BOARD OF SUPERVISORS MEETING
MONDAY, DECEMBER 16, 2019
6:30 PM

The Appomattox County Board of Supervisors held a scheduled meeting on Monday, December 16, 2019 at 6:30 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors
Present:

Samuel E. Carter	Courthouse District, Chairman
Watkins M. Abbitt, Jr.	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District, Vice-Chairman
Bryan A. Moody	Wreck Island District

Also Present:
Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
John Spencer, Information Systems Manager/Purchasing Agent
Johnnie Roark, Community Development Director
Vicky Phelps, Finance Director
Wanda McCormick, Accounts Payable

Call to Order- Chairman Carter called the meeting to order at 6:30 p.m.
Handicap Accessibility Statement - Susan M. Adams, County Administrator
Pledge of Allegiance
Invocation- Supervisor Hogan
Setting of Agenda

Supervisor Carter added the following items to the Agenda for approval/discussion:
Resolution Honoring Mr. Chad E. Millner
Resolution Honoring Mr. Bryan A. Moody
Habitat for Humanity Request

Mr. Hogan made a motion to approve the changes to the Agenda as presented. Mr. Abbitt seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

APPEARANCES
Mr. Aaron Hawkins - Robinson, Farmer, Cox Associates

Chairman Carter stated that Mr. Aaron Hawkins with Robinson, Farmer, & Cox Associates has requested to appear before the Board to present the 2019 final audit report.

Mr. Hawkins provided the Board with an overview of the FY19 audit report and thanked staff for working with Robinson Farmer and Cox when they are requesting information for the report. He reported that at the end of FY19 the unassigned balance was at $14, 499,000. Mr. Hawkins called for questions or comments from members of the Board.

Mr. Hawkins stated that in the Management letter the only item addressed is a reminder that the Treasurer's office should make sure deposits are made daily.

Hearing no questions, Chairman Carter thanked Mr. Hawkins for coming and providing the FY19 final audit report.

ACTION ITEMS

Resolution Noting with Appreciation the Retirement of Appomattox County Sheriff Barry E. Letterman

Chairman Carter stated that Appomattox County Sheriff Barry E. Letterman will retire on December 31, 2019, after having served the citizens of Appomattox County for 35 years, including 8 years serving as Sheriff.

Chairman Carter read the following resolution that was presented to Sheriff Letterman.

Resolution Noting with Appreciation the Retirement of

Appomattox County Sherriff Barry E. Letterman

WHEREAS, Barry E. Letterman of the Appomattox County Sheriff's Office will retire on December 31, 2019, after having served the people of Appomattox County for 35 years; and

WHEREAS, Barry E. Letterman spent his entire distinguished law-enforcement career with the Appomattox County Sheriff's Office, beginning as a deputy sheriff in 1984, and was subsequently promoted to Sergeant before being named Captain over the Appomattox County Jail in June 2008, and

WHEREAS, Barry E. Letterman was elected Sheriff of Appomattox County in November 2011, taking office as Sheriff on January 1, 2012, and

WHEREAS, Barry E. Letterman, throughout his eight years as Sheriff, has been called upon to serve his fellow citizens in times both happy and sad, and

WHEREAS, Barry E. Letterman, through his leadership of the Sheriff's Office, owns a number of notable achievements including increasing security for the Appomattox County Courthouse and expansion of School Resource Officers to all County schools, and

WHEREAS, Barry E. Letterman also successfully led the transition from housing prisoners in the Appomattox County Jail to housing them in the new Amherst Adult Detention Facility which officially opened on January 1, 2012, his first day as Sheriff.

WHEREAS, Barry E. Letterman, due to his leadership, was able as Sheriff to maintain the County's relatively low crime rate, and

WHEREAS, Barry E. Letterman has represented the Appomattox County Sheriff's Office on the Board of the Blue Ridge Regional Jail Authority since before his election as Sheriff, including several years as Vice-Chairman, and

WHEREAS, Barry E. Letterman has been heavily involved with the Virginia Sheriff's Institute, having served the organization in a number of capacities including President, and

WHEREAS, Barry E. Letterman is a graduate of the FBI Executive Leadership Institute, and

WHEREAS, Barry E. Letterman has served the area in many other ways, including service on the Advisory Board for Criminal Justice at Central Virginia Community College, lifetime membership in the Pamplin Volunteer Fire Department, and as a Deacon at Elon Baptist Church.

