(s) with special natural characteristics that make their preservation in open space particularly important to the county's environmental health. These areas include active and passive farmland, stream or river areas, steep slopes, trails, forestland or other passive recreational areas.

Other goals in the 2016 Comprehensive Plan that may be relevant to this petition are:

Economic Development Goal: Attain an environmentally sound, diversified, and stable economy which improves the quality of life and lessens the tax burden of county residents and businesses.

Economic Development Objective 7: Enhance digital communications services throughout the county.

Growth Management Goal: Maintain and protect the rural and historical nature of the County while simultaneously encouraging controlled development in specified areas.

## **PLANNING CONSIDERATIONS**

The Appomattox County Zoning Ordinance lists the following standards by which a conditional use should be evaluated.

- 1. Will be harmonious with and in accordance with the general objectives or with any specific objective of Appomattox Comprehensive Plan and/or this chapter.**  
*This use is a conditional use in the A-1, Agricultural Zoning District. The use furthers the general goals and objectives of the Comprehensive Plan.*
- 2. Will be designed, operated and maintained so as to be harmonious and appropriate with the existing or intended character of the general vicinity; and that such use will not change the essential character of the same area.**  
*The proposed use is being designed to mitigate any impact to the greatest extent. The site does meet setback guidelines and the lower portion of the tower and compound will be obscured due to the proposed buffer condition.*
- 3. Will not be hazardous or disturbing to existing or future neighborhood uses.**  
*The proposed use will not be hazardous to the existing neighborhood. The use will greatly improve cellular/data availability in this portion of the county.*
- 4. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services.**  
*The impact on public facilities is negligible.*

5. **Will not create excessive additional requirements at public costs for public facilities and services; and will not be detrimental to the economic welfare of the community.**

*Use will not negatively impact public facilities or services. Use provides added benefit by possibly enhancing emergency services communication in the area. §19.6-92.9 (C) of the Zoning Ordinance requires the holder of the CUP to provide the County with co-location opportunities as a community benefit for radio and emergency services.*

6. **Will have vehicular approaches to the property which shall be so designed so as not to create any interference with traffic on surrounding public streets or roads. Minimal traffic will be associated with this use.**

7. **Will not result in the destruction, loss or damage of a natural, scenic, or historic feature of major importance.**

*The proposed use will not negatively impact natural, scenic or historic features based on the balloon test.*

#### **PLANNING COMMISSION ACTION**

At the January 8, 2020 meeting of Planning Commission, the Commission voted unanimously in favor of the following motion:

For reason of public necessity, convenience, general welfare, and good zoning practice, the Appomattox County Planning Commission moves to recommend approval of the Conditional Use Permit petition of Verizon Wireless (William and Mary Alvis, property owner) to locate a 199' tall Wireless Communication Facility, with the following conditions:

1. The wireless communication facility will be constructed in general conformance with the concept plan submitted with the application dated December 10, 2019 (concept plan dated October 30, 2019).
2. Tower height, including antennae, lightning rod and other appurtenances is limited to a maximum height of 199 feet from average grade.
3. A fifteen (15) foot buffer shall be installed around the perimeter of the fenced compound area to block the view of the compound from Trinity Road. Leyland Cypress or native pine trees shall be used to compliment/fill-in any areas deemed necessary upon final inspection of the Zoning Administrator. Said inspection shall occur prior to the issuance of a Certificate of Occupancy. Any new plantings shall be a minimum of six (6) feet tall at the time of the planting. Existing vegetation may be used in lieu of new plantings.

#### **BOARD OF SUPERVISORS ACTION**

A resolution has been prepared with the Planning Commission's recommendation for your consideration following the public hearing.

**Appomattox County**

Department of Community Development  
153A Morton Lane  
P.O. Box 863  
Appomattox, VA 24522  
(434) 352-8183~Fax (434) 352-4214  
[www.appomattoxcountyva.gov](http://www.appomattoxcountyva.gov)



**Development Application**

- Conditional Use Permit
- Rezoning
- Conditional Rezoning
- Rezoning with concurrent Conditional Use Permit

**General Information:**

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Conditional uses are uses, which are generally compatible with the other land uses in the zoning district, but require individual review for their intensity, location, design, and configuration. Conditions may be imposed by the Board of Supervisors in order to ensure the appropriateness of the use and to mitigate concerns that may otherwise make the use incompatible in the zoning district.

Conditional Use Permits may be approved upon a finding by the Board of Supervisors that the use will not be detrimental to the character and development of the adjacent land and will be in harmony with the purpose and intent of the Zoning Ordinance.

Rezoning, or the amendment to the zoning classification of a parcel, must be justified in need and effect on the property, surrounding property, and public services. The appropriateness of the change as it is set forth at the beginning of the zoning district classification shall be considered, as well as, the general planning program of the county and whether the rezoning will further the purposes of the zoning ordinance and the general welfare of the community.

Each application for Conditional Use and/or Rezoning is forwarded to the Planning Commission for consideration. The Planning Commission will hold a public hearing on the petition. The applicant or a representative is required to attend the public hearing. After the public hearing, the Planning Commission will make a recommendation and forward this recommendation to the Board of Supervisors.

The Board of Supervisors will hold a public hearing on the petition. The applicant or a representative is required to attend the public hearing. After the public hearing, the Board of Supervisors may approve or deny the petition. If the petition is a conditional use, the Board may impose conditions, which in its opinion will mitigate the impacts of the requested conditional use. If the petition is a rezoning, the applicant may voluntarily proffer conditions, which may mitigate the impacts of the rezoning petition. If proffers are voluntarily submitted this is known as a Conditional Rezoning.

General examples of some conditions that may be established are as follows:

- 1). Abate or restrict noise, smoke, dust, or other elements that may affect surrounding properties.
- 2). Provide for adequate parking, ingress and egress to public streets and roads.
- 3). Provide adjoining property with buffers or screening to mitigate visual or noise impacts.
- 4). Establish enhanced setbacks or require street/road improvements to mitigate traffic congestion related to this development.

Any previously approved conditional use permit may be revised by the Board of Supervisors following the same process of public hearings and recommendations.

### **Application Procedure:**

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1. **Consultation with Planning Staff:** You are required to meet with County staff to discuss the feasibility of your request prior to submission.
2. **Completion of Application:** Fill out, sign and date the application form. If the applicant is not the property owner, attach a notarized letter of consent from the property owner authorizing the applicant to act as the owner's agent for the application.
3. **Boundary Survey:** The applicant must provide a copy of a boundary survey of the land for which the conditional use or rezoning is proposed.
4. **Adjacent Property Owners:** The applicant must provide the names and addresses for all adjacent property owners, including those immediately across the street(s) from the property. This list is used for the notification to the adjacent owners for the public hearing.
5. **Concept Plan:** A concept plan (minimum 8.5" X 11") is required in accordance with §19.6-45 of the Appomattox County Zoning Ordinance. The petitioner may prepare the Concept Plan or have a professional engineer, architect, or surveyor assist them. The plan shall meet the minimum standard, as described by the checklist on page 4 of this application.
6. **Impact Statements:** If necessary, the applicant is responsible for submitting impact statements with the application. Impact studies may address traffic volumes, public utility capacities, noise, dust, smoke emissions or any other relevant matter that may arise during the initial consultation with planning staff. A Traffic Impact Analysis (TIA) is required should the site meet the VDOT requirements for TIA's under 24 VAC 30-155.
7. **Planning Commission:** The Planning Commission will hold a public hearing and review the application in order to make a recommendation to the Board of Supervisors.

- 8. **Board of Supervisors:** The Board of Supervisors will hold a public hearing and review the application in order to make a decision on the request. In the case of a conditional use permit, the Board may attach any conditions necessary to insure that the proposal meets the specific and general standards for the proposed use.
- 9. **Application Fee:** Conditional Use Permit= \$200.00 Rezoning= \$300.00 Rezoning with concurrent Conditional Use Permit = \$500.00 Please make checks payable to Appomattox County Treasurer.

**APPLICATION CHECKLIST**

**N/A Complete**

- Consultation with Staff
- Project Information and Contacts
- Project Description
- Project Justification
- List of Adjoining Property Owners
- Impact Statements (if necessary)
- Owner's Authorization Letter (if necessary)
- Boundary Survey
- Concept Plan
- Certification and Statement of Understanding signature(s)

**FOR OFFICIAL USE ONLY**

RECEIVED

12/10/19

Date

[Signature]

Initials

CHECKED FOR COMPLETENESS

12/16/19

Date

[Signature]

Initials

- Application fee paid
- Application found to be complete
- Application found to be incomplete

### Checklist for Concept Plan

In accordance with §19.6-45 of the Appomattox County Code, a Concept Plan is required for new development in every zoning district, including uses reviewed by the Planning Commission for conditional use or rezoning. A Concept Plan is a Site Development Plan drawn to slightly lesser detail that does not address impacts such as erosion and sediment control, landscaping or stormwater management. The petitioner may prepare the Concept Plan. However, the petitioner may opt to have the Concept Plan prepared by a professional engineer, architect, or land surveyor registered by the Commonwealth of Virginia, depending on the complexity of the project, or if the petitioner cannot provide a level of detail needed for the Planning Commission to adequately evaluate the project.

**N/A**

**Complete**

- Date of drawing
- North Arrow
- Scale
- Legend of all symbols used
- Location/vicinity map showing the general location
- Boundary lines of the property covered by the application
- Name and Address of property owner, applicant and person preparing the drawing
- Tax Map Identification Number
- Tax Map Identification Number and name(s) of adjoining property owners
- Current and proposed land use
- Current zoning district of parcel and adjoining parcels
- Names, Route Numbers, location of streets adjacent to or within the development
- Access point(s), driveways, crossovers, etc.
- Parking accommodations, including number of spaces and Handicapped spaces, loading spaces, or aisles
- Building(s) location, setbacks, height of building(s) for proposed and/or existing building(s)
- Location of proposed signs, utilities, lighting
- Buffer yards, screening, or fencing

  JH   Applicant/Agent/Professional Initial(s) to acknowledge checklist items are provided.

**PROJECT INFORMATION**

Note: If the applicant is not the property owner, then an owner's authority letter must be submitted with the application.

<u>Verizon Wireless - Stonewall</u> PROJECT NAME	<u>A1</u> ZONING
<u>Trinity Road, Concord, VA 24538</u> ADDRESS, IF AVAILABLE, OR STREET LOCATION	<u>75 ac.</u> TOTAL SITE ACRES
<u>24-A-19</u> TAX MAP IDENTIFICATION NUMBER	

<b>APPLICANT/AGENT</b>	<input checked="" type="checkbox"/> Agent <input checked="" type="checkbox"/> Primary Contact
<u>Jeff Holland, NB+C, LLC (agent for Cellco Partnership (d/b/a Verizon Wireless))</u> NAME	
<u>4435 Waterfront Drive, Suite 100, Glen Allen, VA 23060</u> ADDRESS	CITY STATE ZIP
<u>(757) 817-6628</u> PHONE	<u>jholland@nbcllc.com</u> EMAIL

<b>OWNER (IF DIFFERENT)</b>	<input type="checkbox"/> Same As Applicant
<u>William and Mary Jane Alvis</u> NAME	
<u>630 Deer Haven Drive, Lynchburg, VA 24501</u> ADDRESS	CITY STATE ZIP
<u></u> PHONE	<u></u> EMAIL

<b>PROFESSIONAL (ENGINEER, SURVEYOR, ETC.)</b>	<input type="checkbox"/> Primary Contact
<u>Derek R. Marshall, P.E.</u> NAME	<u>Dewberry Engineers, Inc.</u> COMPANY
<u>4805 Lake Haven Drive, Suite 200, Glen Allen, VA 23060</u> ADDRESS	CITY STATE ZIP
<u>(804) 290-7957</u> PHONE	<u>dmarshall@dewberry.com</u> EMAIL

**PROJECT DESCRIPTION**

CURRENT ZONING DISTRICT:	<u>A1</u>
IF REZONING, PROPOSED ZONING DISTRICT:	_____
CURRENT LAND USE:	<u>agricultural/farm</u>
PROPOSED LAND USE:	<u>agricultural/farm + wireless communications facility</u>

PLEASE DESCRIBE THE PROJECT IN DETAIL:

Verizon Wireless proposes to construct a 199' wireless communications facility (monopole tower design) within a 20'x20' fenced compound located within a 100'x100' lease area.

Outdoor cabinets and equipment including a backup generator will be located in the fenced compound. The compound will be accessed by a proposed 20' access/utility easement. A 12' wide gravel access drive will be located within the easement.

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PROFFERS: (IF CONDITIONAL REZONING)**

The applicant may proffer, in writing, reasonable conditions in addition to the requested zoning district regulations. All proffered conditions must be in writing, signed, and presented prior to the start of the Board of Supervisor's public hearing.

**Are proffers being proposed?**  **YES**       **NO**

**(If yes, please submit proffer statement to staff.)**

**JUSTIFICATION**

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The Planning Commission and Board of Supervisors will study the request to determine the need and justification for the change in terms of public health, safety, and general welfare. Please answer the following questions as thoroughly as possible. Attach additional information, if necessary.

Please explain how the request furthers the purpose of the Zoning Ordinance and the zoning district classification for which the project is proposed. You may find a copy of the Appomattox County Zoning Ordinance at [www.appomattoxcountyva.gov](http://www.appomattoxcountyva.gov), navigate to the Community Development Page.

See attached Project Narrative

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Please explain how the project conforms to the general guidelines and policies contained in the Appomattox County Comprehensive Plan. You may find a copy of the plan at [www.appomattoxcountyva.gov](http://www.appomattoxcountyva.gov), navigate to the Community Development page.

See attached Project Narrative

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Please describe the impact(s) of the request on the property itself, the adjoining properties, and the surrounding area, as well as, impact(s) on the public services and facilities, including water, sewer, roads, schools, parks/recreation, and fire/rescue.

See attached Project Narrative

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**CERTIFICATION AND STATEMENT OF UNDERSTANDING**

I, as owner/agent of the property subject to this application, do hereby certify that I have read and understand the requirements for the submission of a conditional use permit petition or rezoning petition as provided under the Appomattox County Code, and further, that this application is complete, in compliance with the requirement of the Appomattox County Code, and accurate to the best of my knowledge.

William Alvis 11-18-19      William Alvis  
Signature of Owner/Agent      Date      Printed Name

\_\_\_\_\_  
Signature of Owner/Agent      Date      Printed Name

**Right of Entry**

I, as owner/agent of the property subject to this application, do understand and hereby grant permission to the staff, Planning Commission and/or Board of Supervisors of Appomattox County, Virginia for the right of entry to the subject property for the purpose of study and analysis of this petition.

William Alvis 11-18-19      William Alvis  
Signature of Owner/Agent      Date      Printed Name

Mary Jane Alvis 11-18-19      Mary Jane Alvis  
Signature of Owner/Agent      Date      Printed Name

**Application Timeline**

Applications submitted by close of business (4:30 p.m.) on or before the 10<sup>th</sup> of each month, or next business day if on a weekend or holiday, will be scheduled for the next available Planning Commission meeting. The next available Planning Commission meeting is typically the following month, second Wednesday, at 5:30 p.m. This allows for proper advertisement of the required public hearing in accordance with §15.2-2204 of the Code of Virginia, as amended. The public hearing at the Board of Supervisors meeting will not be scheduled or advertised until the Planning Commission has offered a recommendation. Generally, this is one month following the Planning Commission meeting. These dates/times are subject to change.

OWNER'S AUTHORITY LETTER

STATE OF VIRGINIA  
CITY/COUNTY OF Appomattox

This 18 day of November, 2019

I, William Allen Mangrove, the owner of  
24-A-19

(Describe land by Parcel Identification Number, address, etc.)

make, constitute, and appoint Jeff Holland, NB+C, LLC and Mark Kronenthal, Roth Jackson my true and lawful agent and in my name, place, and stead giving unto said person full power and authority to do and perform all acts and make all representation necessary, without any limitations whatsoever, to make application for said rezoning/conditional use permit.

(circle one)

The right, powers, and authority of said agent herein granted shall commence and be in full force and effect on November 6, 2019, and shall remain in full force and effect thereafter until actual notice, by certified mail, return

(date)

receipt requested, is received by the Appomattox County Department of Community Development stating that the terms of this power have been revoked or modified.

William Allen Mangrove  
Owner

COMMONWEALTH OF VIRGINIA:

County of Campbell

Subscribed and sworn to before me this 18<sup>th</sup> day of November, in my County and State aforesaid, by the aforementioned Principal.

Tara O. Nelson  
Notary Public

My Commission Expires: 3/31/2022



**LIST OF ADJOINING PROPERTY OWNERS**

The applicant is required to provide a list of owners as shown on the current real estate tax assessment books of all abutting properties and properties immediately across the street or road from the property to be rezoned or issued a Conditional Use Permit. This information can be found at the Commissioner of Revenue's office or by utilizing the County's GIS website. If necessary, use additional pages.

<i>See attached list</i>		
_____	_____	_____
Tax Map Number	Name	
_____		
Mailing Address (Street, Post Office Box)		
_____		
_____	_____	_____
City	State	Zip

_____	_____	_____
Tax Map Number	Name	
_____		
Mailing Address (Street, Post Office Box)		
_____		
_____	_____	_____
City	State	Zip

_____	_____	_____
Tax Map Number	Name	
_____		
Mailing Address (Street, Post Office Box)		
_____		
_____	_____	_____
City	State	Zip

**Applicant: Cellco Partnership (d/b/a Verizon Wireless)**  
**Conditional Use Permit Application – Appomattox County**  
**Wireless Communications Facility**  
**List of Adjacent Property Owners**  
**Site Name: Stonewall**  
**Tax Map Parcel #: 24-A-19**  
**Trinity Road, Concord, VA 24538**

TM#	Name	Mailing Address	City	State	Zip
24-A-20	For His Glory Mission, c/o Barry Edwards	434 Trinity Rd	Concord	VA	24538
24-2-1	Donna M. Mayberry	506 Trinity Rd	Concord	VA	24538
24-2-4	Harvey G., III & Shelley B. Morgan	576 Trinity Rd	Concord	VA	24538
35-A-48	William H. Alvis	630 Deer Haven Dr	Lynchburg	VA	24501
35-7-1A	George D. & Darlene M. Stratton	709 Spanish Oaks Rd	Concord	VA	24538
35-A-43	William H. Alvis	630 Deer Haven Dr	Lynchburg	VA	24501
35-6-1	Harvey G., Sr. & Jeanette T. Morgan	1293 Vineyard Rd	Concord	VA	24538
35-1-1	Kay T. Bondurant	P.O. Box 753	Concord	VA	24538
24-A-15	Kay T. Bondurant	P.O. Box 753	Concord	VA	24538
24-A-16	Glenn A. & Sue M. Doss	134 Stone Ridge Rd	Concord	VA	24538
24-A-17	Brandon A. & Karen Sue Moore Doss	175 Trinity Rd	Concord	VA	24538
24-A-9	Troy A. & Tara O. Nelson	642 Porter House Rd	Concord	VA	24538
24-A-10	Troy A. & Tara O. Nelson	642 Porter House Rd	Concord	VA	24538
24-A-7	Weyerhaeuser Company, Attn: Dale Wilkins	100 Professional Center	Brunswick	GA	31525

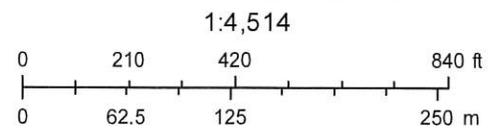
# CUP190852



December 17, 2019

## pointLayer

-  Override 1
-  Parcels
-  Structure
-  Centerlines
-  Town Boundary
-  County Boundary
- Structure Label



**Applicant: Cellco Partnership (d/b/a Verizon Wireless)**  
**Conditional Use Permit Application – Appomattox County**  
**Wireless Communications Facility**  
**Project Narrative**  
**Site Name: Stonewall**  
**Tax Map Parcel #: 24-A-19**  
**Trinity Road, Concord, VA 24538**

### **Zoning Ordinance requirements**

Verizon Wireless (VZW) (the “Applicant”) proposes a 199’ wireless communications facility on Tax Map parcel 24-A19 (the “subject parcel”). The subject parcel is zoned A-1, Agricultural District. In accordance with Section 19.6-92 of the Appomattox County Code (the “Ordinance”), wireless communications facilities (“WCF”) are permitted subject to an approved conditional use permit. The submission requirements for a WCF conditional use permit listed in the applicable section of the Ordinance are as follows:

#### **Section 19.6-92.2. Requirements for submittal.**

All applications for both permitted and conditional uses under this section must include the following information. Failure to provide all or part of this information may result in the denial of the permit application.

A. Towers:

- (1) Site plan: A detailed site plan must be submitted showing structural design, setback distances from property lines, and proposed equipment buildings.

*See enclosed site plan drawings.*

- (2) Service provider report: a listing of service provider(s) that have contracted with the tower owner to utilize the proposed tower, including dates of lease execution and expiration, including copies of the front and back pages of the lease for each service provider. This is to ensure that the applicant is not constructing a tower to "attract" potential lessees.

*Verizon Wireless (VZW) will own the tower and operate their antennas at the top centerline position on the WCF.*

- (3) Proof of infeasibility of co-location: written evidence demonstrating that the applicant's telecommunications equipment cannot be accommodated on an existing or approved tower or other structure within a one-mile search radius (one-half mile search radius for towers under 120 feet in height, one-fourth mile search radius for towers under 80 feet in height) of the proposed tower due to one or more of the following reasons:
  - (a) The planned equipment would exceed the structural capacity of the existing tower or other structure and the existing tower or other structure cannot be reinforced, modified or replaced. This information must be prepared by a licensed professional engineer.

- (b) The applicant's proposed telecommunication facility would cause electromagnetic interference with other equipment on the existing tower, or other structures would cause interference with the applicant's proposed telecommunications facility. Documentation must show that the interference cannot be prevented at a reasonable cost. This information must be prepared by a licensed professional engineer.
- (c) Existing towers within the search radius are not of sufficient height to function reasonably. This information must be prepared by a licensed professional engineer.
- (d) The fees, costs, or contractual provisions required by the owner in order to share an existing tower or structure or to adapt an existing tower or structure for sharing are unreasonable. Costs exceeding any new tower construction over the term of the formal lease period are presumed to be unreasonable.
- (e) Tower site inventory report. An inventory of existing sites within the County or within five miles of the border thereof must be submitted, including specific information about location, height, existing use, and available capacity of each tower (propagation map).

*In building out its network, VZW generally first looks to collocate on existing structures (communications towers, transmission power towers, rooftops, etc.) within a search ring. VZW places a strong emphasis on collocation for two reasons: 1) it is the desire of most local governments and 2) it is typically much cheaper than building a new site. Collocation was not an option for the following reasons:*

- *There are no existing communications facilities within the search ring;*
- *The surrounding area is primarily agricultural and there are no existing structures tall enough to meet the coverage objective.*

*In accordance with recently adopted state law (HB1258) effective on July 1, 2018, the Applicant respectfully submits that propagation maps and an inventory of existing sites within the County are not required to be submitted with this application.*

- B. Co-location: All co-locations must provide a site plan showing structural design of the equipment to be located on an existing tower or structure, including any additions to the total height of the tower or structure. The site plan must also show any equipment to be installed at the base of the tower or structure and the setback distances from the property lines.

*The WCF will be designed to have three (3) collocations including the primary user (VZW). VZW will install equipment and a backup generator inside the fenced compound. See enclosed site plan drawings.*

- C. Additional requirements for all applications:

- (1) Propagation maps (or "cell size") of provider's equipment at different heights.
- (2) Propagation maps of provider's equipment on other nearby towers.
- (3) Evidence of Federal Communications Commission (FCC) and Federal Aviation Administration (FAA) approval, where applicable.

*In accordance with recently adopted state law (HB1258) effective on July 1, 2018, the Applicant respectfully submits that propagation maps are not required to be submitted with this application.*

*Since the WCF will not be taller than 199 feet, it will not have to be lighted or marked per the FAA. See enclosed FAA approval issued September 24, 2019.*

**Section 19.6-92.3. Permitted uses.**

- A. Co-locations in the following zoning districts: A-1, M-1, and IP, provided that the height of the existing structure is not increased more than 20 feet of its original permitted height.
- B. New-construction towers that do not exceed 50 feet that are proposed for siting in all districts except for H-1 and the Floodplain Overlay (FPO) District.
- C. New-construction towers that do not exceed 199 feet in height that are proposed for siting in M-1 and IP Zoning Districts, provided the site does not border a lot zoned H-1, R-1, R-2, R-3 or V-1. New-construction towers are allowed in B-1 Zoning Districts regardless of height.
- D. If, in the Zoning Administrator's opinion, an application for permitted use may have an adverse impact on surrounding properties, whether adjacent to the applicant's parcel or not, the Zoning Administrator may require the applicant to obtain a conditional use permit. Adverse impact may include, but is not limited to, proximity to nearby homes and businesses or areas of historical interest.

*Not applicable.*

**Section 19.6-92.4. Conditional uses.**

- A. New-construction towers that do not exceed 199 feet in height that are proposed for siting in an A-1, M-1, or IP Zoning District bordering an H-1, R-1, R-2, R-3 or V-1 District.
- B. New-construction towers that exceed 199 feet in height that are proposed for siting in an A-1, M-1, or IP Zoning District.

*The Applicant is proposing a 199 foot WCF on the subject parcel that is zoned A-1.*

**Section 19.6-92.5. Additional requirements for conditional use permit submittals.**

- A. Factors for review. In determining whether to issue a conditional use permit under this section, the Board of Supervisors shall consider the following factors:

- (1) Height of the proposed tower;

*The proposed WCF is proposed to be 199 feet (195' + 4' lightning rod).*

- (2) Proximity of the tower to residential structures and residential district boundaries;

*All adjacent parcels are zoned A-1 and the closest residential structures are 1000+ feet away from the proposed location of the WCF.*

- (3) Nature of the uses on adjacent and nearby properties;

*All adjacent parcels are zoned A-1 and are either vacant agricultural land or have residential structures on them.*

- (4) Surrounding topography;

*The subject parcel is relatively flat, but some of the adjacent parcels have significant elevation change on them.*

- (5) Surrounding tree coverage and foliage;

*The subject parcel is heavily wooded in the rear of the parcel. The remainder of the subject parcel is open and used as pasture.*

- (6) Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness;

*The WCF will be a monopole tower design and will have a galvanized steel finish. A galvanized steel finish blends in the best with the natural blue sky.*

- (7) Proposed ingress and egress;

*The WCF and fenced compound will be accessed by a new 12' wide gravel access drive that will connect to an existing gated entrance located off of Trinity Road.*

- (8) Co-location policy;

*See enclosed VZW collocation policy.*

- (9) Language of the lease agreement dealing with co-location;

*See enclosed memorandum of lease.*

- (10) Consistency with the Comprehensive Plan and the purposes to be served by zoning;

*Appomattox County has adopted policies expressing the County's need for better wireless service in its Comprehensive Plan. The proposed WCF will provide quality wireless service for County residents and will not generate or increase traffic. The proposed WCF also advances two (2) Objectives adopted by the County in the Comprehensive Plan:*

*"Growth Management Objective #10 - Encourage development projects that demonstrate efforts to blend into their surroundings, i.e., preserving existing timber, use of forested buffers, wetlands replacement, and innovative design criteria." The proposed WCF will require very limited clearing of existing vegetation while providing a valuable service to residents. The location of the WCF is more than 900 feet from the public road (Trinity Road) and will*

*Economic Development Objective #7 - Enhance digital communications services throughout the County. The proposed WCF will improve wireless service and thus communications services in the western part of the County*

*Further, the improved wireless service will also help to improve tourism and economic development in the area by providing access to cultural and travel destination information at the visitors' fingertips without the cost of County wayfinding infrastructure. Not having a strong wireless network will be detriment to the County if visitors cannot locate destinations or areas of interest while visiting. The proposed WCF will also provide the County an opportunity to collocate the County's E-911 antennas on the WCF (if the County deems it necessary). Appomattox County needs improved telecommunications systems to benefit response times and coordinated communications for emergency personnel.*

- (11) Availability of suitable existing towers and other structures;

*There are no existing communications facilities within the search ring, and the surrounding area is primarily agricultural and there are no existing structures tall enough to meet the coverage objective.*

- (12) Need for tower because of gaps in wireless service to the proposed coverage area.

*The Applicant has identified a gap in their coverage in this area of Appomattox County and the proposed WCF will improve coverage in the area.*

- B. All applicants for a conditional use shall comply with the standards set herein for the submittal of a conditional use permit applicant. Additionally, all applicants for a conditional use permit shall address the factors for review noted above.

***Noted.***

- C. "Stealth design" option. The "stealth design" option conditional use process allows an applicant to site a new construction tower in the H-1, R-1, R-2, R-3 and V-1 Districts upon the filing and approval of a site plan that incorporates stealth design elements. Applicants who choose this option must also comply with the submission requirements outlined herein. A tower proposal will fall within the stealth design option if it meets the following:

- (1) The tower is disguised to fit in aesthetically with its surroundings and to conceal its presence.
- (a) This includes but is not limited to the following:
- [1] Designed as a tree to be placed among similar-looking trees;
  - [2] Designed as a functional flagpole, light pole, or utility pole for placement at a commercial or industrial facility, public building, or within an existing utility easement;
  - [3] Designed as a new or concealed within an existing bell tower, church steeple or clock tower.
- (b) The above designs and any alternative designs offered by the applicant are subject to the review and approval of the Planning Commission.

***Not applicable. The WCF will be a monopole tower design with a galvanized steel finish.***

- (2) All utility buildings and structures accessory to a tower are architecturally designed to blend in with the surrounding environment.

***The Applicant does not intend on using any utility buildings within the fenced compound. All equipment will be screened by existing dense vegetation and will not be visible from public view.***

- (3) Landscaping requirements.
- (a) Tower sites shall be landscaped with a buffer of plant materials that effectively screens the view of the tower site from adjacent properties.
  - (b) The standard buffer shall consist of a landscaped strip at least four feet wide outside the perimeter of the security fencing. The Zoning Administrator or Planning Commission shall provide guidelines as to the height and type of buffer to be constructed or planted and may require additional buffers in situations where the standard buffer would be inadequate.
  - (c) In locations where the visual impact of the tower would be minimal, the landscaping requirement may be reduced or waived altogether.
  - (d) Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible.

***The WCF and fenced compound is proposed to be strategically placed in a heavily wooded area of the Subject Parcel. The existing dense vegetation will screen the fenced compound from public view. Only the minimal amount of clearing will be done for the fenced compound and 12' wide gravel access drive to the compound. See enclosed site drawings.***

- D. Preapplication meeting. Prior to submitting an application for a conditional use permit for a tower or co-location, the applicant shall meet with the County Planner or designee to discuss the proposed location of the tower, the location of all existing and planned towers which the applicant owns, operates, or co-locates on within the County, the feasibility of co-locating (in the case of new tower applications), and other project elements. Failure to schedule and attend a preapplication meeting shall preclude the acceptance and processing of a conditional use permit application.

***The Applicant's representatives, Mr. Jeff Holland, Network Building + Consulting, LLC, and Mr. Mark Kronenthal, Roth Jackson, met with Mr. Johnnie Roark on October 29, 2019.***

- E. Historical impact. Where a proposed tower site is within 1,000 feet of the Appomattox County Historical Park, the Board of Supervisors shall request and consider input from the United States Department of the Interior to determine the level of adverse impact upon the park. The Board of Supervisors can disapprove a conditional use permit application based upon any adverse impact that a proposed tower may have on the park.

***Not applicable. The proposed WCF is not located within 1000 feet of the Appomattox County Historical Park.***

**Section 19.6-92.6. Prohibited uses.**

- A. New construction under 199 feet and co-locations are not permitted by right or conditional use in the H-1, R-1, R-2, R-3 or V-1 District unless application is made under the "stealth design" option conditional use procedure.
- B. New construction towers that exceed 199 feet proposed for siting in the H-1, R-1, R-2, R-3 or V-1 District.
- C. Towers of any height are not permitted in the Floodplain Overlay (FPO) District.

*Not applicable. The Subject Parcel is zoned A-1 and is not located in the FPO District.*

**Section 19.6-92.7. Setbacks.**

All towers shall be set back 110% of the height of the proposed tower from all property lines, except as follows. The setback requirement may be reduced subject to a written opinion being provided by a professional engineer that the allowable reduction would be appropriate and provide the methodology by which the engineer reached his/her finding. Additionally, a fall zone easement may be obtained from an adjoining property owner to satisfy the setback requirement. The applicant shall provide, at the time of submittal, a copy of the easement, and evidenced as duly recorded in the Clerk of the Court's office. Guy wires, fencing, and accessory facilities must also satisfy the minimum setback requirements of the district in which the siting is proposed. Also, new construction towers shall be set back a minimum of 200% of the height of the tower from any nearby residential structure, and in no case less than 400 feet.

*The WCF will meet all setbacks from the property lines. The closest it will be is approximately 270 feet from the rear property line. The closest existing residential structure is over 1000 feet away.*

**Section 19.6-92.8. Signage, lighting, and fencing.**

- A. The use of any portion of a tower for signs, other than warning or equipment information signs, is prohibited. Signs are permitted on the equipment buildings, fencing, or on the ground, provided that the sign complies with all other County signage regulations.

*There will be no signs on the proposed WCF other than required by the FCC.*

- B. Towers shall not be artificially lighted unless required by the Federal Aviation Administration (FAA) or the County. If lighting is required, the Planning Commission may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. When incorporated into the approved design of the tower, light fixtures used to illuminate ballfields, parking lots, or similar areas may be attached to the tower.

*The WCF will not be lighted or marked.*

- C. Tower sites shall be enclosed by security fencing and shall be equipped with an appropriate anti-climbing device sufficient to deter the general public from obtaining access to the site.

*There will be anti-climbing device (barbed wire) on the 9 foot fence surrounding the compound. See enclosed site drawings.*

**Section 19.6-92.9. Accommodation of future co-location uses.**

- A. Any proposed telecommunications tower and tower site shall be designed structurally, electrically, and in all respects to accommodate co-location of both the applicant's telecommunications facility and comparable telecommunications facilities for at least two additional users if the tower height is 199 feet or less, and three additional users if the tower height is 200 feet or greater. Towers and tower sites shall be designed to allow for future rearrangement of telecommunications facilities upon the tower, to accept telecommunications facilities mounted at varying heights, and to accommodate supporting buildings and equipment on the tower site.

*The proposed WCF is proposed to be 199 feet (195' + 4' lightning rod) and will be designed to have three (3) collocations including the primary user (VZW). There is sufficient space in the 40'x40' fenced compound to locate other carrier's equipment. Further, the fenced compound can be expanded, if needed, since the VZW lease area with the property owner is 100'x100'.*

- B. The holder of a conditional use permit for a tower shall not make co-location on the tower and tower site for additional users economically or technically unfeasible. If additional user(s) provide credible evidence that the holder of a tower permit has made co-location on such tower and tower site economically or technically unfeasible, the Zoning Administrator shall issue a notice of zoning violation. Failure to comply or to appeal the decision to the Board of Supervisors shall result in the revocation of the conditional use permit.

*Noted.*

- C. Local government access. Upon request, the holder of a conditional use permit for a tower shall provide the County with co-location opportunities as a community benefit for radio and emergency services.

*In accordance with recently adopted state law (HB1258) effective on July 1, 2018, the Applicant respectfully submits that providing space on the facility at no cost to the County is not required. However, consistent with the applicable state law, the County can request space on the facility in accordance with the Applicant's collocation policy (see enclosed).*

**Section 19.6-92.10. Removal of abandoned facilities and towers.**

Any tower that is not operated for a continuous period of 12 months shall be considered a nuisance. In such circumstances, the following shall apply:

- A. The owner of such communications facility or tower or owner(s) of the property where the tower site is located shall remove the communications facility and/or tower, including all supporting equipment and building(s), within 90 days of receipt of an abandonment notice from the County Building Official. If removal to the satisfaction of the Zoning Administrator does not occur within 90 days, the County may remove and salvage the communications facility or tower and all supporting equipment and building(s) at the property owner's expense. If there are two or more users of a single tower, then this provision shall not become effective until all users cease using the tower. Any such owner affected by this provision shall have the opportunity to appeal the Zoning Administrator's decision to the Board of Zoning Appeals within 30 days of receipt of an abandonment notice.

*Noted.*

- B. The applicant for a permit under this chapter shall submit a copy of a signed agreement between the property owner and the owner of the tower, telecommunications facility or facilities, and supporting equipment and building(s) detailing requirements for abandonment and subsequent removal. The agreement shall also identify that the agreement shall be binding on future property owner(s) and future owner(s) of a tower, telecommunications facility or facilities, and all supporting equipment and building(s).

*Noted.*

**Section 19.6-92.11. Review fees.**

Any costs incurred for review by a licensed professional engineer or other technical expert for any of the above required information shall be paid by the applicant. It shall also be the applicant's responsibility to pay all costs associated with stealth design conditional use applications.

*Noted.*

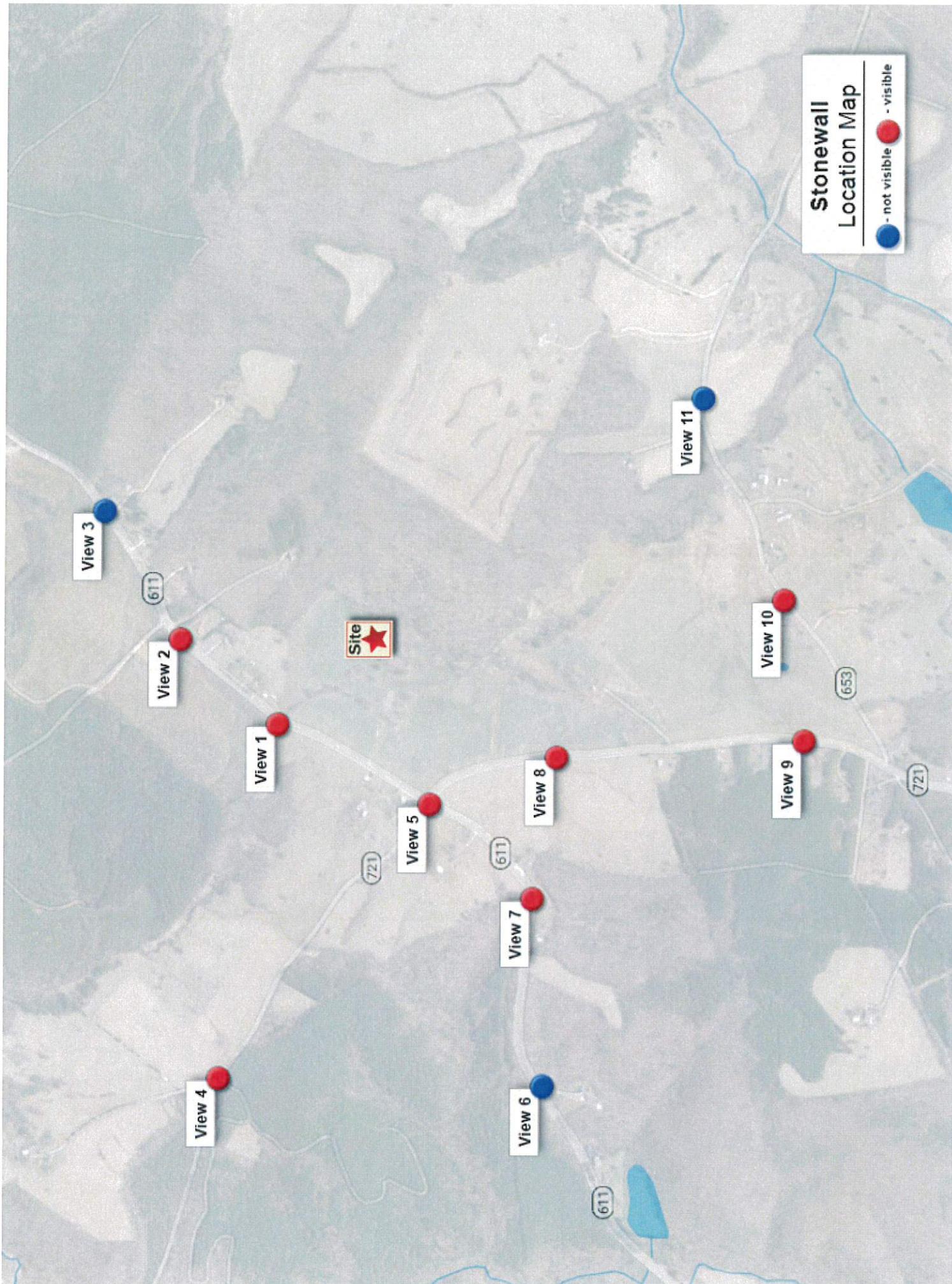
**Section 19.6-92.12. Appomattox County Public Safety Communications System.**

- A. The tower owner shall be responsible for correcting any frequency problems which affect the Appomattox County Public Safety Communications System caused by a permitted or conditional use granted under this chapter. Corrections shall be made immediately upon notification by certified mail from the Appomattox County Administrator's office. Failure to correct can result in the revocation of zoning and/or conditional use permits for the tower in question and fines provided by this chapter.

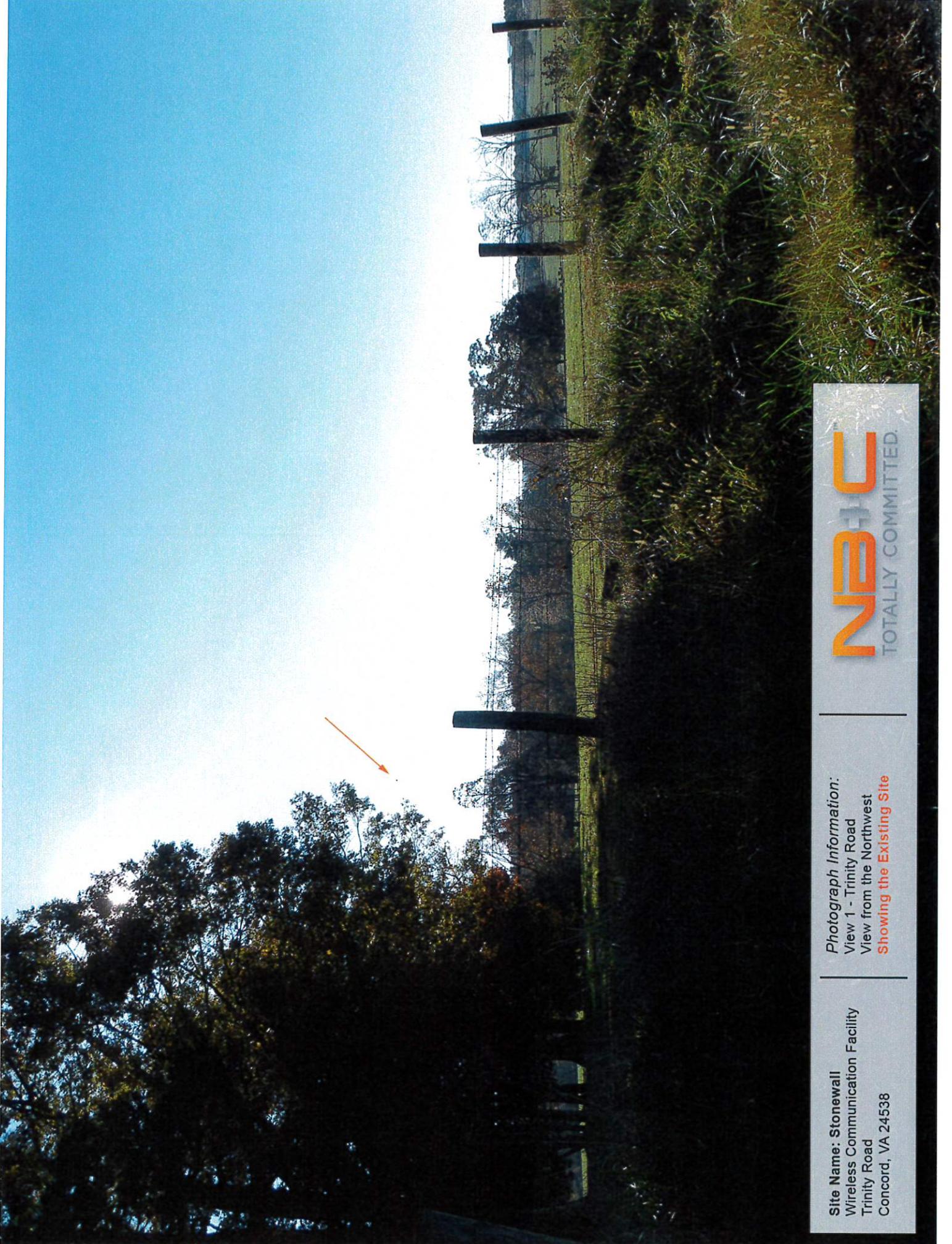
*Noted.*

- B. Tower owners shall comply with all County requirements pertaining to the reception and processing of wireless communications calls by the County's Public Safety Answering Point (PSAP) facilities.