NOW, THEREFORE, BE IT RESOLVED, that the Appomattox County Board of Supervisors does hereby recognize and congratulate Barry E. Letterman for his eight years as Sheriff and his dedication to the citizens of Appomattox County; and

BE IT FURTHER RESOLVED, that the Board of Supervisors extends to Sheriff Barry E. Letterman best wishes for a happy and rewarding retirement.

Mr. Abbitt made a motion to adopt the resolution recognizing Sheriff Barry E. Letter for his 35 years of outstanding service including 8 years served as Sheriff to the County. Mr. Hogan seconded Mr. Abbitt's, motion. Chairman Carter called for a vote: Chairman Carter, aye Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Sheriff Letterman thanked the Board of Supervisors for their support and the support from the County staff.

Resolution Noting with Appreciation the Retirement of Appomattox County Treasurer Alice F. Gillette

Chairman Carter stated that Alice F. Gillette, Treasurer for Appomattox County will retire on December 31, 2019 after having served the citizens of Appomattox County for 26 years and served as Treasurer for the past Six Years.

Chairman Carter read the following resolution that was presented to Ms. Gillette:

Resolution Noting with Appreciation the Retirement of

Appomattox County Treasurer Alice F. Gillette

WHEREAS, Alice F. Gillette will retire on December 31, 2019, after serving the citizens of Appomattox County for twenty-six years as an employee of the Appomattox County Treasurer's Office; and

WHEREAS, Alice F. Gillette began a part-time position in the Treasurer's Office in November 1993, before accepting a full-time position in February 1994; and

WHEREAS, Alice F. Gillette was promoted to Deputy Treasurer in 1996; and

WHEREAS, Alice F. Gillette was certified as a Master Governmental Deputy Treasurer in 2005 upon the completion of a series of classes; and

WHEREAS, Alice F. Gillette was appointed Acting Treasurer in July 2013 upon the retirement of Treasurer Janet Belter; and

WHEREAS, Alice F. Gillette won a special election in November 2013 and officially assumed the office of Treasurer in January 2014; and

WHEREAS, Alice F. Gillette worked to modernize the activities of the Treasurer's Office, including taking in-office credit card payments for the first time, while enduring staff turnovers brought on by sickness and other issues; and

WHEREAS, Alice F. Gillette, by virtue of her many years of employment, has made a significant contribution to the fair, efficient, and compassionate administration of the office of Treasurer of Appomattox County.

NOW, THEREFORE, BE IT RESOLVED, that the Appomattox County Board of Supervisors does hereby express its gratitude and appreciation to Alice F. Gillette for her years of dedicated service to the citizens of Appomattox County; and

BE IT FURTHER RESOLVED, that the Board of Supervisors extends to Alice F. Gillette best wishes for a happy and rewarding retirement.

Mr. Millner made a motion to adopt the resolution recognizing Ms. Gillette for her twenty-six years of service to Appomattox County. Mr. Abbitt seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Ms. Gillette stated that it has been an honor to serve the citizens of Appomattox County and she looks forward to volunteering within the County.

Chairman Carter read the following resolution that was presented to Mr. Chad E. Millner thanking him for his service on the Board of Supervisors and to the citizens of Appomattox County the past four years:

RESOLUTION IN RECOGNITION OF CHAD E. MILLNER FOR HIS SERVICE AS A MEMBER OF THE APPOMATTOX COUNTY BOARD OF SUPERVISORS

WHEREAS, Chad E. Millner was elected to the Appomattox County Board of Supervisors in November, 2015 and took his seat in January, 2016 as part of a new Board with synergies and dynamics that led to several major accomplishments in which he played an instrumental role; and

WHEREAS, Chad E. Millner and his fellow Board members led the County through the aftermath of the February, 2016 tornado, keeping citizens safe, providing cleanup assistance and finding financial resources to help those most affected rebuild their lives; and

WHEREAS, Chad E. Millner and his fellow Board members paid down nearly $13 million, or approximately forty percent (40%), of the County's outstanding debt; and

WHEREAS, Chad E. Millner and his fellow Board members adequately funded the Appomattox County Public Schools by contributing an average annual amount of $1,000,000 over the Commonwealth's Required Local Match; and

WHEREAS, Chad E. Millner and his fellow Board members fully funded four (4) School Resource Officers, one (1) for each of the County's four (4) public schools; and

WHEREAS, Chad E. Millner and his fellow Board members adequately funded all County departments by streamlining processes, combining departmental budgets and incorporating new spending policies; and

WHEREAS, Chad E. Millner and his fellow Board members funded significant capital improvements to both County and School facilities; and

WHEREAS, Chad E. Millner and his fellow Board members contributed additional capital funding, in addition to the Board's annual donation, to the County's volunteer fire departments and rescue squads; and

WHEREAS, Chad E. Millner and his fellow Board members provided funding for Emergency Services Dispatchers to become certified Emergency Medical Dispatchers, enabling all dispatchers to offer medical assistance to the caller until help arrives; and

WHEREAS, Chad E. Millner and his fellow Board members diligently worked to enhance broadband availability to his constituency; and

WHEREAS, Chad E. Millner and his fellow Board members partnered with the Appomattox Town Council on several projects enhancing community development and infrastructure within the Town and County boundaries; and

WHEREAS, Chad E. Millner and his fellow Board members contracted with the Lynchburg Humane Society to operate the County's Animal Control Shelter, increasing opportunities for both animal adoptions and 24-hour medical coverage; and

WHEREAS, Chad E. Millner and his fellow Board members changed health insurance carriers to save both the County and its employees money while providing similar or better health, dental and vision benefits; and

WHEREAS, Chad E. Millner and his fellow Board members provided annual cost of living increases to all County and School employees; and

WHEREAS, Chad E. Millner and his fellow Board members were able to produce these accomplishments without raising taxes.

NOW THEREFORE BE IT RESOLVED THAT the Appomattox County Board of Supervisors does hereby officially recognize Chad E. Millner for his outstanding service to the people of Appomattox County and wishes for him happiness and fulfillment in all his future.

Mr. Hogan made a motion to adopt the resolution honoring Mr. Chad E. Millner for his service on the Board of Supervisors. Mr. Abbitt seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, abstain; Mr. Moody, aye.

Mr. Millner stated that it has been an honor and privilege to serve the County and the Falling River District.

Chairman Carter read the following resolution thanking Mr. Bryan A. Moody for his service to the Board of Supervisors and the Appomattox County citizens for the past four years:

RESOLUTION IN RECOGNITION OF BRYAN A. MOODY FOR HIS SERVICE AS A MEMBER OF THE APPOMATTOX COUNTY BOARD OF SUPERVISORS

WHEREAS, Bryan A. Moody was elected to the Appomattox County Board of Supervisors in November, 2015 and took his seat in January, 2016 as part of a new Board with synergies and dynamics that led to several major accomplishments in which he played an instrumental role; and

WHEREAS, Bryan A. Moody and his fellow Board members led the County through the aftermath of the February, 2016 tornado, keeping citizens safe, providing cleanup assistance and finding financial resources to help those most affected rebuild their lives; and

WHEREAS, Bryan A. Moody and his fellow Board members paid down nearly $13 million, or approximately forty percent (40%), of the County's outstanding debt; and

WHEREAS, Bryan A. Moody and his fellow Board members adequately funded the Appomattox County Public Schools by contributing an average annual amount of $1,000,000 over the Commonwealth's Required Local Match; and

WHEREAS, Bryan A. Moody and his fellow Board members fully funded four (4) School Resource Officers, one (1) for each of the County's four (4) public schools; and

WHEREAS, Bryan A. Moody and his fellow Board members adequately funded all County departments by streamlining processes, combining departmental budgets and incorporating new spending policies; and

WHEREAS, Bryan A. Moody and his fellow Board members funded significant capital improvements to both County and School facilities; and

WHEREAS, Bryan A. Moody and his fellow Board members contributed additional capital funding, in addition to the Board's annual donation, to the County's volunteer fire departments and rescue squads; and

WHEREAS, Bryan A. Moody and his fellow Board members provided funding for Emergency Services Dispatchers to become certified Emergency Medical Dispatchers, enabling all dispatchers to offer medical assistance to the caller until help arrives; and

WHEREAS, Bryan A. Moody and his fellow Board members diligently worked to enhance broadband availability to his constituency; and