*Noted.*



**Stonewall  
Location Map**  
- not visible - visible



**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

**Photograph Information:**  
View 1 - Trinity Road  
View from the Northwest  
**Showing the Existing Site**

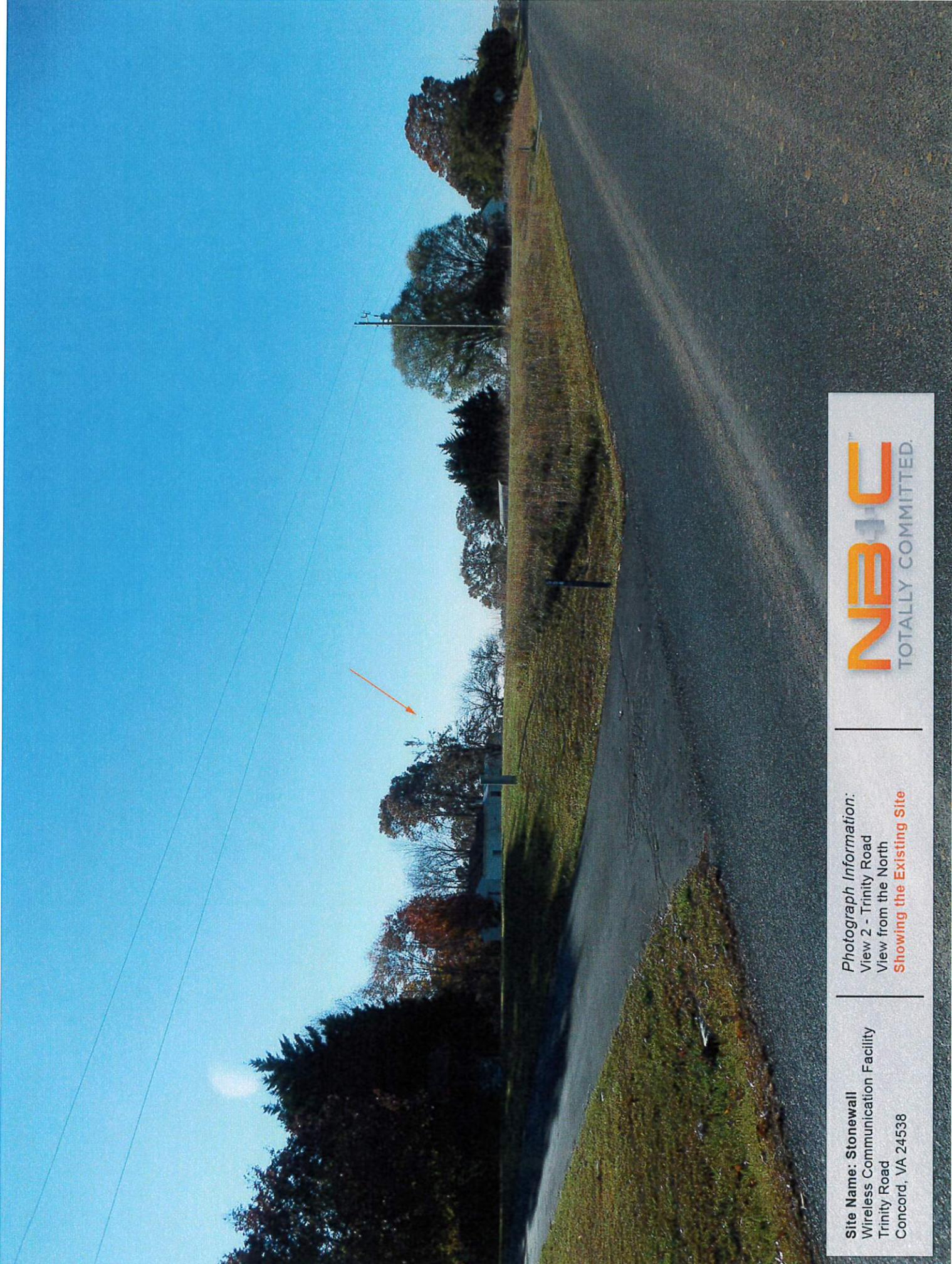




**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

*Photograph Information:*  
View 1 - Trinity Road  
View from the Northwest  
**Showing the Proposed Site**

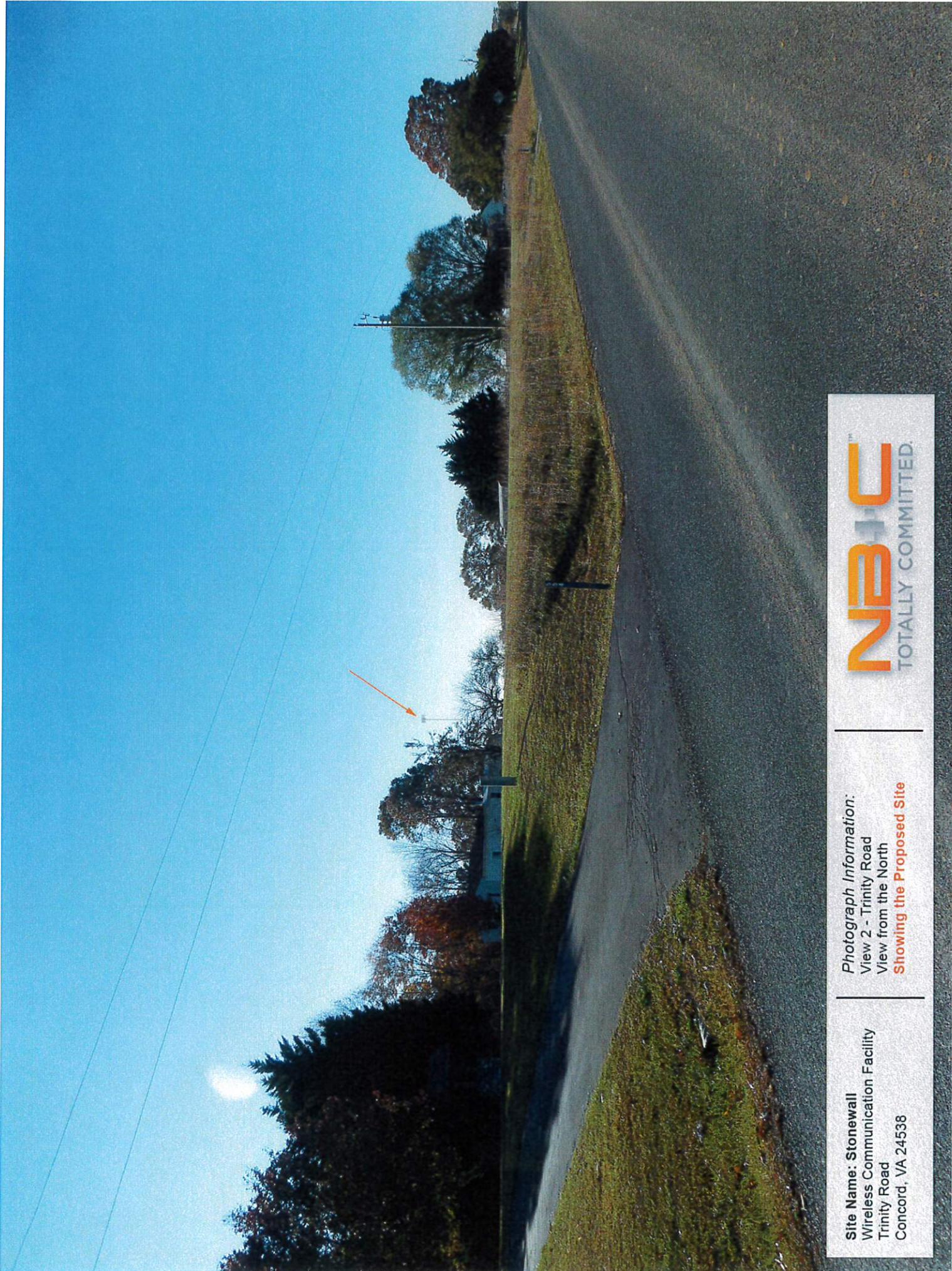




**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

**Photograph Information:**  
View 2 - Trinity Road  
View from the North  
**Showing the Existing Site**

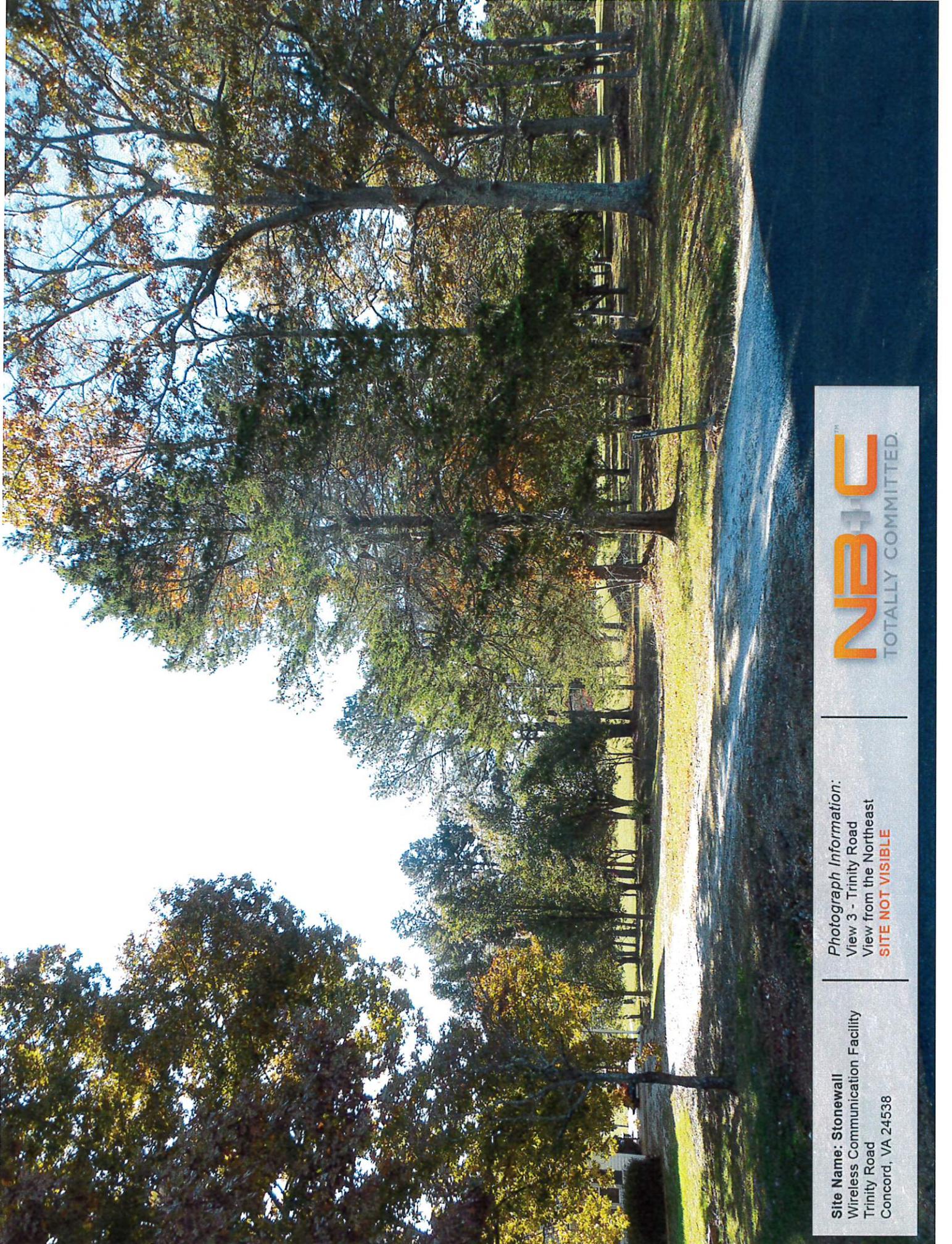




**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

*Photograph Information:*  
View 2 - Trinity Road  
View from the North  
**Showing the Proposed Site**

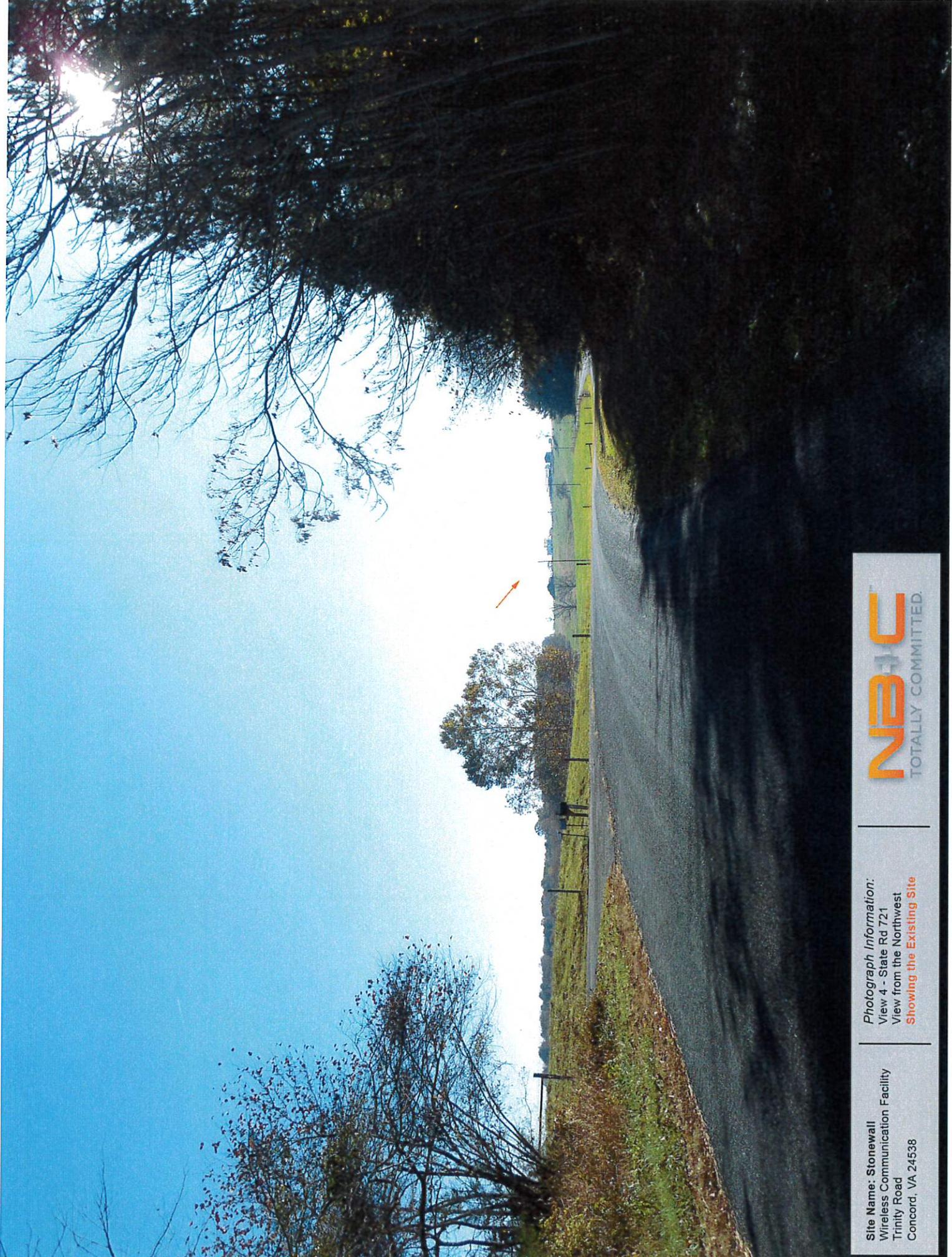




Site Name: Stonewall  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

Photograph Information:  
View 3 - Trinity Road  
View from the Northeast  
**SITE NOT VISIBLE**





Site Name: Stonewall  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

Photograph Information:  
View 4 - State Rd 721  
View from the Northwest  
Showing the Existing Site

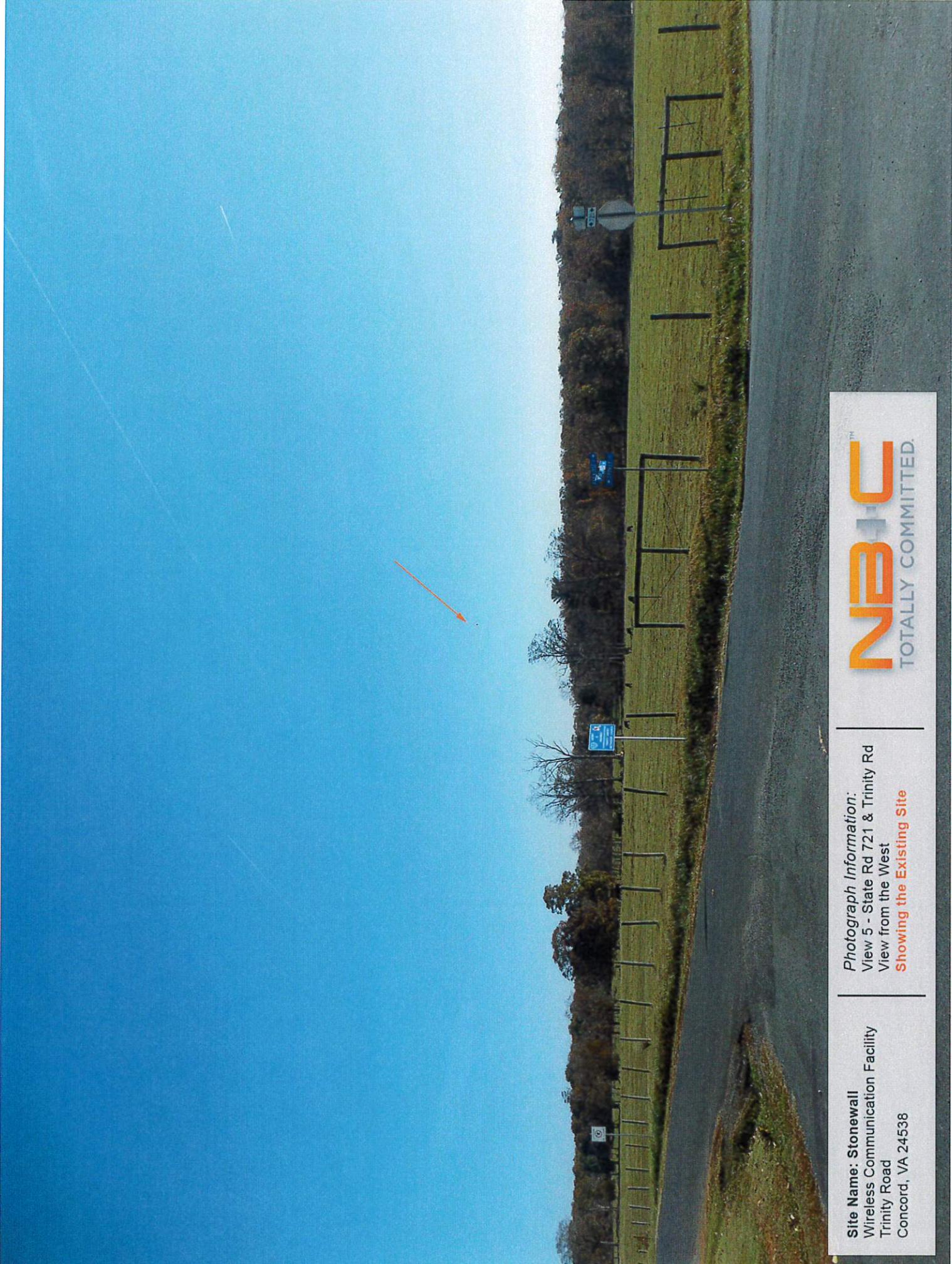
**NBCU**  
TOTALLY COMMITTED.



Site Name: Stonewall  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

Photograph Information:  
View 4 - State Rd 721  
View from the Northwest  
Showing the Proposed Site

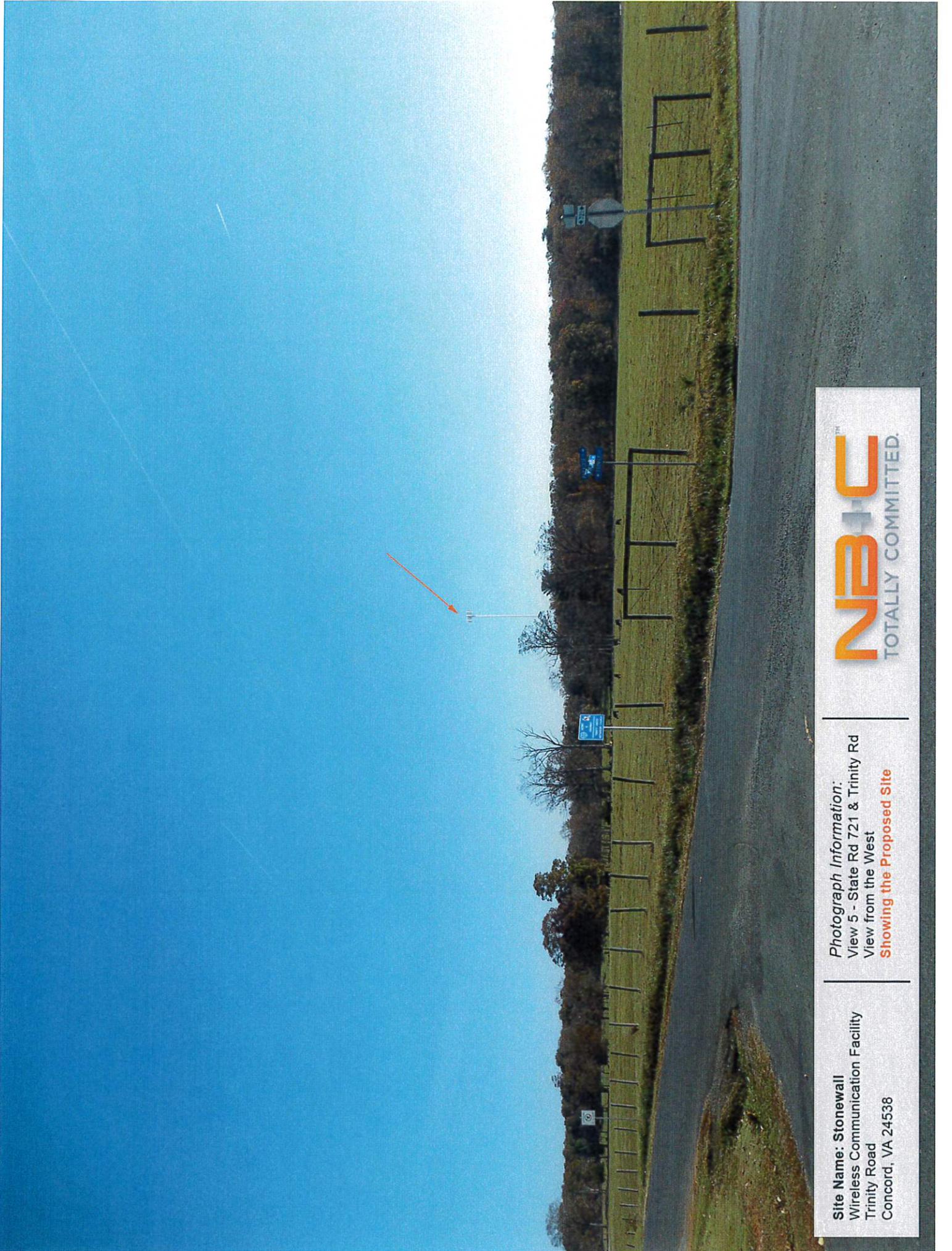
**NBCU**  
TOTALLY COMMITTED.



**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

*Photograph Information:*  
View 5 - State Rd 721 & Trinity Rd  
View from the West  
**Showing the Existing Site**

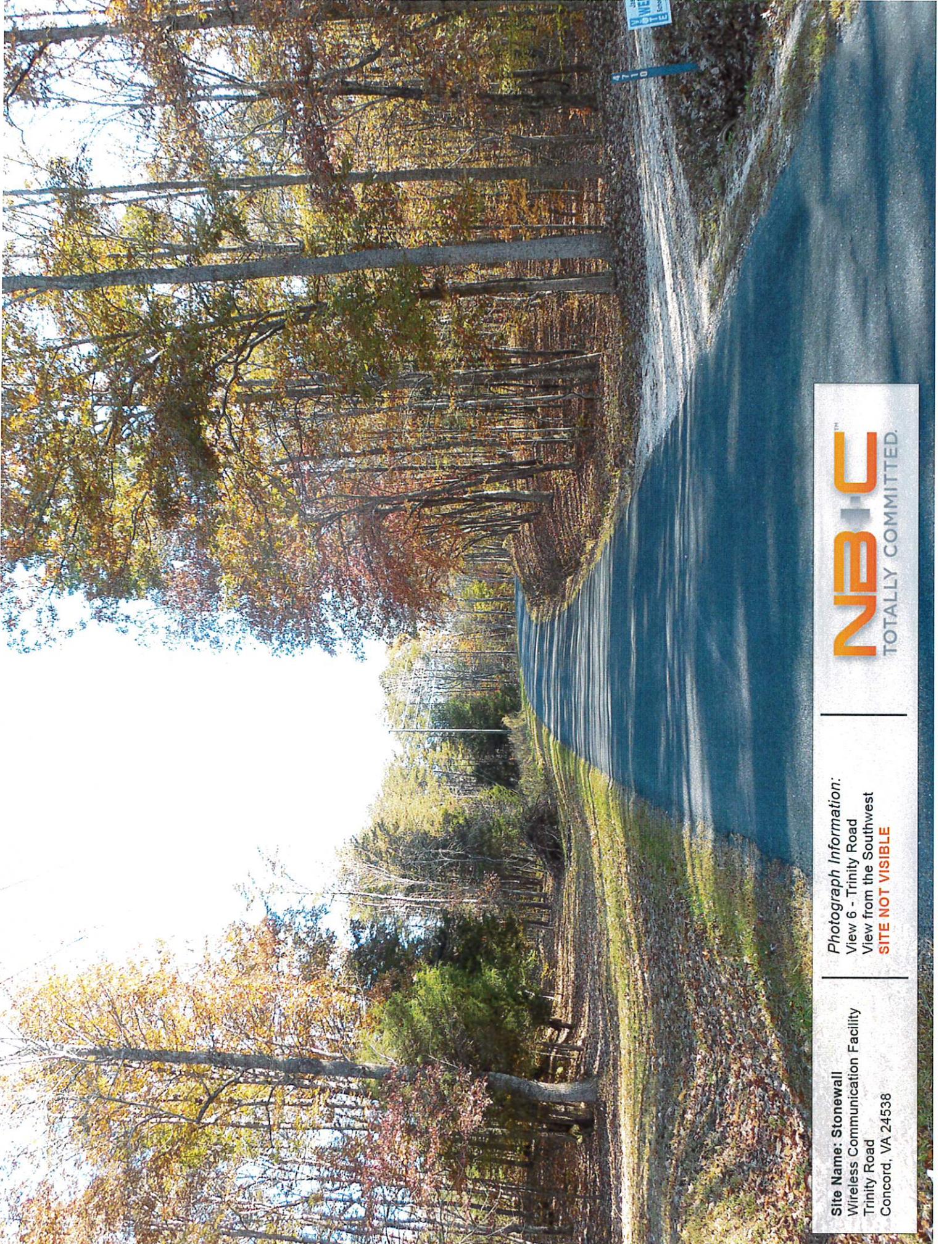




**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

**Photograph Information:**  
View 5 - State Rd 721 & Trinity Rd  
View from the West  
**Showing the Proposed Site**

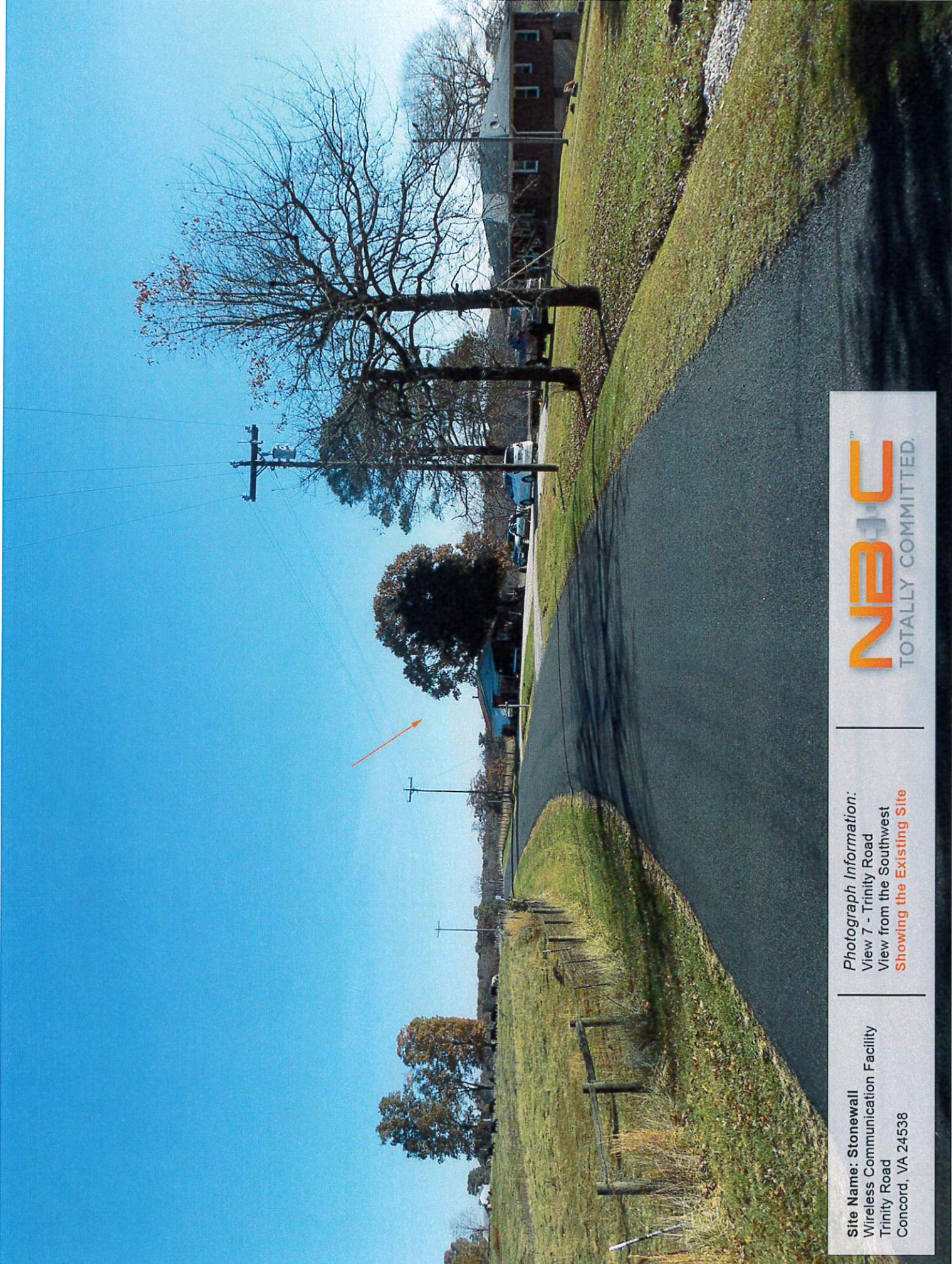




Photograph Information:  
View 6 - Trinity Road  
View from the Southwest  
**SITE NOT VISIBLE**

Site Name: Stonewall  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538





**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

**Photograph Information:**  
View 7 - Trinity Road  
View from the Southwest  
**Showing the Existing Site**





**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

**Photograph Information:**  
View 7 - Trinity Road  
View from the Southwest  
**Showing the Proposed Site**





**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

*Photograph Information:*  
View 8 - State Rd 721  
View from the Southwest  
**Showing the Existing Site**





**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

*Photograph Information:*  
View 8 - State Rd 721  
View from the Southwest  
**Showing the Proposed Site**





**Site Name:** Stonewall  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

**Photograph Information:**  
View 9 - State Rd 721  
View from the South  
**Showing the Existing Site**

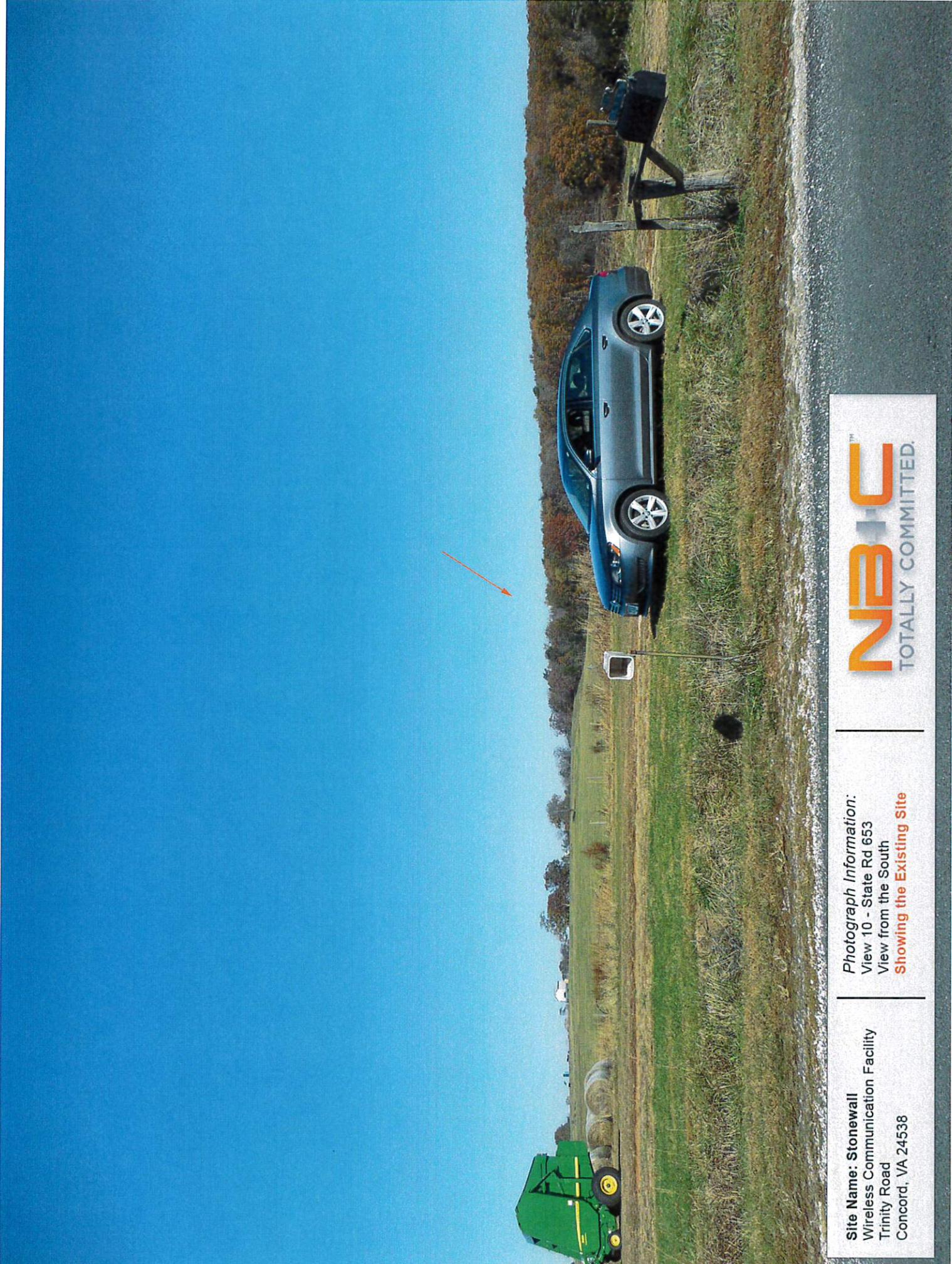




Photograph Information:  
View 9 - State Rd 721  
View from the South  
**Showing the Proposed Site**

Site Name: Stonewall  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

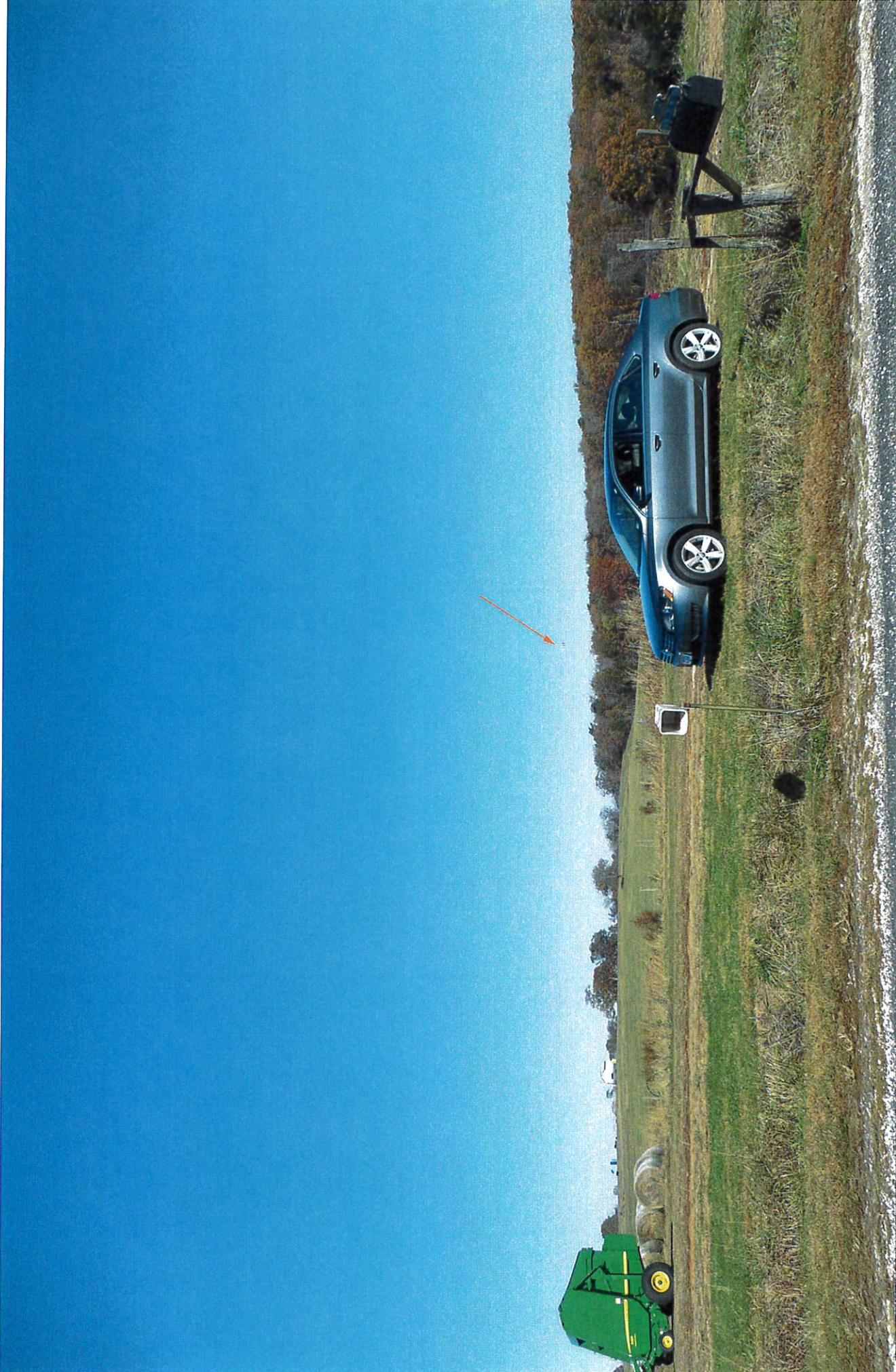




**Photograph Information:**  
View 10 - State Rd 653  
View from the South  
**Showing the Existing Site**

**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

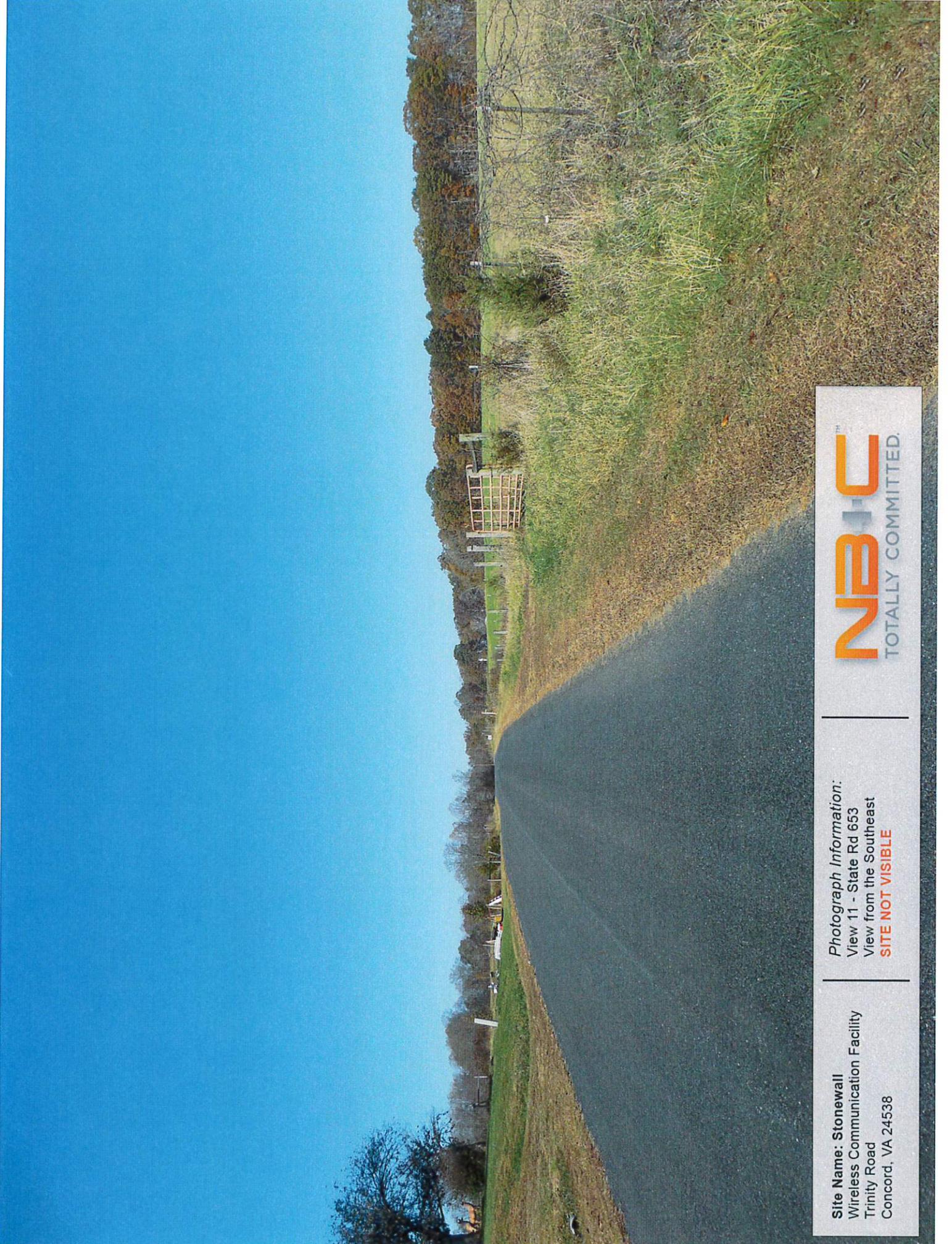




Site Name: Stonewall  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

Photograph Information:  
View 10 - State Rd 653  
View from the South  
**Showing the Proposed Site**



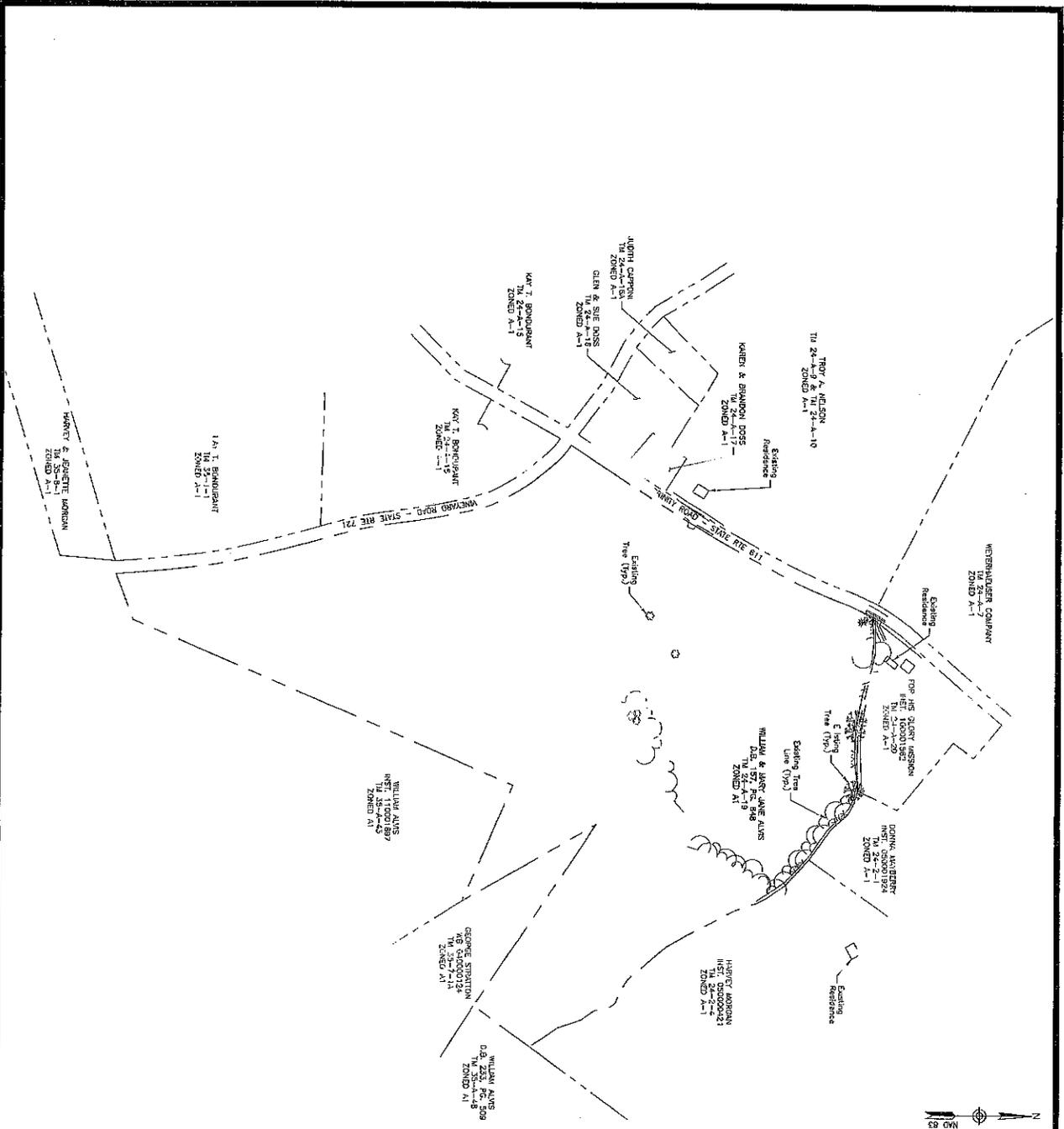


**Site Name: Stonewall**  
Wireless Communication Facility  
Trinity Road  
Concord, VA 24538

*Photograph Information:*  
View 11 - State Rd 653  
View from the Southeast  
**SITE NOT VISIBLE**







LEGEND	
	Existing Property Line
	Existing Fencing
	Existing Tree Line
	Existing Fence
	Local Property Line
	PROPOSED TREE LINE (APPROX)
	PROPOSED FENCE
	PROPOSED ACCESS/UTILITY EASEMENT
	PROPOSED LANE AREA
	PROPOSED UNDERGROUND CONDUIT

- NOTES:
1. SOME EXISTING & PROPOSED INFORMATION NOT SHOWN FOR SCALE.
  2. EXISTING ADJACENT PROPERTY LINES BASED ON RECORD PLANS AND SURVEY DATA. ADJACENT HAS NOT PERFORMED A SURVEY OR RESEARCHED ADJACENT PARCELS.
  3. TOWER AND FOUNDATION DESIGN BY OTHERS.

**EXISTING CONDITIONS**  
 SHEET NUMBER 1

VERIZON WIRELESS  
 1551 RAYMOND ROAD  
 RICHMOND, VA 23222

**STONEWALL**

ZONING DRAWINGS

0	10/20/18	FOR ZONING APPROVAL
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Dewberry Engineering, Inc.  
 4610 LEE HIGHWAY, SUITE 400  
 FARMERSVILLE, VA 22434  
 WWW.DEBERRY.COM



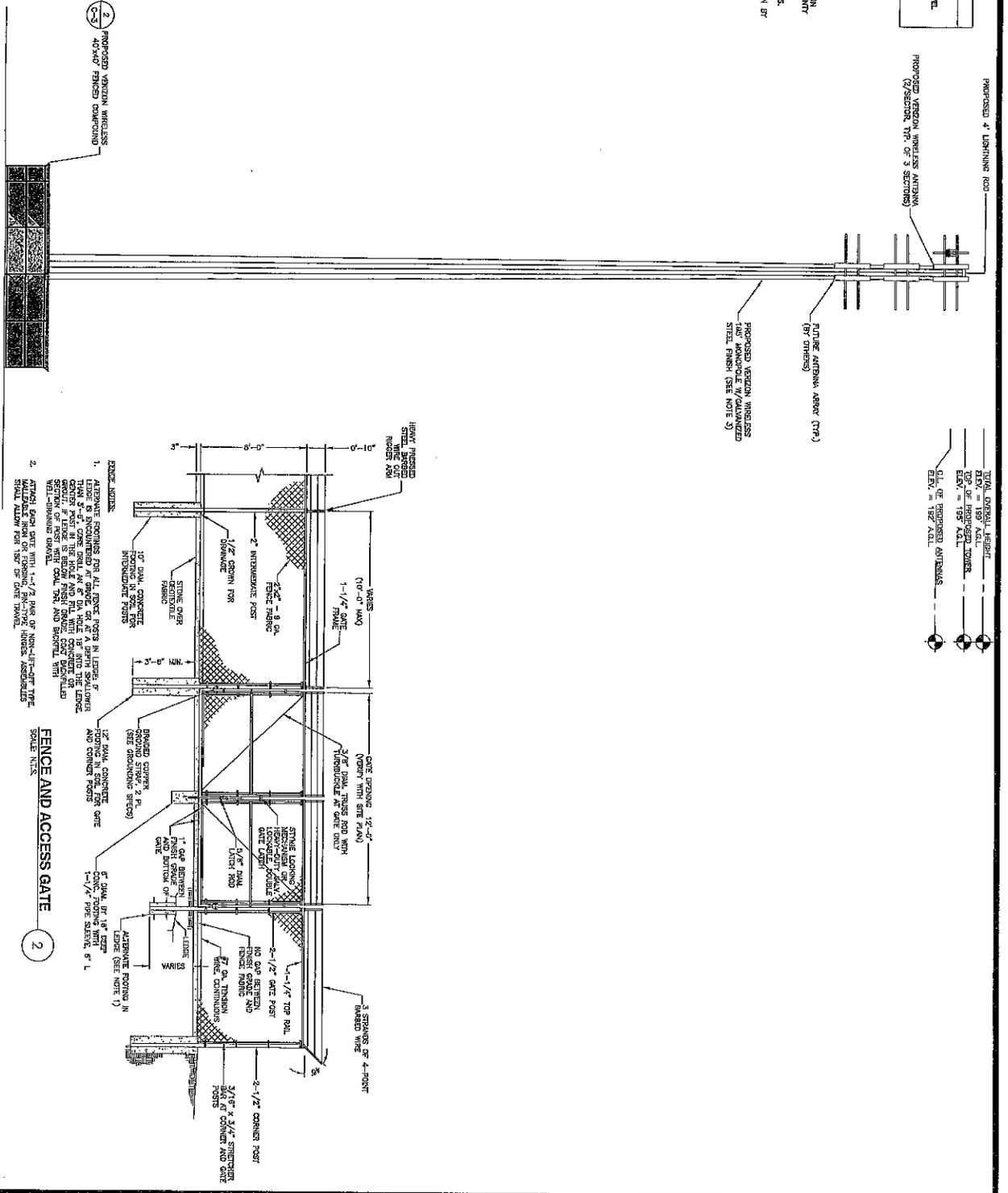
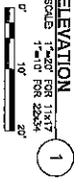
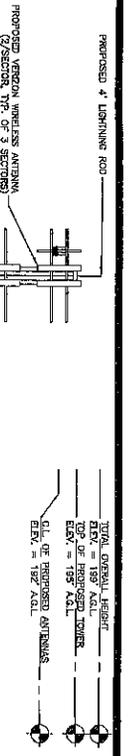
DESIGN BY:	DAW
ENGINEER BY:	DAW
CHECKED BY:	DJW
PROJECT NUMBER:	50116088
SITE ADDRESS:	TRINITY ROAD CONCORD, VIRGINIA 24538
SHEET TITLE:	EXISTING CONDITIONS
SHEET NUMBER:	C-0





LEGEND
A.G.L. - ABOVE GROUND LEVEL
C.L. - CENTER LINE

- NOTES:
- SOME EXISTING & PROPOSED INFORMATION NOT SHOWN FOR INFORMATION.
  - DESIGN ASSUMPTIONS: PARCELS BASED ON ANNEAPOLIS PROPOSED BY PERKINS+WILL COUNTY PERMITTED A SITES OR RESEARCHED ADJACENT PARCELS.
  - TOWER AND FOUNDATION DESIGN BY OTHERS.



**Verizon**

VERIZON WIRELESS  
1581 ROAD COURT  
RICHMOND, VA 23222

**STONEMALL**

**Dewberry**

Dewberry Engineers Inc.  
10000 Lakeside Blvd. Suite 200  
Richmond, VA 23235  
Tel: 804.271.7200  
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**ZONING DRAWINGS**

0	10/26/16	FOR ZONING APPROVAL
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DRIVEN BY: WWT

DESIGNED BY: BWR

CHECKED BY: DRW

PROJECT NUMBER: S0115066

SITE ADDRESS: TRINITY ROAD CONCORD, VIRGINIA 24538

SHEET TITLE: ELEVATION

SHEET NUMBER: C-3

## **COMPREHENSIVE PLAN AMENDMENT**

### **UTILITY-SCALE SOLAR ENERGY FARM**

#### **BACKGROUND:**

Utility-Scale Solar Energy in the United States can trace its origins back to 1954 when Photovoltaic (PV) technology is born. Daryl Chapin, Calvin Fuller, and Gerald Pearson develop the silicon photovoltaic (PV) cell at Bell Labs (California)—the first solar cell capable of converting enough of the sun’s energy into power to run everyday electrical equipment. Some would push this early history back to the late 1800’s, however, the genesis of the modern photovoltaic (PV) process is credited to these three gentlemen. From this point in 1954, the technology changed and grew until 1982 when the first photovoltaic megawatt-scale power station goes on-line in Hisperia, California. It has a 1-megawatt capacity system, developed by ARCO Solar. As we have all witnessed, the next nearly 40 years of growth and development have brought us to where we are today.

*A forward-looking Energy Plan will promote the transition to a more flexible, resilient, affordable, and environmentally responsible energy system.*

*-2018 Commonwealth of Virginia Energy Plan*

Many policy-makers in throughout the nation and the world believe the future is green, sustainable, renewable energy. As detailed in the 2018 Virginia Energy Plan, Utility-Scale Solar Energy Farm deployment has grown significantly in Virginia in recent years. Between 2000, when Virginia’s net metering law was enacted and the end of 2009, Virginia had less than one megawatt of net metered renewable energy installed in the Commonwealth. Today, things have greatly changed. As part of the charge towards renewable energy, the Virginia Department of Environmental Quality (DEQ), legislature was passed to allow DEQ to issue permits for renewable energy projects with a generation capacity of up to 150 MW under Virginia’s “Permit by Rule” (PBR) statute. To date (2019), DEQ has issued 36 permits for solar projects and one wind power project totaling 1,272 MW, with an additional 58 Notices of Intent to apply in the PBR queue totaling 3,317 megawatts.<sup>7</sup> In addition to the state permitting process, PJM Interconnection lists 116 Virginia solar projects in their own New Services Queue totaling over 10 gigawatts. PJM Interconnection is a regional transmission organization (RTO) that coordinates the movement of wholesale electricity in all or parts of Delaware, Illinois, Indiana, Kentucky, Maryland, Michigan, New Jersey, North Carolina, Ohio, Pennsylvania, Tennessee, Virginia, West Virginia and the District of Columbia.

While the majority of this growth is projected to be utility scale solar, the nearly vertical growth of distributed solar from 5.7 MW in 2014 to 50.5 MW in 2018 – over 196% growth per year – looks likely to continue beyond the phase-out of the federal Investment Tax Credit beginning at the end of 2019. Virginia’s tax credit legislation sunsets in 2024, however, it is roundly accepted that this deadline will be extended in some form.

What is driving Utility-Scale Solar in Virginia? From the Virginia Energy Plan:

“One significant aspect of the Commonwealth’s energy system transformation is that customer needs are shifting, and a number of corporate customers are requesting access to greater levels of renewable resources. Nationwide, corporate purchasers have contracted for over 13 gigawatts of new renewable energy between 2013 and August 2018, not counting onsite installations. The first project of this type in Virginia was the Amazon Solar Farm US East located in Accomack County. The power from the project serves Amazon Web Services’ data center activities in Virginia. DEQ issued the permit for the 80 MW solar facility in September 2015, and this was the first project approved under the PBR process. The facility went into operation in October 2016 and generates approximately 170,000 megawatt hours (MWh) of solar power annually. Amazon subsequently followed with five additional Virginia projects that total 180 MW alternating current (AC), including four 20 MW resources and one 100 MW resource. These projects are located in Buckingham County, New Kent County, Powhatan County, Southampton County, and Sussex County.”

As you have discussed previously during several of the petitions, there are tremendous tax incentives available from the federal and state government levels. These tax incentives are currently scheduled to sunset in 2024. Advances in the solar energy technology, specifically in the panels, has created a window for profitability when combined with the state/federal tax breaks and the low cost of land and/or low lease rates in rural Virginia.

**CURRENT:**

The 2016 Comprehensive Plan does not directly address Utility-Scale Solar Energy Farms, in fact, it is silent to the specific land use of utility-scale solar energy projects. However, on Page 39, one of the basic assumptions when considering future growth patterns states “In certain areas, new or expanded public utilities will be needed to address and/or facilitate economic development.” Public utilities is a broad term used throughout the Comprehensive Plan that generally refers to either water, sewer, electricity or broadband facilities. One could surmise in today’s landscape that utility-scale solar energy projects squarely fall within the “definition” of electricity, thus extending the term “public utilities” to include this land use.

This subject has been a “hot topic” for some time. The Planning Commission has discussed the topic multiple times over the past several years. In 2016, the Planning Commission heard it’s first petition for the Utility-Scale Solar Energy Farm. So far, three petitions have been approved in the county for a total panel coverage of approximately 200 acres. A fourth petition is currently on hold at the Board of Supervisors level pending action by the developer (proposed 340 acres of panel coverage). The petition was denied by the Planning Commission.

**PROPOSED:**

At the December 11, 2019 meeting of the Planning Commission, the Commission voted unanimously to recommend the following amendment to the Comprehensive Plan to be added to Chapter 3-Growth Management:

*Appomattox County endeavors to promote the development of renewable energy resources, such as properly sited utility-scale solar energy farms and wind energy facilities. The purpose of such facilities is for the generation of electricity in a clean, efficient, and renewable manner. Each facility should promote the public health, safety and general welfare of the citizens of the Appomattox County and the Commonwealth of Virginia in an environmentally friendly approach through its design, construction, and eventual decommissioning. These facilities are best sited in areas of the county zoned either A-1, Agricultural, M-1, Industrial, and IP, Planned Industrial as a conditional use within said district. In conjunction with the underlying zoning district classification, siting conformity should overlap areas designated by the Future Land Use Map as planned for commercial, industrial, and/or primary growth. Areas designated by the Future Land Use Map as rural transition, rural preservation, and/or primary conservation are considered to be undesirable for such land use regardless of the underlying zoning district classification.*

*Several factors to deliberate when considering siting such a facility are 1). The scope and scale of the project relative to the character of the surrounding community; 2). The proximity to other electrical power generation facilities; 3). The proximity to population centers; 4). The proximity to industry/business to be served by the facility; 5). The proximity to other public infrastructure directly impacted in Appomattox County; and 6). The impacts to Cultural and Historical Resources. These factors are not exclusive or limiting, but should be included in the overall deliberation, as part of generally accepted good zoning practices. Any siting of either a utility-scale solar energy farm or a wind energy facility should have a direct, positive impact on the citizens of Appomattox County and should be consistent with the current Commonwealth of Virginia Energy Plan, as well as, the Appomattox County Comprehensive Plan.*

**A RESOLUTION TO AMEND THE COMPREHENSIVE  
PLAN OF APPOMATTOX COUNTY IN ACCORDANCE  
WITH VIRGINIA CODE SECTION 15.2-2229, BY ADOPTING  
THE PROPOSED AMENDMENT RELATED TO UTILITY-SCALE SOLAR ENERGY  
PROJECTS**

**WHEREAS**, the Code of Virginia (1950), as amended, Title 67, Section 67-103, Role of Local Governments in Achieving Objectives of the Commonwealth Energy Policy, addresses the regulatory arraignment in the Commonwealth of Virginia as to renewable energy; and

**WHEREAS**, The General Assembly of the Commonwealth of Virginia has enacted statutes that limit the locality's ability to establish ordinances regarding renewable energy facilities by requiring such ordinances to:

1. Be consistent with the provisions of the Commonwealth Energy Policy pursuant to subsection C of §67-102; and
2. Provide reasonable criteria to be addressed in the siting of any renewable energy facility that generates electricity from wind and solar resources. The criteria shall provide for the protection of the locality in a manner consistent with the goals of the Commonwealth to promote the generation of energy from wind and solar resources; and
3. Include provisions establishing reasonable requirements upon the siting of any renewable energy facility, including provisions limiting noise, requiring buffer areas, and setbacks, and addressing the decommissioning of the facility; and

**WHEREAS**, under Code of Virginia §15.2-2229, from time to time, the Board of Supervisors may amend its Comprehensive Plan; and

**WHEREAS**, the Planning Commission has seen a need to study the siting and development of Utility-Scale Solar Energy Projects; and

**WHEREAS**, the Planning Commission analyzed various studies and data, considered current trends, studied the physical and financial impact to the county, and debated future outcomes; and

**WHEREAS**, the Planning Commission has reviewed the Commonwealth of Virginia Energy Plan, which encourages the development and use of renewable energy; and

**WHEREAS**, the Planning Commission developed the following amendment for inclusion in the Growth Management section of the Comprehensive Plan;

“Appomattox County endeavors to promote the development of renewable energy resources, such as properly sited utility-scale solar energy farms and wind energy facilities. The purpose of such facilities is for the generation of electricity in a clean, efficient, and renewable manner. Each facility should promote the public health, safety and general welfare of the citizens of the Appomattox County and the Commonwealth of Virginia in an environmentally friendly approach through its design, construction, and eventual decommissioning. These facilities are best sited in areas of the county zoned either A-1, Agricultural, M-1, Industrial, and IP, Planned Industrial and should be reviewed as a conditional use within said district. In conjunction with the underlying

zoning district classification, siting conformity should overlap areas designated by the Future Land Use Map as planned for commercial, industrial and/or primary growth. Areas designated by the Future Land Use Map as rural transition, rural preservation and/or primary conservation are considered to be undesirable for such land use regardless of the underlying zoning district classification.

Several planning factors to deliberate when considering siting such a facility are 1). The scope and scale of the project relative to the character of the surrounding community; 2). The proximity to other electrical power generation facilities; 3). The proximity to population centers; 4). The proximity to the industry/business to be served by the facility; 5). The proximity to other public infrastructure directly impacted in Appomattox County; and 6) The impacts to Cultural and Historical Resources. These factors are not exclusive or limiting, but should be included in the overall deliberation, as part of generally accepted good zoning practices. Any siting of either a utility-scale solar energy farm or a wind energy facility should have a direct, positive impact on the citizens of Appomattox County and should be consistent with the current Commonwealth of Virginia Energy Plan, as well as, the Appomattox County Comprehensive Plan.”, and;

**WHEREAS**, the Planning Commission duly advertised and held a public hearing on October 9, 2019 on the proposed amendment to the Comprehensive Plan; and

**WHEREAS**, the Planning Commission concluded that the adoption of this Comprehensive Plan amendment will help guide and coordinate the development of renewable energy projects in Appomattox County and best promote the public health, safety, convenience, prosperity, and general welfare of the citizens of Appomattox County; and

**WHEREAS**, the Appomattox County Board of Supervisors has held a public hearing on February 18, 2020 on the proposed amendment to the Comprehensive Plan;

**NOW, THEREFORE BE IT RESOLVED** that the Appomattox County Board of Supervisors hereby concurs with the recommendation of the Planning Commission and adopts said amendment to the Comprehensive Plan, related to renewable energy projects, as advertised.

\_\_\_\_\_  
Samuel E. Carter, Chairman

Adopted: February 18, 2020

ATTEST:

\_\_\_\_\_  
Susan M. Adams  
County Administrator

# ZONING ORDINANCE AMENDMENT PACKAGE



## **TEXT AMENDMENTS TO DISTRICT LAND USE CATEGORIES (pg. 2)**

**SECTION 19.6-67 (B) A-1, AGRICULTURAL DISTRICT  
SECTION 19.6-67 (C) A-1, AGRICULTURAL DISTRICT  
SECTION 19.6-68 (B) R-1, RESIDENTIAL DISTRICT  
SECTION 19.6-69 (B) R-2, RESIDENTIAL DISTRICT  
SECTION 19.6-73 (C) M-1, INDUSTRIAL DISTRICT  
SECTION 19.6-74 (C) IP, PLANNED INDUSTRIAL DISTRICT**

## **TEXT AMENDMENT TO SECTION 19.6-12 DEFINITIONS (pgs. 3-24)**

**TEXT AMENDMENT TO SECTION 19.6-86 RECREATIONAL  
VEHICLES (pgs. 25-26)**

**TEXT AMENDMENT TO ADD SECTION 19.6-97 UTILITY SCALE  
SOLAR ENERGY FARM (pgs. 27-32)**

The following text amendments have been recommended by the Appomattox County Planning Commission for inclusion in the Appomattox County Zoning Ordinance, County Code, Chapter 19.6, et seq.

**SUMMARY OF TEXT AMENDMENTS TO DISTRICT LAND USE CATEGORIES**

**ADD** to Section 19.6-67 **A-1**, Agricultural District, subsection B, **Permitted Uses**  
*Small Scale or Residential Solar Energy Collection System*

**ADD** to Section 19.6-67 **A-1**, Agricultural District, subsection C, **Conditional Uses**  
*Utility Scale Solar Energy Farm*

**ADD** to Section 19.6-68, **R-1**, Low Density Residential District, subsection B, **Permitted Uses**  
*Small Scale or Residential Solar Energy Collection System*

**ADD** to Section 19.6-69, **R-2**, Medium Density Residential District, subsection B, **Permitted Uses**  
*Small Scale or Residential Solar Energy Collection System*

**ADD** to Section 19.6-73, **M-1**, Industrial District, subsection C, **Conditional Uses**  
*Utility Scale Solar Energy Farm*

**ADD** to Section 19.6-74, **IP**, Planned Industrial District, subsection C, **Conditional Uses**  
*Wind Energy Systems*  
*Utility Scale Solar Energy Farm*

The following text amendment have been recommended by the Appomattox County Planning Commission for inclusion in the Appomattox County Zoning Ordinance, County Code, Chapter 19.6-12 Definitions. Amended terms show the existing language to be deleted as a strikethrough, with the new amended language shown in italics. New terms to the ordinance begin on or about page six of this document under the heading 'New Terms' and are shown in plain text.

### **Amended Terms**

**Accessory Apartment**- ~~A second dwelling unit within a detached single family dwelling which is clearly incidental and subordinate to the main dwelling. An ancillary apartment is considered an accessory apartment.~~ *A secondary dwelling unit established in conjunction with and clearly subordinate to, the principal dwelling unit on a lot, contained within or attached as a part of the same structure as the principal dwelling unit on the same lot.*

**ACCESSORY BUILDING OR STRUCTURE**- A building or structure detached from a principal building on the same lot and customarily incidental and subordinate to the principal building or use. Where an accessory building or structure is attached to the principal building in a substantial manner, as by a wall or roof, such accessory building shall be considered a part of the principal building (i.e. garage, satellite dish, above ground pool, well house). *Garages, carports, and storage sheds are examples of common accessory structures on residential lots. Pole barns, hay sheds, and the like are examples of accessory structures on farms.*

**AMATEUR RADIO TOWER**-~~A structure on which an antenna is installed for the purpose of transmitting and receiving amateur radio signals; erected and operated by an amateur radio operator licensed by the FCC.~~ *An antenna, or any combination of a mast plus an attached or mounted antenna, that transmits noncommercial communications signals and is used by an amateur radio operator licensed by the Federal Communications Commission.*

**ANTIQUA AND GIFT SHOPS** -~~A commercial establishment which is used primarily for the indoor display and retail sale of merchandise, primarily furniture, silverware, glassware and other curios and collectibles, the value of which is derived from the age, rarity and materials of such items or the workmanship of a particular historic period of which 80 percent or more are over 50 years old or have collectible value; flea markets, furniture stores, secondhand stores, and thrift stores shall not be included in the is use group.~~

**AUTOMOBILE REPAIR SERVICES**- ~~Repair of construction equipment, commercial trucks, agricultural implements, and similar heavy equipment, including automobiles, where major engine and transmission repairs are conducted. Typical uses include automobile and truck repair garages, transmission shops, radiator shops, body and~~

fender shops, equipment service centers, machine shops, oil and lubrication services, and other similar uses where minor repairs and routine maintenance are conducted. *An establishment primarily engaged in providing repair and maintenance services for automotive vehicles such as passenger cars, sports utility vehicles, pickup and other light trucks, small vans, and motorcycles. This use includes oil change and lubrication shops, automotive glass shops, and general automotive repair garages or shops, which provide a wide range of mechanical and electrical repair and maintenance services.*

**BREWERY:** A facility for the production of beer. See also "Farm Brewery, Limited" and "Micro brewery". *An establishment primarily engaged in brewing ale, beer, malt liquors, and nonalcoholic beer with a capacity of greater than 315,000 gallons per year. A brewery may include a restaurant or public tasting room as an accessory use.*

**BUFFERING or SCREENING** - Any device or natural growth, or a combination thereof, which shall serve as a barrier to vision or noise between adjoining properties wherever required by this chapter. Whenever used for screening or buffering purposes, natural growth shall be taken to mean evergreen trees, bushes and shrubbery. *A strip of land with existing vegetation retained and/or supplemental vegetation added with trees/shrubs and maintained to provide transition and separation, to reduce noise and glare and to partially obstruct the view between adjacent land uses or properties. Buffers are undeveloped space, not to be cleared, graded, or excavated.*

**CAMPGROUND-** Facilities providing camping or parking areas and incidental services for travelers in recreational vehicles and/or tents. *A lot or group of lots under common ownership designed and used to accommodate short-term, overnight guests using recreational vehicles, tents, or some other form of temporary lodging and not for permanent residential use. Temporary lodging or short-term lodging for the purpose of the Ordinance shall mean less than thirty (30) consecutive calendar days.*

**CAR WASH or Auto Detailing-** Washing and cleaning of vehicles. Typical uses include automatic conveyor machines and self-service car washes and/or bays. *A commercial establishment providing the exterior washing and cleaning of vehicles where vehicles are manually driven into, or pulled by a conveyor through, a system of rollers and/or brushes, or by systematic manual hand washing/cleaning for commercial purposes. Interior cleaning and/or exterior drying may be conducted manually by the vehicle operator or an on-site attendant(s).*

**CONTIGUOUS-** Parcels of land sharing a common border not separated by a state maintained road, *railroad, or public utility right of way.*

**CORRECTION FACILITIES-** A public or privately operated use providing housing and care for individuals legally confined for violation of criminal law, designed to isolate those individuals from a surrounding community. *Such uses may include cafeteria,*

*housing for facility staff, and facilities for the production of goods or materials for sale so long as it is enclosed within the secured area.*

**DEVELOPMENT** - A tract of land developed or to be developed as a unit under single ownership or unified control which is to be used for any business or, industrial purpose, or multiple residential dwelling units. ~~or is to contain five (5) or more residential dwelling units. The term "development" shall not be construed to include any property which will be principally devoted to agricultural production. As applicable to Article XIII, any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage or equipment or materials.~~ *The term shall include, but not be limited to the following:*

- *A change in the type of use of a building, structure, or land;*
- *Disturbance of land through the removal of trees or ground cover;*
- *Division of land into two (2) or more parcels;*
- *Dredging, filling, or grading;*
- *Construction or enlargement of a building or structure;*
- *Material increase in the intensity of use of land, including the number of businesses, dwelling units, offices, or manufacturing establishments;*
- *Demolition of a structure;*
- *Commencement or expansion of agricultural or horticultural or forestall activities;*
- *Commencement or expansion of resource extraction activities such as mining or drilling;*
- *Deposition of refuse or solid or liquid waste on land;*
- *Storage of buildings, equipment, materials or other structures;*
- *Alteration or disturbance of land, shore, bank, or channel of any stream, lake or body of water, including the alteration of any wetland.*

**DISTILLERY:** ~~A facility for the production of distilled spirits. An establishment primarily engaged in distilling and blending of potable liquors, including mixing them with other ingredients, with a capacity greater than 5,000 gallons of finished product per year. A distillery may include a restaurant or tasting room as an accessory use.~~

**HOUSEHOLD PET-**Animals that are kept for personal use or enjoyment, *either inside or outside of a home in conjunction with a residential dwelling land use.* Household pet shall include, but not be limited to dogs, cats, birds, and/or rodent *or similar animals.*

**JUNKYARD-** An establishment or place of business which is maintained, operated or used for storing, keeping, buying or selling junk or for the maintenance or operation of an automobile graveyard. *(Land Use Category: Scrap & Salvage Services).*

**LAND DISTURBING ACTIVITY** ~~Any land change which may result in soil erosion from water or wind and the movement of sediments into state waters or onto lands in~~

the Commonwealth, including but not limited to clearing, grading, excavating, transporting, and filling of land. *Any man-made change of the land surface, including removing vegetative cover, excavating, filling and grading, and the construction of any structure-but not including minor modifications to landscaping or agricultural activities such as planting, cultivating, and harvesting crops or trees, or growing or tending of gardens. The term shall not include those exemptions specified in the Code of Virginia § 62.1-44.15:34. (Land Use Category: Temporary Use).*

**LOT LINE (PROPERTY LINE)** – *A line forming the boundary of a lot.*

**MANUFACTURED HOME** - *A manufactured house that is nineteen (19) or more feet in width, on a permanent foundation and on an individual lot. A structure subject to federal regulation, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to required utilities. Also see Mobile Home.*

**MOBILE HOME PARK** - *A parcel of land under single common ownership or which is operated as a business engaged in providing a place for manufactured homes, upon which twelve (12) more three (3) or more mobile homes are located on a continual, non-transient living or sleeping purposes, non-recreational, basis together with any structure, equipment, road or other facility intended for use incidental to the occupancy of the mobile homes, but shall not include premises used solely for storage or display of uninhabited mobile homes or premises occupied solely by a land owner and members of his/her family.*

**SIGN, ATTACHED**- *Any sign that is affixed directly to a wall, roof, canopy, awning, marquee, mansard wall, parapet wall, or porch of a building, and whose face is parallel to the building element to which it is attached. Attached signs have only one face visible from the public right-of-way. Also referred to as a building mounted sign.*

### **New Terms**

**Abandonment**-*For the purpose of this Ordinance, abandonment shall mean the stopping or halting of a use or occupancy of a non-conformity for a period of two (2) years or more.*

**Abattoir**-*A building or structure where livestock is slaughtered and prepared for distribution to butcher shops or retail sales establishments such as grocery stores. A slaughterhouse is designed to accommodate the confinement and slaughtering of live animals and may include packing, treating, storage, or sale of the product on the premises.*

**Abutting**-*The condition of two (2) adjoining parcels of land having a common property line or boundary including cases where two (2) or more parcels of land adjoin a corner,*

but not including cases where adjoining parcels of land are separated by a street or alley.

**Accessory Dwelling (Detached)**-A secondary dwelling unit established in conjunction with, and clearly subordinate to, the principal dwelling unit on a lot, as a detached structure on the same lot for the use by immediate family only. Also called "Second Dwelling".

**Adjacent**-A parcel of land that shares all or part of a common lot line or boundary with another parcel of land, or a parcel of land that would abut another parcel of land, but for the fact a street or right of way divides the parcels.

**Administrative Services**-Governmental offices providing administrative, clerical, or public contract services that deal directly with the citizens. Typical uses include federal, state, county, and town offices.

**Adult Day Care Center**-Any facility that provides supplementary care and protection during only part of the day to four (4) or more aged, infirmed, or disabled adults who reside elsewhere, except (i) a facility or portion of a facility licensed by the State Board of Health or the Department of Behavioral Health and Developmental Services, and (ii) the home or residence of an individual who cares for only persons related to him/her by blood or marriage. Included in this definition are any two (2) or more places, establishments, or institutions owned, operated, or controlled by a single entity and providing such supplementary care and protection to a combined total of four (4) or more aged, infirmed, or disabled adults.

**Adult Motion Picture Theatre**-An enclosed building or outdoor facility used for presenting material distinguished or characterized by an emphasis on matter depicting, describing, or relating to "specified sexual activities" or "specified anatomical areas" , for observation by patrons therein. (Land Use Category: Adult Entertainment).

**Agricultural Support (Direct)**-Uses that provide support and services to animal and crop production and dairying, or other related agricultural use, which are limited to and that operate on the site of on-going agricultural uses. These uses include: agricultural processing, agri-education, animal care businesses, customer operators (haymaking, brush hogging, crop storage, hauling, fencing, barn construction); direct market businesses for the sale of products produced on-site (e.g. pick your own), farm co-ops, farm based tourism events, farm machinery repair, pet farms, products combining recreation and consumption of agricultural products, portable sawmills, stables, wetlands mitigation banks, and similar uses. (Land Use Category: Agricultural Services).

**Agricultural Support (Indirect)**-Uses that provide support and services to animal and crop production and dairying, or other related agricultural use, either on the site of the agricultural use or off-site. These uses include: agricultural research facility, animal

care businesses, central farm distribution hub for agricultural products, farm machinery repair, farm machinery sales, rental and service, mill feed, and farm supply centers, and other similar uses. (Land Use Category: Agricultural Services).

**Airstrip**-A runway without normal air base or airport facilities. (Land Use Category: Aviation Facility, public/private).

**Aisleway**, parking-A passage for vehicular traffic within a parking area, through a parking bay.

**Alley**-A narrow street or thoroughfare giving access to the rear of lots or buildings.

**Amusement Park**-A facility, primarily outdoors and open to the public for a fee, that includes structures and buildings for providing entertainment including rides, booths for the conduct of games or sale of items, buildings for shows and entertainment, and restaurants and souvenir sales. (Land Use Category: Commercial Outdoor Entertainment).

**Animal Grooming**-Any place or establishment, public or private, where animals are bathed, clipped, or combed for the purpose of enhancing their aesthetic value and/or health, and for which a fee is charged. (Land Use Category: Veterinary Hospital/Clinic).

**Animal Production (other than Intensive Farming)**-A facility and its supporting lot area used for propagation, rearing, exercising, feeding, or general raising of livestock or other living animals for animal husbandry purposes, and not including intensive farming confinement facilities or dairies. (Land Use Category: Agriculture).

**Animal Shelter**-A facility, other than a private residential dwelling and its surrounding grounds, that is used to house or contain animals and that is owned, operated, or maintained by a nongovernmental entity including a humane society, animal welfare organization, society for the prevention of cruelty to animals, or any other organization operating for the purpose of finding permanent adoptive homes for animals. (Land Use Category: Agriculture).

**Applicant**-A person or entity who submits a development application/petition requesting approval of a permit or development plan approval under this Ordinance.

**Application or Petition**-The completed form or forms and all accompanying documents, exhibits, and fees required by this Ordinance to be submitted for review when a person or entity requests approval of a permit, change in zoning classification, or development plan.

**Arena, Stadium, or Amphitheater**-A building or structure designed or intended for use for spectator sports, entertainment events, expositions, and other public gatherings, which is partially or entirely surrounded by tiers of seats for spectators. Such uses may or may not include lighting facilities for illuminating the field or stage

area, ticket booths, concessions, restrooms, parking facilities, and maintenance areas. (Land Use Category: Commercial Indoor or Outdoor Entertainment).

**Art Gallery**-An establishment engaged in the sale, loan, or display of art books, paintings, sculpture, or other works of art. (Land Use Category: Cultural Services).

**Art, Crafts, Music, Dance, Photography, or Martial Arts Studio/School**-An establishment with space used for the production of or instruction in, art, crafts, music, dance, photography, or martial arts. (Land Use Category: Fine Arts Studio).

**Asphalt or Concrete Plant**-An industrial facility used for the production of asphalt or concrete, or asphalt or concrete products, used in building or construction, and includes facility for the administration or management of the business, the stockpiling of bulk materials used in the production of asphalt or concrete or finished products manufactured on the premises and the storage and maintenance of equipment used in production of the finished product.

**Assessed Value**-The monetary price that a parcel of land, portion of land, improvement on land, or other commodity is assigned by the Commissioner of Revenue's office for the purposes of taxation.

**Assisted Living Facility**-A public or private congregate residential facility that provides personal and health care services, 24-hour supervision, and assistance (scheduled and unscheduled) for the maintenance or care of four or more adults who are aged, infirmed, disabled, and who are cared for in a primarily residential setting. This does not include a home or residence of an individual who cares for or maintains only persons related by blood or marriage or a residential facility for eight (8) or fewer individuals who are treated as a single family in accordance with §15.2-2291 of the Code of Virginia, (1950), as amended.

**Auction Facility**-A structure or structures in combination used for the conduct of personal property auctions on a temporary basis by an auctioneer licensed by the Commonwealth of Virginia.

**Auditorium or Stage**-A building or structure designed or intended for use for presentation of dramatic, musical, or live performances, other entertainment and cultural events, and/or other public gatherings, all occurring inside an enclosed structure typically limited to a capacity of 500 or fewer seats. This used does not include motion picture theaters.

**Authorized Agent**-A person with express written consent to act upon another's behalf.

**Automatic Teller Machine (ATM)**-A mechanized device operated by a bank or financial institution that allows pedestrian customers or customers in motorized vehicles

to perform banking or financial transactions at locations remote from the controlling bank or financial institution. Where an ATM is provided on site with the bank or financial institution, it shall be considered part of the principal use. Where an ATM is provided at other locations, such as a shopping center, it shall be considered an accessory use to the principal use of the location. (Land Use Category: Financial Institution).

**Automotive Painting or Body Shop**-A facility providing collision repair and painting services for automobiles, pickup and other light trucks, or trailers, including bodywork, framework, welding, and major painting and undercoating work. (Land Use Category: Automobile Repair Services).

**Automotive Wrecker Service**-An establishment providing towing and temporary storage on-site of no more than nine (9) wrecked or inoperable vehicles for a period of no longer than sixty (60) days. If an establishment exceeds the number of vehicles or duration of storage, then it shall be considered a junk/salvage yard. (Land Use Category: Automotive Repair Services).

**Aviation Facilities, Private**-Any area of land used or intended for the landing and taking off of aircraft for personal use of the tenant or owner of the site, not available for public use or commercial operations. Aircraft includes helicopters, all fixed-wing planes and gliders, but not hang gliders.

**Aviation Facilities, Public**-Landing fields, aircraft parking and service facilities and related facilities for operation, service, fueling, repair, storage, charter, sales, and rental of aircraft, and including activities directly associated with the operation and maintenance of airport facilities and the provision of safety and security. This facility is available for public use or commercial operation.

**Awning**-A roof-like cover extending over, or in front of, a place as a shelter.

**Bank**-An establishment that provides retail banking services, mortgage lending, or similar services to individuals or businesses. Also see Financial Institution.

**Brewpub**-An establishment that is primarily a restaurant where ale or beer is brewed on premises as an accessory use. Also see Microbrewery.

**Building Permit**-An approval statement signed by the Building Official authorizing the construction, alteration, reconstruction, or demolition of all or part of any building or structure because the proposed development complies with this Ordinance and the Building Code.

**Caliper**-A measurement of the diameter of a tree trunk measured 4.5 feet above ground level.

**Canopy**-A structure that is not enclosed and is made of rigid or flexible material, that provides overhead protection from rain or sun for drive through service activity, including nonresidential establishments with drive-through service and gas pump islands at gas stations. The canopy may be attached or adjacent to a nonresidential building.

**Certificate of Occupancy**-A certificate granted by the Building Official which permits the use of a building or structure in accordance with the approved plans and specifications and which certifies compliance with the provisions of law for the use and occupancy of the building in its several parts together with any special stipulations or conditions of the Building Permit. A building may not be occupied without the issuance of a Certificate of Occupancy.

**Check Cashing Establishment**-Any person or establishment engaged in the business of cashing checks, drafts, or money orders for compensation, and registered with the State Corporation Commission pursuant to §6.1-443, Code of Virginia, (1950), as amended. (Land Use Category: Financial Institution).

**Child Day Care Center**-See Day Care Center.

**Civic Center**-A facility designed to accommodate 500 or more persons and used for conventions, conferences, seminars, product displays, recreation activities, and entertainment functions, along with accessory functions including temporary outdoor display, food and beverage preparation and service for on-site consumption. Similar structures with a capacity less than 500 persons constitute a conference center or training center.

**Clubhouse**-A building or room used for social or recreational activities by members of an organization or club (e.g. golf course clubhouse) or occupants of a residential or other development (e.g. home owners association).

**Code**-The Code of Appomattox County.

**College or University**-A public or private, non-profit institution for post-secondary education offering courses in general or technical education which operates within buildings or premises on land owned or leased by the institution for administrative and faculty offices, classrooms, laboratories, chapels, auditoriums, lecture halls, libraries, student centers, athletic fields, dormitories, and other facilities which further the educational mission of the institution. (Land Use Category: Educational Facilities, College/University).

**Commercial Landscape Operation**-The provision of tree, lawn, and landscaping services including planting, pruning, mulching, and tree/lawn/grounds maintenance using landscaping materials grown on the property and landscape materials produced off-site such as top soil and mulch. Includes greenhouses, office building, and

equipment necessary for the operation of such services. (Land Use Category: Landscaping and Lawn Care Services).

**Commercial Feedlots-** A feedlot whose primary enterprise is to feed cattle and market them for slaughter.

**Communications Services-** Establishments primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms. Excluded from this use type are facilities classified as Utility Services or Wireless Communications Facilities. Typical uses include television studios, telecommunication service centers, telegraph service offices, or film and sound recording facilities.

**Community Center-**A building used for recreational, social, educational, and/or cultural activities, open to the public or a designated part of the public, usually owned and operated by a public or nonprofit group or agency. Includes uses for senior citizens and/or youth.

**Community Garden-**A private or public facility for the cultivation of fruits, flowers, vegetables or ornamental plants by more than one person, household or family, with produce used exclusively by said person, household or family within the common community, for the greater good of the common community. (Land Use Category: Accessory Use/Structure).

**Composting-**The agricultural process by which organic waste (i.e. yard trimmings, food wastes, manures) are combined in proper ratios; adding bulking agents (i.e. wood chips) as necessary, to provide air space; controlling temperature, moisture, and oxygen to achieve accelerated decomposition; thus producing a stable humus material.

**Conditional Rezoning-**A change in the zoning classification of a parcel of land or portion thereof, in which voluntary conditions, otherwise known as proffers, are placed on the approval of change in zoning classification.

**Conditional Use Permit-**A permit issued by the Board of Supervisors for a land use that is not listed under the permitted uses for the zoning district in which the land is located, but which the zoning ordinance does list for that zoning district as a 'conditional use', a 'special use' or words of similar import, signifying that the use is to be permitted only after being submitted to governmental scrutiny in each case, in order to ensure compliance with standards designed to protect neighboring properties and the public. The term 'conditional use permit' is used interchangeably with 'special use permit' and 'special exception'.

**Conference or Training Center-**A facility designed to accommodate fewer than 500 persons and used for conferences, seminars, product displays, recreational activities, and entertainment functions, along with accessory functions such as food and beverage

preparation and service for on-site consumption. (Land Use Category: Business or Trade School).

**Conservation Easement**-The recorded grant of property rights establishing limitations that run with the land for a minimum of forty (40) years duration that prohibit subdivision of non-farm development on the tract other than one single family dwelling. Such easements shall be held by an entity authorized to hold easements in the Commonwealth of Virginia.

**Construction**-The erection of any building or structure or any preparations, including land disturbing activities.

**Continuing Care Retirement Community**-An integrated development that offers senior citizens a full continuum of housing options and assistance, ranging from fully independent dwelling units, to assistance with personal care in assisted living facilities, to long-term skilled nursing care in a nursing home facility.

**Contractor's Office**-A building or portion of a building used by a building, heating, plumbing, electrical, or other development contractor both as an office and for the storage of a limited quantity of materials, supplies, or equipment inside the building. (Land Use Category: Contractor Yard).

**Contractor Yard**-Areas or facilities used for the outside storage of materials and equipment for businesses engaged in construction activities. This use type typically does not provide for office space or any enclosed facility.

**Convenience Center, County**-A facility that accepts residential solid wastes generated by and transported from individual uses for temporary transport to a processing or disposal facility. Facility is operated by Appomattox County.

**Crisis Center**-A facility providing temporary protective sanctuary for victims of crime or abuse including emergency housing during crisis intervention for victims of rape, child abuse, or physical beatings for a length of time not to exceed thirty (30) days.

**Crop Production**-Agricultural and horticultural uses, including, but not limited to the commercial production of grains, field crops, vegetables, fruits, flower fields, and seed production, ornamental crops, tree and sod farms.(Land Use Category: Agriculture).

**Cupola**-A small structure, ornamental in nature, built on top of a roof.

**Dairy**-A commercial establishment for the manufacture, processing, or sale of dairy products.

**Data Center**-An establishment primarily engaged in providing infrastructure (e.g. computer systems and associated components such as telecommunications and storage systems) for data processing and storage, web hosting, application hosting, streaming

services, and related services. Use includes server farms, telecom hotel, carrier hotel, telehouse co-location center, or any other term applicable to facilities which are used for these specified purposes.

**Density**-The ratio of the total number of residential dwelling units on a lot to total lot area.

**Driveway**-A road, usually private, made of a minimum of gravel, a minimum of ten (10) feet in width, which provides access from a street, public or private, to a dwelling unit or a commercial business.

**Drugstore or Pharmacy**-An establishment, either freestanding or part of a shopping center, usually with drive-through service, that is engaged in the retail sale of prescription. (Land Use Category: Retail Sales).

**Elevated Building**- A non-basement building built to have the lowest floor elevated above ground level by means of fill, solid foundation, perimeter walls, pilings, or columns (post and piers).

**Estate Sale/Auction**-A public sale or auction to dispose of the majority of the materials owned by a person who is deceased or will be moving. (Land Use Category: Temporary Use).

**Expansion**-An increase in the floor area of an existing structure or building, or the increase in the area of a use.

**Fabrication**-The act or process associated with metal manufacturing or manipulation. (Land Use Category: Industrial Manufacturing).

**Façade**-The front of a building.

**Facility Owner**-The person or entity that owns all or a portion of a solar energy facility (farm), whether or not it owns the site on which the facility is located.

**Farm**- An area of land and its buildings used for growing crops and rearing animals; making one's living by growing crops or keeping livestock, from which \$1,000 or more of agricultural products are produced and sold, or normally would be sold, during a calendar year. (Land Use Category: Agriculture).

**Farm Winery**-An establishment with facilities for fermenting and bottling where the owner or lessee of the facility manufactures wine that contains not more than 18 percent alcohol by volume and is either (1) located on a farm with a producing vineyard, orchard, or similar growing area or (2) located in the state with a producing vineyard, orchard, or similar growing area or that has agreements to purchase grapes or fruits from agricultural growers within the state. Accessory uses associated with this

use include wine tasting, related food sales and related retail areas. (Land Use Category: Winery).