WHEREAS, Bryan A. Moody and his fellow Board members partnered with the Appomattox Town Council on several projects enhancing community development and infrastructure within the Town and County boundaries; and

WHEREAS, Bryan A. Moody and his fellow Board members contracted with the Lynchburg Humane Society to operate the County's Animal Control Shelter, increasing opportunities for both animal adoptions and 24-hour medical coverage; and

WHEREAS, Bryan A. Moody and his fellow Board members changed health insurance carriers to save both the County and its employees money while providing similar or better health, dental and vision benefits; and

WHEREAS, Bryan A. Moody and his fellow Board members provided annual cost of living increases to all County and School employees; and

WHEREAS, Bryan A. Moody and his fellow Board members were able to produce these accomplishments without raising taxes.

NOW THEREFORE BE IT RESOLVED THAT the Appomattox County Board of Supervisors does hereby officially recognize Bryan A. Moody for his outstanding service to the people of Appomattox County and wishes for him happiness and fulfillment in all his future endeavors. Adopted by the Appomattox County Board of Supervisors at their scheduled meeting held on Monday, December 16, 2019.

Mr. Hogan made a motion to adopt the resolution honoring Mr. Bryan A. Moody for his service on the Board of Supervisors. Mr. Abbitt seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, abstain.

Mr. Moody stated that it has been an honor and privilege to build the relationships that he has built and to work with the citizens of Appomattox County and the Board of Supervisors.

Chairman Carter stated that a lot has been accomplished by this Board and he thanked Mr. Millner and Mr. Moody for their dedication to this Board and the County of Appomattox.

Refugee Sanctuary County

Chairman Carter explained that Executive Order #13888 issued by President Donald J. Trump regarding the resettlement of refugees gives states and localities consideration to be respectful of those communities that may not be able to accommodate refugee resettlement. Certain legislation introduced in the current session of the United States Congress could have effect of financially straining local government, taxpayers, law enforcement, and healthcare facilities. The Governor of Virginia has stated that he intends to welcome more Refugees into the Commonwealth of Virginia.

Chairman Carte read the following resolution for discussion:

RESOLUTION OF THE APPOMATTOX COUNTY BOARD OF SUPERVISORS

WHEREAS, the executive order # 13888 issued by President Donald J. Trump regarding the resettlement of refugees gives states and localities consideration to be respectful of those communities that may not be able to accommodate refugee resettlement; and,

WHEREAS, certain legislation introduced in the 2019 session of the Virginia General Assembly, and certain legislation introduced in the current session of the United States Congress could have the effect of financially straining local government, taxpayers, law enforcement, and healthcare facilities; and,

WHEREAS, the current Governor of Virginia has stated that he intends to welcome more Refugees into the Commonwealth of Virginia.

WHEREAS, the Appomattox County Board of Supervisors is concerned about the resettlement of refugees in our municipality and any adverse effects that may cause economically in our community; and,

WHEREAS, the Appomattox County Board of Supervisors wishes to express its deep fiscal commitment to the Taxpayers of this County; and,

WHEREAS, the Appomattox County Board of Supervisors wishes to express opposition to any refugee resettlement; and,

WHEREAS, the Appomattox County Board of Supervisors wishes to express its refusal to become a Refugee Sanctuary locality, within the limits of the Constitutions of the United States.

NOW, THEREFORE, BE IT RESOLVED BY THE APPOMATTOX COUNTY BOARD OF SUPERVISORS, APPOMATTOX, VIRGINIA:

That the Appomattox County Board of Supervisors hereby expresses its intent to refuse becoming a Refugee Sanctuary.

Mr. Abbitt made a motion to support the Town of Appomattox and approve the resolution as presented. Mr. Moody seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, nay; Mr. Millner, aye; Mr. Moody, aye.

Zoning Petitions-Scheduling of Public Hearings

Chairman Carter explained that the Planning Commission met on December 11, 2019, forwarding recommendations for approval on three zoning petitions.

Rezoning petition, RZ190804-Shelia M. Roper, Trustee, requesting to rezone 3.0 acres on Richmond Highway in the Evergreen area

Conditional Use Permit petition, CUP190811-Emmette Drinkard (property owner), US Cellular (applicant), requesting a CUP for a wireless communication facility in the Oakville area

Conditional Use Permit petition, CUP190812-Jeffery Carwile (property owner), US Cellular (applicant), requesting a CUP for a wireless communication facility in the Chap area

Please schedule public hearings for each petition at the regular meeting in January, 2020.