**Farmer's Market**-A public market held in a structure or open area where farmers primarily sell produce and other farm products they have grown, gathered, or raised directly to consumers. (Land Use Category-Retail Sales).

**Fenestration**-The arrangement, proportions, and design of windows and doors along the façade of a building.

**Fire or EMS Station**-A facility for the provision of local rapid response emergency services such as firefighting and mobile medical emergency services, including areas of storage and maintenance of emergency vehicles, and equipment and facilities for the housing and feeding of emergency personnel while on duty. (Land Use Category: Safety Services Public or Private).

**Fish Hatchery**- A place for artificial breeding, hatching, and rearing through the early life stages of animals—finfish and shellfish in particular, primarily to support the aquaculture industry where they are transferred to on-growing systems, such as fish farms, to reach harvest size.

**Flea Market**-A market held in an open area or structure where individual sellers offer goods for sale to the public. Such sellers may set up temporary stalls or tables for the sale of their products, which may be new or used.

**Floor Area (Gross Floor Area)**-The sum of the gross horizontal areas of each covered floor of a building, measured from the outside faces of exterior walls or from the centerline of party walls separating two buildings, but not including areas devoted to vehicle parking, uninhabitable basements, attics, or service/mechanical equipment rooms. Also not included in this calculation are areas open to the sky or unenclosed on two or more sides (e.g. balconies, open porches, breezeways, patios, etc.).

**Floor Area Ratio**-The ratio of gross floor area of all buildings on the lot to the total lot area.

**Foot Candle**-A quantitative unit of measure referring to the measurement of illumination incident to a single point. One foot-candle is equal to one lumen uniformly distributed over an area of one square foot.

**Forestry and Logging**-A use of land whereby forests are tended, harvested, and reforested either by natural or artificial reforestation, or both and where timber is cut and sorted on-site for commercial purposes. (Land Use Category: Temporary Use).

**Funeral Home**-An establishment that provides human funeral services, including embalming and memorial services. Crematories are an accessory use to a funeral home.

**Garage or Yard Sale**-The temporary and occasional use of the garage and/or yard of a residential dwelling for the casual sale of miscellaneous items of personal property to the general public. (Land Use Category: Temporary Use).

**Grocery Store**-An establishment engaged in retail and/or wholesale sale of food, foodstuffs, sundries, or other common household items to members of the public. (Land Use Category: Retail Sales).

**Hedge**-A fence or a boundary formed by a dense row of shrubs or low trees.

**Helicopter Landing Facility**-An identifiable area of land or water, or elevated on a structure, that is licensed or approved for the landing and takeoff of helicopters or other rotorcraft, and which may include ancillary facilities such as parking, waiting rooms, fueling station or maintenance equipment.(Land Use Category: Aviation Facility, Public/Private).

**Historic Landmark**-Any landmark listed on the Virginia Landmarks Register by the Historic Resources Board according to the procedures set out in the Code of Virginia.

**Historic Structure**-Any structure that is listed on the National Register of Historic Places, or listed on the Virginia Landmarks Register, or listed on an inventory of historic places developed by the county. Such buildings or structures have contributed to the historic significance of the community, state or nation.

**Home Garden**-Use of land on a residential lot for the outdoor cultivation of vegetables, fruits, flowers, or other small plants as accessory to the principal residential use, for consumption by the occupants of the use. (Land Use Category: Temporary Use).

**Homeless Shelter**-A facility with support and supervisory personnel that provides temporary living accommodations for homeless persons.

**Homeowners Association**-A non-profit organization operating under recorded land agreements through which each landowner is automatically a member and each lot is automatically subject to the covenants or rules, and may be charged a proportionate share of the expenses for the organizations activities.

**Horse Board and Equestrian Training**-An establishment where horses are boarded and cared for, where instruction in riding, jumping, and showing is offered, and where horses may be hired for riding. Use may include a livery stable and riding academies. (Land Use Category: Stable, Commercial)

**Industrial Manufacturing**-Enterprises in which goods are generally mass produced from raw materials on a large scale through use of an assembly line or similar process, usually for sale to wholesalers or other industrial or manufacturing uses. Use may include processing, manufacturing, compounding, assembling, packaging, treatment or

fabrication of materials and products, bottling, printing plants, pharmaceuticals, cosmetics, solvents and/or other chemicals, and the production of items made of stone, metal or concrete.

**Infill Development**-The development of vacant or partially developed parcels that are surrounded by or in close proximity to areas that are substantially or fully developed.

**Interpretation**- An explanation of the meaning of the text, uses, or other provisions of this Ordinance, or the boundaries of the Official Zoning Map or of the conditions of approval imposed on a permit or development approval.

**Land**-The earth, water, and air, above, below, or on the surface and includes any improvements or structures attached hereto.

**Landowner**-Any owner of a legal or equitable interest in real property, including heirs, devisees, successors, assigns, and agent or personal representative of the owner.

**Livestock Sales & Auction**-An enclosure or structure designed or used for holding livestock for the purposes of sale or transfer by auction, consignment, or other means. Also known as a Livestock Market.

**Logo**-any display of emblems, lines or colors, or any combination thereof used as a symbol of an organization or business.

**Lot Area**-The total horizontal land area within the lot lines of a lot, excluding any area within existing or proposed public street rights-of-way.

**Lot Line Adjustment**-An adjustment or reconfiguration of lot lines to an existing lot. Also known as a Boundary Line Adjustment.

**Lot Line, Front**-The lot line separating the lot from an abutting street right-of-way or private road easement.

**Lot Line, Rear**-The lot line along the edge of a property opposite its front lot line.

**Lot Line, Side**- A lot line not abutting a street and connecting the lot's front and rear lot lines.

**Lot of Record**-A lot, which may or may not be part of a subdivision, that a plat of said lot has been recorded in the office of the Clerk of Circuit Court, or a lot described by metes and bounds, the description of which has been so recorded.

**Lumen**-A standard unit of measurement referring to the amount of light energy emitted by a light source without regard to the effectiveness of its distribution.

**Major Recreational Equipment**-A boat, boat trailer, pick-up truck camper, motor coach, motorized dwelling, tent trailer, or similar recreational vehicle or equipment, as

well as, cases or boxes used for transporting recreational equipment, whether or not occupied by such equipment.(Land Use Category: Accessory Use/Recreational Vehicle).

**Manufactured Home, Accessory-**A manufactured home that is subordinate to a single-family dwelling or a manufactured home on a single lot and is used for storage. The structure must be altered to a point of being uninhabitable as determined by the Building Official.

**Massage Clinic-**Any establishment other than a regularly licensed hospital where nonmedical and nonsurgical manipulative exercises are practiced on the human body for reasons other than cosmetic or beautifying purposes by anyone that is not a physician or surgeon or has a similarly registered professional status.

**Meat Packing Plant-**The processing of meat products and by-products, primarily for commercial purposes, directly from live animals or offal from dead animals.

**Medical or Dental Clinic-**A small-scale facility where patients are admitted for examination and treatment by one or more physicians, dentists, or other health practitioners on a short-term basis. Examples include, but not limited to,

**Model Sales Home-** A dwelling, dwelling unit, or other marketable unit of a new development that is used for real estate sales or leasing activities associated with the development pending construction of the development and the initial sales of homes or units in the development. (Land Use Category: Retail Sales).

**Motion Picture Theater-**A building or part of a building devoted to showing motion pictures. Use may include an open lot or part of an open lot with auxiliary facilities primarily for showing motion pictures on a paid admission basis to patrons. (Land Use Category: Commercial Indoor Entertainment).

**Motorsports Park-**A facility, primarily outdoors and open to the public, for a fee, designed for motor vehicle sporting activities. This includes automobiles, trucks, go-carts, motorcycles, tractors, dirt bikes, all-terrain vehicles (ATV) and similar vehicle types. (Land Use Category: Commercial Outdoor Entertainment).

**Museum-**A building serving as a repository for a collection of natural, scientific, historical, or literary curiosities or works of art, and arranged, intended and designed to be used by members of the public for viewing, with or without an admission charge, and may include as an accessory use in the limited retail sale of goods, services, or products to the public. (Land Use Category: Cultural Services).

**Natural Disaster-**Any event in which damage to a use or structure is caused by flooding, wind, hail, lightning strike, tornado damage, explosion, falling trees, or falling tree limbs.

**Nightclub**-A place of entertainment offering alcoholic beverages for consumption on the premises that may also provide on-site entertainment in the form of live performances, dancing, billiards, comedic performances, or other entertainment activities. This use does not include Adult Entertainment uses. (Land Use Category: Dance Hall).

**Nonconformity**-A nonconforming use, structure, lot of record, sign, or site feature.

**Notice of Violation**-A notice indicating a violation of the Zoning Ordinance.

**Office Park**-A development that contains more than one separate office building, along with supporting uses, and/or open space, all of which are designed, planned, constructed and managed on an integrated and coordinated basis.

**Open Area**-The portion of a lot not used for buildings, structures, parking, loading, or streets, which may be set aside for landscaping and/or recreation.

**Operator**-The person or entity responsible for the overall operation and management of a solar energy facility (farm), if different from the facility owner.

**Ordinary Maintenance and Repairs**-Work performed on a building or structure to correct any deterioration or decay of, or damage to, the building or structure, or any part thereof, and restore the building or structure as nearly as practical to its condition prior to deterioration, decay or damage.

**Outdoor Display and Sale of Merchandise**-The placement of products or materials for sale outside the entrance of a retail or wholesale establishment. Use is permitted as an accessory or ancillary use to the primary retail or wholesale sales use.

**Outdoor Gatherings**-Any temporary organized gathering expected to attract 500 or more people at one time in open spaces outside of an enclosed structure. Included in this use type would be music festivals, church revivals, carnivals and fairs, and similar transient amusement and recreational activities not otherwise listed in this ordinance. Such activities held in public parks or on public school property shall not be included within this use type.

**Outdoor Seasonal Sales**-A temporary outdoor business enterprise that is conducted primarily outside and offers items for retail sale during a relatively short peak season. Examples include Christmas trees, pumpkins, produce, flowers, and fireworks. (Land Use Category: Temporary Use).

**Parcel of Land**-Any quantity of land capable of being described with such definiteness that its location and boundaries may be established which is designated by its owner or developer as land to be used or developed as a unit or which has been used or developed as a unit.

**Parent Tract**-Any lot or parcel of land which was lawfully recorded by plat of subdivision and/or deed(s) in the office of the Clerk of the Court of Appomattox County prior to August 22, 1988.

**Park or Greenway**-Land used for recreation, exercise, sports, education, rehabilitation, or similar activities or land intended for the enjoyment of natural features or natural beauty. A greenway is typically a linear park that links various parts of the community with bicycle and pedestrian facilities or paths.

**Person**-Any individual, corporation, government agency, business trust, partnership, two or more persons having joint interest, or any other legal entity.

**Photometric Plan**-A point by point depicting the intensity and location of lighting on the property.

**Photovoltaic or PV**-Materials and devices that absorb sunlight and convert it directly to electricity.

**Place of Worship**-A building or structure, together with its accessory buildings and uses, where people regularly assemble to conduct religious worship, ceremonies, rituals, and education. Examples include chapels, churches, mosques, shrines, synagogues, tabernacles, temples, and other similar religious places of assembly. (Land Use Category: Religious Assembly).

**Planned Unit Development**-A form of development characterized by unified site design for a variety of housing types and densities, clustering of buildings, common open space, and a mix of building types and land uses in which project planning and density calculation are performed for the entire development rather than on an individual lot basis.

**Printing or Other Similar Reproduction Facility**-A commercial establishment primarily engaged in lithographic (offset), gravure, flexographic, screen, quick, digital, or other method of printing or reproduction of stock materials on a job order basis.

**Public Assembly/Use**-Facilities owned and operated by a public or quasi-public agency accommodating public assembly for sports, amusement, or entertainment purposes. Typical uses include auditoriums, sports stadiums, convention facilities, fairgrounds, and incidental sales and exhibition facilities.

**Public Maintenance and Service Facilities**- A facility supporting maintenance, repair, vehicular or equipment servicing, material storage, and similar activities including street or sewer yards, equipment services centers, and similar uses having characteristics of commercial services or contracting or industrial activities.

**Public Parks and Recreational Areas**-Publicly owned and operated parks, picnic areas, playgrounds, indoor or outdoor athletic facilities, game preserves, and open spaces.

**Quarrying or Soil Extraction**-An area used for the purpose of removing or extracting stone, rock, soil, or similar materials from an open excavation for financial gain and to be used for building or construction purposes. (Land Use Category: Resource Extraction).

**Railroad Facilities**-Railroad yards, equipment servicing facilities, and terminal facilities.

**Rated Capacity**-The maximum capacity of a solar energy facility (farm) based on the sum total of each photovoltaic system's nameplate capacity.

**Repair**-The restoration to a good or sound condition of materials, systems and or components of a structure that are worn, deteriorated, or broken using materials or components identical to or similar to existing materials or components.

**Roadside Stand**-A building or structure used for the retail sale of fruits, vegetables, flowers, herbs or plants grown on same parcel of land where the stand is located. Such use may also include accessory sales of other unprocessed foodstuffs, home processed food products such as jellies, jams, pickles, sauces, or baked goods and homemade crafts. No commercially packaged goods, handicrafts or foodstuffs shall be sold.

**Satellite Dish**-A round or parabolic antenna and its supporting structure for the purposes of sending and/or receiving radio or electromagnetic signals. (Land Use Category: Accessory Structure).

**Second Dwelling**-Any building or portion thereof which is designed for and used for residential purposes as a single-family dwelling, additional to the primary single-family dwelling and is subject to meeting certain criteria outlined elsewhere in this ordinance.

**Shipping Container**-A standardized, reusable shipping vessel used in the transportation of freight and capable of being mounted on a rail car, or mounted to the chassis for movement by truck trailer or loaded on a ship. When placed on a parcel, unrelated to its natural use, and used for storage, whether privately or commercially, it shall be deemed an accessory structure.

**Sight Triangle**-An area of unobstructed sight distance along the approaches of a street or driveway to an intersection.

**Sign, Obsolete**-Any sign which advertises a business, use, service, or activity that once occurred but is no longer occurring on the property in which the sign is located.

**Sign, Unified**-A freestanding sign used to identify multiple business uses within a shopping center, office park, business park, or industrial park.

**Small Wind Energy System**-A wind energy conversion system consisting of a rotating wind turbine and related control or conversion equipment that converts the kinetic energy in wind into mechanical energy and is intended primarily to reduce on-site consumption of energy for homes or businesses.

**Solar Energy Collection System or Solar Energy Farm, Utility Scale**-A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for transfer to an electricity grid. The term applies to solar photovoltaic systems equal to or greater than one (1) acre in size or having a rated capacity equal to or greater than 200 kilowatts (kw).

**Solar Energy Collection System, Small Scale or Residential**--A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for direct on-site use or in accordance with Virginia's net metering law. The term applies to solar photovoltaic systems less than one (1) acre in size or having a rated capacity up to 20 kilowatts (kw). This land use shall be considered an accessory use when installed in association with a residential land use.

**Stop Work Order**-An order issued by the Zoning Administrator or Building Official that directs the person responsible for a development activity or other act in violation of this Ordinance to cease and desist such activity or act.

**Street Grade**- The top of the streets roadway at its centerline.

**Structure Height**-The vertical distance from the average elevation of the existing finished grade of a structure at the front of the structure to the top of the roof for a flat roof, to the deck line for a mansard roof, or the mean height between the eaves and ridge for a gable, hip cone, gambrel or shed roof.

**Swimming Pool, Spa, or Hot Tub**-An above or below ground structure that is filled with water and used for swimming or soaking, relaxation, massage, or hydrotherapy.

**Tattoo or Body Piercing Establishment**-An establishment whose principle business activity is to practice one or more of the following: 1). Placing of designs, letters, figures, symbols, or other marks upon or under the skin of any person or (2) using ink or other substances that result in the permanent coloration or alteration of the skin by means of the use of needles or other instruments designed to contact or puncture the skin. (Land Use Category: Personal Services).

**Taxidermy Shop**-A business for the preparation, stuffing, and mounting of animal skins. (Land Use Category: Retail Sales).

**Television or Radio Antenna**-An omnidirectional antenna tuned to the broadcast frequency assigned to television or commercial radio. Does not include Amateur radio antenna or satellite dish. (Land Use Category: Wireless Communication Facility).

**Temporary Business**-A commercial use established on a short-term basis at a particular location, usually for less than 30 days.

**Temporary Use**-Any commercial use which is conducted for a period not exceeding thirty (30) consecutive days and which is not re-established within a period of ninety (90) days.

**Turkey Shoot**-A shooting match or similar activity conducted by a non-profit organization, non-commercial, or community service organization involving the discharge of firearms at a target or targets with the object of such activity being to determine a winner of a prize, such as a turkey, ham or other prize. (Land Use Category: Temporary Use).

**VDOT**-The Virginia Department of Transportation.

**Vocational or Trade School**-A public or private school offering vocational or trade instruction to students in subjects such as electrical, plumbing, brick laying, computer science, HVAC, etc. (Land Use Category: Educational Facility, Primary/Secondary).

**Watercourse**-A lake, river, creek, stream, wash, channel, or other topographic feature on or over which water flows at least periodically.

**Wetlands**-Areas inundated or saturated by surface water or groundwater at a frequency or duration sufficient to support a prevalence of vegetation typically adopted for life in saturated soil conditions. Examples include swamps, marshes, bogs, and similar areas.

**Woodworking**-An establishment primarily engaged in millwork and other manufacturing of wood products, such as windows, doors, moldings, or flooring. (Land Use Category: Custom Manufacturing).

**Yard, Required**-The area within a lot extending inward from the front, side, or rear lot lines for the minimum yard depth applicable in the zoning district in which the lot is located and that is required to remain unoccupied and unobstructed from the ground upward.

**Zoning District**-An area delineated on the Official Zoning Map, which a prescribed set of development standards are applied to various types of development.

**Zoning District, Overlay**-A zoning district superimposed over one or more underlying zoning districts that imposes additional standards and regulations.

The following text amendment has been recommended by the Appomattox County Planning Commission for inclusion in the Appomattox County Zoning Ordinance, County Code, Chapter 19.6-86.

### **§19.6-86 Recreational Vehicles**

#### **Current Reads as: (to be deleted)**

~~Recreational vehicles placed on sites either: (i) Be on the site for fewer than one hundred eighty (180) consecutive days, be fully licensed and ready for highway use, or (ii) Meet the permit requirements for placement and the elevation and anchoring requirements for manufactured homes as contained in the Uniform Statewide Building Code. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.~~

#### **Proposed to Read as:**

1. Recreational Vehicles placed on any lot or parcel in any zoning district shall:
  - a. Be the personal property of the owner, tenant, or guest thereof residing on the property; and
  - b. Be operable and in good repair; and
  - c. Be licensed and registered as required by State law; and
  - d. Be parked
    - i. either within the driveway/parking area; or
    - ii. behind the leading edge of the principal dwelling; or
    - iii. if on an undeveloped lot, then a minimum of 100 feet from any public right of way; and
  - e. Not encroach upon any property line; and
  - f. Be parked or stored in a road ready position. Road ready shall mean on its wheels or internal jacking system, fully licensed, and attached to the site only by quick disconnect type utilities and having no permanently attached additions.
2. Recreational Vehicles shall not be used for living, sleeping, housekeeping or business purposes, except as provided herein. Use of the recreational vehicle for more than ninety (90) days (whether consecutively or non-consecutively) within any twelve-month period of time shall constitute living and the recreational vehicle will be deemed a dwelling, subject to the permit requirements for placement, elevation, and anchoring for manufactured homes as contained elsewhere in this ordinance and in the Uniform Statewide Building Code.
3. Notwithstanding the provisions in subsection 2, one (1) recreational vehicle may be used for a temporary residence in an A-1 zone, subject to the following:
  - a. The recreational vehicle is located on the same lot on which a primary residence is currently being constructed;
  - b. The temporary residential use shall be allowed for a period not to exceed six (6) months;
  - c. The recreational vehicle shall have available onboard electrical service, plumbing, and waste management facilities;

- d. Proper building, water and septic permits have been issued for the building of the primary residence.

The following text amendment has been recommended by the Appomattox County Planning Commission for inclusion in the Appomattox County Zoning Ordinance, County Code, Chapter 19.6 as new §19.6-97 et seq.

## **ADD TO ADDITIONAL REGULATIONS**

### **§19.6-97 Utility Scale Solar Energy Farm**

#### **§19.6-97.1 Applicability, permitting**

The requirements set forth in this section govern the siting, development, construction, installation, operation, and decommissioning of utility scale solar energy facilities in the county. A Conditional Use Permit (CUP) is required for each utility scale solar energy farm proposed to be constructed, installed, or operated in the county. Small scale solar energy arrays and associate apparatus used for individual residential dwellings, not connected to the electrical grid, shall be considered an accessory use to the principal dwelling and permitted as such.

#### **§19.6-97.2 Applications and Required Information for a Utility Scale Solar Energy Farm**

In addition to the material required for a Conditional Use Permit petition, applications for utility scale solar energy facilities (farms) shall include the following information:

- A. Project Narrative: A narrative identifying the applicant, facility owner, property owner, and the operator of the facility. The narrative should include an overview of the project and its location, the size of the site and the project area; the current use of the site, the estimated time for construction, including a proposed date for commencement of construction; the maximum rated capacity of the facility; the approximate number, types and expected footprint of the solar equipment to be constructed to include photovoltaic panels, ancillary facilities, fencing, buffering, where the electricity generated at the facility will be transmitted, and the location of the proposed electrical grid interconnection.
- B. Site Development Plan: A site development plan of a scale and specification, in accordance with the requirements found in the Conditional Use Permit application shall be submitted with the application. Additional information may be required, as determined by the Zoning Administrator, such as scaled elevation view or other

supporting drawings, photographs of the site, photographic simulations or modeling of the proposed solar energy facility, specifically from sensitive locations, as deemed necessary by the Zoning Administrator, aerial imagery or other mapping of the site or any other technical report necessary for the proper review of the Conditional Use Permit petition. If the petition is granted, then a full site development plan shall be required in accordance with the regulations found elsewhere in this ordinance.

- C. Documentation of right to use property for the proposed facility: Documentation shall include proof of control over the proposed site or possession of the right to use the proposed site in the manner requested. Any sensitive financial or confidential information may be redacted.
  
- D. Decommissioning plan; security
  - 1. The applicant shall provide a detailed decommissioning plan that provides procedures and requirements for removal of all parts of the solar energy generation facility and its various structures at the end of the useful life of the facility or if it is deemed abandoned or unsafe. The plan shall include the anticipated life of the facility, the estimated overall cost of decommissioning the facility in current dollars, the methodology for determining such estimate, and the manner in which the project will be decommissioned. The decommissioning plan and the estimated decommissioning cost shall be update every five (5) years, from the date of the certificate of occupancy or upon request of the Zoning Administrator; however, the updated costs shall be no more than twice every ten (10) years.
  
  - 2. Prior to receiving a certificate of occupancy to begin operation, the applicant must provide security in the amount of the estimated cost of the decommissioning. Options for security shall include a cash escrow, a performance surety bond, or an irrevocable letter of credit. The security must remain valid until the decommissioning obligations have been met. The security may be adjusted up or down by the county if the estimated cost of decommissioning the facility changes. The security must be renewed or replaced, if

necessary, to account for any changes in the total estimated cost of decommissioning if deemed by the updated estimates. Security is a mandatory condition of all conditional use permits for utility scale solar energy farms.

3. The decommissioning plan, cost estimates, and all updates to plans and estimates shall be sealed by a professional engineer licensed to do business in the Commonwealth of Virginia.
- E. Economic Analysis: An economic impact analysis, prepared by a qualified third-party that reports any expected change in the value of the subject property, expected employment during the construction of the facility, any expected impact on the county's tax revenues, the estimated costs to the county associated with the facility in the form of additional services, and information on any other economic benefits or burdens from the project.
- F. Review fees: The county may retain qualified third-parties to review portions of the conditional use permit petition or the site development plan that are outside of the county's areas of expertise and do not have adequate state and federal review. Any costs incurred by the county for such review by qualified third-parties shall be bill to the applicant and must be paid in full prior to the issuance of a certificate of occupancy.
- G. Community meeting: A public meeting shall be held prior to the county's public hearing with the Planning Commission to give the community the opportunity to hear from the petitioner and ask questions regarding the proposed facility. The meeting shall be held at a location within a reasonable distance to the project and must be advertised in a newspaper with local circulation for two consecutive weeks prior to the meeting. The petitioner shall provide the Zoning Administrator with the date, time and place of the meeting, a copy of the advertisement, and a summary of any input/comments received from members of the public. Such information shall be provided to the Zoning Administrator no less than seven (7) business days prior to the Planning Commission public hearing.

### **§19.6-97.3 Visual Impacts, Setbacks, and Buffering**

The petitioner shall demonstrate through project siting, and if necessary, through mitigation, that the solar project minimizes impacts to viewsheds from all residential areas, and any areas of scenic, historical, cultural or recreational significance. The following should be adhered to in placement, buffering and/or setback:

1. A vegetative buffer sufficient to mitigate the visual impact of the facility is required along all areas adjacent to public roadways. The buffer shall consist of a twenty (20) foot wide landscaped strip to include trees, shrubs and other vegetation considered native to the area. The landscaped strip may be located within the setback area and should run around or near the perimeter fence. Tree plantings in the buffer strip shall be a minimum of five (5) feet in height at the time of planting, no more than fifteen (15) feet between trees. Trees may be staggered. Existing trees and vegetation may be maintained within the buffer areas and may supplement and satisfy landscaping requirements. An alternative to tree plantings is to construct an earthen berm, minimum height of six (6) feet high. Berm must be stabilized with native grasses and/or plantings. The landscaped buffer must be maintained in good condition for the life of the project.
2. The solar panel arrays shall be set back from each parcel boundary a minimum of five hundred (500) feet. All other structures or infrastructure shall meet the minimum setback for the underlying zoning district. Solar panel arrays shall be set back a minimum of five hundred (500) feet from any stream or wetland area. Existing wells shall be abandoned in accordance with current Virginia Department of Health regulations.
3. The solar panel array area shall be enclosed by a security fence. The fence shall not be less than six (6) feet in height and should be equipped with appropriate anticlimbing devices such as strands of barbed wire at the top. Fencing should be installed on the interior of the buffer area so that it is screened from adjacent property. The fence shall be maintained in good repair for the life of the project.

#### **§19.6-97.4 Processing of Application**

The conditional use permit petition will follow the normal and customary process for such petitions, meaning, a duly advertised public hearing before the Planning Commission, followed by a recommendation, and then a duly advertised public hearing before the Board of Supervisors, followed by final consideration. Petitions are subject to any action afforded any other conditional use permit as enumerated elsewhere in the zoning ordinance.

#### **§19.6-97.5 2232 Review For Utility Scale Solar Energy Farm**

In accordance with the Code of Virginia, all utility scale solar energy farm petitions are subject to review against the county's Comprehensive Plan. Prior to the petition being considered by the Planning Commission, the Planning Commission shall make a determination as to conformity with the Comprehensive Plan.

#### **§19.6-97.6 Unsafe or Abandoned Projects; Decommissioning**

1. If the utility scale solar energy facility is determined to be unsafe by the Building Official, then the facility shall be required to be repaired by the facility owner, site owner, or operator. Repairs shall be made in a timely manner as established by the Building Official. Should the repairs not be completed in the timeframe provided, then the owners or operators will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
2. If the facility is not operated for a continuous period of twelve (12) months, then the county may notify the owner/operator by registered mail and provide forty-five (45) days for the owner/operator to respond. If no response is provided, then the owner/operator will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
3. If the facility is abandoned, the owner/operator is required to notify the Zoning Administrator in writing.
4. Within one (1) year of the date of said notification, or if determined to be abandoned by the Zoning Administrator in accordance with

the above subsections, then the county may pursue legal action to have the facility removed at the expense of the facility owner, site owner, or operator, each of whom shall be jointly and severally liable for the expense of removing or repairing the facility. The county may also call upon the decommissioning security to remove the facility.

**BYLAWS AND RULES OF PROCEDURES  
APPOMATTOX COUNTY BOARD OF SUPERVISORS**

**SECTION A: MEETINGS**

**Regular Meetings.**

- (a) All regular meetings of the Board shall be open to the public, except when the Board is in closed session pursuant to Section 2.2-3711 of the Virginia Code.
- (b) The Board shall hold regular meetings on such days as may be prescribed by resolution at the annual organizational meeting in January of each year, but which shall not be less frequent than once a month. The Board shall give notice of the date, time, and location of its meetings by placing a notice in a public location at which notices are regularly posted, or in the office of the Clerk to the Board. The Clerk may publish meeting notices by electronic means. The notice shall be posted at least three working days prior to the meeting.

The Chairman, or the Vice-Chairman if the chairman is unable to act, finds and declares that the weather or other conditions are such that it is hazardous for the Board members to attend a regular meeting, the regular meeting shall be continued until the following Monday, unless that Monday is a legal Holiday, then the meeting shall be on the Tuesday following the Monday Holiday. Such conditions shall be communicated to the members of the Board and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

- (c) The Board may by resolution, when necessary, change the time and place of the regular meeting. The resolution shall set forth the circumstances necessitating such change. Note of such change shall be posted in a public location at which notices are regularly posted, or in the office of the Clerk to the Board, at least three working days prior to the meeting to be held pursuant to the change, and published once in a newspaper, of general circulation in the county, at least seven days prior to the meeting. Three working days prior to the meeting to be held pursuant to such change, the Clerk shall give each Board member written notice, personally or by registered mail, of any change from the regular meeting days established by this section.
- (d) Except for the properly called closed sessions as permitted by state law, all regular meetings of the County Board and official committees of the Board shall be open to the media, freely subject to recording by radio, television and photography at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings under such rules as the Board may prescribe.

### Special Meetings.

- (a) The Chair or two members of the Board may call special meetings of the Board whenever in their opinion the public business may require it.
- (b) Whenever a special meeting shall be called, a notice in writing signed by the Chair of the Board or two members of the Board shall be filed with the Clerk and delivered to each member of the board and the County Attorney, either in person or at his place of residence or business, stating the date and hour of the meeting and the purpose for which such meeting is called. No business shall be transacted at the meeting except such as is stated in the notice, unless all members are present.
- (c) The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.
- (d) Notice to the public of a special meeting shall be given contemporaneously with the notice provided to the members of the Board.

### Closed Sessions:

Closed Sessions may be held in accordance with the provisions of the Virginia Freedom of Information Act.

### Adjourned Meeting:

Regular meetings without further public notice may be adjourned from day to day or time to time or place to place, not beyond the time fixed for the next regular meeting, until the business before the Board is completed.

### Minutes.

- (a) Minutes of all regular and special meetings and work sessions shall be recorded. Such minutes shall be maintained in the office of the Clerk of the Board of Supervisors. The minutes shall reflect:
  - (1) the date, time and place of the meeting or session;
  - (2) the members recorded as either present or absent;
  - (3) a general description of all matters proposed, discussed or decided:  
and
  - (4) record of any votes taken.
- (b) Approval of minutes of all but closed meetings or sessions shall be considered at a regular Board meeting. It shall not be necessary to read the minutes prior to approval. Prior to approval, any member may, through the Chair, request the privilege of amending or correcting the minutes to accurately reflect the substance

of the prior meeting. If objection is made by any Board member to such amendment or correction, a majority Vote of the Board shall be necessary for adoption of the correction or amendment. The Chair shall sign the adopted minutes.

## **SECTION B: OFFICERS**

### **Election and Term of Chairman and Vice-Chairman**

At the annual or organizational meeting of the Board of Supervisors, the Board shall elect from its membership a Chairman and Vice-Chairman, each of whom shall serve a term for one year expiring on December 31 of the year elected, or until their respective successors shall be elected. In the case of the absence of the Chairman and the Vice-Chairman; the members present shall choose one of its members as temporary Chairman.

### **Clerk**

The Clerk of the Board of Supervisors shall be the County Administrator, whose duties and responsibilities shall be those set forth in State law and as delegated and directed by the Board of Supervisors.

### **Parliamentarian**

The County Attorney shall serve as the Parliamentarian.

## **SECTION C: QUORUM AND MANNER OF VOTING**

A majority of the Board shall constitute a quorum and be necessary for the transaction of business. If a quorum is not present, those in attendance shall adjourn to a later time when a quorum is present to transact business.

No ordinance, nor resolution, appropriating money exceeding \$500.00, imposing taxes or authorizing borrowing money shall be passed except by a recorded affirmative roll call vote of a majority of all the members of the Board.

## **SECTION D: RULES OF ORDER**

The proceedings of the board, except as otherwise provided within these Rules of Procedure and applicable State law, shall be governed by Robert's Rules Of Order, Newly Revised and more specifically, the provisions which pertain to conduction of business for small boards, except as follows: 1) the section indicating that the minutes are accessible only to Board members is hereby deleted, 2) all motions will require a second, 3) the Chairman may make and second motions.

## **SECTION E: ORDER OF BUSINESS**

### **Agenda Preparation**

The Clerk shall prepare the agenda for each regular meeting conforming with the agenda format approved by the Board. Except as permitted at the discretion of the County Administrator, every item to be placed on the agenda shall be received in the Office of the County Administrator before the close of the work day on the Wednesday of the week prior to any regular meeting of the Board.

The agenda packages shall be transmitted by the Clerk of the Board by the close of business on the Friday prior to the regular meeting using whatever means of delivery he deems best suitable to insure that the Board members have the agenda packages prior to the regular meeting.

### **Order of Business**

The order of business at Board of Supervisor meetings is normally:

### **Welcome**

- a. Call to order
  - b. Invocation
  - c. Pledge of Allegiance
- 
1. Approval of the Agenda
  2. Approval of the Consent Agenda
  3. Approval of Minutes
  4. Thirty minutes Citizen Comment Period at each regular meeting of the Month.
  5. Public Hearings/Public Appearances
  6. Action Items
  7. Board Comments, Committee Reports, Request and Recommendations
  8. Appointments to Boards, Commissions and Committees
  9. County Attorney Reports, Request and Recommendations
  10. County Administrator's Reports, Request and Recommendations
  11. Pending Matters

### **Consent Agenda**

The Consent Agenda shall consist of a listing of various items to be considered by the Board as a block or one single item and to be approved by one vote rather than specific votes on each item.

Characteristics of items placed on the Consent Agenda are:

- Routine items that appear monthly such as departmental reports, request for refunds, resolutions and motions authorizing the submission of applications for grants that require no local match, or grants for which the Board has previously approved the local match, request for supplemental appropriations that meet the Board's policy.
- Request to advertise public hearing, advertising for bids and proposals, resolutions of appreciation, proclamations and resolutions of respect and commendation.
- Items of non-controversial nature that could be classified as housekeeping items of technical, non-policy nature, end of year department transfers, resolutions dealing with the acceptance of grants from the State or Federal governments requiring no local match or grants for which the Board has previously approved the local match, and items that have received prior unanimous approval of the Board.

There shall be no debate or discussion by any member of the Board or the public regarding any item on the Consent Agenda, beyond asking questions for simple clarification.

Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

Approval of the motion to approve the Consent Agenda shall constitute approval, adoption, or enactment of each motion, resolution ordinance, or other item of business thereon, exactly as if each had been acted upon individually.

#### Citizen Comment Period

At each regular meeting of the Board, the board shall set aside at the beginning of each Board session a citizen's comment period. During the citizen's comment period, speakers wishing to address the Board shall clearly state their name and address. Speakers may not speak on items that are on the public hearing calendar for the day. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

~~Individuals who have previously spoken on a subject at a public hearing shall not be allowed to readdress the Board during the citizen's comment period.~~ Specific questions should be resolved prior to the meeting by contacting a Board member or the appropriate staff member. Questions shall be directed to the Chairman, who will, at his/her discretion, solicit the response from the appropriate person.

## Public Appearances

Any citizen may request to appear before the Board at any regular Board meeting no more than four times per year and no more than once within a three month period. Speakers shall be limited to speaking on the same subject not more than three times within any 12 month period. Speakers who wish to address matters which have previously been addressed at a public hearing under public appearances shall not be allowed to request to appear before the Board nor shall they be allowed to readdress the Board on the subject of the public hearing. Specific questions should be resolved prior to the meeting by contacting a Board member or the appropriate staff person. Questions shall be directed to the Chairman, who will, at his/her discretion, solicit the response from the appropriate person. Requests to appear before the Board shall be directed to the Clerk of the Board. When requesting time to appear on the agenda, the requestor shall give the Clerk a description of what the topic will be, the speaker's full legal name and address (including street name and zip code), and home and business phone numbers, if applicable, shall be required. Speakers must speak on the subject identified when registering to appear before the Board and failure to stay on the topic will be deemed to render the speaker out of order and will result in forfeiture of the remaining time that had been allotted to the speaker. Thirty minutes will be allotted on the agenda for public appearances. Each speaker will be allotted fifteen minutes unless there are more than two-speakers; in which event, each speaker will be subject to such time limitations as the Chairman may equitably impose.

Each speaker addressing the Board shall step up to the microphone in front of the podium, shall give his name and address in an audible tone of voice for the record. All remarks shall be addressed to the Board and not to any member thereof.

Any person speaking before the Board who represents himself as being an officer of or representing an organization, group, association, corporation, or other entity not generally known to the Board shall, upon request by any member of the Board, disclose for the organization, the history, size, structure, date of creation, tax status: and shall reveal for the organization its method of determining its official position and the speaker's authority to represent the organization. Unreasonable failure to provide satisfactory answers shall bar the speaker from further speaking on the matter before the Board.

## Public Hearings

It is the purpose and objective of the Board of Supervisors to give each citizen an opportunity to express his/her views during the public appearance and citizen comment sections of regular meetings and on the issue(s) at hand at public hearings and to give all speakers equal treatment and courtesy. While it is often necessary to have a presentation by the applicant and/or staff, it is the desire of the Board to hear from the public, and therefore, the applicant and staff presentations will be as brief as possible. In order to

accomplish this objective, it is necessary that certain rules of order prevail at all hearings of the Board of Supervisors, as follows:

- The order of business for consideration of a matter on the Board's public hearing agenda shall be as follows:
  - a. Staff presentation
  - b. Questions from Board members (and Planning Commissioner if present)
  - c. Applicant's presentation (if applicable, for land use matters)
  - d. Board discussion, at which time the Chairman may entertain a motion to place the matter on future agenda for action, to refer the matter to committee, or bring the matter to vote.
- Staff presentation will be brief, concise summaries for the public's information and understanding. When written information has been provided prior to the hearing only summary and/or new information should be presented.
- On land use matters a reasonable and sufficient time will be afforded the applicant to properly and fairly present the subject matter. Ten minutes shall be allocated to the applicant's presentation. The applicant may allocate the time between presentation and rebuttal. If additional time is believed to be necessary, the applicant should contact the County Administrator prior to the Public Hearing. Any Member of the Board may ask the applicant to respond to specific questions.
- Each speaker will have up to five minutes available whether speaking as an individual or a representative of any group or organization. However, should the number of speakers registered to speak on any item exceed ten, the time will be adjusted to three minutes for each speaker. Unless instructed by a majority of the Board present and voting to do otherwise, the Chairman shall enforce the time limits, as appropriate.
- Order of speakers will be determined on first to register, first to speak basis.
- Registration will be taken by County staff and will be submitted on the registration form provided, which will include the name, address and election district of the speaker.
- Speakers will be limited to a presentation of their points of view except that the Chairman may entertain questions of clarification.
- Debate is prohibited.

- All comments will be directed to the Board of Supervisors as a body.
- Decorum will be maintained. This includes a common courtesy from the audience, the staff and Board to the speaker and from the speaker to the audience, the Board and the staff. Statements, which are demeaning or inappropriate, shall be ruled out of order.
- In the event of a large number of speakers resulting in the continuation of the hearing, any persons not heard at the initial Public Hearing will be the first to speak at the continued hearing.
- Speakers are requested to leave written statements and/or comments with the County Administrator.
- The Board shall have the discretion to act on a matter appearing on a public hearing: or the Board, by majority vote, may defer the matter to the next regular meeting of the Board. It shall be the policy of the Board to leave the record open to receive written comments following a public hearing up until the time that a vote is taken.

#### Board Comments

This time is generally used for individual Board members to share information with other members of the Board and public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at the meeting at which the item is presented unless it is the unanimous consensus of the Board that the item be put on the floor for action. Prior to the agenda prepared, members of the Board are encouraged to contact the County Administrator and have an item included under this heading. The County Administrator shall prepare a memorandum that will inform other members of the Board of the particulars pertaining to this matter.

#### Pending Matters

This section of the agenda is non-action section of the meeting agenda which shall list all matters that have come before the Board and that the Board has assigned to or referred to one of its standing committees or staff for additional information or recommendation.

#### Adjournment of Meetings

Regular meetings of the Board shall adjourn no later than 10:30 P.M. If the Board desires to extend the meeting, a motion unanimously adopted by the members present shall be required. Any items not acted on prior to the 10:30 deadline shall be deferred to the next regular meeting or an adjourned meeting of the Board.

## **SECTION F: RECONSIDERATION OF MOTIONS**

At any meeting of the Board, when any vote upon any motion, resolution, ordinance or question has been announced, it shall be in order for any member of the Board voting with the prevailing side or who has not voted on the motion, resolution, ordinance or question to offer a motion for reconsideration thereof during the same or succeeding meeting.

## **SECTION G: CONDUCT OF THE PUBLIC**

The efficient and dignified conduct of public business is the ultimate concern of the Board. Accordingly, it is the policy of the Board that its meetings be conducted with the highest degree of order and decorum. The Board's integrity and dignity will be established and maintained at all times during the conduct of public business, and the Board will permit no behavior which does not comply with this policy. Prohibited conduct at meetings shall include:

1. Campaigning for public office
2. Soliciting of funds
3. Promoting private business ventures
4. Using profanity, vulgar language or gestures
5. Using language which insults or demeans any person or which, when directed at a public official or employee is not related to his official duties
6. Making non-germane or frivolous statements
7. Discussions of a sectarian or partisan nature
8. Smoking or eating in the Board Room
9. Addressing question or statements to anyone other than the Chairman (Questions shall be presented to the Chairman, who will, at his discretion solicit a response from the appropriate board or staff member.)
10. Standing in the back or side isles of the Board Room as long as there are sufficient seats available (except for law enforcement personnel)
11. Persons in attendance at the meeting addressing the Board while members of the Board are considering any motion, resolution or ordinance preliminary to vote on the same, except at the discretion of the Chairman
12. Any persons addressing comments or questions to someone other than the Chairman
13. Wearing hats, caps or other types of headgear
14. Applause is permitted only during presentation, awards, proclamations and special recognition periods.

The Chairman shall preserve order and decorum at all meetings. The Chairman may order the expulsion of any person for violation of these rules, disruptive behavior, or any words or action which incites violence or disorder, subject to appeal to the Board. Any person who had been so expelled and who at a later meeting again engages in words or actions justifying expulsion may be barred from attendance at future meetings of the Board for a specified and reasonable period of time not to exceed six months or upon a still subsequent expulsion, a period not to exceed one year either by the Chairman, subject to appeal to the Board or by motion passed by the Board.

## **SECTION H: MISCELLANEOUS**

### **Reserved Area**

Only members of the Board, the County Administrator, County Attorney, administrative staff and other persons expressly invited shall be entitled to enter the area behind the Board Dais.

### **Press**

Cameras from the press shall be limited to the west side of the boardroom. Members from the press shall not interview the public or staff in the Boardroom while meetings are in session.

### **Amendment of Rules**

These rules of procedure may be amended by majority vote of the entire membership. No notice shall be required of the adoption of any amendments.

## Solar Legislation

From: Scott R. Simpson <srs@co.halifax.va.us>  
Sent: Tue, Jan 28, 2020 at 12:27 pm  
To: Wayne Carter, Dan Witt, susan.adams@appomattoxcountyva.gov, bcarter@buckinghamcounty.virginia.gov, cwoolridge@brunswickco.com  
Cc: lweddington@brunswickco.com, currin@brunswickco.com, jmiles@buckinghamcounty.virginia.gov, watkins.abbitt@appomattoxcountyva.gov, JP Duncan

Wayne, Dan, Susan, Rebecca, Charlette; Board Members, and Staff.

As you are aware, utility scale Solar Facilities are growing in number and size. The Legislatively mandated 80% tax exemption is a huge incentive to the developers to continue to develop projects and to advance the Governor's and State's initiative for clean green energy. However, this exemption is effectively funded by the localities, and the 20% taxable value provided is not sufficient to offset the current, future, and unknown impacts of the large scale facilities.

The 80% exemption also is not even handed to localities as these projects tie-up thousands of acres of land from future development and other uses where jobs and additional revenues will suffer in the coming decades.

Rural Southside Virginia is effectively exporting our natural resource (sunlight, converted to electrons) for the gains in other parts of Virginia who are receiving the jobs, and billions of investment and tax revenues from the large players buying this renewable energy. By tying up our Southside land for 35+ years we will be losing 2 cycles of timber growth and harvesting, 35 years of crops, livestock, and natural beauty for the offset of a miniscule 20% tax revenue of a rapidly depreciating asset which still produces over 90% of peak electricity in year 35. As Counties and Administrators, it is difficult for us to make long term budgeting decisions based upon a declining revenue stream.

Over the past 9 months, several Counties, VACO, VML, and solar developers met regularly in order to find common ground to increase revenues to the localities and this has resulted in at least 3 proposed bills as well as other independent legislation to aid in correcting this lopsided incentive. The Solar industry is willing to more than double the current revenues, but we need legislation to dictate that basis.

In order to ensure our interests are kept at the table, I have been asked by my Board to engage a lobbyist to advise and provide updates to us on a regular basis as well as lobby on our behalf for increased land use control and revenues. While holding these discussions with potential lobbying firms, it became quickly evident that strength is in numbers as well as dollars. The costs to engage a firm for these services are

expected to be in the 20k – 30k range, thus an amount that not a single county could effectively afford alone.

Therefore, I write today to gage interest in an informal group I am preliminarily calling “Southside Solar Solutions”, which with a commitment of no more than \$5,000 each we could make this happen and engage a firm to help protect our interests.

Returning the incentive ability to the localities is one way to correct this lopsided incentive, as are other proposed methods to increase and level the revenues for these projects.  
I/we as a group can circulate the status of legislation once we garner support for the group effort.

I realize this is short notice and the Assembly has already begun, however, from our summers long discussions I felt there was a strong agreement on a basic structure with the Developers however at the Assembly level there appear to be unexpected bumps and opposition for various reasons requiring this effort to protect our interests..

Thank you,  
Scott

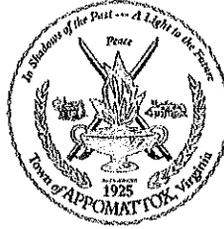
Scott R. Simpson, P.E., MPA  
County Administrator  
Halifax County, VA  
1030 Mary Bethune Street  
Lower Level 1  
Halifax, VA 24558  
434-476-3300  
[www.halifaxcountyva.gov](http://www.halifaxcountyva.gov)

P. O. BOX 705  
210 LINDEN STREET  
APPOMATTOX, VA 24522

PHONE: (434) 352-8268  
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www.townofappomattox.com

TOWN MANAGER  
GARY L. SHANABERGER

*Town of Appomattox*



MAYOR  
PAUL D. HARVEY  
COUNCIL MEMBERS:  
JAMES J. BOYCE, SR  
STEVEN T. CONNER  
JONATHAN D. GARRETT  
TIMOTHY W. GARRETT  
CLAUDIA G. PUCKETTE  
MARY LOU SPIGGLE  
CLERK OF COUNCIL  
ROXANNE W. CASTO, MMC

January 29, 2020

Appomattox County  
Attn: Susan Adams, County Administrator  
P O Box 863  
Appomattox, VA 24522

Dear Ms. Adams,

I wanted to follow-up on some previous communications concerning the County's continued commitment to pay the Town's landfill tipping fee. As our current contract expires on June 30, 2020, we are currently preparing a request for proposals to contract our trash pick-up service for the next three years. It is essential that we know the County's level of commitment for the tipping fee as well as the delivery location for the trash. Please let me know if you have any questions.

Also, we would like to know when we may be receiving the executed waterline agreement?

Sincerely,

Gary Shanaberger  
Town Manager

Tipping Fees

Amherst	Pays hauling fee to private hauler, no tipping fee at county landfill
Madison Heights	Pays hauling fee to private hauler, no tipping fee at county landfill
Sweet Briar	Pays hauling fee to private hauler, no tipping fee at county landfill
Altavista	County pays tipping fee to Region 2000 Services Authority
Brookneal	County pays tipping fee to Region 2000 Services Authority
Farmville	Town pays County reduced tipping fee at county landfill, Town accepts landfill's leachate for free as part of deal
Dilwyn	use private haulers, haul to private landfill outside of county, citizens able to use convenience center just outside of town
Lovingston	use private haulers, citizens able to use convenience centers or transfer station. From transfer station solid waste hauled to Region 2000 Services Authority in Rustburg where County pays tipping fee to Region 2000 Services Authority
Pamplin City	Pays private hauler to pick up for town. Unsure where he disposes of trash (uses his personal truck, most likely in County convenience center)

**A RESOLUTION GRANTING A  
CONDITIONAL USE PERMIT (190852) IN THE WRECK ISLAND DISTRICT FOR  
VERIZON WIRELESS/JEFF HOLLAND (APPLICANT/AGENT), WILLIAM & MARY ALVIS  
(PROPERTY OWNER) TO LOCATE A WIRELESS COMMUNICATIONS FACILITY OFF OF  
TRINITY ROAD IN THE STONEWALL AREA**

**WHEREAS**, William & Mary Alvis (Property Owner), Verizon Wireless/Jeff Holland (Applicant/Agent) has applied for a conditional use permit to operate a Wireless Communications Facility off Trinity Road, near Stonewall. The property zoning is A-1, Agricultural Zoning District. The property is further identified as Tax Map Identification Number 24 (A) 19 and is located on the south side of Trinity Road near the intersection of Vineyard Road in the Stonewall community; and

**WHEREAS**, the land use "Wireless Communication Facility" is a conditional use within the A-1, Agricultural Zoning District; and

**WHEREAS**, the petition was referred to the Planning Commission, which held a duly advertised and noticed public hearing on January 8, 2020, and the Planning Commission received comments in support and in opposition from the general public; and

**WHEREAS**, the Planning Commission weighed the information related to the zoning, land use, transportation, environment, the comprehensive plan, comments from the public, and other factors; and found that for reason of public necessity, convenience, general welfare, and good zoning practice, the Planning Commission recommends approval of the petition with the following conditions;

1. The wireless communication facility will be constructed in general conformance with the concept plan submitted with the application dated December 10, 2019 (concept plan dated October 30, 2019).
2. Tower height, including antennae, lightning rod and other appurtenances is limited to a maximum height of 199 feet from average grade.
3. A fifteen (15) foot buffer shall be installed around the perimeter of the fenced compound area to block the view of the compound from Trinity Road. Leyland Cypress or native pine trees shall be used to compliment/fill-in any areas deemed necessary upon final inspection of the Zoning Administrator. Said inspection shall occur prior to the issuance of a Certificate of Occupancy. Any new plantings shall be a minimum of six (6) feet tall at the time of the planting. Existing vegetation may be used in lieu of new plantings; and

**WHEREAS**, the petition has been duly advertised and noticed for public hearing before the Board of Supervisors on February 18, 2020, with said public hearing being held and comments received; and

**WHEREAS**, the Board of Supervisors concurs with the recommendation of the Planning Commission and finds that the proposed use is consistent with the comprehensive plan, the zoning ordinance, and good zoning practice and would generally promote the health, safety, and general welfare of the public;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Supervisors hereby grants Verizon Wireless/Jeff Holland (applicant/agent), William & Mary Alvis (property owner), a conditional use permit, including said conditions, to locate a Wireless Communications Facility on property herein described.

Adopted: February 18, 2020

\_\_\_\_\_  
Samuel E. Carter, Chairman  
Appomattox County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Susan M. Adams, Clerk to the Board

**A RESOLUTION TO AMEND THE COMPREHENSIVE  
PLAN OF APPOMATTOX COUNTY IN ACCORDANCE  
WITH VIRGINIA CODE SECTION 15.2-2229, BY ADOPTING  
THE PROPOSED AMENDMENT RELATED TO UTILITY-SCALE SOLAR ENERGY  
PROJECTS**

**WHEREAS**, the Code of Virginia (1950), as amended, Title 67, Section 67-103, Role of Local Governments in Achieving Objectives of the Commonwealth Energy Policy, addresses the regulatory arraignment in the Commonwealth of Virginia as to renewable energy; and

**WHEREAS**, The General Assembly of the Commonwealth of Virginia has enacted statutes that limit the locality's ability to establish ordinances regarding renewable energy facilities by requiring such ordinances to:

1. Be consistent with the provisions of the Commonwealth Energy Policy pursuant to subsection C of §67-102; and
2. Provide reasonable criteria to be addressed in the siting of any renewable energy facility that generates electricity from wind and solar resources. The criteria shall provide for the protection of the locality in a manner consistent with the goals of the Commonwealth to promote the generation of energy from wind and solar resources; and
3. Include provisions establishing reasonable requirements upon the siting of any renewable energy facility, including provisions limiting noise, requiring buffer areas, and setbacks, and addressing the decommissioning of the facility; and

**WHEREAS**, under Code of Virginia §15.2-2229, from time to time, the Board of Supervisors may amend its Comprehensive Plan; and

**WHEREAS**, the Planning Commission has seen a need to study the siting and development of Utility-Scale Solar Energy Projects; and

**WHEREAS**, the Planning Commission analyzed various studies and data, considered current trends, studied the physical and financial impact to the county, and debated future outcomes; and

**WHEREAS**, the Planning Commission has reviewed the Commonwealth of Virginia Energy Plan, which encourages the development and use of renewable energy; and

**WHEREAS**, the Planning Commission developed the following amendment for inclusion in the Growth Management section of the Comprehensive Plan;

“Appomattox County endeavors to promote the development of renewable energy resources, such as properly sited utility-scale solar energy farms and wind energy facilities. The purpose of such facilities is for the generation of electricity in a clean, efficient, and renewable manner. Each facility should promote the public health, safety and general welfare of the citizens of the Appomattox County and the Commonwealth of Virginia in an environmentally friendly approach through its design, construction, and eventual decommissioning. These facilities are best sited in areas of the county zoned either A-1, Agricultural, M-1, Industrial, and IP, Planned Industrial and should be reviewed as a conditional use within said district. In conjunction with the underlying

zoning district classification, siting conformity should overlap areas designated by the Future Land Use Map as planned for commercial, industrial and/or primary growth. Areas designated by the Future Land Use Map as rural transition, rural preservation and/or primary conservation are considered to be undesirable for such land use regardless of the underlying zoning district classification.

Several planning factors to deliberate when considering siting such a facility are 1). The scope and scale of the project relative to the character of the surrounding community; 2). The proximity to other electrical power generation facilities; 3). The proximity to population centers; 4). The proximity to the industry/business to be served by the facility; 5). The proximity to other public infrastructure directly impacted in Appomattox County; and 6) The impacts to Cultural and Historical Resources. These factors are not exclusive or limiting, but should be included in the overall deliberation, as part of generally accepted good zoning practices. Any siting of either a utility-scale solar energy farm or a wind energy facility should have a direct, positive impact on the citizens of Appomattox County and should be consistent with the current Commonwealth of Virginia Energy Plan, as well as, the Appomattox County Comprehensive Plan.”, and;

**WHEREAS**, the Planning Commission duly advertised and held a public hearing on October 9, 2019 on the proposed amendment to the Comprehensive Plan; and

**WHEREAS**, the Planning Commission concluded that the adoption of this Comprehensive Plan amendment will help guide and coordinate the development of renewable energy projects in Appomattox County and best promote the public health, safety, convenience, prosperity, and general welfare of the citizens of Appomattox County; and

**WHEREAS**, the Appomattox County Board of Supervisors has held a public hearing on February 18, 2020 on the proposed amendment to the Comprehensive Plan;

**NOW, THEREFORE BE IT RESOLVED** that the Appomattox County Board of Supervisors hereby concurs with the recommendation of the Planning Commission and adopts said amendment to the Comprehensive Plan, related to renewable energy projects, as advertised.

\_\_\_\_\_  
Samuel E. Carter, Chairman

Adopted: February 18, 2020

ATTEST:

\_\_\_\_\_  
Susan M. Adams  
County Administrator

## ORDINANCE

**AN ORDINANCE AMENDING THE CODE OF APPOMATTOX COUNTY, TITLE 19 (LAND USE AND DEVELOPMENT), CHAPTER 19.6 (ZONING), ARTICLE I (ADMINISTRATION), TO INCLUDE CERTAIN DEFINITIONS, ARTICLE VII, (DISTRICT REGULATIONS) TO ADD AND DELETE CERTAIN LAND USE CATEGORIES (SECTIONS 19.6-67 THROUGH 19.6-74), AND ARTICLE VIII (ADDITIONAL REGULATIONS) FOR RECREATIONAL VEHICLES AND UTILITY-SCALE SOLAR ENERGY FARMS , BY AMENDING THE EXISTING 19.6-12, DEFINITIONS, 19.6-86, RECREATIONAL VEHICLES, AND CREATING SECTION 19.6-97 ET SEQ, UTILITY-SCALE SOLAR ENERGY FARMS .**

**WHEREAS**, Sections 15.2-1427 and 15.2-1433 of the Code of Virginia, 1950, as may be amended from time to time, enable a local governing body to adopt, amend and codify ordinances or portions thereof; and

**WHEREAS**, from time to time, for good zoning practice or in the judgement of the citizens, staff, the Planning Commission or the Board of Supervisors an area of text needs amending to better serve the purpose of zoning and the community at-large; and

**WHEREAS**, in an effort to better clarify the terms and word usage in the Zoning Ordinance, the Planning Commission sees the need to add additional definitions and clarify others in subsection 19.6-12; and

**WHEREAS**, the Planning Commission has studied the land use categories of each zoning district and desires to make changes in those land use categories by adding certain land use categories to various zoning districts; and

**WHEREAS**, the Planning Commission recognizes the need to amend and clarify the regulations regarding the use of recreational vehicles by amending subsection 19.6-86; and

**WHEREAS**, the Planning Commission desires to amend the Zoning Ordinance to include regulations governing the siting and development of Utility-Scale Solar Energy Farms by creating a new subsection 19.6-97, et seq.; and

**WHEREAS**, the following terms in §19.6-12, Definitions, are amended as shown:

**Accessory Apartment**- ~~A second dwelling unit within a detached single family dwelling which is clearly incidental and subordinate to the main dwelling. An ancillary apartment is considered an accessory apartment.~~ A secondary dwelling unit established in conjunction with and clearly subordinate to, the principal dwelling unit on a lot, contained within or attached as a part of the same structure as the principal dwelling unit on the same lot.

**ACCESSORY BUILDING OR STRUCTURE**- A building or structure detached from a principal building on the same lot and customarily incidental and subordinate to the principal building or use. Where an accessory building or structure is attached to the principal building in a substantial manner, as by a wall or roof, such accessory building shall be considered a part of the principal building (i.e. garage, satellite dish, above ground pool, well house).

*Garages, carports, and storage sheds are examples of common accessory structures on residential lots. Pole barns, hay sheds, and the like are examples of accessory structures on farms.*

**AMATEUR RADIO TOWER**-~~A structure on which an antenna is installed for the purpose of transmitting and receiving amateur radio signals; erected and operated by an amateur radio operator licensed by the FCC. An antenna, or any combination of a mast plus an attached or mounted antenna, that transmits noncommercial communications signals and is used by an amateur radio operator licensed by the Federal Communications Commission.~~

**ANTIQUA AND GIFT SHOPS** -A commercial establishment which is used primarily for the indoor display and retail sale of merchandise, primarily furniture, silverware, glassware and other curios and collectibles, ~~the value of which is derived from the age, rarity and materials of such items or the workmanship of a particular historic period of which 80 percent or more are over 50 years old or have collectible value;~~ flea markets, furniture stores, *secondhand stores, and thrift stores* shall not be included in the is use group.

**AUTOMOBILE REPAIR SERVICES**- ~~Repair of construction equipment, commercial trucks, agricultural implements, and similar heavy equipment, including automobiles, where major engine and transmission repairs are conducted. Typical uses include automobile and truck repair garages, transmission shops, radiator shops, body and fender shops, equipment service centers, machine shops, oil and lubrication services, and other similar uses where minor repairs and routine maintenance are conducted.~~ An establishment primarily engaged in providing repair and maintenance services for automotive vehicles such as passenger cars, sports utility vehicles, pickup and other light trucks, small vans, and motorcycles. This use includes oil change and lubrication shops, automotive glass shops, and general automotive repair garages or shops, which provide a wide range of mechanical and electrical repair and maintenance services.

**BREWERY**: A facility for the production of beer. See also "Farm Brewery, Limited" and "Micro brewery". An establishment primarily engaged in brewing ale, beer, malt liquors, and nonalcoholic beer with a capacity of greater than 315,000 gallons per year. A brewery may include a restaurant or public tasting room as an accessory use.

**BUFFERING or SCREENING** - ~~Any device or natural growth, or a combination thereof, which shall serve as a barrier to vision or noise between adjoining properties wherever required by this chapter. Whenever used for screening or buffering purposes, natural growth shall be taken to mean evergreen trees, bushes and shrubbery.~~ A strip of land with existing vegetation retained and/or supplemental vegetation added as required with trees/shrubs and maintained to provide transition and separation, to reduce noise and glare and to partially obstruct the view between adjacent land uses or properties. Buffers should be maintained as undeveloped space and should not be cleared, graded, or excavated.

**CAMPGROUND**- ~~Facilities providing camping or parking areas and incidental services for travelers in recreational vehicles and/or tents.~~ A lot or group of lots under common ownership designed and used to accommodate short-term, overnight guests using recreational vehicles, tents, or some other form of temporary lodging and not for permanent residential use. Temporary lodging or short-term lodging for the purpose of the Ordinance shall mean less than thirty (30) consecutive calendar days.

**CAR WASH or Auto Detailing**- ~~Washing and cleaning of vehicles. Typical uses include automatic conveyor machines and self-service car washes and/or bays.~~ A commercial establishment providing the exterior washing and cleaning of vehicles where vehicles are manually driven into, or pulled by a conveyor through, a system of rollers and/or brushes, or by systematic manual hand washing/cleaning for commercial purposes. Interior cleaning and/or exterior drying may be conducted manually by the vehicle operator or an on-site attendant(s).

**CONTIGUOUS**- Parcels of land sharing a common border not separated by a state maintained road, *railroad, or public utility right of way.*

**CORRECTION FACILITIES**- A public or privately operated use providing housing and care for individuals legally confined for violation of criminal law, designed to isolate those individuals from a surrounding community.

*Such uses may include cafeteria, housing for facility staff, and facilities for the production of goods or materials for sale so long as it is enclosed within the secured area.*

**DEVELOPMENT** - A tract of land developed or to be developed as a unit under single ownership or unified control which is to be used for any business or, industrial purpose, or multiple residential dwelling units. ~~or is to contain five (5) or more residential dwelling units. The term "development" shall not be construed to include any property which will be principally devoted to agricultural production. As applicable to Article XIII, any man made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage or equipment or materials.~~ The term shall include, but not be limited to the following:

- A change in the type of use of a building, structure, or land;
- Disturbance of land through the removal of trees or ground cover;
- Division of land into two (2) or more parcels;
- Dredging, filling, or grading;
- Construction or enlargement of a building or structure;
- Material increase in the intensity of use of land, including the number of businesses, dwelling units, offices, or manufacturing establishments;
- Demolition of a structure;
- Commencement or expansion of agricultural or horticultural or forestall activities;
- Commencement or expansion of resource extraction activities such as mining or drilling;
- Deposition of refuse or solid or liquid waste on land;
- Storage of buildings, equipment, materials or other structures;
- Alteration or disturbance of land, shore, bank, or channel of any stream, lake or body of water, including the alteration of any wetland.

**DISTILLERY:** ~~A facility for the production of distilled spirits.~~ An establishment primarily engaged in distilling and blending of potable liquors, including mixing them with other ingredients, with a capacity greater than 5,000 gallons of finished product per year. A distillery may include a restaurant or tasting room as an accessory use.

**HOUSEHOLD PET**-Animals that are kept for personal use or enjoyment, *either inside or outside of a home in conjunction with a residential dwelling land use.* Household pet shall include, but not be limited to dogs, cats, birds, and/or rodent or similar animals.

**JUNKYARD**- An establishment or place of business which is maintained, operated or used for storing, keeping, buying or selling junk or for the maintenance or operation of an automobile graveyard. (*Land Use Category: Scrap & Salvage Services*).

**LAND DISTURBING ACTIVITY** ~~Any land change which may result in soil erosion from water or wind and the movement of sediments into state waters or onto lands in the Commonwealth, including but not limited to clearing, grading, excavating, transporting, and filling of land. Any man-made change of the land surface, including removing vegetative cover, excavating, filling and grading, and the construction of any structure-but not including minor modifications to landscaping or agricultural activities such as planting, cultivating, and harvesting crops or trees, or growing or tending of gardens.~~ (*Land Use Category: Temporary Use*).

**LOT LINE (PROPERTY LINE)** – *A line forming the boundary of a lot.*

**MANUFACTURED HOME** - ~~A manufactured house that is nineteen (19) or more feet in width, on a permanent foundation and on an individual lot.~~ A structure subject to federal regulation, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to required utilities. Also see Mobile Home.

**MOBILE HOME PARK** - A parcel of land under single common ownership *or which is operated as a business engaged in providing a place for manufactured homes,* upon which ~~twelve (12) more~~ three (3) or more mobile homes are located on a continual, non-transient living or sleeping purposes, non-recreational, basis together with any

structure, equipment, road or other facility intended for use incidental to the occupancy of the mobile homes, but shall not include premises used solely for storage or display of uninhabited mobile homes or premises occupied solely by a land owner and members of his/her family.

**SIGN, ATTACHED-** Any sign that is affixed directly to a wall, roof, canopy, awning, marquee, mansard wall, parapet wall, or porch of a building, and whose face is parallel to the building element to which it is attached. Attached signs have only one face visible from the public right-of-way. *Also referred to as a building mounted sign.*

**WHEREAS,** the following terms are being added to Section 19.6-12, Definitions, as shown:

**Abandonment-**For the purpose of this Ordinance, abandonment shall mean the stopping or halting of a use or occupancy of a non-conformity for a period of two (2) years or more.

**Abattoir-**A building or structure where livestock is slaughtered and prepared for distribution to butcher shops or retail sales establishments such as grocery stores. A slaughterhouse is designed to accommodate the confinement and slaughtering of live animals and may include packing, treating, storage, or sale of the product on the premises.

**Abutting-**The condition of two (2) adjoining parcels of land having a common property lien or boundary including cases where two (2) or more parcels of land adjoin a corner, but not including cases where adjoining parcels of land are separated by a street or alley.

**Accessory Dwelling (Detached)-**A secondary dwelling unit established in conjunction with, and clearly subordinate to, the principal dwelling unit on a lot, as a detached structure on the same lot for the use by immediate family only. Also called “Second Dwelling”.

**Adjacent-**A parcel of land that shares all or part of a common lot line or boundary with another parcel of land, or a parcel of land that would abut another parcel of land, but for the fact a street or right of way divides the parcels.

**Administrative Services-**Governmental offices providing administrative, clerical, or public contract services that deal directly with the citizens. Typical uses include federal, state, county, and town offices.

**Adult Day Care Center-**Any facility that provides supplementary care and protection during only part of the day to four (4) or more aged, infirmed, or disabled adults who reside elsewhere, except (i) a facility or portion of a facility licensed by the State Board of Health or the Department of Behavioral Health and Developmental Services, and (ii) the home or residence of an individual who cares for only persons related to him/her by blood or marriage. Included in this definition are any two (2) or more places, establishments, or institutions owned, operated, or controlled by a single entity and providing such supplementary care and protection to a combined total of four (4) or more aged, infirmed, or disabled adults.

**Adult Motion Picture Theatre-**An enclosed building or outdoor facility used for presenting material distinguished or characterized by an emphasis on matter depicting, describing, or relating to “specified sexual activities” or “specified anatomical areas”, for observation by patrons therein. (Land Use Category: Adult Entertainment).

**Agricultural Support (Direct)-**Uses that provide support and services to animal and crop production and dairying, or other related agricultural use, which are limited to and that operate on the site of on-going agricultural uses. These uses include: agricultural processing, agri-education, animal care businesses, customer operators (haymaking, brush hogging, crop storage, hauling, fencing, barn construction); direct market businesses for the sale of products produced on-site (e.g. pick your own), farm co-ops, farm based tourism events, farm machinery repair, pet farms, products combining recreation and consumption of agricultural products, portable sawmills, stables, wetlands mitigation banks, and similar uses. (Land Use Category: Agricultural Services).

**Agricultural Support (Indirect)**-Uses that provide support and services to animal and crop production and dairying, or other related agricultural use, either on the site of the agricultural use or off-site. These uses include: agricultural research facility, animal care businesses, central farm distribution hub for agricultural products, farm machinery repair, farm machinery sales, rental and service, mill feed, and farm supply centers, and other similar uses. (Land Use Category: Agricultural Services).

**Airstrip**-A runway without normal air base or airport facilities. (Land Use Category: Aviation Facility, public/private).

**Aisleway, parking**-A passage for vehicular traffic within a parking area, through a parking bay.

**Alley**-A narrow street or thoroughfare giving access to the rear of lots or buildings.

**Amusement Park**-A facility, primarily outdoors and open to the public for a fee, that includes structures and buildings for providing entertainment including rides, booths for the conduct of games or sale of items, buildings for shows and entertainment, and restaurants and souvenir sales. (Land Use Category: Commercial Outdoor Entertainment).

**Animal Grooming**-Any place or establishment, public or private, where animals are bathed, clipped, or combed for the purpose of enhancing their aesthetic value and/or health, and for which a fee is charged. (Land Use Category: Veterinary Hospital/Clinic).

**Animal Production (other than Intensive Farming)**-A facility and its supporting lot area used for propagation, rearing, exercising, feeding, or general raising of livestock or other living animals for animal husbandry purposes, and not including intensive farming confinement facilities or dairies. (Land Use Category: Agriculture).

**Animal Shelter**-A facility, other than a private residential dwelling and its surrounding grounds, that is used to house or contain animals and that is owned, operated, or maintained by a nongovernmental entity including a humane society, animal welfare organization, society for the prevention of cruelty to animals, or any other organization operating for the purpose of finding permanent adoptive homes for animals. (Land Use Category: Agriculture).

**Applicant**-A person or entity who submits a development application/petition requesting approval of a permit or development plan approval under this Ordinance.

**Application or Petition**-The completed form or forms and all accompanying documents, exhibits, and fees required by this Ordinance to be submitted for review when a person or entity requests approval of a permit or development plan.

**Arena, Stadium, or Amphitheater**-A building or structure designed or intended for use for spectator sports, entertainment events, expositions, and other public gatherings, which is partially or entirely surrounded by tiers of seats for spectators. Such uses may or may not include lighting facilities for illuminating the field or stage area, ticket booths, concessions, restrooms, parking facilities, and maintenance areas. (Land Use Category: Commercial Indoor or Outdoor Entertainment).

**Art Gallery**-An establishment engaged in the sale, loan, or display of art books, paintings, sculpture, or other works of art. (Land Use Category: Cultural Services).

**Art, Crafts, Music, Dance, Photography, or Martial Arts Studio/School**-An establishment with space used for the production of or instruction in, art, crafts, music, dance, photography, or martial arts. (Land Use Category: Fine Arts Studio).

**Asphalt or Concrete Plant**-An industrial facility used for the production of asphalt or concrete, or asphalt or concrete products, used in building or construction, and includes facility for the administration or management of the business, the stockpiling of bulk materials used in the production of asphalt or concrete

or finished products manufactured on the premises and the storage and maintenance of equipment used in production of the finished product.

**Assessed Value**-The monetary price that a parcel of land, portion of land, improvement on land, or other commodity is assigned by the Commissioner of Revenue's office for the purposes of taxation.

**Assisted Living Facility**-A public or private congregate residential facility that provides personal and health care services, 24-hour supervision, and assistance (scheduled and unscheduled) for the maintenance or care of four or more adults who are aged, infirmed, disabled, and who are cared for in a primarily residential setting. This does not include a home or residence of an individual who cares for or maintains only persons related by blood or marriage or a residential facility for eight (8) or fewer individuals who are treated as a single family in accordance with §15.2-2291 of the Code of Virginia, (1950), as amended.

**Auction Facility**-A structure or structures in combination used for the conduct of personal property auctions on a temporary basis by an auctioneer licensed by the Commonwealth of Virginia.

**Auditorium or Stage**-A building or structure designed or intended for use for presentation of dramatic, musical, or live performances, other entertainment and cultural events, and/or other public gatherings, all occurring inside an enclosed structure typically limited to a capacity of 500 or fewer seats. This used does not include motion picture theaters.

**Authorized Agent**-A person with express written consent to act upon another's behalf.

**Automatic Teller Machine (ATM)**-A mechanized device operated by a bank or financial institution that allows pedestrian customers or customers in motorized vehicles to perform banking or financial transactions at locations remote from the controlling bank or financial institution. Where an ATM is provided on site with the bank or financial institution, it shall be considered part of the principal use. Where an ATM is provided at other locations, such as a shopping center, it shall be considered an accessory use to the principal use of the location. (Land Use Category: Financial Institution).

**Automotive Painting or Body Shop**-A facility providing collision repair and painting services for automobiles, pickup and other light trucks, or trailers, including bodywork, framework, welding, and major painting and undercoating work. (Land Use Category: Automobile Repair Services).

**Automotive Wrecker Service**-An establishment providing towing and temporary storage on-site of no more than nine (9) wrecked or inoperable vehicles for a period of no longer than sixty (60) days. If an establishment exceeds the number of vehicles or duration of storage, then it shall be considered a junk/salvage yard. (Land Use Category: Automotive Repair Services).

**Aviation Facilities, Private**-Any area of land used or intended for the landing and taking off of aircraft for personal use of the tenant or owner of the site, not available for public use or commercial operations. Aircraft includes helicopters, all fixed-wing planes and gliders, but not hang gliders.

**Aviation Facilities, Public**-Landing fields, aircraft parking and service facilities and related facilities for operation, service, fueling, repair, storage, charter, sales, and rental of aircraft, and including activities directly associated with the operation and maintenance of airport facilities and the provision of safety and security. This facility is available for public use or commercial operation.

**Awning**-A roof-like cover extending over, or in front of, a place as a shelter.

**Bank**-An establishment that provides retail banking services, mortgage lending, or similar services to individuals or businesses. Also see Financial Institution.

**Brewpub**-An establishment that is primarily a restaurant where ale or beer is brewed on premises as an accessory use. Also see Microbrewery.

**Building Permit**-An approval statement signed by the Building Official authorizing the construction, alteration, reconstruction, or demolition of all or part of any building or structure because the proposed development complies with this Ordinance and the Building Code.

**Caliper**-A measurement of the diameter of a tree trunk measured 4.5 feet above ground level.

**Canopy**-A structure that is not enclosed and is made of rigid or flexible material, that provides overhead protection from rain or sun for drive through service activity, including nonresidential establishments with drive-through service and gas pump islands at gas stations. The canopy may be attached or adjacent to a nonresidential building.

**Certificate of Occupancy**-A certificate granted by the Building Official which permits the use of a building or structure in accordance with the approved plans and specifications and which certifies compliance with the provisions of law for the use and occupancy of the building in its several parts together with any special stipulations or conditions of the Building Permit. A building may not be occupied without the issuance of a Certificate of Occupancy.

**Check Cashing Establishment**-Any person or establishment engaged in the business of cashing checks, drafts, or money orders for compensation, and registered with the State Corporation Commission pursuant to §6.1-443, Code of Virginia, (1950), as amended. (Land Use Category: Financial Institution).

**Child Day Care Center**-See Day Care Center.

**Civic Center**-A facility designed to accommodate 500 or more persons and used for conventions, conferences, seminars, product displays, recreation activities, and entertainment functions, along with accessory functions including temporary outdoor display, food and beverage preparation and service for on-site consumption. Similar structures with a capacity less than 500 persons constitute a conference center or training center.

**Clubhouse**-A building or room used for social or recreational activities by members of an organization or club (e.g. golf course clubhouse) or occupants of a residential or other development (e.g. home owners association).

**Code**-The Code of Appomattox County, Virginia

**College or University**-A public or private, non-profit institution for post-secondary education offering courses in general or technical education which operates within buildings or premises on land owned or leased by the institution for administrative and faculty offices, classrooms, laboratories, chapels, auditoriums, lecture halls, libraries, student centers, athletic fields, dormitories, and other facilities which further the educational mission of the institution. (Land Use Category: Educational Facilities, College/University).

**Commercial Landscape Operation**-The provision of tree, lawn, and landscaping services including planting, pruning, mulching, and tree/lawn/grounds maintenance using landscaping materials grown on the property and landscape materials produced off-site such as top soil and mulch. Includes greenhouses, office building, and equipment necessary for the operation of such services. (Land Use Category: Landscaping and Lawn Care Services).

**Commercial Feedlots**- A feedlot whose primary enterprise is to feed cattle and market them for slaughter.

**Communications Services**- Establishments primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms. Excluded from this use type are facilities classified as Utility Services or Wireless Communications Facilities. Typical uses include television studios, telecommunication service centers, telegraph service offices, or film and sound recording facilities.

**Community Center**-A building used for recreational, social, educational, and/or cultural activities, open to the public or a designated part of the public, usually owned and operated by a public or nonprofit group or agency. Includes uses for senior citizens and/or youth.

**Community Garden**-A private or public facility for the cultivation of fruits, flowers, vegetables or ornamental plants by more than one person, household or family, with produce used exclusively by said person, household or family within the common community, for the greater good of the common community. (Land Use Category: Accessory Use/Structure).

**Composting**-The agricultural process by which organic waste (i.e. yard trimmings, food wastes, manures) are combined in proper ratios; adding bulking agents (i.e. wood chips) as necessary, to provide air space; controlling temperature, moisture, and oxygen to achieve accelerated decomposition; thus producing a stable humus material.

**Conditional Rezoning**-A change in the zoning classification of a parcel of land or portion thereof, in which voluntary conditions, otherwise known as proffers, are placed on the approval of change in zoning classification.

**Conditional Use Permit**-A permit issued by the Board of Supervisors for a land use within a particular zoning classification. The permit may or may not be approved with conditions which are relevant and relatable to the land use. The land use would not be generally permitted within the zoning classification, but is allowed with restrictions.

**Conference or Training Center**-A facility designed to accommodate fewer than 500 persons and used for conferences, seminars, product displays, recreational activities, and entertainment functions, along with accessory functions such as food and beverage preparation and service for on-site consumption. (Land Use Category: Business or Trade School).

**Conservation Easement**-The recorded grant of property rights establishing limitations that run with the land for a minimum of forty (40) years duration that prohibit subdivision of non-farm development on the tract other than one single family dwelling. Such easements shall be held by an entity authorized to hold easements in the Commonwealth of Virginia.

**Construction**-The erection of any building or structure or any preparations, including land disturbing activities.

**Continuing Care Retirement Community**-An integrated development that offers senior citizens a full continuum of housing options and assistance, ranging from fully independent dwelling units, to assistance with personal care in assisted living facilities, to long-term skilled nursing care in a nursing home facility.

**Contractor's Office**-A building or portion of a building used by a building, heating, plumbing, electrical, or other development contractor both as an office and for the storage of a limited quantity of materials, supplies, or equipment inside the building. (Land Use Category: Contractor Yard).

**Contractor Yard**-Areas or facilities used for the outside storage of materials and equipment for businesses engaged in construction activities. This use type typically does not provide for office space or any enclosed facility.

**Convenience Center, County**-A facility that accepts residential solid wastes generated by and transported from individual uses for temporary transport to a processing or disposal facility. Facility is operated by Appomattox County.

**Crisis Center**-A facility providing temporary protective sanctuary for victims of crime or abuse including emergency housing during crisis intervention for victims of rape, child abuse, or physical beatings for a length of time not to exceed thirty (30) days.

**Crop Production**-Agricultural and horticultural uses, including, but not limited to the commercial production of grains, field crops, vegetables, fruits, flower fields, and seed production, ornamental crops, tree and sod farms.(Land Use Category: Agriculture).

**Cupola**-A small structure, ornamental in nature, built on top of a roof.

**Dairy**-A commercial establishment for the manufacture, processing, or sale of dairy products.

**Data Center**-An establishment primarily engaged in providing infrastructure (e.g. computer systems and associated components such as telecommunications and storage systems) for data processing and storage, web hosting, application hosting, streaming services, and related services. Use includes server farms, telecom hotel, carrier hotel, telehouse co-location center, or any other term applicable to facilities which are used for these specified purposes.

**Density**-The ratio of the total number of residential dwelling units on a lot to total lot area.

**Driveway**-A road, usually private, made of a minimum of gravel, a minimum of ten (10) feet in width, which provides access from a street, public or private, to a dwelling unit or a commercial business.

**Drugstore or Pharmacy**-An establishment, either freestanding or part of a shopping center, usually with drive-through service, that is engaged in the retail sale of prescription. (Land Use Category: Retail Sales).

**Elevated Building**- A non-basement building built to have the lowest floor elevated above ground level by means of fill, solid foundation, perimeter walls, pilings, or columns (post and piers).

**Estate Sale/Auction**-A public sale or auction to dispose of the majority of the materials owned by a person who is deceased or will be moving. (Land Use Category: Temporary Use).

**Expansion**-An increase in the floor area of an existing structure or building, or the increase in the area of a use.

**Fabrication**-The act or process associated with metal manufacturing or manipulation. (Land Use Category: Industrial Manufacturing).

**Façade**-The front of a building.

**Facility Owner**-The person or entity that owns all or a portion of a solar energy facility (farm), whether or not it owns the site on which the facility is located.

**Farm**- An area of land and its buildings used for growing crops and rearing animals; making one's living by growing crops or keeping livestock, from which \$1,000 or more of agricultural products are produced and sold, or normally would be sold, during a calendar year. (Land Use Category: Agriculture).

**Farm Winery**-An establishment with facilities for fermenting and bottling where the owner or lessee of the facility manufactures wine that contains not more than 18 percent alcohol by volume and is either (1) located on a farm with a producing vineyard, orchard, or similar growing area or (2) located in the state with a producing vineyard, orchard, or similar growing area or that has agreements to purchase grapes or fruits from agricultural growers within the state. Accessory uses associated with this use include wine tasting, related food sales and related retail areas. (Land Use Category: Winery).

**Farmer's Market**-A public market held in a structure or open area where farmers primarily sell produce and other farm products they have grown, gathered, or raised directly to consumers. (Land Use Category- Retail Sales).

**Fenestration**-The arrangement, proportions, and design of windows and doors along the façade of a building.

**Fire or EMS Station**-A facility for the provision of local rapid response emergency services such as firefighting and mobile medical emergency services, including areas of storage and maintenance of emergency vehicles, and equipment and facilities for the housing and feeding of emergency personnel while on duty. (Land Use Category: Safety Services Public or Private).

**Fish Hatchery**- A place for artificial breeding, hatching, and rearing through the early life stages of animals—finfish and shellfish in particular, primarily to support the aquaculture industry where they are transferred to on-growing systems, such as fish farms, to reach harvest size.

**Flea Market**-A market held in an open area or structure where individual sellers offer goods for sale to the public. Such sellers may set up temporary stalls or tables for the sale of their products, which may be new or used.

**Floor Area (Gross Floor Area)**-The sum of the gross horizontal areas of each covered floor of a building, measured from the outside faces of exterior walls or from the centerline of party walls separating two buildings, but not including areas devoted to vehicle parking, uninhabitable basements, attics, or service/mechanical equipment rooms. Also not included in this calculation are areas open to the sky or unenclosed on two or more sides (e.g. balconies, open porches, breezeways, patios, etc.).

**Floor Area Ratio**-The ratio of gross floor area of all buildings on the lot to the total lot area.

**Foot Candle**-A quantitative unit of measure referring to the measurement of illumination incident to a single point. One foot-candle is equal to one lumen uniformly distributed over an area of one square foot.

**Forestry and Logging**-A use of land whereby forests are tended, harvested, and reforested either by natural or artificial reforestation, or both and where timber is cut and sorted on-site for commercial purposes. (Land Use Category: Temporary Use).

**Funeral Home**-An establishment that provides human funeral services, including embalming and memorial services. Crematories are an accessory use to a funeral home.

**Garage or Yard Sale**-The temporary and occasional use of the garage and/or yard of a residential dwelling for the casual sale of miscellaneous items of personal property to the general public. (Land Use Category: Temporary Use).

**Grocery Store**-An establishment engaged in retail and/or wholesale sale of food, foodstuffs, sundries, or other common household items to members of the public. (Land Use Category: Retail Sales).

**Hedge**-A fence or a boundary formed by a dense row of shrubs or low trees.

**Helicopter Landing Facility**-An identifiable area of land or water, or elevated on a structure, that is licensed or approved for the landing and takeoff of helicopters or other rotorcraft, and which may include ancillary facilities such as parking, waiting rooms, fueling station or maintenance equipment.(Land Use Category: Aviation Facility, Public/Private).

**Historic Landmark**-Any landmark listed on the Virginia Landmarks Register by the Historic Resources Board according to the procedures set out in the Code of Virginia.

**Historic Structure**-Any structure that is listed on the National Register of Historic Places, or listed on the Virginia Landmarks Register, or listed on an inventory of historic places developed by the county. Such buildings or structures have contributed to the historic significance of the community, state or nation.

**Home Garden**-Use of land on a residential lot for the outdoor cultivation of vegetables, fruits, flowers, or other small plants as accessory to the principal residential use, for consumption by the occupants of the use. (Land Use Category: Temporary Use).

**Homeless Shelter**-A facility with support and supervisory personnel that provides temporary living accommodations for homeless persons.

**Homeowners Association**-A non-profit organization operating under recorded land agreements through which each landowner is automatically a member and each lot is automatically subject to the covenants or rules, and may be charged a proportionate share of the expenses for the organizations activities.

**Horse Board and Equestrian Training**-An establishment where horses are boarded and cared for, where instruction in riding, jumping, and showing is offered, and where horses may be hired for riding. Use may include a livery stable and riding academies. (Land Use Category: Stable, Commercial)

**Industrial Manufacturing**-Enterprises in which goods are generally mass produced from raw materials on a large scale through use of an assembly line or similar process, usually for sale to wholesalers or other industrial or manufacturing uses. Use may include processing, manufacturing, compounding, assembling, packaging, treatment or fabrication of materials and products, bottling, printing plants, pharmaceuticals, cosmetics, solvents and/or other chemicals, and the production of items made of stone, metal or concrete.

**Infill Development**-The development of vacant or partially developed parcels that are surrounded by or in close proximity to areas that are substantially or fully developed.

**Interpretation**- An explanation of the meaning of the text, uses, or other provisions of this Ordinance, or the boundaries of the Official Zoning Map or of the conditions of approval imposed on a permit or development approval.

**Land**-The earth, water, and air, above, below, or on the surface and includes any improvements or structures attached hereto.

**Landowner**-Any owner of a legal or equitable interest in real property, including heirs, devisees, successors, assigns, and agent or personal representative of the owner.

**Livestock Sales & Auction**-An enclosure or structure designed or used for holding livestock for the purposes of sale or transfer by auction, consignment, or other means. Also known as a Livestock Market.

**Logo**-any display of emblems, lines or colors, or any combination thereof used as a symbol of an organization or business.

**Lot Area**-The total horizontal land area within the lot lines of a lot, excluding any area within existing or proposed public street rights-of-way.

**Lot Line Adjustment**-An adjustment or reconfiguration of lot lines to an existing lot. Also known as a Boundary Line Adjustment.

**Lot Line, Front**-The lot line separating the lot from an abutting street right-of-way or private road easement.

**Lot Line, Rear**-The lot line along the edge of a property opposite its front lot line.

**Lot Line, Side**- A lot line not abutting a street and connecting the lot's front and rear lot lines.

**Lot of Record**-A lot, which may or may not be part of a subdivision, that a plat of said lot has been recorded in the office of the Clerk of Circuit Court, or a lot described by metes and bounds, the description of which has been so recorded.

**Lumen**-A standard unit of measurement referring to the amount of light energy emitted by a light source without regard to the effectiveness of its distribution.

**Major Recreational Equipment**-A boat, boat trailer, pick-up truck camper, motor coach, motorized dwelling, tent trailer, or similar recreational vehicle or equipment, as well as, cases or boxes used for

transporting recreational equipment, whether or not occupied by such equipment.(Land Use Category: Accessory Use/Recreational Vehicle).

**Manufactured Home, Accessory**-A manufactured home that is subordinate to a single-family dwelling or a manufactured home on a single lot and is used for storage. The structure must be altered to a point of being uninhabitable as determined by the Building Official.

**Massage Clinic**-Any establishment other than a regularly licensed hospital where nonmedical and nonsurgical manipulative exercises are practiced on the human body for reasons other than cosmetic or beautifying purposes by anyone that is not a physician or surgeon or has a similarly registered professional status.

**Meat Packing Plant**-The processing of meat products and by-products, primarily for commercial purposes, directly from live animals or offal from dead animals.

**Medical or Dental Clinic**-A small-scale facility where patients are admitted for examination and treatment by one or more physicians, dentists, or other health practitioners on a short-term basis. Examples include, but not limited to,

**Model Sales Home**- A dwelling, dwelling unit, or other marketable unit of a new development that is used for real estate sales or leasing activities associated with the development pending construction of the development and the initial sales of homes or units in the development. (Land Use Category: Retail Sales).

**Motion Picture Theater**-A building or part of a building devoted to showing motion pictures. Use may include an open lot or part of an open lot with auxiliary facilities primarily for showing motion pictures on a paid admission basis to patrons. (Land Use Category: Commercial Indoor Entertainment).

**Motorsports Park**-A facility, primarily outdoors and open to the public, for a fee, designed for motor vehicle sporting activities. This includes automobiles, trucks, go-carts, motorcycles, tractors, dirt bikes, all-terrain vehicles (ATV) and similar vehicle types. (Land Use Category: Commercial Outdoor Entertainment).

**Museum**-A building serving as a repository for a collection of natural, scientific, historical, or literary curiosities or works of art, and arranged, intended and designed to be used by members of the public for viewing, with or without an admission charge, and may include as an accessory use in the limited retail sale of goods, services, or products to the public. (Land Use Category: Cultural Services).

**Natural Disaster**-Any event in which damage to a use or structure is caused by flooding, wind, hail, lightning strike, tornado damage, explosion, falling trees, or falling tree limbs.

**Nightclub**-A place of entertainment offering alcoholic beverages for consumption on the premises that may also provide on-site entertainment in the form of live performances, dancing, billiards, comedic performances, or other entertainment activities. This use does not include Adult Entertainment uses. (Land Use Category: Dance Hall).

**Nonconformity**-A nonconforming use, structure, lot of record, sign, or site feature.

**Notice of Violation**-A notice indicating a violation of the Zoning Ordinance.

**Office Park**-A development that contains more than one separate office building, along with supporting uses, and/or open space, all of which are designed, planned, constructed and managed on an integrated and coordinated basis.

**Open Area**-The portion of a lot not used for buildings, structures, parking, loading, or streets, which may be set aside for landscaping and/or recreation.