Mr. Millner made a motion to schedule a public hearing for the following Rezoning petitions:

RZ190804-Shelia M. Roper, Trustee, requesting to rezone 3.0 acres on Richmond Highway in the Evergreen area,

Conditional Use Permit petition, CUP190811-Emmette Drinkard (property owner), US Cellular (applicant), requesting a CUP for a wireless communication facility in the Oakville area and

Conditional Use Permit petition, CUP190812-Jeffery Carwile (property owner), US Cellular (applicant), requesting a CUP for a wireless communication facility in the Chap area that was approved by the Planning Commission at their December 11, 2019 meeting for the upcoming meeting in January 2020. Mr. Abbitt seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Comprehensive Plan Amendment-Utility Scale Solar Energy-Scheduling of Public Hearing

The Planning Commission met on December 11, 2019 and adopted a resolution regarding an amendment to the Appomattox County Comprehensive Plan.

Please schedule a public hearing for the February, 2020.

Mr. Abbitt made a motion to schedule a public hearing for the February 2020 scheduled meeting for the Comprehensive Plan Amendment-Utility Scale Solar Energy as requested. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Zoning Text Amendments-Scheduling of Public Hearing

Chairman Carter stated that the Planning Commission has been working for most of calendar year 2019 on several zoning text amendments. At the December 11, 2019 meeting, the Planning Commission voted to recommend several amendments for inclusion in the Zoning Ordinance. The amendments provide new regulations for Utility-Scale Solar Energy Farms, nearly 200 new and/or updated definitions, and an amendment to the recreational vehicle regulation.

Please schedule a public hearing on the text amendments for the regular meeting of the Board of Supervisors in February, 2020.

Mr. Hogan made a motion to schedule a public hearing for the February 2020 scheduled meeting for the Zoning Text Amendments as requested. Mr. Carter seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

2020 Holiday Schedule for Appomattox County

Chairman Carter stated that attached for the Board's approval is the 2020 Holiday Schedule for Appomattox County. Also, attached is a copy of the Commonwealth of Virginia 2020 Pay and Holiday Calendar.

Staff Recommendation: Approve and adopt the 2020 Holiday Schedule for Appomattox County.

APPOMATTOX COUNTY HOLIDAY SCHEDULE 2020

New Year's	
Wednesday, January 1, 2020	Closed
Lee-Jackson Day	
Friday, January 17, 2020	Closed
Martin Luther King Jr. Day	
Monday, January 20, 2020	Closed
George Washington Day	
Monday, February 17, 2020	Closed
Memorial Day	
Monday, May 25, 2020	Closed
Independence Day	
Friday, July 3, 2020	Closed
Labor Day	
Monday, September 7, 2020	Closed
Columbus Day	
Monday, October 12, 2020	Closed
Veterans Day	
Wednesday, November 11, 2020	Closed
Thanksgiving	
Wednesday, November 25, 2020	Closing at 12:00 Noon *
Thursday, November 26, 2020	Closed
Friday, November 27, 2020	Closed
Christmas	
Thursday, December 24, 2020	Closed *

Friday, December 25, 2020	Closed
New Year's	
Friday, January 1, 2021	Closed

Denotes additional time off

Mr. Hogan made a motion to approve the 2020 Holiday Schedule as presented. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Commissioner of Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item 1209-5803:

1) Refund Curtis J. Martin $1,098.45 for real estate taxes paid. He qualifies for the Veterans' Exemption.

Mr. Abbitt made a motion to approve the refund request submitted from the Commissioner of Revenue for Curtis J. Martin $1,098.45 and supplement $1098.45 to 1209-5803. Mr. Moody seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Habitat for Humanity

Chairman Carter stated that staff has received a letter from Appomattox County Habitat for Humanity requesting the Board of Supervisors to wave the building permit fee for house #22. He stated that the goal for Habitat for Humanity is to build one house per year in Appomattox County for local persons meeting the criteria established by Appomattox County Habitat for Humanity. The letter stated that this will be the first and only request for 2020. Chairman Carter called for discussion.

Mr. Moody made a motion to waive the building permit fees for house #22 per the request from Appomattox County Habitat for Humanity. Mr. Hogan seconded Mr. Moody's motion. Chairman Carter called for a vote. Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Organizational Meeting

The Board needs to schedule a date for the Organizational Meeting in January.