**Operator**-The person or entity responsible for the overall operation and management of a solar energy facility (farm), if different from the facility owner.

**Ordinary Maintenance and Repairs**-Work performed on a building or structure to correct any deterioration or decay of, or damage to, the building or structure, or any part thereof, and restore the building or structure as nearly as practical to its condition prior to deterioration, decay or damage.

**Outdoor Display and Sale of Merchandise**-The placement of products or materials for sale outside the entrance of a retail or wholesale establishment. Use is permitted as an accessory or ancillary use to the primary retail or wholesale sales use.

**Outdoor Gatherings**-Any temporary organized gathering expected to attract 500 or more people at one time in open spaces outside of an enclosed structure. Included in this use type would be music festivals, church revivals, carnivals and fairs, and similar transient amusement and recreational activities not otherwise listed in this ordinance. Such activities held in public parks or on public school property shall not be included within this use type.

**Outdoor Seasonal Sales**-A temporary outdoor business enterprise that is conducted primarily outside and offers items for retail sale during a relatively short peak season. Examples include Christmas trees, pumpkins, produce, flowers, and fireworks. (Land Use Category: Temporary Use).

**Parcel of Land**-Any quantity of land capable of being described with such definiteness that its location and boundaries may be established which is designated by its owner or developer as land to be used or developed as a unit or which has been used or developed as a unit.

**Parent Tract**-Any lot or parcel of land which was lawfully recorded by plat of subdivision and/or deed(s) in the office of the Clerk of the Court of Appomattox County prior to August 22, 1988.

**Park or Greenway**-Land used for recreation, exercise, sports, education, rehabilitation, or similar activities or land intended for the enjoyment of natural features or natural beauty. A greenway is typically a linear park that links various parts of the community with bicycle and pedestrian facilities or paths.

**Person**-Any individual, corporation, government agency, business trust, partnership, two or more persons having joint interest, or any other legal entity.

**Photometric Plan**-A point by point depicting the intensity and location of lighting on the property.

**Photovoltaic or PV**-Materials and devices that absorb sunlight and convert it directly to electricity.

**Place of Worship**-A building or structure, together with its accessory buildings and uses, where people regularly assemble to conduct religious worship, ceremonies, rituals, and education. Examples include chapels, churches, mosques, shrines, synagogues, tabernacles, temples, and other similar religious places of assembly. (Land Use Category: Religious Assembly).

**Planned Unit Development**-A form of development characterized by unified site design for a variety of housing types and densities, clustering of buildings, common open space, and a mix of building types and land uses in which project planning and density calculation are performed for the entire development rather than on an individual lot basis.

**Printing or Other Similar Reproduction Facility**-A commercial establishment primarily engaged in lithographic (offset), gravure, flexographic, screen, quick, digital, or other method of printing or reproduction of stock materials on a job order basis.

**Public Assembly/Use**-Facilities owned and operated by a public or quasi-public agency accommodating public assembly for sports, amusement, or entertainment purposes. Typical uses include auditoriums, sports stadiums, convention facilities, fairgrounds, and incidental sales and exhibition facilities.

**Public Maintenance and Service Facilities-** A facility supporting maintenance, repair, vehicular or equipment servicing, material storage, and similar activities including street or sewer yards, equipment services centers, and similar uses having characteristics of commercial services or contracting or industrial activities.

**Public Parks and Recreational Areas-**Publicly owned and operated parks, picnic areas, playgrounds, indoor or outdoor athletic facilities, game preserves, and open spaces.

**Quarrying or Soil Extraction-**An area used for the purpose of removing or extracting stone, rock, soil, or similar materials from an open excavation for financial gain and to be used for building or construction purposes. (Land Use Category: Resource Extraction).

**Railroad Facilities-**Railroad yards, equipment servicing facilities, and terminal facilities.

**Rated Capacity-**The maximum capacity of a solar energy facility (farm) based on the sum total of each photovoltaic system's nameplate capacity.

**Repair-**The restoration to a good or sound condition of materials, systems and or components of a structure that are worn, deteriorated, or broken using materials or components identical to or similar to existing materials or components.

**Roadside Stand-**A building or structure used for the retail sale of fruits, vegetables, flowers, herbs or plants grown on same parcel of land where the stand is located. Such use may also include accessory sales of other unprocessed foodstuffs, home processed food products such as jellies, jams, pickles, sauces, or baked goods and homemade crafts. No commercially packaged goods, handicrafts or foodstuffs shall be sold.

**Satellite Dish-**A round or parabolic antenna and its supporting structure for the purposes of sending and/or receiving radio or electromagnetic signals. (Land Use Category: Accessory Structure).

**Second Dwelling-**Any building or portion thereof which is designed for and used for residential purposes as a single-family dwelling, additional to the primary single-family dwelling and is subject to meeting certain criteria outlined elsewhere in this ordinance.

**Shipping Container-**A standardized, reusable shipping vessel used in the transportation of freight and capable of being mounted on a rail car, or mounted to the chassis for movement by truck trailer or loaded on a ship. When placed on a parcel, unrelated to its natural use, and used for storage, whether privately or commercially, it shall be deemed an accessory structure.

**Sight Triangle-**An area of unobstructed sight distance along the approaches of a street or driveway to an intersection.

**Sign, Obsolete-**Any sign which advertises a business, use, service, or activity that once occurred but is no longer occurring on the property in which the sign is located.

**Sign, Unified-**A freestanding sign used to identify multiple business uses within a shopping center, office park, business park, or industrial park.

**Small Wind Energy System-**A wind energy conversion system consisting of a rotating wind turbine and related control or conversion equipment that converts the kinetic energy in wind into mechanical energy and is intended primarily to reduce on-site consumption of energy for homes or businesses.

**Solar Energy Collection System, Large Scale or Utility Scale Solar Energy Farm-**A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for transfer to an electricity grid. The term applies to solar photovoltaic systems equal to or greater than one (1) acre in size or having a rated capacity equal to or greater than 200 kilowatts (kw).

**Solar Energy Collection System, Small Scale or Residential Scale**--A renewable energy system consisting of solar panels and related equipment (e.g. heat exchanger, pipes, inverter, wiring, storage) that collects solar radiation and transfers it as heat and converts it to electricity for direct on-site use. The term applies to solar photovoltaic systems less than one (1) acre in size or having a rated capacity less than 200 kilowatts (kw). This land use shall be considered an accessory use.

**Stop Work Order**--An order issued by the Zoning Administrator or Building Official that directs the person responsible for a development activity or other act in violation of this Ordinance to cease and desist such activity or act.

**Street Grade**--The top of the streets roadway at its centerline.

**Structure Height**--The vertical distance from the average elevation of the existing finished grade of a structure at the front of the structure to the top of the roof for a flat roof, to the deck line for a mansard roof, or the mean height between the eaves and ridge for a gable, hip cone, gambrel or shed roof.

**Swimming Pool, Spa, or Hot Tub**--An above or below ground structure that is filled with water and used for swimming or soaking, relaxation, massage, or hydrotherapy.

**Tattoo or Body Piercing Establishment**--An establishment whose principle business activity is to practice one or more of the following: 1). Placing of designs, letters, figures, symbols, or other marks upon or under the skin of any person or (2) using ink or other substances that result in the permanent coloration or alteration of the skin by means of the use of needles or other instruments designed to contact or puncture the skin. (Land Use Category: Personal Services).

**Taxidermy Shop**--A business for the preparation, stuffing, and mounting of animal skins. (Land Use Category: Retail Sales).

**Television or Radio Antenna**--An omnidirectional antenna tuned to the broadcast frequency assigned to television or commercial radio. Does not include Amateur radio antenna or satellite dish. (Land Use Category: Wireless Communication Facility).

**Temporary Business**--A commercial use established on a short-term basis at a particular location, usually for less than 30 days.

**Temporary Use**--Any commercial use which is conducted for a period not exceeding thirty (30) consecutive days and which is not re-established within a period of ninety (90) days.

**Turkey Shoot**--A shooting match or similar activity conducted by a non-profit organization, non-commercial, or community service organization involving the discharge of firearms at a target or targets with the object of such activity being to determine a winner of a prize, such as a turkey, ham or other prize. (Land Use Category: Temporary Use).

**VDOT**--The Virginia Department of Transportation.

**Vocational or Trade School**--A public or private school offering vocational or trade instruction to students in subjects such as electrical, plumbing, brick laying, computer science, HVAC, etc. (Land Use Category: Educational Facility, Primary/Secondary).

**Watercourse**--A lake, river, creek, stream, wash, channel, or other topographic feature on or over which water flows at least periodically.

**Wetlands**--Areas inundated or saturated by surface water or groundwater at a frequency or duration sufficient to support a prevalence of vegetation typically adopted for life in saturated soil conditions. Examples include swamps, marshes, bogs, and similar areas.

**Woodworking**-An establishment primarily engaged in millwork and other manufacturing of wood products, such as windows, doors, moldings, or flooring. (Land Use Category: Custom Manufacturing).

**Yard, Required**-The area within a lot extending inward from the front, side, or rear lot lines for the minimum yard depth applicable in the zoning district in which the lot is located and that is required to remain unoccupied and unobstructed from the ground upward.

**Zoning District**-An area delineated on the Official Zoning Map, which a prescribed set of development standards are applied to various types of development.

**Zoning District, Overlay**-A zoning district superimposed over one or more underlying zoning districts that imposes additional standards and regulations.; and

**WHEREAS**, Article VII, District Regulations lists the land use categories in each zoning district as either a permitted use or a conditional use; and

**WHEREAS**, the following land use category is added to Section 19.6-67 A-1, Agricultural District, subsection B, Permitted Uses, “Small Scale or Residential Solar Energy Collection System”; and

**WHEREAS**, the following land use category is added to Section 19.6-67 A-1, Agricultural District, subsection C, Conditional Uses, “Utility Scale Solar Energy Farm”; and

**WHEREAS**, the following land use category is added to Section 19.6-68, R-1, Low Density Residential District, subsection B, Permitted Uses, “Small Scale or Residential Solar Energy Farm”; and

**WHEREAS**, the following land use category is added to Section 19.6-69, R-2, Medium Density Residential District, subsection B, Permitted Uses, “Small Scale or Residential Solar Energy Farm”; and

**WHEREAS**, the following land use category is added to Section 19.6-73, M-1, Industrial District, subsection C, Conditional Uses, “Utility Scale Solar Energy Farm”; and

**WHEREAS**, the following land use categories are added to Section 19.6-74, IP, Planned Industrial District, subsection C, Conditional Uses, “Wind Energy Systems” and “Utility Scale Solar Energy Farm”; and

**WHEREAS**, Section 19.6-86, Recreational Vehicles is hereby by amended to delete portions (strikethrough) and add certain text, as shown herein:

Delete the following:

~~Recreational vehicles placed on sites either: (i) Be on the site for fewer than one hundred eighty (180) consecutive days, be fully licensed and ready for highway use, or (ii) Meet the permit requirements for placement and the elevation and anchoring requirements for manufactured homes as contained in the Uniform Statewide Building Code. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.~~

Add new text as follows;

1. Recreational Vehicles placed on any developed lot or parcel in any zoning district shall:
  - a. Be the personal property of the owner, tenant, or guest thereof residing on the property;
  - b. Be operable and in good repair;
  - c. Be licensed and registered as required by State law;
  - d. Be parked either within the driveway or behind the leading edge of the principle dwelling;
  - e. Not encroach upon any property line;
  - f. Not be used for living, sleeping, housekeeping or business purposes, except as provided herein. Use of the recreational vehicle for more than ninety (90) consecutive days shall constitute living and will be considered a second dwelling, subject to the provisions in §19.6-18-Multiple Dwellings on a Single Lot.
  - g. Be parked or stored in a road ready position. Road ready shall mean on its wheels or internal jacking system, fully licensed, and attached to the site only by quick disconnect type utilities and having no permanently attached additions.
  
2. Recreational Vehicles placed on undeveloped lots or parcels in any zoning district shall:
  - a. Be operable and in good repair;
  - b. Be licensed and registered as required by State law;
  - c. Not encroach upon any property line;
  - d. Be stored or parked in a road ready position. Road ready shall mean on its wheels or internal jacking system, fully licensed, and attached to the site only by quick disconnect type utilities and having no permanently attached additions.
  - e. Not be used for living, sleeping, housekeeping or business purposes, except as provided herein. Use of the recreational vehicle for more than ninety (90) consecutive days shall constitute living and will be considered a dwelling, subject to the permit requirements for placement, elevation, and anchoring for manufactured homes as contained elsewhere in this ordinance and in the Uniform Statewide Building Code.
  
3. One (1) recreational vehicle may be used for a temporary residence in an A-1 zone, subject to the following:
  - a. The recreational vehicle is located on the same lot on which a primary residence is currently being constructed;
  - b. The temporary residential use shall be allowed for a period not to exceed six (6) months;
  - c. The recreational vehicle shall have available onboard electrical service, plumbing, and waste management facilities;
  - d. Proper building, water and septic permits have been issued for the building of the primary residence.; and

**WHEREAS**, the Planning Commission has seen the need to study the siting and development of Utility Scale Solar Energy projects by analyzing various industry studies, industry data, current trends, case studies from other Virginia localities, and studied the physical and financial impact to the county; and

**WHEREAS**, the Planning Commission has reviewed the Commonwealth of Virginia Energy Plan, which encourages the development and use of renewable energy; and

**WHEREAS**, the Code of Virginia limits the locality's ability to regulate renewable energy facilities, but does allow for provisions limiting noise, requiring buffer areas, setbacks, and addressing the decommissioning of the facility; and

**WHEREAS**, Section 19.6-97, Utility Scale Solar Energy Farm, as shown herein, shall be added to the text of the Zoning Ordinance:

**§19.6-97 Utility Scale Solar Energy Farm**

**§19.6-97.1 Applicability, permitting**

The requirements set forth in this section govern the siting, development, construction, installation, operation, and decommissioning of utility scale solar energy facilities in the county. A Conditional Use Permit (CUP) is required for each utility scale solar energy farm proposed to be constructed, installed, or operated in the county. Small scale solar energy arrays and associated apparatus used for individual residential dwellings, not connected to the electrical grid, shall be considered an accessory use to the principal dwelling and permitted as such.

**§19.6-97.2 Applications and Required Information for a Utility Scale Solar Energy Farm**

In addition to the material required for a Conditional Use Permit petition, applications for utility scale solar energy facilities (farms) shall include the following information:

- A. Project Narrative: A narrative identifying the applicant, facility owner, property owner, and the operator of the facility. The narrative should include an overview of the project and its location, the size of the site and the project area; the current use of the site, the estimated time for construction, including a proposed date for commencement of construction; the maximum rated capacity of the facility; the approximate number, types and expected footprint of the solar equipment to be constructed to include photovoltaic panels, ancillary facilities, fencing, buffering, where the electricity generated at the facility will be transmitted, and the location of the proposed electrical grid interconnection.
- B. Site Development Plan: A site development plan of a scale and specification, in accordance with the requirements found in the Conditional Use Permit application shall be submitted with the application. Additional information may be required, as determined by the Zoning Administrator, such as scaled elevation view or other supporting drawings, photographs of the site, photographic simulations or modeling of the proposed solar energy facility, specifically from sensitive locations, as deemed necessary by the Zoning Administrator, aerial imagery or other mapping of the site or any other technical report necessary for the proper review of the Conditional Use Permit petition. If the petition is granted, then a full site development plan shall be required in accordance with the regulations found elsewhere in this ordinance.
- C. Documentation of right to use property for the proposed facility: Documentation shall include proof of control over the proposed site or possession of the right to use the proposed site in the manner requested. Any sensitive financial or confidential information may be redacted.
- D. Decommissioning plan; security
  - 1. The applicant shall provide a detailed decommissioning plan that provides procedures and requirements for removal of all parts of the solar energy generation facility and its various structures at the end of the useful life of the facility or if it is deemed abandoned or unsafe. The plan shall include the anticipated life of the facility, the estimated overall cost of decommissioning the facility in current dollars, the methodology for determining such estimate, and the manner in which the project will be decommissioned. The decommissioning plan and the estimated decommissioning cost shall be update every five (5) years, from the date of the certificate of occupancy or upon request of the

Zoning Administrator; however, the updated costs shall be no more than twice every ten (10) years.

2. Prior to receiving a certificate of occupancy to begin operation, the applicant must provide security in the amount of the estimated cost of the decommissioning. Options for security shall include a cash escrow, a performance surety bond, or an irrevocable letter of credit. The security must remain valid until the decommissioning obligations have been met. The security may be adjusted up or down by the county if the estimated cost of decommissioning the facility changes. The security must be renewed or replaced, if necessary, to account for any changes in the total estimated cost of decommissioning if deemed by the updated estimates. Security is a mandatory condition of all conditional use permits for utility scale solar energy farms.
  3. The decommissioning plan, cost estimates, and all updates to plans and estimates shall be sealed by a professional engineer licensed to do business in the Commonwealth of Virginia.
- E. Economic Analysis: An economic impact analysis, prepared by a qualified third-party that reports any expected change in the value of the subject property, expected employment during the construction of the facility, any expected impact on the county's tax revenues, the estimated costs to the county associated with the facility in the form of additional services, and information on any other economic benefits or burdens from the project.
- F. Review fees: The county may retain qualified third-parties to review portions of the conditional use permit petition or the site development plan that are outside of the county's areas of expertise and do not have adequate state and federal review. Any costs incurred by the county for such review by qualified third-parties shall be bill to the applicant and must be paid in full prior to the issuance of a certificate of occupancy.
- G. Community meeting: A public meeting shall be held prior to the county's public hearing with the Planning Commission to give the community the opportunity to hear from the petitioner and ask questions regarding the proposed facility. The meeting shall be held at a location within a reasonable distance to the project and must be advertised in a newspaper with local circulation for two consecutive weeks prior to the meeting. The petitioner shall provide the Zoning Administrator with the date, time and place of the meeting, a copy of the advertisement, and a summary of any input/comments received from members of the public. Such information shall be provided to the Zoning Administrator no less than seven (7) business days prior to the Planning Commission public hearing.

**§19.6-97.4 Visual Impacts, Setbacks, and Buffering**

The petitioner shall demonstrate through project siting, and if necessary, through mitigation, that the solar project minimizes impacts to viewsheds from all residential areas, and any areas of scenic, historical, cultural or recreational significance. The following should be adhered to in placement, buffering and/or setback:

4. A vegetative buffer sufficient to mitigate the visual impact of the facility is required along all areas adjacent to public roadways. The buffer shall consist of a twenty (20) foot wide landscaped strip to include trees, shrubs and other vegetation considered native to the area.

The landscaped strip may be located within the setback area and should run around or near the perimeter fence. Tree plantings in the buffer strip shall be a minimum of five (5) feet in height at the time of planting, no more than fifteen (15) feet between trees. Trees may be staggered. Existing trees and vegetation may be maintained within the buffer areas and may supplement and satisfy landscaping requirements. The landscaped buffer must be maintained in good condition for the life of the project.

5. The solar panel arrays shall be set back from the parcel boundary a minimum of seventy-five (75) feet. All other structures or infrastructure shall meet the minimum setback for the underlying zoning district. On a case by case basis, the minimum setback for the solar panel array may be increased to one-hundred (100) feet at a given area, upon a finding of the Planning Commission, that there will be a benefit to doing so in order to lessen the impact to historical, cultural or recreational areas.
6. The solar panel array area shall be enclosed by a security fence. The fence shall not be less than six (6) feet in height and should be equipped with appropriate anticlimbing devices such as strands of barbed wire at the top. Fencing should be installed on the interior of the buffer area so that it is screened from adjacent property. The fence shall be maintained in good repair for the life of the project.

**§19.6-97.5 Processing of Application**

The conditional use permit petition will follow the normal and customary process for such petitions, meaning, a duly advertised public hearing before the Planning Commission, followed by a recommendation, and then a duly advertised public hearing before the Board of Supervisors, followed by final consideration. Petitions are subject to any action afforded any other conditional use permit as enumerated elsewhere in the zoning ordinance.

**§19.6-97.6 2232 Review For Utility Scale Solar Energy Farm**

In accordance with the Code of Virginia, all utility scale solar energy farm petitions are subject to review against the county's Comprehensive Plan. Prior to the petition being considered by the Planning Commission, the Planning Commission shall make a determination as to conformity with the Comprehensive Plan.

**§19.6-97.7 Unsafe or Abandoned Projects; Decommissioning**

1. If the utility scale solar energy facility is determined to be unsafe by the Building Official, then the facility shall be required to be repaired by the facility owner, site owner, or operator. Repairs shall be made in a timely manner as established by the Building Official. Should the repairs not be completed in the timeframe provided, then the owners or operators will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
2. If the facility is not operated for a continuous period of twelve (12) months, then the county may notify the owner/operator by registered mail and provide forty-five (45) days for the owner/operator to respond. If no response is provided, then the owner/operator will be instructed to commence decommissioning in accordance with the approved decommissioning plan.
3. If the facility is abandoned, the owner/operator is required to notify the Zoning Administrator in writing.

4. Within one (1) year of the date of said notification, or if determined to be abandoned by the Zoning Administrator in accordance with the above subsections, then the county may pursue legal action to have the facility removed at the expense of the facility owner, site owner, or operator, each of whom shall be jointly and severally liable for the expense of removing or repairing the facility. The county may also call upon the decommissioning security to remove the facility; and

**WHEREAS**, the Appomattox County Joint Planning Commission held a public hearing on December 11, 2019 and all those wishing to speak on this topic were heard; and

**WHEREAS**, the Appomattox County Joint Planning Commission voted unanimously to recommend approval of the amendments, as written; and

**WHEREAS**, on February 18, 2020, a public hearing was held on this matter before the Appomattox County Board of Supervisors, and all of those wishing to speak on this topic were heard;

**WHEREAS**, the Appomattox Joint Planning Commission carefully considered the presentation of staff, the Comprehensive Plan, the comments from the public hearing and provided an affirmative recommendation for the proposed amendments ; and

**WHEREAS**, the Appomattox County Board of Supervisors finds that the public necessity, convenience, general welfare, or good zoning practice requires adoption of an ordinance to amend Zoning Ordinance of Appomattox County;

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF APPOMATTOX COUNTY, VIRGINIA** the Code of Appomattox, Chapter 19.6-Zoning is hereby amended and readopted, as described herein.

Adopted this day, February 18, 2020.

By Authority, Appomattox County Board of Supervisors,

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Samuel E. Carter, Chairman

ATTEST:

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Susan M. Adams, Clerk

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
BANK COUNTY BANK ( WELLS FARGO BANK, N.A. )					
012130 - TREASURER					
BMS DIRECT	001-012130-5201	25146	01/22/2020	POSTAGE	\$ 2,284.75
TOTAL ACCOUNT CODE 001-012130-5201					\$ 2,284.75
TOTAL DIMENSION 012130					\$ 2,284.75
TOTAL FUND 001 - GENERAL FUND					\$ 2,284.75
TOTAL BANK COUNTY BANK - WELLS FARGO BANK, N.A.					\$ 2,284.75
TOTAL, ALL CHECKS					\$ 2,284.75

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
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BANK COUNTY BANK ( WELLS FARGO BANK, N.A. )					
011010 - BOARD OF SUPERVISORS					
MANSFIELD OIL COMPANY	001-011010-5408	25165	02/04/2020	ACCT #31591	\$ 190.46
TOTAL ACCOUNT CODE 001-011010-5408					\$ 190.46
BANK OF AMERICA	001-011010-5504	25156	01/20/2020		\$ 47.97
TOTAL DIMENSION 011010					\$ 238.43
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012010 - COUNTY ADMINISTRATOR					
SHARP ELECTRONICS CORP.	001-012010-3005	25168	01/14/2020	ACCT #817391	\$ 611.11
TIAA COMMERCIAL FINANCE	001-012010-3005	25171	01/17/2020	CONTRACT #20410077	\$ 301.54
TOTAL ACCOUNT CODE 001-012010-3005					\$ 912.65
PITNEY BOWES	001-012010-5201	25167	02/05/2020	ACCT #51920585	\$ 500.00
BANK OF AMERICA	001-012010-5401	25156	01/20/2020		\$ 361.42
TOTAL ACCOUNT CODE 001-012010-5401					\$ 361.42
BANK OF AMERICA	001-012010-5504	25156	01/20/2020		\$ 200.00
TOTAL DIMENSION 012010					\$ 1,974.07
-----					
012090 - COMMISSIONER OF REVENUE					
MANSFIELD OIL COMPANY	001-012090-5501	25165	01/24/2020	ACCT. #31591	\$ 49.83
SHARP ELECTRONICS CORP.	001-012090-8001	25168	01/14/2020	ACCT #817391	\$ 152.95
TIAA COMMERCIAL FINANCE	001-012090-8001	25171	01/17/2020	CONTRACT #20410077	\$ 36.27
TOTAL ACCOUNT CODE 001-012090-8001					\$ 189.22
TOTAL DIMENSION 012090					\$ 239.05
-----					
012130 - TREASURER					
SHARP ELECTRONICS CORP.	001-012130-3005	25168	01/14/2020	ACCT #817391	\$ 21.66
TIAA COMMERCIAL FINANCE	001-012130-3005	25171	01/17/2020	CONTRACT #20410077	\$ 36.27
TOTAL ACCOUNT CODE 001-012130-3005					\$ 57.93
TOTAL DIMENSION 012130					\$ 57.93
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012200 - INFORMATION TECHNOLOGY					
BANK OF AMERICA	001-012200-5203	25156	01/20/2020		\$ 114.00
COMMONWEALTH OF VIRGINIA	001-012200-5203	25159	01/29/2020		\$ 156.96
SHENTEL	001-012200-5203	25169	02/02/2020		\$ 500.00
U S CELLULAR	001-012200-5203	25177	01/26/2020	ACCT #834603142	\$ 79.08
VERIZON	001-012200-5203	25179	01/21/2020		\$ 160.04
TOTAL ACCOUNT CODE 001-012200-5203					\$ 1,010.08
PITNEY BOWES	001-012200-7001	25166	01/15/2020	ACCT #0018271360	\$ 150.00

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
TOTAL DIMENSION 012200					\$ 1,160.08
021020 - GENERAL DISTRICT					
CRYSTAL SPRINGS	001-021020-3005	25160	02/01/2020	GENERAL DISTRICT COURT	\$ 4.20
SHARP ELECTRONICS CORP.	001-021020-8001	25168	01/14/2020	ACCT #817391	\$ 44.66
TIAA COMMERCIAL FINANCE	001-021020-8001	25171	01/17/2020	CONTRACT #20410077	\$ 176.60
TOTAL ACCOUNT CODE 001-021020-8001					\$ 221.26
TOTAL DIMENSION 021020					\$ 225.46
021050 - JUVENILE/DOMESTIC REL					
SHARP ELECTRONICS CORP.	001-021050-7001	25168	01/14/2020	ACCT #817391	\$ 20.19
TIAA COMMERCIAL FINANCE	001-021050-7001	25171	01/17/2020	CONTRACT #20410077	\$ 138.04
TOTAL ACCOUNT CODE 001-021050-7001					\$ 158.23
TOTAL DIMENSION 021050					\$ 158.23
021060 - CLERK OF CIRCUIT COURT					
SHARP ELECTRONICS CORP.	001-021060-3004	25168	01/14/2020	ACCT #817391	\$ 6.35
TIAA COMMERCIAL FINANCE	001-021060-3004	25171	01/17/2020	CONTRACT #20410077	\$ 166.66
TOTAL ACCOUNT CODE 001-021060-3004					\$ 173.01
BANK OF AMERICA	001-021060-5401	25156	01/20/2020		\$ 46.97
BANK OF AMERICA	001-021060-5804	25156	01/20/2020		\$ 55.04
TOTAL DIMENSION 021060					\$ 275.02
021090 - COURT SEVICES UNIT					
U S CELLULAR	001-021090-5203	25177	01/26/2020	ACCT #834603142	\$ 61.60
021300 - MAGISTRATES					
SHARP ELECTRONICS CORP.	001-021300-3005	25168	01/14/2020	ACCT #817391	\$ 15.74
TIAA COMMERCIAL FINANCE	001-021300-3005	25171	01/17/2020	CONTRACT #20410077	\$ 36.27
TOTAL ACCOUNT CODE 001-021300-3005					\$ 52.01
TOTAL DIMENSION 021300					\$ 52.01
022010 - COMMONWEALTH ATTY					
BANK OF AMERICA	001-022010-5401	25156	01/20/2020		\$ 28.48
022200 - WITNESS ADCOCATE					
BANK OF AMERICA	001-022200-5801	25156	01/20/2020		\$ 150.00

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
031020 - SHERRIFF					
SHARP ELECTRONICS CORP.	001-031020-3005	25168	01/14/2020	ACCT #817391	\$ 241.44
TIAA COMMERCIAL FINANCE	001-031020-3005	25171	01/17/2020	CONTRACT #20410077	\$ 91.66
TOTAL ACCOUNT CODE 001-031020-3005					\$ 333.10
THE BEACON CREDIT UNION	001-031020-5407	25157	01/25/2020	ACCT #2001742-01	\$ 97.44
EXXONMOBIL	001-031020-5408	25164	01/24/2020	ACCT. #7187859220556467	\$ 295.70
TIGER FUEL COMPANY	001-031020-5408	25173	01/29/2020	ACCT #51665-1	\$ 4,206.36
TOTAL ACCOUNT CODE 001-031020-5408					\$ 4,502.06
THE BEACON CREDIT UNION	001-031020-5503	25157	01/25/2020	ACCT #2001742-01	\$ 832.13
THE BEACON CREDIT UNION	001-031020-5805	25157	01/25/2020	ACCT #2001742-01	\$ 191.38
THE BEACON CREDIT UNION	001-031020-7002	25157	01/25/2020	ACCT #2001742-01	\$ 481.67
TOTAL DIMENSION 031020					\$ 6,437.78
034010 - OFFICE BUILD/HOUSING					
MANSFIELD OIL COMPANY	001-034010-5408	25165	02/04/2020	ACCT #31591	\$ 181.45
TOTAL ACCOUNT CODE 001-034010-5408					\$ 181.45
TOTAL DIMENSION 034010					\$ 181.45
035010 - ANIMAL CONTROL					
MANSFIELD OIL COMPANY	001-035010-5408	25165	02/04/2020	ACCT #31591	\$ 205.92
TOTAL ACCOUNT CODE 001-035010-5408					\$ 205.92
TOTAL DIMENSION 035010					\$ 205.92
036060 - E911					
SHARP ELECTRONICS CORP.	001-036060-3005	25168	01/14/2020	ACCT #817391	\$ 136.24
TIAA COMMERCIAL FINANCE	001-036060-3005	25171	01/17/2020	CONTRACT #20410077	\$ 127.93
TOTAL ACCOUNT CODE 001-036060-3005					\$ 264.17
EVERBRIDGE, INC.	001-036060-5203	25163	12/16/2019	ACCT #11974	\$ 5,086.62
VERIZON - ALBANY NY	001-036060-5203	25178	01/06/2020	TELECOMMUNICATIONS	\$ 133.50
TOTAL ACCOUNT CODE 001-036060-5203					\$ 5,220.12
BANK OF AMERICA	001-036060-5408	25156	01/20/2020		\$ 554.99
MANSFIELD OIL COMPANY	001-036060-5408	25165	02/04/2020	ACCT #31591	\$ 104.64
TOTAL ACCOUNT CODE 001-036060-5408					\$ 659.63
TOTAL DIMENSION 036060					\$ 6,143.92
042050 - LANDFILL CONVENIENCE					
DOMINION-	001-042050-5101	25162	01/23/2020	ACCT #0787844935	\$ 311.78
SOUTHSIDE ELECTRIC COOP	001-042050-5101	25170	01/20/2020	604 DUMPSTER SITE	\$ 110.22

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
TOTAL ACCOUNT CODE 001-042050-5101					\$ 422.00
VERIZON - ALBANY NY	001-042050-5203	25178	01/22/2020	STONEWALL CONVENIENCE CENTER	\$ 54.95
VERIZON	001-042050-5203	25179	01/21/2020		\$ 66.77
TOTAL ACCOUNT CODE 001-042050-5203					\$ 121.72
BANK OF AMERICA	001-042050-5401	25156	01/20/2020		\$ 32.00
BANK OF AMERICA	001-042050-5405	25156	01/20/2020		\$ 131.78
BANK OF AMERICA	001-042050-5415	25156	01/20/2020		\$ 227.75
TOTAL ACCOUNT CODE 001-042050-5415					\$ 227.75
BANK OF AMERICA	001-042050-7001	25156	01/20/2020		\$ 931.92
TOTAL ACCOUNT CODE 001-042050-7001					\$ 931.92
TOTAL DIMENSION 042050					\$ 1,867.17
043020 - GENERAL PROPERTIES					
BANK OF AMERICA	001-043020-3004	25156	01/20/2020		\$ 2,138.14
DOMINION-	001-043020-5101	25162	01/23/2020	ACCT #6064817775	\$ 12,837.46
TOTAL ACCOUNT CODE 001-043020-5101					\$ 12,837.46
TIGER FUEL COMPANY	001-043020-5102	25173	02/03/2020	ACCT #69246-2	\$ 2,578.28
TIGER FUEL COMPANY	001-043020-5102	25174	01/27/2020	ACCT #69246-2	\$ 74.56
TOTAL ACCOUNT CODE 001-043020-5102					\$ 2,652.84
TOWN OF APPOMATTOX	001-043020-5103	25175	01/28/2020	339 COURT STREET	\$ 662.21
TOTAL ACCOUNT CODE 001-043020-5103					\$ 662.21
BANK OF AMERICA	001-043020-5413	25156	01/20/2020		\$ 539.99
TOTAL DIMENSION 043020					\$ 18,830.64
073010 - PUBLIC LIBRARY					
DOMINION-	001-073010-5101	25162	01/23/2020	ACCT #2221100007	\$ 952.87
SHENTEL	001-073010-5203	25169	01/02/2020	LIBRARY	\$ 88.37
BANK OF AMERICA	001-073010-5401	25156	01/20/2020		\$ 46.03
FIAA COMMERCIAL FINANCE	001-073010-5401	25172	01/11/2020	CONTRACT #20351533	\$ 197.62
TOTAL ACCOUNT CODE 001-073010-5401					\$ 243.65
BANK OF AMERICA	001-073010-5412	25156	01/20/2020		\$ 27.05
BANK OF AMERICA	001-073010-5416	25156	01/20/2020		\$ 75.55
BANK OF AMERICA	001-073010-7002	25156	01/20/2020		\$ 126.35

APPOMATTOX GOVERNMENT  
 BOARD APPROVAL REPORT  
 Executed By: wmccormick

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 Date: 02/12/20  
 Time: 09:39:39

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
				TOTAL DIMENSION 073010	\$ 1,513.84
				TOTAL FUND 001 - GENERAL FUND	\$ 39,801.08
018000 - PUBLIC UTILITIES					
TOWN OF APPOMATTOX	082-018000-3002	25176	01/15/2020	WATERLINE	\$ 500.00
TOWN OF APPOMATTOX	082-018000-3004	25176	01/15/2020	WATERLINE	\$ 5,542.63
DOMINION-	082-018000-5101	25162	01/23/2020	ACCT #1156466383	\$ 552.40
				TOTAL ACCOUNT CODE 082-018000-5101	\$ 552.40
TOWN OF APPOMATTOX	082-018000-5198	25176	01/15/2020	WATERLINE	\$ 100.00
TOWN OF APPOMATTOX	082-018000-5199	25176	01/15/2020	WATERLINE	\$ 100.00
VERIZON - ALBANY NY	082-018000-5203	25178	01/22/2020	WATERLINE	\$ 52.54
CAMPBELL CO UTIL & SVC AUTHORITY	082-018000-5898	25158	02/04/2020	1/2/2020 - 1/31/2020	\$ 9,873.00
TOWN OF APPOMATTOX	082-018000-7005	25176	01/15/2020	WATERLINE	\$ 435.33
				TOTAL DIMENSION 018000	\$ 17,155.90
				TOTAL FUND 082 - PUBLIC UTILITIES (WATERLINE)	\$ 17,155.90
				TOTAL BANK COUNTY BANK - WELLS FARGO BANK, N.A.	\$ 56,956.98
				TOTAL, ALL CHECKS	\$ 56,956.98

APPOMATTOX GOVERNMENT  
 UNDO VENDOR PAYMENTS VOUCHER AUDIT TRAIL  
 Executed By: wmccormick

Page: 1  
 Date: 02/13/2020  
 Time: 11:42:20

Tran#	Def	Account Code	Voucher Type	EFT	CHECK/EFT #	1099	Calendar Month	Amount
FY	Fisc	Month Bank	Debit	Credit	Payable	CL Cash	Due From	

Calendar Year: 2020

Vendor ANDERSON, ANDREW JAMES ( ANDERSON, ANDREW JAMES )

Invoice ID: 4484-19PP	Invoice Date: 02/06/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 Yes	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Total, Vendor ANDERSON, ANDREW JAMES			ANDERSON, ANDREW JAMES = \$ 1,500.00

Vendor APPOMATTOX DSS ( APPOMATTOX DSS )

Invoice ID: 01132020	Invoice Date: 01/14/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Total, Vendor APPOMATTOX DSS			APPOMATTOX DSS = \$ 25.23

Vendor BLUE RIDGE AUTISM & ACHV CTR ( BLUE RIDGE AUTISM & ACHV CTR )

Invoice ID: 14834	Invoice Date: 01/31/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Total, Vendor BLUE RIDGE AUTISM & ACHV CTR			BLUE RIDGE AUTISM & ACHV CTR = \$ 6,194.00

Vendor BLUE RIDGE THERAPY ( BLUE RIDGE THERAPY )

Invoice ID: 01132020	Invoice Date: 02/06/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Invoice ID: 01142020	Invoice Date: 02/06/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Invoice ID: 01212020	Invoice Date: 02/06/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Invoice ID: 12022019	Invoice Date: 01/21/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Invoice ID: 12032019	Invoice Date: 01/22/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Invoice ID: 12112019	Invoice Date: 01/14/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Total, Vendor BLUE RIDGE THERAPY			BLUE RIDGE THERAPY = \$ 746.40

Vendor CATERPILLAR CLUBHOUSE CHILD CA ( CATERPILLAR CLUBHOUSE CHILD CARE CENTER )

Invoice ID: 09102019	Invoice Date: 09/10/2019	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
2 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
2020 FEBRUARY COUNTY BANK	001-602	001-101	001-402
Total, Invoice 09102019			= \$ 602.00
Total, Vendor CATERPILLAR CLUBHOUSE CHILD CA			CATERPILLAR CLUBHOUSE CHILD CARE CENTER = \$ 602.00

Vendor CENTER FOR PEDIATRIC ( CENTER FOR PEDIATRIC )

Invoice ID: 02052020	Invoice Date: 02/05/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS
1 0 001-053100-3001	Computer Exp No	0 No	FEBRUARY
			\$ 480.00

APPOMATTOX GOVERNMENT  
 UNDO VENDOR PAYMENTS VOUCHER AUDIT TRAIL  
 Executed By: wmcormick

Page: 2  
 Date: 02/13/2020  
 Time: 11:42:20

Tran#	Def	Account Code		Voucher Type	EFT	CHECK/EFT #	1099	Calendar Month	Amount
FY	Fisc	Month	Bank	Debit	Credit	Payable	CL Cash	Due From	
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
2	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 680.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Total, Invoice 02052020									= \$ 1,160.00
Total, Vendor CENTER FOR PEDIATRIC									= \$ 1,160.00

Vendor CENTRA HEALTH ( CENTRA HEALTH )

Invoice ID: 643531	Invoice Date: 02/03/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 1,128.00
Invoice ID: 643549	Invoice Date: 02/03/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,948.00
Total, Vendor CENTRA HEALTH				= \$ 5,076.00

Vendor CENTRA HEALTH RIVERMONT ( CENTRA HEALTH RIVERMONT )

Invoice ID: 640295	Invoice Date: 01/06/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 2,940.00
Invoice ID: 647011	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,724.00
Invoice ID: 647013	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,724.00
Invoice ID: 647014	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,724.00
Invoice ID: 647015	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,724.00
Invoice ID: 647016	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,724.00
Invoice ID: 647017	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,724.00
Invoice ID: 647018	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 3,724.00
Invoice ID: 647019	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 6,783.00
Invoice ID: 647020	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 6,783.00
Invoice ID: 647021	Invoice Date: 02/07/2020	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 6,783.00
Total, Vendor CENTRA HEALTH RIVERMONT				= \$ 49,357.00

Vendor DEPAUL COMMUNITY ( DEPAUL COMMUNITY )

Invoice ID: 0277808-IN	Invoice Date: 12/31/2019	Due Date: 02/14/2020	Address ID: REMIT ADDRESS	
1	0	001-053100-3001	Computer Exp	No
2020	FEBRUARY	COUNTY BANK	001-602	001-101
001-402				
0	No	FEBRUARY		\$ 6,736.00
Total, Vendor DEPAUL COMMUNITY				= \$ 6,736.00

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Tran#	Def Account Code	Voucher Type	EFT	CHECK/EFT #	1099	Calendar Month	Amount
FY	Fisc Month Bank	Debit	Credit	Payable	CL Cash	Due From	
Vendor FAMILY PRESERVATION SVS ( FAMILY PRESERVATION SVS )							
Invoice ID:	021120207483	Invoice Date:	02/11/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 348.75
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Invoice ID:	02112023223	Invoice Date:	02/11/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 800.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Total, Vendor FAMILY PRESERVATION SVS							1,148.75
=====							
Vendor FRENCH, AMY ( AMY FRENCH )							
Invoice ID:	08202019	Invoice Date:	01/10/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 75.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Invoice ID:	09052019	Invoice Date:	01/10/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 150.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Invoice ID:	10172019	Invoice Date:	01/10/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 75.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Invoice ID:	11052019	Invoice Date:	01/10/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 75.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Total, Vendor FRENCH, AMY							375.00
=====							
Vendor FULCRUM COUNSELORS ( FULCRUM COUNSELORS )							
Invoice ID:	1216	Invoice Date:	02/07/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 800.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Total, Vendor FULCRUM COUNSELORS							800.00
=====							
Vendor GRAFTON IHN ( GRAFTON IHN )							
Invoice ID:	12/1-12/31/2019	Invoice Date:	01/07/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 6,947.80
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Invoice ID:	JANUARY 2020	Invoice Date:	02/04/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 7,764.70
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Total, Vendor GRAFTON IHN							14,712.50
=====							
Vendor HARBOR POINT BEHAVIORIAL ( HARBOR POINT BEHAVIORIAL )							
Invoice ID:	JANUARY, 2020	Invoice Date:	01/31/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 2,660.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
Total, Vendor HARBOR POINT BEHAVIORIAL							2,660.00
=====							
Vendor HORIZON BEHAVIORIAL HEALTH-3 ( HORIZON BEHAVIORIAL HEALTH )							
Invoice ID:	02012020	Invoice Date:	02/01/2020	Due Date:	02/14/2020	Address ID:	REMIT ADDRESS
1	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 800.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
2	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 800.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
3	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 800.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
4	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 800.00
2020	FEBRUARY COUNTY BANK	001-602	001-101	001-402			
5	0 001-053100-3001			Computer Exp	No	0 No FEBRUARY	\$ 343.33

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Tran#	Def FY	Account Fisc Month	Code Bank	Debit	Voucher Type Credit	EFT Payable	CHECK/EFT # CL Cash	1099	Calendar Month Due From	Amount
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
6					Computer Exp	No	0	No	FEBRUARY	\$ 800.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
Total, Invoice 02012020										= \$ 4,343.33
Invoice ID: 02052020 Invoice Date: 02/05/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS										
1					Computer Exp	No	0	No	FEBRUARY	\$ 800.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
2					Computer Exp	No	0	No	FEBRUARY	\$ 800.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
Total, Invoice 02052020										= \$ 1,600.00
Total, Vendor HORIZON BEHAVIORAL HEALTH-3 HORIZON BEHAVIORAL HEALTH										= \$ 5,943.33

Vendor HUMAN KIND ( HUMAN KIND )

Invoice ID: 01312020 Invoice Date: 01/31/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS										
1					Computer Exp	No	0	No	FEBRUARY	\$ 4,000.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
2					Computer Exp	No	0	No	FEBRUARY	\$ 1,705.34
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
3					Computer Exp	No	0	No	FEBRUARY	\$ 2,801.63
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
4					Computer Exp	No	0	No	FEBRUARY	\$ 2,170.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
5					Computer Exp	No	0	No	FEBRUARY	\$ 4,672.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
6					Computer Exp	No	0	No	FEBRUARY	\$ 3,733.50
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
7					Computer Exp	No	0	No	FEBRUARY	\$ 2,862.35
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
8					Computer Exp	No	0	No	FEBRUARY	\$ 2,170.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
9					Computer Exp	No	0	No	FEBRUARY	\$ 2,170.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
10					Computer Exp	No	0	No	FEBRUARY	\$ 2,170.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
Total, Invoice 01312020										= \$ 28,454.82
Total, Vendor HUMAN KIND HUMAN KIND										= \$ 28,454.82

Vendor HUNT, KELLIE & ANDREW ( HUNT, KELLIE & ANDREW )

Invoice ID: 01012020 Invoice Date: 01/24/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS										
1					Computer Exp	No	0	No	FEBRUARY	\$ 486.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
Total, Vendor HUNT, KELLIE & ANDREW HUNT, KELLIE & ANDREW										= \$ 486.00

Vendor JACKSON-FEILD ( JACKSON-FEILD )

Invoice ID: I-510637 Invoice Date: 01/31/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS										
1					Computer Exp	No	0	No	FEBRUARY	\$ 3,024.00
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				
Total, Vendor JACKSON-FEILD JACKSON-FEILD										= \$ 3,024.00

Vendor LIFE PUSH, LLC ( LIFE PUSH, LLC )

Invoice ID: 5608 Invoice Date: 01/23/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS										
1					Computer Exp	No	0	No	FEBRUARY	\$ 1,238.40
2020	FEBRUARY	001-053100-3001	COUNTY BANK	001-602	001-101	001-402				

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Tran#	Def	Account Code		Voucher Type	EFT	CHECK/EFT #	1099	Calendar Month	Amount
FY	Fisc	Month	Bank	Debit	Credit	Payable	CL Cash	Due From	
-----									
Invoice ID: 5609	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,650.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5610	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,350.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5611	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,920.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5612	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,620.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5613	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,815.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5614	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 240.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5615	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 332.50
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5616	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 2,640.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5618	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,260.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5619	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 2,400.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5620	Invoice Date: 01/30/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,705.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 5621	Invoice Date: 01/23/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 1,230.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Total, Vendor LIFE PUSH, LLC									=====
									LIFE PUSH, LLC = \$ 19,400.90
=====									
Vendor NEW VISTAS SCHOOL ( NEW VISTAS SCHOOL )									
Invoice ID: 8097	Invoice Date: 01/31/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 2,257.77
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 8098	Invoice Date: 01/31/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 2,257.77
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 8099	Invoice Date: 01/31/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 2,257.77
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Total, Vendor NEW VISTAS SCHOOL									=====
									NEW VISTAS SCHOOL = \$ 6,773.31
=====									
Vendor NORTH SPRING BEHAVIORAL ( NORTH SPRING BEHAVIORAL )									
Invoice ID: MH0120	Invoice Date: 01/31/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 3,914.68
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Total, Vendor NORTH SPRING BEHAVIORAL									=====
									NORTH SPRING BEHAVIORAL = \$ 3,914.68
=====									
Vendor UNITED METHODIST FAMILY ( UNITED METHODIST FAMILY )									
Invoice ID: 101222-CL-00002	Invoice Date: 01/15/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 2,991.50
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 101222-CL-00004	Invoice Date: 01/15/2020		Due Date: 02/14/2020		Address ID: REMIT ADDRESS				
1	0	001-053100-3001		Computer Exp	No	0	No	FEBRUARY	\$ 2,991.50

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Tran#	Def	Account Code		Voucher Type	EFT	CHECK/EFT #	1099	Calendar Month	Amount
FY	Fisc	Month	Bank	Debit	Credit	Payable	CL Cash	Due From	
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 101222-CL-00006 Invoice Date: 01/15/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS									
1	0	001-053100-3001		Computer Exp	No		0	No	FEBRUARY
									\$ 2,782.56
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 101222-CL-00007 Invoice Date: 01/15/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS									
1	0	001-053100-3001		Computer Exp	No		0	No	FEBRUARY
									\$ 1,606.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Invoice ID: 101222-CL-00008 Invoice Date: 01/15/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS									
1	0	001-053100-3001		Computer Exp	No		0	No	FEBRUARY
									\$ 2,782.56
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Total, Vendor UNITED METHODIST FAMILY UNITED METHODIST FAMILY									= \$ 13,154.12
=====									
Vendor WINCHESTER COMM. MENTAL HEALTH ( WINCHESTER COMM. MENTAL HEALTH CENTER )									
Invoice ID: 01202020 Invoice Date: 01/31/2020 Due Date: 02/14/2020 Address ID: REMIT ADDRESS									
1	0	001-053100-3001		Computer Exp	No		0	No	FEBRUARY
									\$ 450.00
2020	FEBRUARY	COUNTY BANK	001-602	001-101	001-402				
Total, Vendor WINCHESTER COMM. MENTAL HEALTH WINCHESTER COMM. MENTAL HEALTH CENTER									= \$ 450.00
=====									
Total, Calendar Year 2020 = \$									172,694.04
=====									
GRAND TOTAL = \$									172,694.04

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
BANK COUNTY BANK ( WELLS FARGO BANK, N.A. )					
011010 - BOARD OF SUPERVISORS					
PAGE'S GARAGE	001-011010-5408	0	01/29/2020	2004 FORD RANGER	\$ 199.45
TOTAL ACCOUNT CODE 001-011010-5408					\$ 199.45
TOTAL DIMENSION 011010					\$ 199.45
012010 - COUNTY ADMINISTRATOR					
ADAMS, SUSAN	001-012010-5501	0	02/18/2020	MILEAGE	\$ 400.00
012040 - LEGAL SERVICES					
DEAL & LACHENEY P.C.	001-012040-3002	0	02/03/2020	JANUARY, 2020	\$ 5,000.00
012090 - COMMISSIONER OF REVENUE					
J. D. POWER	001-012090-5401	0	01/01/2020	OFFICE SUPPLIES	\$ 205.00
HENDERSON, SARA	001-012090-5504	0	02/06/2020	MILEAGE REIMBURSEMENT	\$ 180.25
WEST CENTRAL DIST CO COMM OF REVE	001-012090-5801	0	01/16/2020	ASSOCIATION DUES - APPOMATTOX	\$ 60.00
DENNEY WRIGHT	001-012090-5803	0	01/20/2020	2019 1ST HALF PP TAXES	\$ 561.69
STEPS, INC.	001-012090-8001	0	01/31/2020	COMMISSIONER OF REVENUE	\$ 25.00
TOTAL DIMENSION 012090					\$ 1,031.94
012100 - ASSESSOR & REASSESSMENT					
WAMPLER-EANES	001-012100-3002	0	01/27/2020		\$ 104.27
012130 - TREASURER					
THE SUPPLY ROOM	001-012130-5401	0	01/17/2020		\$ 935.36
TOTAL ACCOUNT CODE 001-012130-5401					\$ 935.36
BMS DIRECT	001-012130-5415	0	01/31/2020		\$ 1,300.35
TOTAL ACCOUNT CODE 001-012130-5415					\$ 1,300.35
PHELPS, VICKY	001-012130-5504	0	02/18/2020	MILEAGE	\$ 23.58
DMV RECEIPTING CENTER	001-012130-5808	0	01/31/2020		\$ 125.00
TOTAL DIMENSION 012130					\$ 2,384.29
012200 - INFORMATION TECHNOLOGY					

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
HUDSON-PAYNE ELECT.CORP.	001-012200-3005	0	02/03/2020		\$ 240.00
VERIZON - ALBANY NY	001-012200-5203	0	02/03/2020		\$ 611.83
TOTAL ACCOUNT CODE 001-012200-5203					\$ 611.83
TOTAL DIMENSION 012200					\$ 851.83
013010 - ELECTORAL BD/OFFICAL					
PRINTELECT	001-013010-3006	0	01/30/2020		\$ 1,613.58
SPOUT SPRING RURITAN CLUB	001-013010-8002	0	02/12/2020		\$ 1,200.00
TOTAL ACCOUNT CODE 001-013010-8002					\$ 1,200.00
TOTAL DIMENSION 013010					\$ 2,813.58
021010 - CIRCUIT COURT					
THOMSON REUTERS - WEST	001-021010-5804	0	02/01/2020		\$ 1,671.36
TOTAL ACCOUNT CODE 001-021010-5804					\$ 1,671.36
TOTAL DIMENSION 021010					\$ 1,671.36
021050 - JUVENILE/DOMESTIC REL					
CHERI MORGAN	001-021050-5401	0	01/24/2020	REIMBURSEMENT FOR SUPPLIES	\$ 31.55
VA COUNCIL OF J&D RELATIONS	001-021050-5801	0	01/24/2020	DUNKUM MEMBERSHIP DUES	\$ 110.00
TOTAL ACCOUNT CODE 001-021050-5801					\$ 110.00
TOTAL DIMENSION 021050					\$ 141.55
021060 - CLERK OF CIRCUIT COURT					
MILLER, TRACY A.	001-021060-5501	0	02/12/2020	FEBRUARY, 2020 MILEAGE	\$ 20.71
021070 - SHERIFF					
JONES, DANIEL	001-021070-5410	0	02/07/2020		\$ 263.31
021090 - COURT SEVICES UNIT					
CITY OF LYNCHBURG	001-021090-3009	0	01/15/2020	PURCHASED SERVICES	\$ 11,760.00
TOTAL ACCOUNT CODE 001-021090-3009					\$ 11,760.00
TOTAL DIMENSION 021090					\$ 11,760.00
031020 - SHERRIFF					
ALLIED SECURITY SYSTEMS	001-031020-3004	0	01/15/2020	ACCT #6648	\$ 69.00
TOTAL ACCOUNT CODE 001-031020-3004					\$ 69.00

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
WOMACK PUBLISHING CO., INC	001-031020-3007	0	12/25/2019	ACCT #L0484	\$ 482.12
U S CELLULAR	001-031020-5203	0	01/26/2020	ACCT #850808998	\$ 776.75
STAPLES CREDIT PLAN	001-031020-5401	0	02/18/2020	6035 5178 2065 4878	\$ 124.86
TOTAL ACCOUNT CODE 001-031020-5401					\$ 124.86
CHESTNUT MOUNTAIN FEED COMPANY	001-031020-5403	0	02/03/2020		\$ 122.40
EVIDENT, INC.	001-031020-5404	0	01/23/2020		\$ 86.79
WEBB'S TIRE COMPANY	001-031020-5408	0	02/04/2020	ACCT. # 5	\$ 10,096.95
TOTAL ACCOUNT CODE 001-031020-5408					\$ 10,096.95
GALLS, LLC	001-031020-5410	0	02/06/2020		\$ 705.53
TOTAL ACCOUNT CODE 001-031020-5410					\$ 705.53
MATTOX, JOHN	001-031020-5503	0	01/21/2020	REIMBURSEMENT	\$ 20.51
TOTAL ACCOUNT CODE 001-031020-5503					\$ 20.51
CAMPBELL COUNTY SHERIFF'S OFFICE	001-031020-7001	0	02/01/2020		\$ 150.00
SHEEHY AUTO STORES	001-031020-7005	0	01/14/2020	2020 FORD TRUCK POLICE UTILITY	\$ 102,097.80
TOTAL ACCOUNT CODE 001-031020-7005					\$ 102,097.80
TOTAL DIMENSION 031020					\$ 114,732.71
035010 - ANIMAL CONTROL					
LYNCHBURG HUMANE SOCIETY	001-035010-3005	0	01/16/2020	JANUARY - JUNE 2020 CONTRACT	\$ 43,500.00
SOUTHSIDE ELECTRIC COOP	001-035010-5101	0	02/06/2020	ACCT #40787002	\$ 1,177.58
TOTAL DIMENSION 035010					\$ 44,677.58
035030 - MEDICAL EXAMINER					
TREASURER OF VIRGINIA	001-035030-3001	0	11/08/2019	J. MARTIN	\$ 40.00
TOTAL ACCOUNT CODE 001-035030-3001					\$ 40.00
TOTAL DIMENSION 035030					\$ 40.00
036060 - E911					
TIMMONS GROUP	001-036060-3002	0	01/14/2020		\$ 227.50
CUMMINS ATLANTIC INC.	001-036060-3005	0	09/25/2019	COURTHOUSE GENERATOR	\$ 831.71
VERIZON - ALBANY NY	001-036060-5203	0	02/03/2020		\$ 1,654.79
TOTAL ACCOUNT CODE 001-036060-5203					\$ 1,654.79

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
THE SUPPLY ROOM	001-036060-5401	0	01/23/2020		\$ 149.11
		TOTAL ACCOUNT CODE 001-036060-5401			\$ 149.11
ABLE ZEBRA COMMUNICATIONS	001-036060-7003	0	02/07/2020		\$ 377.70
		TOTAL ACCOUNT CODE 001-036060-7003			\$ 377.70
TOTAL DIMENSION 036060					\$ 3,240.81
042050 - LANDFILL CONVENIENCE					
DRAPER ADEN ASSOCIATES	001-042050-3002	0	01/31/2020		\$ 11,462.20
		TOTAL ACCOUNT CODE 001-042050-3002			\$ 11,462.20
THC ENTERPRISES, INC.	001-042050-3004	0	01/13/2020		\$ 1,946.47
		TOTAL ACCOUNT CODE 001-042050-3004			\$ 1,946.47
MOORE SCALE SERVICE	001-042050-3005	0	10/23/2019		\$ 575.00
REGION 2000 SERVICES	001-042050-3009	0	02/04/2020	ACCOUNT #351	\$ 14,993.80
LUCK STONE	001-042050-3010	0	01/29/2020		\$ 841.60
		TOTAL ACCOUNT CODE 001-042050-3010			\$ 841.60
COUNTY WASTE	001-042050-3011	0	01/30/2020	ACCT #08-0002133 0	\$ 10,198.76
		TOTAL ACCOUNT CODE 001-042050-3011			\$ 10,198.76
SOUTHSIDE ELECTRIC COOP	001-042050-5101	0	02/06/2020	ACCT #9104001	\$ 2,126.58
		TOTAL ACCOUNT CODE 001-042050-5101			\$ 2,126.58
JAMERSON BUILDING SUPPLY	001-042050-5407	0	02/05/2020	ACCT #APP075	\$ 176.87
		TOTAL ACCOUNT CODE 001-042050-5407			\$ 176.87
NAPA AUTO PARTS	001-042050-5408	0	02/05/2020	ACCT #561	\$ 703.92
		TOTAL ACCOUNT CODE 001-042050-5408			\$ 703.92
NAPA AUTO PARTS	001-042050-7001	0	01/24/2020	ACCT. #561 - LANDFILL	\$ 106.68
		TOTAL ACCOUNT CODE 001-042050-7001			\$ 106.68
TOTAL DIMENSION 042050					\$ 43,131.88
043020 - GENERAL PROPERTIES					
NAPA AUTO PARTS	001-043020-3004	0	01/23/2020	ACCT #502	\$ 3,196.60
		TOTAL ACCOUNT CODE 001-043020-3004			\$ 3,196.60
STEPS, INC.	001-043020-3005	0	01/31/2020	ADMINISTRATION	\$ 15.00
RED HILL BUILDING SERVICES	001-043020-3011	0	02/03/2020	JANUARY, 2020	\$ 3,347.50
DODSON PEST CONTROL	001-043020-3012	0	01/29/2020	CVCC	\$ 80.00
		TOTAL ACCOUNT CODE 001-043020-3012			\$ 80.00

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
CENTRAL VA ELECTRIC COOP	001-043020-5101	0	01/31/2020		\$ 79.57
TIGER FUEL COMPANY	001-043020-5102	0	02/10/2020	ACCT #69246-2	\$ 58.79
UNIFIRST CORPORATION	001-043020-5405	0	02/11/2020		\$ 1,193.45
TOTAL ACCOUNT CODE 001-043020-5405					\$ 1,193.45
TOTAL DIMENSION 043020					\$ 7,970.91
071010 - SPORTS COMPLEX					
CENTRAL VA ELECTRIC COOP	001-071010-5101	0	01/31/2020	PARKS & RECREATION	\$ 763.36
071020 - PARKS & RECREATION					
PRISM INC.	001-071020-3004	0	12/04/2019	RECREATION DEPT	\$ 244.57
TOTAL ACCOUNT CODE 001-071020-3004					\$ 244.57
DIXON, ANNE	001-071020-5501	0	02/18/2020	MILEAGE	\$ 60.38
TOTAL DIMENSION 071020					\$ 304.95
071040 - TOURISM					
VIRGINIA'S RETREAT	001-071040-6003	0	01/30/2020	FY2020 VIRGINIA'S RETREAT DUES	\$ 4,500.00
073010 - PUBLIC LIBRARY					
LITTLE WORKS STUDIO	001-073010-4001	0	12/06/2019		\$ 120.00
TOWN OF APPOMATTOX	001-073010-5103	0	01/28/2020	157 MAIN STREET - LIBRARY	\$ 247.81
TOTAL ACCOUNT CODE 001-073010-5103					\$ 247.81
DEMCO	001-073010-5401	0	01/22/2020		\$ 284.01
INGRAM LIBRARY SERVICES	001-073010-5411	0	01/17/2020	ACCT #20M8398	\$ 392.83
TOTAL ACCOUNT CODE 001-073010-5411					\$ 392.83
OVERDRIVE, INC.	001-073010-5414	0	01/31/2020	CUST #2475-0002	\$ 307.49
TOTAL ACCOUNT CODE 001-073010-5414					\$ 307.49
MOTION PICTURE LICENSING	001-073010-5416	0	01/01/2020		\$ 207.74
FARMVILLE HERALD	001-073010-5417	0	02/18/2020	J.ROBERT JAMERSON LIBRARY	\$ 36.00
VIRGINIA LIBRARY ASSO.	001-073010-5801	0	01/20/2020		\$ 123.00
TOTAL DIMENSION 073010					\$ 1,718.88

VENDOR NAME	ACCOUNT CODE	CHK/TRAN #	INV DATE	LAST VOUCHER DESCRIPTION	AMOUNT
081010 - CDBG URGENT NEED					
GOLDMAN DESIGN	001-081010-3002		0 12/19/2019		\$ 6,400.00
TOTAL ACCOUNT CODE 001-081010-3002					\$ 6,400.00
CENTRAL VA PLANNING DISTRICT COMM	001-081010-3009		0 02/12/2020		\$ 2,050.00
CENTRAL VA PLANNING DISTRICT COMM	001-081010-3010		0 02/12/2020		\$ 531.94
CENTRAL VA PLANNING DISTRICT COMM	001-081010-5899		0 02/12/2020		\$ 424.05
TOTAL DIMENSION 081010					\$ 9,405.99
081030 - DEBT SERVICE					
TOWN OF APPOMATTOX	001-081030-6004		0 02/12/2020	VRA PAYMENT TO US BANK, MARCH 2020	\$ 38,286.31
081040 - ZONING/SUBDIVISION/P					
TRENT, ANNIE J.	001-081040-1003		0 01/08/2020	PLANNING COMMISSION	\$ 300.00
TOTAL ACCOUNT CODE 001-081040-1003					\$ 300.00
WOMACK PUBLISHING CO., INC	001-081040-3007		0 12/04/2019	ACCT #L0171	\$ 279.00
TOTAL DIMENSION 081040					\$ 579.00
081050 - ECONOMIC DEVELOPMENT					
APPOMATTOX E.D.A.	001-081050-6007		0 01/30/2020	COJANA, LLC	\$ 25,000.00
091040 - CAPITAL PROJECTS					
RDA SYSTEMS, INC.	001-091040-7014		0 02/07/2020		\$ 17,484.76
TOTAL ACCOUNT CODE 001-091040-7014					\$ 17,484.76
TOTAL DIMENSION 091040					\$ 17,484.76
TOTAL FUND 001 - GENERAL FUND					\$ 338,479.43
TOTAL BANK COUNTY BANK - WELLS FARGO BANK, N.A.					\$ 338,479.43
TOTAL, ALL CHECKS					\$ 338,479.43

**BOARD OF SUPERVISORS MEETING  
TUESDAY, JANUARY 21, 2020  
6:00 P.M.**

The Appomattox County Board of Supervisors held a scheduled meeting on Tuesday, January 21, 2020 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Appomattox County Board of Supervisors**

**Present:**

Watkins M. Abbitt	Piney Mountain District
Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
William H. Hogan	Appomattox River District

**Also, Present:**

Susan M. Adams, County Administrator  
Tom Lacheney, County Attorney  
John Spencer, Information Systems Manager/Purchasing Agent  
Johnnie Roark, Community Development Director  
Wanda McCormick, Administrative Assistant/Accounts Payable Clerk

**WORK SESSION**

Chairman Carter, called the Work Session to order at 6:00 p.m.

Mr. Tom Lacheney, County Attorney provided an overview of the By Laws and Rules of Procedure. Mr. Lacheney will provide Board a draft revised copy of the By Laws and Rules of Procedures striking out the number of times (4) a year that a citizen can address the Board per recommendation made by Mr. Hipps.

The Remote Participation Policy reviewed. Motion was made by Mr. Abbitt, seconded by Mr. Hinkle and carried with all other members present, voting yes to approve the Remote Participation Policy, as presented.

Robert's Rules of Order reviewed and discussed by Mr. Lacheney.

Code of Ethics for the Board discussed per Mr. Hinkle's recommendation. No action taken.

**CALL TO ORDER** – Chairman Carter called the meeting to order at 6:38 p.m.

**Handicap Accessibility Statement** – Susan M. Adams, County Administrator

**Pledge of Allegiance**

**Moment of Silence** – Kidd Family and massacre 10 years ago on Snapps Mill Road.

**Innovation** – Chairman Carter

## **SETTING OF AGENDA**

Mrs. Adams noted a change in the dollar amount of invoices submitted for payment to \$439,007.55.

Motion was made by Mr. Hinkle, seconded by Mr. Hogan and carried with all other members present, voting yes to approve the Setting of Agenda, as amended.

## **CITIZEN PUBLIC COMMENT PERIOD**

Mr. Christian Raymond of 285 Clark Road, Appomattox Virginia thanked the Board for adopting the Second Amendment Sanctuary Resolution and invited the Board to attend the Citizens' Town Hall event on February 8, 2020 from 2:00 p.m. to 4:00 p.m. at the Appomattox Inn & Suites.

## **APPEARANCES**

Chairman Carter stated that Ms. Diana Harvey, Director of the J. Robert Memorial Library has requested to appear before the Board to provide an update on the Library services and employee compensation.

Chairman Carter stated that Mr. Les Fleet, Commonwealth's Attorney has requested to appear before the Board to request additional departmental funding for (5) business cell phones due to FOIA requests. Mr. Fleet is requesting \$1,200.00 be appropriated to his current department operating budget.

Motion was made by Mr. Abbitt to purchase (3) business cell phones for the full-time attorneys out of the current FY20 operating budget, if funds are available.

Motion was amended by Mr. Hipps, seconded by Mr. Hinkle to purchase (5) business cell phones for the (4) attorneys and (1) office manager. Chairman Carter called for a roll call vote: Mr. Abbitt-no, Mr. Carter-no, Mr. Hinkle-no, Mr. Hipps-yes and Mr. Hogan-no. Motion to purchase (5) business cell phones failed.

Back to original motion made by Mr. Abbitt, seconded by Chairman Carter to purchase (3) business cell phones for the full-time attorneys out of the current FY20 operating budget, if funds are available. Chairman Carter called for a roll call vote: Mr. Abbitt-yes, Mr. Carter-yes, Mr. Hinkle-yes, Mr. Hipps-yes and Mr. Hogan-yes.

## **PUBLIC HEARINGS (7:00 P.M.)**

At 7:15 p.m. after due notice was given, Chairman Carter called the Public Hearing to order and stated that RZ190804-Sheila M. Roper Trustee (Property Owner), has requested to rezone property from B-1, General Commercial Zoning District to A-1, Agricultural Zoning District on property located off Richmond Highway (Route 460) and Wades Lane, east of Mountain Cut Road, in the Evergreen area. The parcel totals 3 acres and is identified as Tap Map Identification Number 77 (A) 45. The property is designated as part of the Richmond Highway Eastern Commercial Corridor by the 2016 Comprehensive Plan.

There being no public comment, the Public Hearing was adjourned.

At 7:17 p.m. after due notice was given, Chairman Carter called the Public Hearing to order and stated that CUP190811-Emmett Drinkard (Property Owner), US Cellular/Emilee Lauer (Applicant/Agent), has requested a Conditional Use Permit to locate a 164-foot tall wireless communication facility (WCF) on property located off Piney Mountain Road (Route 608), near the intersection of Oakville Road in the Oakville area. The parcel totals 73.7 acres and is identified as Tax Map Number 38 (4) E. The WCF lease area (approximately 10,000 sf) will be located approximately 936 feet south of Pine Mountain Road. The property is zoned A-1, Agricultural Zoning District and is designated as Rural Preservation Area (RPA) by the Comprehensive Plan.

There being no public comments, the Public Hearing was adjourned.

At 7:19 p.m. after due notice was given, Chairman Carter called the Public Hearing to order and stated CUP190812-Jeffery Carwile (Property Owner), US Cellular/Emilee Lauer (Applicant/Agent), has requested a Conditional Use Permit to locate a 159-foot tall wireless communication facility (WCF) on property located off Hancock Road (Route 644), near the intersection of Berry Lane and Central Church Road in the Chap area. The parcel totals 7.84 acres and is identified as Tax Map Identification Number 107 (15) 6. The WCF lease area (approximately 10,000 sf) will be located approximately 430 feet south of Hancock Road. The property is zoned A-1, Agricultural Zoning District and is designated as Rural Preservation Area (RPA) by the Comprehensive Plan.

There being no public comment, the Public Hearing was adjourned.

## **ACTION ITEMS**

### **MOU Agreements with Constitutional Officers**

Chairman Carter stated attached for your review are the Memorandum of Understanding Agreements between the Commissioner of Revenue, Treasurer, Sheriff and the Board of Supervisors, effective January 1, 2020. The Commonwealth's Attorney and Clerk of Circuit Court have not currently opted-in on the agreement and will continue to operate pursuant to VA Code sections 15.2-1605, 15.2-1517, 2.2-3300.

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all other members present and voting yes to authorize the Chairman to sign the agreements.

### **Letter of Support - Abandonment Primary Frontage on Route 1013**

Chairman Carter stated attached for your review and approval is a letter from Kimberly R. McMahan, Area Land Use Engineer with the Department of Transportation in reference to COJANA, LLC request to abandon and vacate the right of way for State Primary Frontage Route 1013. Only one property owner has access to the frontage route and currently the road has physically been removed. VDOT has reviewed and finds no issues with the abandonment and is requesting the Board's approval of this State Primary change to the state system.

Motion made by Mr. Abbitt, seconded by Mr. Hogan and carried with all other members present and voting yes to abandon primary frontage on Route 1013 and authorize staff to send a Letter of Support per VDOT's requirement.

### **2020 Board of Supervisor Meeting Calendar**

Motion made by Mr. Hogan, seconded by Mr. Hipps and carried with all other members present and voting yes to adopt the meeting calendar with the exception of the February 13<sup>th</sup> meeting with the School Board.

### **FY-21 Budget Calendar**

Motion made by Mr. Hogan, seconded by Mr. Abbitt and carried with all other members present and voting yes to adopt the budget calendar with the exception of February 13<sup>th</sup> meeting with the School Board.

### **Appomattox County School Choice Week Resolution**

Motion made by Mr. Hinkle, seconded by Mr. Hipps and carried with all other members present and voting yes to adopt Resolution recognizing January 26, 2020 through February 1, 2020 as Appomattox County School Choice Week.

### **Consideration-RZ190804 Sheila M. Roper, Trustee**

Motion made by Mr. Abbitt, seconded by Mr. Hinkle to approve the rezoning recommendation of the Planning Commission. Roll call vote as follows: Mr. Abbitt-yes; Mr. Carter-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Hogan-yes.

### **Consideration-CUP190811 Emmette Drinkard/US Cellular**

Motion made by Mr. Abbitt, seconded by Mr. Hinkle to approve the petition recommendation of the Planning Commission. Roll call vote as follows: Mr. Abbitt-yes; Mr. Carter-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Hogan-yes.

### **Scheduling of Public Hearing-CUP190852 William Alvis/Verizon Wireless**

Motion made by Mr. Hogan, seconded by Mr. Abbitt and carried with all other members present and voting yes to set the Public Hearing for February 18, 2020.

## **COMMITTEE APPOINTMENTS**

### **EDA Committee Appointments**

Chairman Carter requested the Board to appoint (3) representatives to fill the vacated positions on the EDA Committee.

Motion made by Mr. Hogan, seconded by Mr. Hipps and carried with all other members present and voting yes to appoint Brett Stratton to fill the 4-year term of James Searcy (Term ending December 31, 2023).

Motion made by Mr. Hinkle, seconded by Mr. Hogan and carried with all other members present and voting yes to appoint Todd Nash to fill the unexpired term of Buddy Connor (Term ending December 31, 2020).

Motion made by Mr. Abbitt, seconded by Mr. Hinkle and carried with all other members present and voting yes to appoint Jeff Smith to fill the unexpired term of David Moody (Term ending December 31, 2020).

## **CONSENT AGENDA**

**Invoices Submitted For Payment** - Please review the attached invoices and approve for payment:

January 6, 2020	\$38,684.96
January 16, 2020 -CSA	\$168,056.95
January 21, 2020	\$233,265.64 (Corrected amount \$232,265.64)
<b>TOTAL:</b>	<b>\$440,007.55 (Corrected amount \$439,007.55)</b>

Staff Recommendation: Please review and consider approval of the attached invoices for payment.

**Minutes** - Please review the following DRAFT minutes for approval:

Monday, December 16, 2019, Scheduled Meeting  
Thursday, January 2, 2020, Organizational Meeting

### **Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002 VRS	\$11,964.04
5301-2006 Group Life	\$911.77
5301-2002 ICMA-RC	\$1229.42
<b>TOTAL:</b>	<b>\$14,105.23</b>

Reimbursement for December, 2019 payroll deductions.

Staff Recommendation: No new local funds are required.

### **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411 Books	\$181.24
7301-5401 Office Supplies	\$634.75
7301-5415 Summer Reading	\$29.50
<b>TOTAL:</b>	<b>\$845.49</b>

Staff Recommendation: No new local funds are required.

### **Commonwealth Attorney**

Please supplement by consent and appropriate the following:

2201-5504 Travel (Convention/Education)	<b>\$460.79</b>
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RE: Reimbursement from Virginia Criminal Justice Foundation, (Grant training funds) for staff member to attend out-of-state training course.

Staff Recommendation: No new local funds are required.

### **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002 Overtime **\$1,364.81**

RE: Reimbursement from School Board for security performed by one deputy at the Schools.

Staff Recommendation: No new local funds are required.

### **Commissioner of Revenue Benefits**

Please supplement by consent and appropriate the following:

1209-1001 Salaries & Wages **\$150.00**

RE: Reimbursement to employee for payroll error, County HR Department not notified of closed employee account.

Staff Recommendation: No new local funds are required.

### **Appomattox Volunteer Fire Department**

Please transfer by consent **\$1,605.47** from 1101-5804 Operating Reserve to 3201-7004 AVFD Truck. Additional funds required to payoff Appomattox County Volunteer Fire Department Pumper truck.

Staff Recommendation: Transfer \$1,605.47 from 1101-5804 Operating Reserve to 3201-7004 AVFD Truck. During the FY 20 budget cycle process, the County was given a payoff of \$38,056 for the Appomattox Volunteer Fire Department Pumper vehicle. Appomattox County agreed to finance the vehicle in 2012 for an 8-year term; total costs \$389,661.47, with FY20 being the last payment in the amount of \$39,661.47; the additional supplemental fund request to this line item is requested because \$38,056 was appropriated to the FY 20 budget.

### **Animal Control**

Please transfer by consent **\$4,018.00** from 1101-5804 Operating Reserve to 3501-2005 Blue Cross. Employee Health Insurance.

Staff Recommendation: Transfer the requested funds from 1101-5804 Operating Reserve to 3501-2005 Blue Cross to supplement the Health Insurance line item for the newly hired Animal Control Officer.

### **Circuit Court - Law Library**

Please transfer by consent from the Law Library Fund to the General Fund and supplement the following:

2101-5804 Law Library **\$1,336.28**

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

Staff Recommendation: Transfer requested funds from the Law Library to the General Fund and supplement to 2101-5804.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Consent Agenda as amended in Item #19, (Invoices Submitted for Payment) . Chairman Carter called for a roll call vote: Mr. Abbitt-yes; Mr. Carter-yes; Mr. Hinkle-yes; Mr. Hipps-yes; Mr. Hogan-yes.

## **ADMINISTRATOR'S REPORT**

Ms. Adams asked Chairman Carter to address the list of 2020 Board of Supervisors Standing Committees. Ms. Adams stated that an email received from the Registrar concerning effective retirement date of July 1, 2020. Ms. Adams reviewed the following with the Board: Monthly Board of Supervisors meeting dates; Board of Supervisors Budget Work Session dates; Board Training dates, next February 18<sup>th</sup> @ 6:00 p.m.; Board of Equalization Hearing Notice and dates; 2020 General Assembly Session key dates; VACO County Supervisor's Forum, March 20-21, 2020; 2020 Rural Caucus Reception, February 5, 2020; Local Government Legislative Day, February 6, 2020; Chart of Composite Index information and 2020 Virginia Budget Plan with "unfunded" local mandates.

## **REPORTS AND INFORMATIONAL ITEMS**

### **VACo/VML/VAPDC Local Government Day**

Chairman Carter stated that the VACo/VML/VAPDC Local Government Day will be held on Thursday, February 6, 2020. Governor Ralph Northam has been invited to speak at noon. In addition, VACo and VML staff will provide legislative reports on the major issues facing localities in the 2020 General Assembly session. Attendees will spend the afternoon meeting and advocating with their General Assembly representatives. A reception to be held at 5:30 p.m. for VACo members and state legislators. If you wish to attend, please advise staff to complete the registration process.

### **Turnover Audit December 31, 2019 - Treasurer's Office**

Chairman Carter stated that attached for your review is a letter from Martha S. Mavredes, Auditor of Public Accounts for the Commonwealth of Virginia, reporting that the Commonwealth's assets of Alice Gillette, Treasurer of the County of Appomattox were audited and turned over to the incoming Treasurer, Victoria Phelps on December 31, 2019, and presented fairly, in all material respects. Additionally, the County Auditing Firm, Robinson, Farmer, and Cox Associates, performed a turnover audit of local funds on Thursday, January 2, 2020. The funds were audited and successfully turned over to the incoming Treasurer, Victoria Phelps.

### **School - December 2019 Financial Report**

Chairman Carter stated that attached for your review is the December, 2019 month-end financial report from Dr. Bennett, Division Superintendent and Bruce McMillian, Director of Finance.

### **Appomattox County School Board - 2020 Meeting Calendar**

Chairman Carter stated that attached for your review is a copy of the "adopted" Appomattox County School Board 2020 Meeting Calendar. Please note that Thursday,

February 13, 2020 (13<sup>th</sup> to be rescheduled, as previously discussed) and Thursday, November 5, 2020 are joint meetings with the Board of Supervisors and the School Board and is included on the Appomattox County Board of Supervisor meeting calendar.

## **SUPERVISORS CONCERNS**

Mr. Hipps stated that he has constituents concerned with the impending gun legislation and the decision made by the EDA to have a Rock Music Festival. From a safety standpoint, he suggested to obtain a report from Nelson County or 911 regarding arrests, traffic or situations during the festival last year. Mr. Hipps also suggested that the County put out a statement to the Public that this decision was made by the EDA.

Mr. Abbitt stated he was going to request the Board to contribute funds to the Rural Caucus concerning Solar Farms legislation, but he does not have enough information at this time.

Mr. Hinkle stated citizens in his district are concerned with turning lanes, and requested staff to contact VDOT about installing turning lanes at Paradise Lake and Spout Spring Ruritan.

Mr. Hinkle suggested Board invite Mr. Hagg with Seiontec Systems to appear at the next meeting to discuss high-speed internet services in the County.

Mr. Hinkle inquired on the status of Mr. Paul Spiggle's request at the September, 2019 meeting to join the County's health insurance. The Boards understanding was that Mr. Spiggle was to contact the State regarding coverage.

Chairman Carter requested an update on the Raider Football team's championship signs to be located in the County. Mrs. Adams will contact Dr. Bennett on the status of signs.

## **UPCOMING MEETINGS**

### **Thursday, February 6, 2020 @ 12:00 PM**

VACo/VML/VAPDC Local Government Day  
Omni Richmond Hotel  
100 S 12th Street, Richmond, Virginia

### **Tuesday, February 18, 2020 @ 6:00 PM**

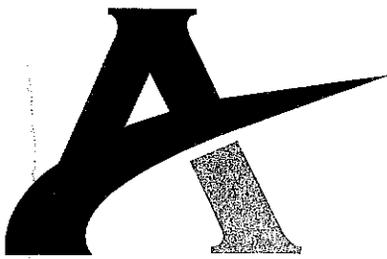
Work Session/Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

## **ADJORNMENT**

A motion made by Mr. Abbitt to adjourn the meeting at 8:01 p.m.

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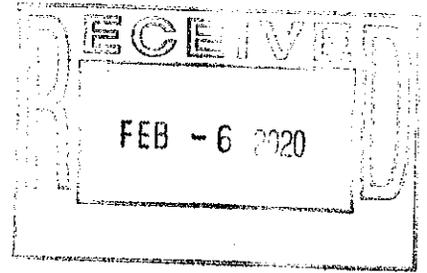
Samuel E. Carter, Chairman



**APPOMATTOX COUNTY PUBLIC SCHOOLS**

*Learning Today, Leading Tomorrow*

**ANNETTE A. BENNETT, Ed. D.**  
DIVISION SUPERINTENDENT



**SCHOOL BOARD MEMBERS:**

**BOBBY K. WADDELL**  
Chairman  
Falling River District

**GREGORY A. SMITH**  
Vice Chairman  
Courthouse District

**ALFRED L. JONES III**  
Piney Mountain District

**JASON L. WELLS**  
Wreck Island District

**WYATT K. TORRENCE**  
Appomattox River District

**TO:** Appomattox County Board of Supervisors  
**FROM:** Annette A. Bennett, Ed.D. Superintendent  
Bruce R. McMillan, Director of Finance and Human Resources  
Appomattox County Public Schools  
**DATE:** February 6, 2020  
**SUBJECT:** Appropriation Request

Appomattox County Public Schools has received a reimbursement check in the amount of \$21,676.45 from Lynchburg City Schools, the fiscal agent for the Laurel Regional Program. These funds are a reimbursement for overpayment of Laurel Program tuition from the 2017-2018 school year.

Please consider this memo as a formal request for the appropriation of \$21,676.45 to the Appomattox County Public School General Fund to support the current year tuition cost for the Laurel Regional program.

**CENTRAL OFFICE STAFF:**

**BRUCE R. MCMILLAN**  
Director of Finance and  
Human Resources

**ELIZABETH R. HAUGHT**  
Director of Student Services

**AMY D. HUSKIN, Ed. D.**  
Director of Curriculum,  
Instruction and CTE

**CHERYL J. SERVIS, Ed. D.**  
Supervisor of Instruction  
and Federal Programs

**PHILLIP G. AMOS JR.**  
Supervisor of Technology  
and Safety

**CARRINGTON W. PRITCHARD**  
Clerk of the Board

Respectfully Submitted,

Annette A. Bennett, Ed.D.  
Superintendent

Bruce R. McMillan  
Director of Finance and Human Resources

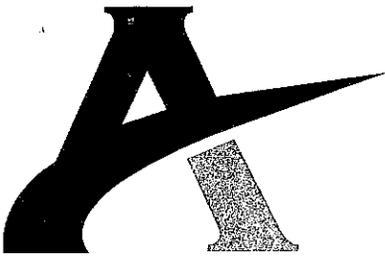
Approved:

Appomattox County Board of Supervisors

Signed:

\_\_\_\_\_  
Samuel E. Carter, Chairman

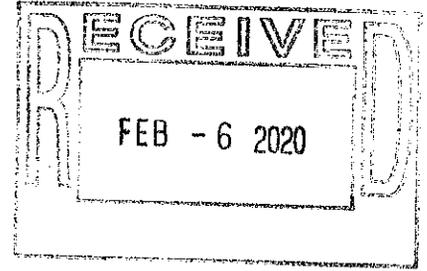
Date: \_\_\_\_\_



**APPOMATTOX COUNTY PUBLIC SCHOOLS**

*Learning Today, Leading Tomorrow*

**ANNETTE A. BENNETT, Ed. D.**  
DIVISION SUPERINTENDENT



February 5, 2020

**SCHOOL BOARD MEMBERS:**

**BOBBY K. WADDELL**  
Chairman  
Falling River District

**GREGORY A. SMITH**  
Vice Chairman  
Courthouse District

**ALFRED L. JONES III**  
Piney Mountain District

**JASON L. WELLS**  
Wreck Island District

**WYATT K. TORRENCE**  
Appomattox River District

To: Appomattox County Board of Supervisors  
From: Annette A. Bennett, Ed. D., Superintendent  
Bruce R. McMillan, Director of Finance and Human Resources  
Appomattox County Public Schools  
Re: January, 2020, Month-end Financial Report

Attached please find summary January month-end financial reports for the school division on an Accrual-basis.

Please let us know if you have any questions.