Staff Recommendation: Consider Thursday, January 2, 2020 at 5:30 p.m. for Organizational Meeting.

After discussion, Mr. Abbitt made a motion to set the Organizational Meeting for Thursday, January 2, 2020 at 5:30 p.m. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called

for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, abstain; Mr. Moody, abstain.

COMMITTEE APPOINTMENTS

Committee/Board Re-Appointments/Appointments

The following committee/board members' term expires on December 31, 2019. Staff is providing the update to prepare for the re-appointments/appointments to be made at the December meeting and notifications be sent out. All of the positions can be at-large and not specific to a voting district.

1-Social Services Board-Ms. Barbara Williams was appointed to fill the unexpired term of Mr. Ronnie Spiggle, ending December 31, 2019.She is willing to serve a new 4-year term if re-appointed.

2-Economic Development Authority -Mr. Garet Bosiger's and Mr. James Searcy's terms are expiring December 31, 2019. Mr. Bosiger is willing to serve another 4-year term if reappointed and Mr. Searcy does not desire to serve another term. Additionally, Mr. James "Buddy" Conner communicated to staff that he will be resigning on December 31, 2019 and will need for the Board to appoint a citizen to fill his unexpired term, ending December 31, 2020.

3-Board of Building Code Appeals -Mr. Blair Smith's, Mr. Joseph Sayers', and Mr. Samuel Webber's terms are expiring December 31, 2019.

4-Board of Zoning Appeals -Johnathon Garrett's term is expiring on December 31, 2019. Mr. Garrett represents the Town of Appomattox and staff received notification that the Town is recommending reappointment.

STAFF RECOMMENDATION: 1-Reappoint Barbara Williams to a 4-year term on the Social Services Board (January 1, 2020 - December 31, 2024) 2-Reappoint Garet Bosiger to a 4-year term on the Economic Development Authority (January 1, 2020 - December 31, 2024) 3-Appoint a representative to the Economic Development Authority to fill the unexpired term of Buddy Conner who has moved out of the County. (January 1, 2020 - December 31, 2020). 4- Appoint a representative to the Economic Development Authority to fill the vacated seat of Jim Searcy on the Economic Development Authority. (January 1, 2020 - December 31, 2024).

Social Services Board

Chairman Carter stated that Ms. Barbara Williams was appointed to fill the unexpired term of Mr. Ronnie Spiggle, ending December 31, 2019.She is willing to serve a new 4-year term if re-appointed.

Mr. Millner made a motion to reappoint Ms. Barbara Williams to a 4-year term on the Social Services Board (January 1, 2020 - December 31, 2024). Mr. Moody seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Economic Development Authority

Chairman Carter stated that Mr. Garet Bosiger's and Mr. James Searcy's terms are expiring December 31, 2019. Mr. Bosiger is willing to serve another 4-year term if reappointed and Mr. Searcy does not desire to serve another term. Additionally, Mr. James "Buddy" Conner communicated to staff that he will be resigning on December 31, 2019 and will need for the Board to appoint a citizen to fill his unexpired term, ending December 31, 2020.

Mr. Abbitt made a motion to reappoint Mr. Garet Bosiger to a 4-year term on the Economic Development Authority (January 1, 2020 - December 31, 2024). Mr. Millner seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

After discussion, Mr. Hogan made a motion to defer the appointment of Mr. Conner and Mr. Searcy's terms until the January 2020 meeting. Mr. Abbitt seconded Mr. Hogan's motion Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Board of Zoning Appeals

Chairman Carter stated that Johnathon Garrett's term is expiring on December 31, 2019. Mr. Garrett represents the Town of Appomattox and staff received notification that the Town is recommending reappointment.

Mr. Abbitt made a motion to send a recommendation to the Courts for reappointment of Jonathon Garrett to the Board of Zoning Appeals. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

CONSENT AGENDA
Invoices Submitted For Payment
Please review the attached invoices and approve for payment:

December 5, 2019	$49,689.20
December 13, 2019 - CSA	$217,598.50
December 16, 2019	$544,128.56
TOTAL:	**$811,416.26**

Staff Recommendation: Please review and consider approval of the attached invoices for payment.
Minutes

Please review the following DRAFT minutes for approval:

Monday, November 18, 2019, Scheduled Meeting

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002	VRS	$22,781.58
5301-2006	Group Life	$1,732.89
5301-2002	ICMA-RC	$2,320.44
	TOTAL:	**$26,834.91**

RE: Reimbursement for October and November, 2019 payroll deductions.