**CENTRAL OFFICE STAFF:**

**BRUCE R. MCMILLAN**  
Director of Finance and  
Human Resources

**ELIZABETH R. HAUGHT**  
Director of Student Services

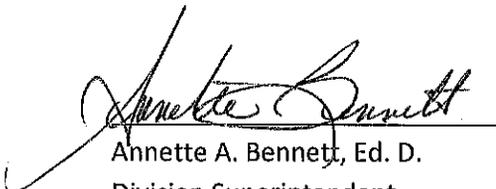
**AMY D. HUSKIN, Ed. D.**  
Director of Curriculum,  
Instruction and CTE

**CHERYL J. SERVIS, Ed. D.**  
Supervisor of Instruction  
and Federal Programs

**PHILLIP G. AMOS JR.**  
Supervisor of Technology  
and Safety

**CARRINGTON W. PRITCHARD**  
Clerk of the Board

Respectfully Submitted,

  
Annette A. Bennett, Ed. D.  
Division Superintendent

  
Bruce R. McMillan  
Director of Finance and Human Resources

APPOMATTOX COUNTY PUBLIC SCHOOLS  
 FD-FUNC----- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2020 (FY 2019-2020)  
 Posted Only Figures  
 Executed By: jayne

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For JANUARY	Expenditures Year-to-Date	Available Balance	Percent Used
FD 1 GENERAL FUND							
61000	INSTRUCTION	\$ 16,247,161.00	\$ 132,249.90	\$ 1,357,714.57	\$ 7,576,968.91	\$ 8,537,942.19	47.45
62000	ADMINISTRATION/ATTENDANCE & HEAL	\$ 1,090,799.00	\$ 1,384.11	\$ 85,993.25	\$ 554,252.36	\$ 535,162.53	50.94
63000	PUPIL TRANSPORTATION SERVICES	\$ 1,664,903.00	\$ 0.00	\$ 105,152.42	\$ 650,571.15	\$ 1,014,331.85	39.08
64000	OPERATION & MAINTENANCE SERVICES	\$ 2,411,239.00	\$ 0.00	\$ 144,979.93	\$ 1,008,385.41	\$ 1,402,853.59	41.82
68000	TECHNOLOGY	\$ 1,550,082.00	\$ 5,498.49	\$ 59,433.49	\$ 375,596.84	\$ 1,168,986.67	24.59
1	GENERAL FUND	\$ 22,964,184.00	\$ 139,132.50	\$ 1,753,273.66	\$ 10,165,774.67	\$ 12,659,276.83	44.87
FD 2 SCHOOL FOOD							
65000	SCHOOL FOOD & OTHER NON-INSTRUCT	\$ 884,375.00	\$ 107.48	\$ 73,845.11	\$ 479,073.55	\$ 405,193.97	54.18
68000	TECHNOLOGY	\$ 15,625.00	\$ 295.91	\$ 143.49	\$ 11,127.28	\$ 4,201.81	73.11
2	SCHOOL FOOD	\$ 900,000.00	\$ 403.39	\$ 73,988.60	\$ 490,200.83	\$ 409,395.78	54.51
FD 3 SCHOOL CAPITAL IMPROVEMENT FUND							
64000	OPERATION & MAINTENANCE SERVICES	\$ 246,973.13	\$ 0.00	\$ 0.00	\$ 0.00	\$ 246,973.13	0.00
FD 6 SCHOOL TEXTBOOK FUND							
61000	INSTRUCTION	\$ 267,786.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 267,786.76	0.00
6	SCHOOL TEXTBOOK FUND	\$ 267,786.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 267,786.76	0.00
GRAND TOTAL		\$ 24,378,943.89	\$ 139,535.89	\$ 1,827,262.26	\$ 10,655,975.50	\$ 13,583,432.50	44.28

APPOMATTOX COUNTY PUBLIC SCHOOLS  
 FD-PJT-REV REVENUES SUMMARY REPORT  
 for Fiscal Year 2020 (FY 2019-2020)  
 Posted Only Figures  
 Executed By: jayne

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 Time: 14:03:40

Code	Description	Estimated Revenue	Est. Revenue For	Revenue For JANUARY	Revenue For JANUARY	Revenue YTD	Unrealized Balance	Percent Real
FD 1 GENERAL FUND								
PJT 000 NON CATEGORICAL								
1502010	RENTS	\$ 5,057.00	\$	0.00	\$ 668.00	\$ 1,325.00	\$ 3,732.00	26.20
1612010	TUITION FROM PRIVATE SOURCES: DAY	\$ 43,577.00	\$	0.00	\$ 1,500.00	\$ 24,940.00	\$ 18,637.00	57.23
1612020	SPECIAL FEES FROM PUPILS	\$ 100.00	\$	0.00	\$ 95.00	\$ 120.00	\$ 20.00	120.00
1612050	TRANSPORTATION OF PUPILS	\$ 17,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 17,000.00	0.00
1803030	REBATES AND REFUNDS	\$ 30,000.00	\$	0.00	\$ 0.25	\$ 9,831.26	\$ 20,168.74	32.77
1899030	DONATIONS, PRIVATE CONTRIBUTIONS	\$ 100.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
1899050	SALE OF SUPPLIES	\$ 3,000.00	\$	0.00	\$ 0.00	\$ 101.40	\$ 2,898.60	3.38
1899100	INSURANCE ADJUSTMENTS	\$ 5,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
1899120	OTHER FUNDS	\$ 6,500.00	\$	0.00	\$ 0.00	\$ 250.00	\$ 6,250.00	3.85
1901020	OTHER PAYMENTS FROM ANOTHER COUNT	\$ 30,000.00	\$	0.00	\$ 1,699.65	\$ 12,608.96	\$ 17,391.04	42.03
2402020	BASIC SCHOOL AID	\$ 7,237,469.00	\$	0.00	\$ 603,122.42	\$ 4,221,856.94	\$ 3,015,612.06	58.33
2402040	SUMMER REMEDIAL	\$ 107,776.00	\$	0.00	\$ 4,744.76	\$ 54,396.21	\$ 53,379.79	50.47
2402050	REGULAR FOSTER CHILD	\$ 21,053.50	\$	0.00	\$ 0.00	\$ 0.00	\$ 21,053.50	0.00
2402080	REMEDIAL EDUCATION	\$ 258,426.00	\$	0.00	\$ 21,535.50	\$ 150,748.50	\$ 107,677.50	58.33
2402110	COMPENSATION SUPPLEMENT	\$ 446,872.00	\$	0.00	\$ 37,239.33	\$ 260,675.35	\$ 186,196.65	58.33
2402120	SPECIAL EDUCATION SOQ	\$ 821,584.00	\$	0.00	\$ 68,465.33	\$ 479,257.35	\$ 342,326.65	58.33
2402140	TEXTBOOK PAYMENTS	\$ 150,410.00	\$	0.00	\$ 12,534.17	\$ 87,739.15	\$ 62,670.85	58.33
2402150	SCHOOL LUNCH INCENTIVE	\$ 10,383.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 10,383.00	0.00
2402170	VOCATIONAL SOQ PAYMENTS	\$ 328,634.00	\$	0.00	\$ 27,386.17	\$ 191,703.15	\$ 136,930.85	58.33
2402210	SOCIAL SECURITY INSTRUCTIONAL	\$ 439,174.00	\$	0.00	\$ 36,597.83	\$ 256,184.85	\$ 182,989.15	58.33
2402230	TEACHER RETIREMENT INSTRUCTIONAL	\$ 970,963.00	\$	0.00	\$ 80,913.58	\$ 566,395.06	\$ 404,567.94	58.33
2402410	GROUP LIFE	\$ 29,876.00	\$	0.00	\$ 2,489.67	\$ 17,427.65	\$ 12,448.35	58.33
2402460	HOMEBOUND	\$ 13,498.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 13,498.00	0.00
2402590	SPECIAL FOSTER CARE	\$ 21,053.50	\$	0.00	\$ 0.00	\$ 0.00	\$ 21,053.50	0.00
2402750	PRIMARY CLASS SIZE PAYMENTS	\$ 351,227.00	\$	0.00	\$ 33,466.82	\$ 33,466.82	\$ 317,760.18	9.53
2402860	SUPPL LOTTERY PER PUPIL ALLOCATIO	\$ 548,878.00	\$	0.00	\$ 51,325.56	\$ 51,325.56	\$ 497,552.44	9.35
2403080	SALES TAX - 1 %	\$ 2,382,306.50	\$	0.00	\$ 215,808.32	\$ 1,465,680.14	\$ 916,626.36	61.52
2403090	ESL (ENGLISH AS A SECOND LANGUAGE	\$ 10,435.00	\$	0.00	\$ 869.58	\$ 6,087.06	\$ 4,347.94	58.33
2403120	SALES TAX - 1/8 %	\$ 340,329.50	\$	0.00	\$ 23,156.34	\$ 156,275.06	\$ 184,054.44	45.92
2403470	SCHOOL BREAKFAST INCENTIVE	\$ 22,534.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 22,534.00	0.00
5105000	APPROPRIATIONS--OPERATIONS	\$ 1,211,641.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 1,211,641.00	0.00
5105105	BASIC AID - SOQ	\$ 3,028,445.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 3,028,445.00	0.00
5105110	ENGLISH AS A SECOND LANGUAGE - SO	\$ 4,366.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 4,366.00	0.00
5105115	GROUP LIFE - SOQ	\$ 12,501.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 12,501.00	0.00
5105120	PREVENTION, INTERVENTION & REMEDIA	\$ 108,136.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 108,136.00	0.00
5105125	RETIREMENT - VRS - SOQ	\$ 406,289.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 406,289.00	0.00
5105130	SOCIAL SECURITY - SOQ	\$ 183,768.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 183,768.00	0.00
5105135	SPECIAL EDUCATION - SOQ	\$ 343,783.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 343,783.00	0.00
5105140	TEXTBOOKS - SOQ	\$ 62,937.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 62,937.00	0.00
5105145	VOCATIONAL EDUCATION - SOQ	\$ 137,513.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 137,513.00	0.00
5105150	GIFTED AND TALENTED - SOQ	\$ 31,253.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 31,253.00	0.00
5105315	TECHNOLOGY VPSA (20% MATCH)	\$ 30,800.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 30,800.00	0.00
5105510	K-3 PRIMARY CLASS SIZE REDUCTION	\$ 146,967.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 146,967.00	0.00
5105515	EARLY READING INTERVENTION	\$ 14,791.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 14,791.00	0.00
5105520	SOL ALGEBRA READINESS	\$ 11,969.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 11,969.00	0.00
5105535	VIRGINIA PRESCHOOL INITIATIVE	\$ 108,238.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 108,238.00	0.00
5105540	AT RISK	\$ 122,818.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 122,818.00	0.00
000	NON CATEGORICAL	\$ 20,619,431.00	\$	0.00	\$ 1,223,618.28	\$ 8,048,395.47	\$ 12,571,035.53	39.03
PJT 115								
1803030	CVCC REBATE	\$ 14,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 14,000.00	0.00
PJT 140 DENTAL PAYMENTS FROM INDIVIDUALS								
1899120	DENTAL/MEDICAL PAYMENTS FROM INDI	\$ 100.00	\$	0.00	\$ 627.00	\$ 4,314.00	\$ 4,214.00	4314.00
PJT 150 SPOT & DOT (ALIP) (UW)								
1899120	SPOT & DOT - (ALIP) (UW)	\$ 13,000.00	\$	0.00	\$ 0.00	\$ 9,687.20	\$ 3,312.80	74.52
PJT 170 E-RATE								
1900110	ERATE	\$ 35,000.00	\$	0.00	\$ 0.00	\$ 0.00	\$ 35,000.00	0.00
PJT 305								

APPOMATTOX COUNTY PUBLIC SCHOOLS  
 PD-PJT-REV REVENUES SUMMARY REPORT  
 for Fiscal Year 2020 (FY 2019-2020)  
 Posted Only Figures  
 Executed By: jayne

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 Date: 02/04/20  
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Code	Description	Estimated Revenue	Est. Revenue For	JANUARY	For	Revenue JANUARY	Revenue YTD	Unrealized Balance	Percent Real
4104050	VPSA TECHNOLOGY GRANTS	\$ 154,000.00	\$	0.00	\$	0.00	\$ 0.00	154,000.00	0.00
	PJT 315 EARLY READING INTERVENTION - PALS								
2402280	EARLY READING INTERVENTION	\$ 35,348.00	\$	0.00	\$	4,014.87	\$ 4,014.87	31,333.13	11.36
	PJT 340 GIFTED AND TALENTED								
2402070	GIFTED AND TALENTED	\$ 74,689.00	\$	0.00	\$	6,224.08	\$ 43,568.56	31,120.44	58.33
	PJT 345 ALGEBRA READINESS								
2404050	SOL ALGEBRA READINESS	\$ 28,604.00	\$	0.00	\$	2,958.56	\$ 2,958.56	25,645.44	10.34
	PJT 356 PROJECT GRADUATION								
2404450	PROJECT GRADUATION	\$ 3,809.00	\$	0.00	\$	346.27	\$ 346.27	3,462.73	9.09
	PJT 365 MENTOR TEACHER								
2402910	MENTOR TEACHER PROGRAM	\$ 1,857.00	\$	0.00	\$	0.00	\$ 0.00	1,857.00	0.00
	PJT 367 CAREER SWITCHING MENTORING GRANT								
2404670	CAREER SWITCHER MENTORING GRANT	\$ 0.00	\$	0.00	\$	1,000.00	\$ 1,000.00	1,000.00	100.00
	PJT 380 VOCATIONAL OCCUPATIONAL/TECHNOLOGY ED								
2402530	VOCATIONAL OCCUPATIONAL/TECH EDUC	\$ 14,623.00	\$	0.00	\$	0.00	\$ 0.00	14,623.00	0.00
	PJT 385 ISAEP - IND STUDENT ALT ED PLACEMENT								
2402030	ISAEP FUNDING	\$ 8,355.00	\$	0.00	\$	762.44	\$ 762.44	7,592.56	9.13
	PJT 386 SP ED CATEGORIAL TUITION								
1803030	SP ED CATEGORIAL TUITION REBATES	\$ 0.00	\$	0.00	\$	21,676.45	\$ 21,676.45	21,676.45	100.00
2402480	SP ED CATEGORIAL TUITION	\$ 193,150.00	\$	0.00	\$	8,804.40	\$ 17,608.80	175,541.20	9.12
386	SP ED CATEGORIAL TUITION	\$ 193,150.00	\$	0.00	\$	30,480.85	\$ 39,285.25	153,864.75	20.34
	PJT 390 4 YEAR OLD GRANT (AT RISK) VA PRESCHOOL								
2402810	FOUR YEAR OLD INITIATIVE	\$ 258,670.00	\$	0.00	\$	20,012.21	\$ 20,012.21	238,657.79	7.74
	PJT 392 AT RISK (STATE INCENTIVE FUNDS)								
2402650	AT-RISK	\$ 293,514.00	\$	0.00	\$	40,187.50	\$ 186,944.50	106,569.50	63.69
	PJT 412 TITLE IV								
84.4240	TITLE IV-STUDENT SUPPORT & ACADEM	\$ 40,312.69	\$	0.00	\$	0.00	\$ 0.00	40,312.69	0.00
	PJT 430 TITLE VI-B - SP ED FLOW THROUGH								
84.0270	SECTION 611 PART B IDEA SP ED FLO	\$ 472,998.47	\$	0.00	\$	46,216.61	\$ 212,286.50	260,711.97	44.88
	PJT 440 PRESCHOOL GRANT SECTION 619								
84.1730	SECTION 619 PART B IDEA PRESCHOOL	\$ 17,705.00	\$	0.00	\$	1,681.11	\$ 15,854.30	1,850.70	89.55
	PJT 460 TITLE V - RURAL AND LOW INCOME GRANT								
84.3580	TITLE V - RURAL & LOW-INCOME SCHO	\$ 0.00	\$	0.00	\$	0.00	\$ 53.80	53.80	100.00
	PJT 510 TITLE II TCH/PRN TRAINING & RECRUITMENT								
84.3670	TITLE II-TCH/PRN TRAINING & RECRU	\$ 84,017.84	\$	0.00	\$	0.00	\$ 28,204.10	55,813.74	33.57
	PJT 610 TITLE I - GENERAL MAX BSIC AUTHORITY								
84.0100	TITLE I - GEN MAX BASIC AUTHORITY	\$ 550,000.00	\$	0.00	\$	0.00	\$ 166,313.37	383,686.63	30.24
	PJT 730								
1901020	TITLE III (LEP)	\$ 1,000.00	\$	0.00	\$	0.00	\$ 0.00	1,000.00	0.00
	PJT 800 VOC ED - FED PMTS - CARL PERKINS								
84.0480	VOC ED - FED PAYMENTS - CARL PERK	\$ 50,000.00	\$	0.00	\$	0.00	\$ 0.00	50,000.00	0.00
1	GENERAL FUND	\$ 22,964,184.00	\$	0.00	\$	1,378,129.78	\$ 8,784,001.40	14,180,182.60	38.25
	FD 2 SCHOOL FOOD								
	PJT 100 PRIMARY								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 85,000.00	\$	0.00	\$	7,930.13	\$ 50,629.06	34,370.94	59.56

APPOMATTOX COUNTY PUBLIC SCHOOLS  
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Code	Description	Estimated Revenue	Est. Revenue For	JANUARY	For	Revenue JANUARY	Revenue YTD	Unrealized Balance	Percent Real
10.5550	NSLP COMBINED	\$ 120,000.00	\$	0.00	\$	10,135.38	\$ 64,463.99	\$ 55,536.01	53.72
1612040	SCHOOL FOOD - APS	\$ 27,500.00	\$	0.00	\$	3,167.03	\$ 22,510.89	\$ 4,989.11	81.86
2402150	STATE - SCHOOL FOOD - APS	\$ 0.00	\$	0.00	\$	2,588.45	\$ 2,588.45	\$ 2,588.45-	100.00
2403470	SCHOOL BREAKFAST INCENTIVE	\$ 0.00	\$	0.00	\$	673.20	\$ 673.20	\$ 673.20-	100.00
100	PRIMARY	\$ 232,500.00	\$	0.00	\$	24,494.19	\$ 140,865.59	\$ 91,634.41	60.59
	PJT 103								
1612040	ALA CARTE/ADULT - APS	\$ 7,500.00	\$	0.00	\$	558.15	\$ 4,111.20	\$ 3,388.80	54.82
	PJT 104 LOCAL FUNDS								
1612040	REBATES	\$ 0.00	\$	0.00	\$	0.00	\$ 385.72	\$ 385.72-	100.00
	PJT 105 INTEREST - APS FS								
1612040	INTEREST - APS	\$ 4.00	\$	0.00	\$	0.25	\$ 1.96	\$ 2.04	49.00
	PJT 107								
1612040	CATER/OTHER - APS	\$ 26,500.00	\$	0.00	\$	2,087.34	\$ 13,183.04	\$ 13,316.96	49.75
	PJT 200 FOOD SERVICE								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 55,000.00	\$	0.00	\$	4,557.20	\$ 32,129.94	\$ 22,870.06	58.42
10.5550	NSLP COMBINED	\$ 130,000.00	\$	0.00	\$	10,255.56	\$ 63,865.71	\$ 66,134.29	49.13
1612040	SCHOOL FOOD - AES	\$ 40,000.00	\$	0.00	\$	6,342.19	\$ 32,653.26	\$ 7,346.74	81.63
2402150	STATE - SCHOOL FOOD - AES	\$ 0.00	\$	0.00	\$	2,887.11	\$ 2,887.11	\$ 2,887.11-	100.00
2403470	SCHOOL BREAKFAST INCENTIVE	\$ 0.00	\$	0.00	\$	406.73	\$ 406.73	\$ 406.73-	100.00
200	FOOD SERVICE	\$ 225,000.00	\$	0.00	\$	24,448.79	\$ 131,942.75	\$ 93,057.25	58.64
	PJT 203 AES LOCAL ALA CARTE/ADULT								
1612040	ALA CARTE/ADULT - AES	\$ 30,000.00	\$	0.00	\$	3,272.10	\$ 19,777.11	\$ 10,222.89	65.92
	PJT 204 REBATES								
1612040	REBATES	\$ 0.00	\$	0.00	\$	0.00	\$ 385.72	\$ 385.72-	100.00
	PJT 205								
1612040	INTEREST - AES	\$ 8.00	\$	0.00	\$	0.70	\$ 3.38	\$ 4.62	42.25
	PJT 207								
1612040	CATER/OTHER - AES	\$ 0.00	\$	0.00	\$	0.00	\$ 239.50	\$ 239.50-	100.00
	PJT 300								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 20,000.00	\$	0.00	\$	2,720.42	\$ 15,366.78	\$ 4,633.22	76.83
10.5550	NSLP COMBINED	\$ 100,000.00	\$	0.00	\$	9,279.41	\$ 62,282.67	\$ 37,717.33	62.28
1612040	SCHOOL FOOD - AMS	\$ 35,000.00	\$	0.00	\$	3,095.24	\$ 20,567.89	\$ 14,432.11	58.77
2402150	STATE - SCHOOL FOOD - AMS	\$ 0.00	\$	0.00	\$	2,389.33	\$ 2,389.33	\$ 2,389.33-	100.00
2403470	STATE SCHOOL BREAKFAST INCENTIVE	\$ 0.00	\$	0.00	\$	140.25	\$ 140.25	\$ 140.25-	100.00
2404340	BREAKFAST AFTER THE BELL	\$ 0.00	\$	0.00	\$	0.00	\$ 684.70	\$ 684.70-	100.00
300		\$ 155,000.00	\$	0.00	\$	17,624.65	\$ 101,431.62	\$ 53,568.38	65.44
	PJT 303								
1612040	ALA CARTE/ADULT - AMS	\$ 30,000.00	\$	0.00	\$	2,517.75	\$ 16,634.50	\$ 13,365.50	55.45
	PJT 304 REBATES								
1612040	REBATES	\$ 0.00	\$	0.00	\$	0.00	\$ 385.72	\$ 385.72-	100.00
	PJT 305								
1612040	INTEREST - AMS	\$ 7.00	\$	0.00	\$	0.60	\$ 3.70	\$ 3.30	52.86
	PJT 307								
1612040	CATER/OTHER - AMS	\$ 1,100.00	\$	0.00	\$	1,722.96	\$ 2,760.17	\$ 1,660.17-	250.92
	PJT 400								
10.5530	SCHOOL BREAKFAST PROGRAM	\$ 30,000.00	\$	0.00	\$	2,672.67	\$ 18,349.14	\$ 11,650.86	61.16
10.5550	NSLP COMBINED	\$ 90,000.00	\$	0.00	\$	7,842.92	\$ 53,156.55	\$ 36,843.45	59.06
1612040	SCHOOL FOOD - ACHS	\$ 35,981.00	\$	0.00	\$	3,562.17	\$ 27,798.19	\$ 8,182.81	77.26
2402150	STATE - SCHOOL FOOD - ACHS	\$ 0.00	\$	0.00	\$	2,090.67	\$ 2,090.67	\$ 2,090.67-	100.00
2403470	STATE - SCHOOL FOOD - ACHS	\$ 0.00	\$	0.00	\$	182.32	\$ 182.32	\$ 182.32-	100.00

APPOMATTOX COUNTY PUBLIC SCHOOLS  
 FD-PJT-REV REVENUES SUMMARY REPORT  
 for Fiscal Year 2020 (FY 2019-2020)  
 Posted Only Figures  
 Executed By: jayne

Page: 4  
 Date: 02/04/20  
 Time: 14:03:40

Code	Description	Estimated Revenue	Bst. Revenue For	JANUARY	For	Revenue JANUARY	Revenue YTD	Unrealized Balance	Percent Real
400		\$ 155,981.00	\$	0.00	\$	16,350.75	\$ 101,576.87	\$ 54,404.13	65.12
	PJT 403								
1612040	ALA CARTE/ADULT - ACHS	\$ 33,000.00	\$	0.00	\$	2,800.10	\$ 19,102.00	\$ 13,898.00	57.88
	PJT 404								
1612040	REBATES - ACHS	\$ 2,500.00	\$	0.00	\$	0.00	\$ 385.71	\$ 2,114.29	15.43
	PJT 405 INTEREST - ACHS FS								
1612040	INTEREST - ACHS	\$ 0.00	\$	0.00	\$	0.54	\$ 3.86	\$ 3.86	100.00
	PJT 407								
1612040	CATER/OTHER - ACHS	\$ 0.00	\$	0.00	\$	0.00	\$ 349.27	\$ 349.27	100.00
	PJT 409								
1612040	MISCELLANEOUS - ACHS	\$ 900.00	\$	0.00	\$	0.00	\$ 515.60	\$ 384.40	57.29
2	SCHOOL FOOD	\$ 900,000.00	\$	0.00	\$	95,878.87	\$ 554,044.99	\$ 345,955.01	61.56
	FD 3 SCHOOL CAPITAL IMPROVEMENT FUND								
	PJT 205								
5105010	APPROP CIP-NOT ACTUAL REVENUE	\$ 246,973.13	\$	0.00	\$	0.00	\$ 0.00	\$ 246,973.13	0.00
	FD 6 SCHOOL TEXTBOOK FUND								
	PJT 000 NON CATEGORICAL								
5105000	APPROP.TEXTBOOK-NOT ACTUAL REVENUE	\$ 267,786.76	\$	0.00	\$	0.00	\$ 0.00	\$ 267,786.76	0.00
GRAND TOTAL		\$ 24,378,943.89	\$	0.00	\$	1,474,008.65	\$ 9,338,046.39	\$ 15,040,897.50	38.30

# **Robert E. Lee Soil & Water Conservation District**

**7631-A Richmond Hwy.**

**Appomattox, VA 24522**

**Phone 434-352-2819 FAX 434-352-9405**

**www.releeconservation.com**

## **Board of Directors Regular Meeting Minutes**

### **District Office**

**7631-A Richmond Hwy**

**Appomattox, VA 24522**

**December 12, 2019 – 5:00 p.m.**

**Directors:** Barry Lobb, Chairman  
(Present) Carolyn Hutcherson, Vice Chair  
Julius Sigler, Jr., Treasurer  
Doug Perrow, Asst. Treasurer  
Bruce Jones

**Directors:** Paul Spiggle, Asst. Treasurer  
(Absent) Bob Martin

**Staff/Partners:** Jonathan Wooldridge, RELSWCD Ag BMP Conservation Specialist  
(Present) Dave Sandman, RELSWCD Ag BMP Conservation Specialist  
Julie Stratton, RELSWCD Office Administrator  
Hannah Tillotson, RELSWCD Conservation Education Specialist

**Others:** None

**Call to order:** The special meeting of the Robert E. Lee Soil and Water Conservation District Board of Directors was called to order December 12, 2019, at 5:03 p.m., by Barry Lobb, Chairman, at the District office, 7631-A Richmond Hwy, Appomattox, Virginia.

**Acknowledgement of Guests:** None

**Adopting the Agenda:** Barry Lobb, Chairman, added appointing a new chairman under New Business and asked if there were any other changes to the agenda. There being none, **motion was made to approve the agenda as amended. (Perrow, Sigler, passed 4-0)**

**Reading and Approving the 10/24/2019 and 11/21/19 Minutes:** Barry Lobb, Chairman, asked if there were any corrections to the minutes (copies filed with the minutes). There being none, the October 24, 2019, and November 21, 2019, minutes were approved as read.

## **REPORT OF OFFICERS/PARTNERS/STAFF**

**1-Treasurer's Report-November:** Julius Sigler, Jr., Treasurer gave the report (copy filed with minutes). All bank statements were reconciled to the respective ledgers and QuickBooks program. The November treasurer's report will be filed in the District Office. The Budget Report was revised to reflect adjustments for the District Manager/Sr. Conservation Specialist and Office Administrator and

add the PT Conservation Technician and new Office Administrator positions. **Motion was made to approve the revisions to the Budget Report. (Sigler, Perrow, passed 4-0)**

**2-DCR Conservation District Coordinator December Report** - Mark Hollberg, CDC – absent. The report (copy filed with minutes) was included in the meeting packet for information.

**3-RELSWCD Ag BMP Senior Conservation Specialist December Report:** Jonathan Wooldridge gave the report (copy filed with minutes).

- Practices and Conservation Plans presented for Board approval –

<u>Contract/ Instance#</u>	<u>Prac</u>	<u>Co</u>	<u>Est. Cost</u>	<u>CS amt</u>	<u>TC</u>	<u>Fund</u>	<u>Comp Date</u>
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Bruce Jones exited the meeting at 5:06 p.m.

Request was made to approve a Nutrient Management Plan for a Precision Agricultural Equipment Tax Credit for Dark Leaf Farm - C/O Joanne Jones, Appomattox County – OCB, and approve a Nutrient Management Plan for a Precision Agricultural Equipment Tax Credit for Ben Cole, Appomattox County –OCB. **Motion was made to approve the Nutrient Managements Plans for Precision Agricultural Equipment Tax Credits for Dark Leaf Farm – C/O Joanne Jones and Ben Cole. (Sigler, Perrow, passed 3-0)**

Bruce Jones rejoined the meeting at 5:08 p.m.

- Request Transfer of Cost Share Practice for the remainder of the practice lifetime for CB PY2015 SL-6 contract #10-15-0048, instance #206269, located in Appomattox County, cost share in the amount of \$153,819.00, due to sale of property. **Motion was made to approve the transfer of cost share practice for CB PY2015 SL-6 contract #10-15-0048, instance #206269. (Perrow, Jones, passed 4-0)**

**4-RELSWCD Ag BMP Conservation Specialist 2 December Report** – Dave Sandman – oral report.

- Practices and Conservation Plans presented for Board approval – Request approval for the conservation plan for the following contract:

<u>Contract# Instance#</u>	<u>Prac</u>	<u>Co</u>	<u>CS amt</u>	<u>TC</u>	<u>Fund</u>	<u>Comp Date</u>
10-15-0071 207061	SL-6	Camp	\$65,000.00	NA	2019 OCBVACS SL-6 SUPP	6-30-20

**Motion was made to approve the conservation plan for 2019 OCBVACS SL-6 Supplemental contract 10-15-0071, instance 207061, practice SL-6, for \$65,000.00 cost share with a completion date of 6-30-2020. (Perrow, Jones, passed 4-0)**

**5-RELSWCD Office Administrator December Report** - Julie Stratton gave the report (copy filed with minutes).

- Tax credit certificates to be signed by a director -

<u>Contract #</u>	<u>Instance #</u>	<u>Practice</u>	<u>Tax Credit Amount</u>
10-20-0002	363352	SL-6N(EQIP)	\$3,520.41
10-19-0008	333322	SL-6	\$2,358.20

**6-RELSWCD Conservation Education Specialist December Report – Hannah Tillotson – oral report.**

- Request approval for a letter of support on behalf of the James River Association’s grant proposal for funding to the Environmental Protection Agency from the District. **Motion was made to approve a letter of support from the District to the Environmental Protection Agency on behalf of the James River Association’s grant proposal for funding. (Perrow, Sigler, passed 4-0)**

**REPORT OF COMMITTEES**

**7-Personnel Committee – Carolyn Hutcherson, Personnel committee chair.**

- **Motion was made to extend the current Office Administrator’s employment until March 1, 2020. (Hutcherson, Jones, passed 4-0)**
- The Personnel Committee met December 12, 2019, at the District Office to review Kyle Bolt’s background check report because it was received after his hire date. The committee passed a motion to approve the report and Kyle Bolt’s continued employment. (copy filed with the minutes)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Motion was made to appoint Bruce Jones as acting Chairman of the Board of Directors effective January 1, 2020, until a new Nominating Committee submits a slate of officers for Board consideration. (Perrow, Sigler, passed 4-0)**

**PUBLIC COMMENT**

**ANNOUNCEMENTS – Doug Perrow attended the Annual Meeting held in Norfolk, VA.**

**ADJOURNMENT - The Chairman adjourned the meeting at 5:30 p.m.**

*/s/ Bruce Jones*  
Bruce Jones, Acting Chairman

*/s/ Julie M. Stratton*  
Julie M. Stratton, Office Administrator

RECEIVED

FEB 6 2020

Initial: \_\_\_\_\_



February 6, 2020

T1 P2 150 \*\*\*\*\*AUTO\*\*5-DIGIT 24572



Appomattox County

Agee

PO Box 863

Appomattox, VA 24522-0863

Dear Central Virginia Electric Cooperative Member:

Designs for Central Virginia Electric Cooperative's broadband fiber network have been approved and CVEC is commencing the make-ready process on your circuits at the Tower Hill substation. CVEC can't complete this make-ready work alone, so we have hired contractors to help complete the work needed to prepare the poles and infrastructure for the installation of the fiber. You can expect to see several contractor companies on your land and in your area in the coming weeks working on behalf of the cooperative. In addition to our CVEC team, you might see contract crews from Pike Electric in white work trucks. As always, CVEC contractor signs will be placed on contractor trucks.

Crews may need to de-energize power to a transformer in order to safely make the necessary updates to the poles and hardware. Among the many make-ready tasks, you may see crews repositioning transformers, adding anchors to the ground near the poles, and even replacing poles. In areas where the electric facilities are underground, construction crews will need to install conduit in the ground adjacent to the existing lines in preparation for future fiber installation.

This make-ready work in your area is being completed well in advance of the fiber construction. Fiber construction is projected to start in early 2021. We are excited to take this step in improving communications and reliability across its system and for the opportunity the fiber will provide for members to have access to reliable, high speed internet. Fiber broadband will be offered by CVEC to its members through its subsidiary brand, *Firefly Fiber Broadband*<sup>SM</sup>. **Members served by your circuit may expect to be connected to broadband in 2021.** More information on packages and installation schedules can be found on their website at [www.fireflyva.com](http://www.fireflyva.com) or by calling 833-473-3591. Questions about the fiber installation process should be directed to CVEC Member Services.

Sincerely,

Member Services,  
Central Virginia Electric Cooperative

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Post Office Box 247 • Lovingson, VA 22949 • Telephone: 434-263-8336  
Toll Free: 800-367-2832 • [www.mycvec.com](http://www.mycvec.com)

*This institution is an equal opportunity provider and employer.*



POWER ENGINEERS, INC.

BOUNDLESS ENERGY

POWER ENGINEERS, INC.  
11 S. 12<sup>TH</sup> STREET  
SUITE 315  
RICHMOND, VA 23219 USA

January 30, 2020

Ms. Susan Adams  
County Administrator  
Appomattox County  
P.O. Box 863  
Appomattox, VA 24522

RE: Appalachian Power Company – Central Virginia Transmission Reliability Project: Albemarle, Amherst, Appomattox, Campbell and Nelson Counties and the City of Lynchburg, Virginia

Ms. Adams,

Appalachian Power Company is proposing the Central Virginia Transmission Reliability Project (the Project), which is comprised of several components. Appalachian Power Company contracted POWER Engineers, Inc. (POWER) to conduct siting studies for the Project's components and prepare the Certificate of Public Convenience and Necessity application for filing with the Virginia State Corporation Commission (SCC). On behalf of Appalachian Power Company, POWER is requesting your input on three phases: Joshua Falls – Gladstone, Shipman – Schuyler and Amherst – Reusens. The Project provides a new electrical source to the region, increases reliability to customers and supports the retirement of aging infrastructure in Albemarle, Amherst, Appomattox, Campbell and Nelson counties.

Joshua Falls – Gladstone consists of the following:

- Construct approximately 15 miles of new single-circuit 138 kilovolt (kV) transmission line between the Joshua Falls, Riverville and Gladstone substations (Amherst, Appomattox, Campbell and Nelson counties).
- Expand the Amherst and Riverville substations (Amherst and Nelson counties).
- Upgrade the Boxwood Substation (Amherst County).

Shipman – Schuyler consists of the following:

- Build the new James River 138 kV Substation and short new double-circuit 138 kV transmission line tap in Nelson County. The James River Substation will replace the existing Shipman 46 kV Substation, which will be retired.
- Build the new Soapstone 138 kV Substation and short new double-circuit 138 kV transmission line tap in Nelson County. The Soapstone Substation will replace the existing Schuyler 46 kV Substation.

Amherst – Reusens consists of the following:

- Rebuild approximately 12 miles of existing single-circuit 69 kV transmission line between the Amherst and Reusens substations (Amherst County and the City of Lynchburg).

The Joshua Falls – Gladstone and Shipman – Schuyler components support the future retirement of Appalachian Power's aging 46 and 69 kV transmission system (approximately 30 miles) upon completion of the Project. The Amherst – Reusens component is needed as a direct result of the

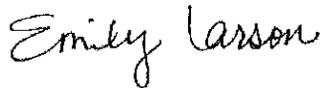
Project resulting in thermal violations. The Project will provide a new robust 138 kV source in the region and thus strengthen the local grid while reducing the likelihood of extended outages to customers.

Appalachian Power Company and POWER have identified preliminary study segments for the proposed Joshua Falls – Gladstone 138 kV transmission line and a study area for the proposed 138 kV substations and Amherst – Reusens rebuild. **Attachment 1** shows the preliminary study segments for the new 138 kV transmission line. **Attachment 2** shows the proposed 138 kV substations vicinities. **Attachment 3** shows the existing 69 kV transmission line to be rebuilt.

Appalachian Power Company is interested to know if your agency has any specific concerns about the above mentioned Project phases. We appreciate your input and your comments will be incorporated into the filing with the SCC. Please distribute this notification to staff members who may be involved with the phases for review and comment.

Should you have questions, please contact me via email at [emily.larson@powereng.com](mailto:emily.larson@powereng.com) or by phone at 609-570-2772. If you wish to speak with an Appalachian Power Company representative, please contact Scott Kennedy via email at [skennedy@aep.com](mailto:skennedy@aep.com) or by phone at 540-759-5608.

Sincerely,

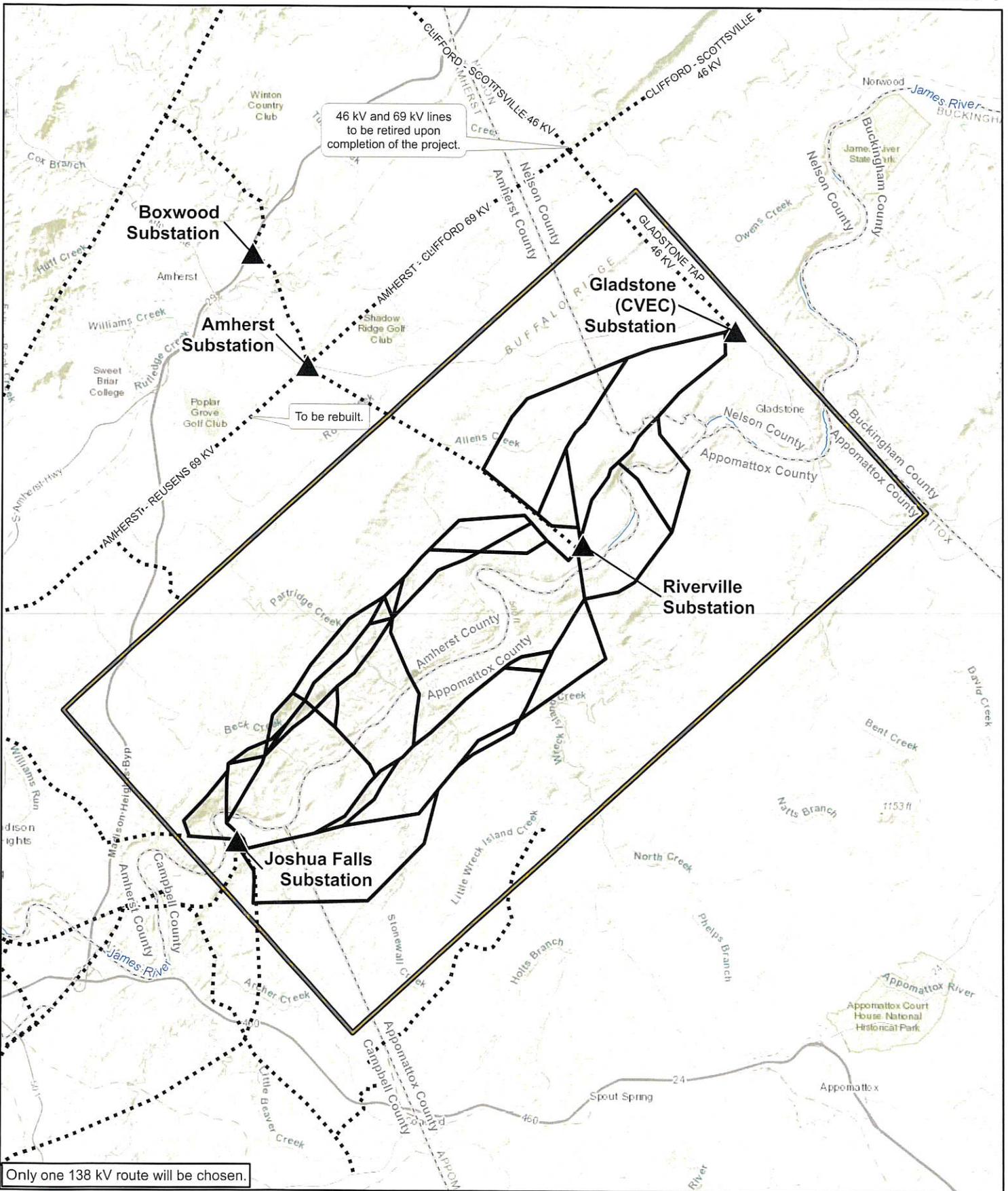


Emily Larson  
POWER Engineers, Inc.

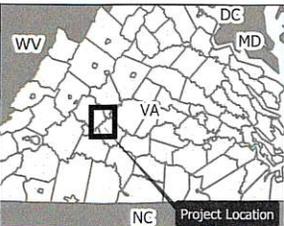
Enclosure(s): Attachment 1: Joshua Falls – Gladstone 138 kV Preliminary Study Segments Map  
Attachment 2: Shipman – Schuyler 138 kV Substations Vicinities Map  
Attachment 3: Amherst – Reusens 69 kV Transmission Line to be Rebuilt Map

**ATTACHMENT 1**

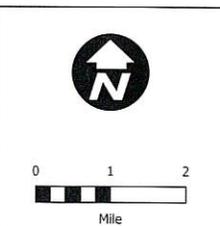
**JOSHUA FALLS – GLADSTONE 138 KV PRELIMINARY STUDY SEGMENTS MAP**



Only one 138 kV route will be chosen.



- Existing Substation
- 138 kV Preliminary Study Segments
- Existing Transmission Line
- County Boundary
- Project Study Area



Amherst, Appomattox, Campbell, and Nelson Counties Virginia

NAD 1983 HARN StatePlane Virginia South FIPS 4502 Feet  
Foot US  
Lambert Conformal Conic  
North American 1983 HARN

Date: 1/8/2020  
Author: KK  
Project: 153520, 153521

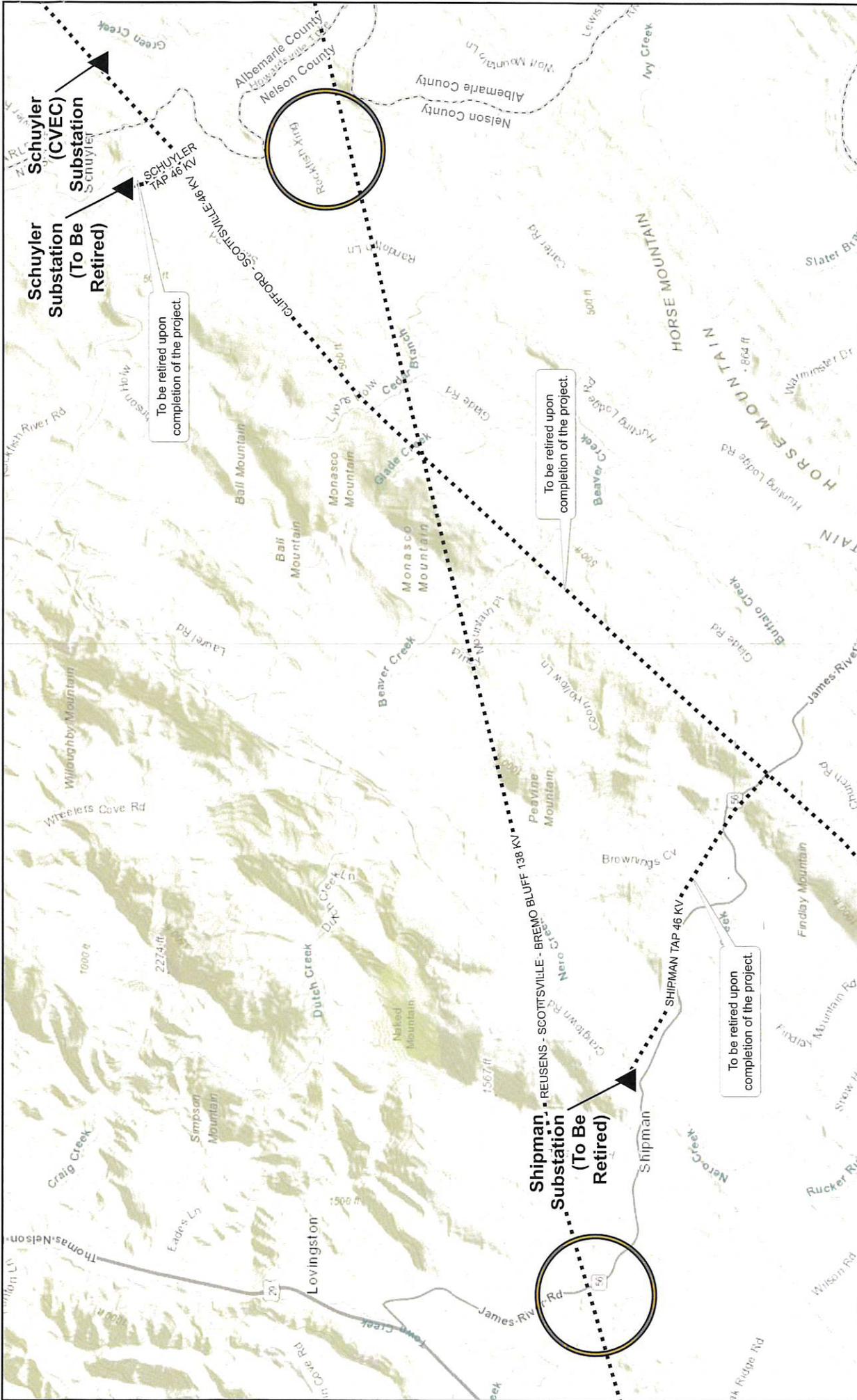
**Central Virginia Transmission Reliability Project**

Joshua Falls - Gladstone




**ATTACHMENT 2**

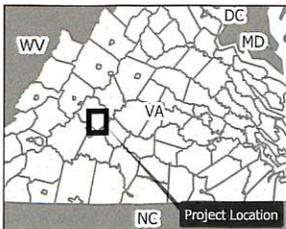
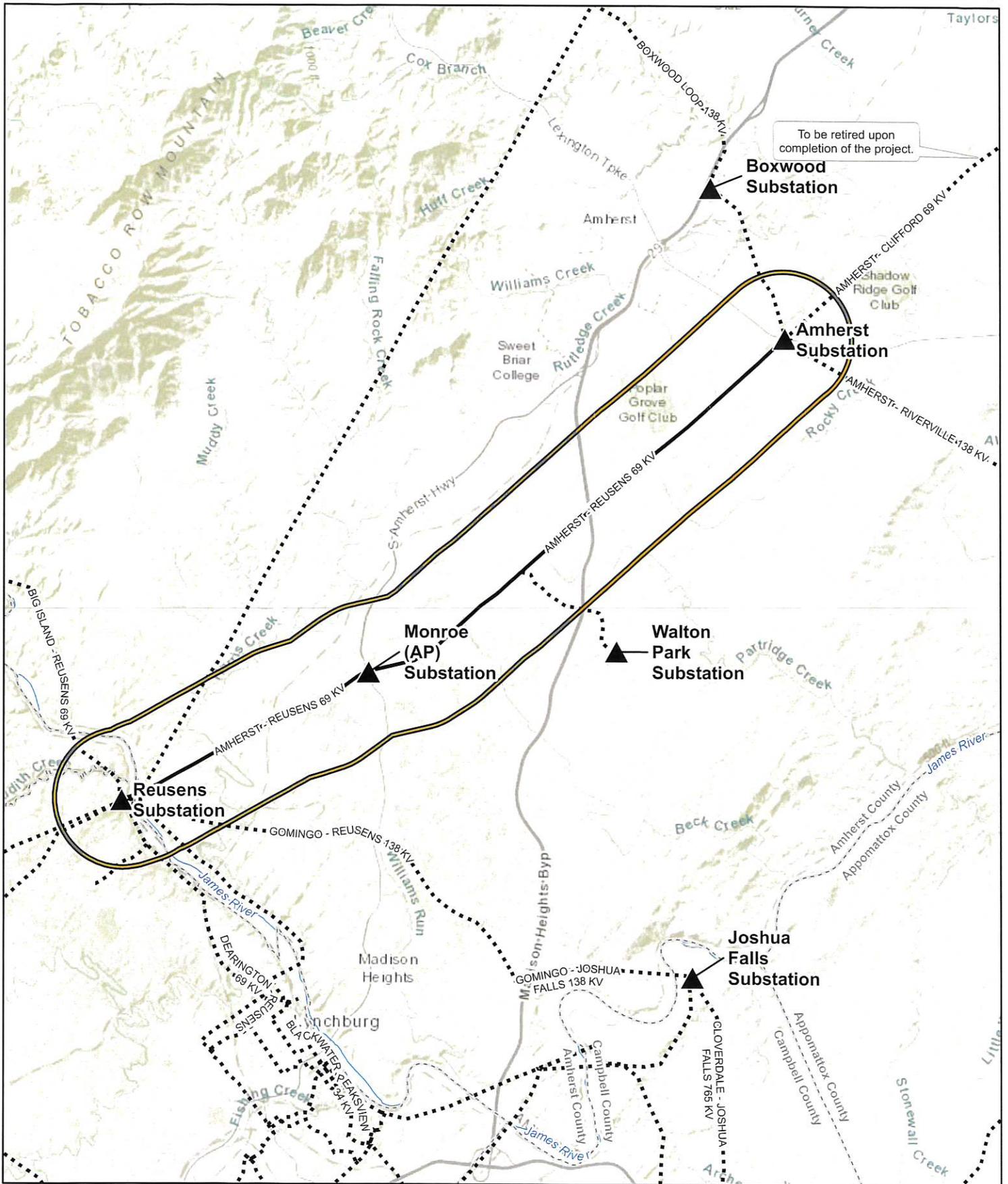
**SHIPMAN – SCHUYLER 138 KV SUBSTATIONS VICINITIES MAP**



<p><b>Central Virginia Transmission Reliability Project</b> Shipman - Schuyler</p>	
<p>Nelson County Virginia</p>	<p>Map 1903 (June 2019) (Virginia State Plane 1983 4000 Feet) Limited Government Code North American 1983 (NAD83)</p> <p>Date: 1/8/2020 Author: KJ Project: 149231, 149232</p>
	<p>Project Location</p>
<p>▲ Existing Substation          ..... Existing Transmission Line          ..... Proposed 138 kV Substation Vicinity          --- County Boundary</p>	

**ATTACHMENT 3**

**AMHERST – REUSENS 69 KV TRANSMISSION LINE TO BE REBUILT MAP**



- Existing Substation
- 69 kV Transmission Line to be Rebuilt
- Existing Transmission Line
- City/County Boundary
- Project Study Area



Amherst County & Lynchburg City  
Virginia

NAD 1983 HARN StatePlane Virginia South FIPS 4502 Feet  
Foot US  
Lambert Conformal Conic  
North American 1983 HARN

Date: 1/8/2020  
Author: KK  
Project: 153520, 153521

**Central Virginia Transmission Reliability Project**

Amherst - Reusens