Staff Recommendation: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411	Books	$183.55
7301-5401	Office Supplies	$426.50
7301-5415	Summer Reading	$8.75
	TOTAL:	**$618.80**

Staff Recommendation: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Overtime	**$918.61**

RE: Reimbursement from High School for security performed by one deputy.

Staff Recommendation: No new local funds are required.

General Properties - Maintenance

Please supplement by consent and appropriate the following:

4302-2005	Blue Cross	$590.00
4302-3004	Repairs/Maintenance	$139.98
	TOTAL:	**$729.98**

RE: Reimbursement from Anthem for payment made for termed member ($590.00); Reimbursement from Courtland Park Foundation for purchase of restroom baby changing station ($139.98).

Staff Recommendation: No new local funds are required.

Commonwealth Attorney

Please supplement by consent and appropriate the following:

2201-5504	Travel (Convention/Education)	**$1,016.32**

RE: Reimbursement from Virginia Criminal Justice Foundation, (Grant training funds) for staff member to attend out-of-state training course.

Staff Recommendation: No new local funds are required.

Animal Control

Please supplement by consent and appropriate the following:

3501-5101 Electrical Services **$72.77**
RE: Reimbursement from Southside Electric Cooperative for capital credit.

Staff Recommendation: No new local funds are required.

D.A.R.E.

Please supplement by consent and appropriate the following:

3106-5401 Office Supplies **$1,500.00**
RE: Funds received for Walmart Grant/Shop With A Cop.

Staff Recommendation: No new local funds are required.

Circuit Court - Law Library

Please transfer by consent from the Law Library Fund to the General Fund and supplement the following:

2101-5804 Law Library **$469.00**
RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

Staff Recommendation: Transfer requested funds from the Law Library to the General Fund and supplement to 2101-5804.

Landfill Convenience Centers

Please supplement by consent and appropriate the following:

4205-5101 Electrical Services **$147.73**
RE: Reimbursement from Southside Electric Cooperative for capital credit.

Staff Recommendation: No new local funds are required.

Mr. Hogan made a motion to approve the Consent Agenda as presented. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ADMINISTRATOR'S REPORT

Ms. Adams asked the Board to please let staff know if they plan to attend any scheduled meetings so that accommodations can be made.

REPORTS AND INFORMATIONAL ITEMS

Concealed Handgun Permit Fees

Chairman Carter stated that attached for the Board's review is a copy of the signed Concealed Handgun Permit ordered by Judge Blanton in July 1995.

Mr. Abbitt questioned if the Board set the fee for concealed weapon permits.

Ms. Adams read the Consent Order that was filed by Judge Blanton on July 19, 1995.

Second Amendment Sanctuary County - Letter of Appreciation

Chairman Carter stated that attached for the Board's review is a letter submitted from Jeff Kelley in Hop Bottom, PA expressing his appreciation to the Board for adopting the Resolution naming Appomattox County as a Second Amendment Sanctuary.

Department of Social Services Quarterly Report

Chairman Carter stated that attached for the Board's review is a quarterly report from the Department of Social Services.

School - November 2019 Financial Report

Chairman Cater stated that attached for the Board's review is the November, 2019 month-end financial report from Dr. Bennett, Division Superintendent and Bruce McMillian, Director of Finance.

Robert E. Lee Soil & Water Conservation District Board of Directors Meetings

Chairman Carter stated that attached for the Boar's review is a copy of the October 24, 2019 and November 21, 2019 monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.

Commonwealth of Virginia Auditor of Public Accounts

Chairman Carter stated that attached for the Board's review is a copy of a letter submitted from the Auditor of Public Accounts, Martha S. Mavredes stating that test results found that all constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Southside Electric Cooperative Right-Of-Way Maintenance

Chairman Carter stated that attached for the Board's review is a letter submitted from Southside Electric Cooperative to notify the County that Townsend Tree Service will conducting right-of-way maintenance along the Cooperative's overhead lines over the next several weeks.

VACo/VML Finance Forum

Chairman Carter stated that there will be a VACo/VML Finance Forum on Monday, January 6, 2020 from 10:00 a.m. to 3:30 p.m. at the Delta Hotels Richmond Downtown. Topics will include the Governor's Budget and its impact on county finances, the influence of November's election on the 2020 General Assembly Session, and discussion of other tax and finance issues. Please advise staff if you wish to attend so that registration can be completed online. The cost is $100.00 per registrant.

Appomattox Volunteer Fire Department Meeting & Dinner

Chairman Carter asked the Board to please note the invitation from the Appomattox Volunteer Fire Department to attend their January meeting and dinner on Thursday, January 2, 2020 at 6:00 pm. For anyone who is interested in participating in a tour of their facilities, be there at 5:30 pm. Let staff or Jonathan Garrett know if you are planning to attend.

Appreciation Reception for County Departments and Board of Supervisor Members

Chairman Carter stated that attached is the Board's invitation to an Appreciation Reception honoring all County Departments and Board of Supervisor members. The reception will be held on Monday, December 16, 2019 from 4:00 p.m. to 6:00 p.m. in the County Administrator's Conference Room.

Sheriff Barry Letterman's Retirement Reception

Chairman Carter stated that attached for the Board's review is an invitation to attend a retirement reception for Sheriff Barry Letterman on Friday, December 20, 2019 from 1:00 p.m. to 3:00 p.m.

SUPERVISOR CONCERNS

Mr. Moody stated that the largest gathering place with citizens is at the Community Park and stated that he would love to see this park expand. He stated that this is an incredible opportunity for Appomattox County. He asked the upcoming Board to continue to carry the torch to support our children.

Mr. Moody thanked Ms. Adams and staff for their support over the past four years. He stated that it has been an incredible opportunity to work with this Board.

Mr. Abbitt stated that he requested a copy of the feasibility study as mentioned at the last meeting by the representative for Southside Electric on providing internet services to their customers. He stated that he received a call from three executive committee members who told him he could not have a copy.

He stated that he does not believe that a feasibility study was done, he stated that if it had been done they would have shared. He stated that he is convinced that they had their conclusion if or before the study has even been done.

Mr. Hogan thanked the County staff for working so hard to make sure that we received the clean audit report that was received tonight from Robinson Farmer Cox.

Mr. Hogan congratulated the Raider football team on another State Title.

Ms. Adams stated that the championship sign has been ordered according to Dr. Bennett.

Mr. Hogan stated that it will need to be updated to reflect the recent win.

Mr. Millner also congratulated the Raider football team on another State Title. He stated that Appomattox County has a remarkable team and he hopes the team and students move forward and continue the tradition.

Mr. Carter stated that the Courtland Festival Park lights are beautiful and also Downtown Appomattox. He stated that this is a beautiful tribute to Appomattox County and the entire community looks great.

Mr. Carter thanked Mr. Millner and Mr. Moody for a job well done while serving on the Appomattox County Board of Supervisors.

CLOSED SESSION

Mr. Lacheney, County Attorney read the following Resolution authorizing a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration of the salaries, of specific public officers, appointees, or employees of any public body concerning the Sheriff.

- Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community with respect to the Industrial Park and Solar.

- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning the Landfill and Water infrastructure.

WHEREAS, pursuant to: §2.2-3711(A) (1) (A) (5) (A) (8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforestated matters in Closed Meeting.

Mr. Abbitt made a motion to enter into closed session at 7:34 p.m. Mr. Moody seconded Mr. Abbitt's motion. Chairman Carter called for a Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

At 8:34 p.m. Ms. Phelps read the following Closed Session Certification:
To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Ms. Phelps called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Chairman Carter called for action from the Closed Meeting:
Mr. Moody made a motion to approve the Lease and Sale/Purchase Agreement between Appomattox County and the Town of Appomattox and to approve the Chairman of the Board to sign the final agreement. Mr. Abbitt seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, abstain; Mr. Millner, abstain; Mr. Moody, aye.

UPCOMING MEETINGS
Thursday, January 2, 2020 @ 5:30 PM
Organizational Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT
Mr. Abbitt made a motion to adjourn the scheduled meeting at 8:46 p.m. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The scheduled meeting adjourned at 8:46 p.m.

_____
Samuel E. Carter, Chairman