



BOARD OF SUPERVISORS REGULAR MEETING  
MONDAY, MARCH 20, 2017  
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

---

## Budget Work Session @ 5:30 PM

### BOARD OF SUPERVISORS

Handicap Accessibility Statement  
Call to Order- Chairman Carter  
Invocation- Supervisor Millner  
Pledge of Allegiance  
Setting of Agenda

### CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

### APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [17-0424](#) **Urgent Needs Grant - Matt Perkins, Region 2000**  
Matt Perkins has requested to appear before the Board to answer questions concerning the Urgent Needs Grant award related to tornado rebuilding activities. The purpose of the grant is to assist with the tornado-impacted, rebuilding/recovery areas. Please review the attached documents and consider for approval.
  - ATR Housing Oversight Board Appointment Recommendation
  - Environmental Certifying Officer Certification
  - Section-3 Local Business Employment Plan
  - Non-Discrimination Handicap Plan
  - Grievance Procedure
  - Anti-displacement Relocation Plan Certificate
  - Fair Housing Certificate
  - Housing Program Design Appomattox Tornado Recovery

**Suggested Actions: Staff recommends 3 motions:**

---

**1. The Board needs to appoint a Board of Supervisor representative to the Appomattox Tornado Recovery Project Management Team.**

**2. A motion is in order to approve the Appomattox Tornado Recovery Project Management Team, as recommended. The members are (to include the appointed Board of Supervisor member):**

- **Susan Adams, County Administrator**
- **Board of Supervisor Appointment**
- **Adam Tyler, Chairman of the Long-Term Recovery Group**
- **Lonny Hamlett, Appomattox County Building Official**
- **Johnnie Roark, Appomattox County Community Development Director**

**3. A motion is in order to accept the listed grant related documents as presented.**

Documents: [CDBG Grant.pdf](#)

**2.17- Amy Martin, Rocks Baptist Church**

[0429](#) Amy Martin, member of Rocks Baptist Church has requested to appear before the Board to discuss the food distribution at the Pamplin Community Center.

**3. [17-0421](#) 2017 Unpaved Road Priority List - Don Austin, Resident Engineer, VDOT**

Mr. Don Austin, Resident Engineer, VDOT has requested to appear before the Board to discuss the "draft" copy of the 2017 Appomattox County Rural Rustic Road Priority List. Mr. Austin is presenting a "draft" list for your review in preparation for the Six Year Plan Public Hearing that will be scheduled in May.

Documents: [Rural Rustic Priority List \(Draft 2017\).pdf](#)

**ACTION ITEMS**

**4. [17-0420](#) National Work Zone Awareness Week - April 3-7, 2017 - Don Austin, Resident Engineer, VDOT**

In an effort to create Work zone safety awareness during National Work Zone Safety Awareness Week (April 3-7, 2017), Mr. Austin requested to appear before the Board requesting consideration for adoption of the attached resolution.

RE: In Virginia in 2015, there were 2,600 work zone crashes resulting in 1,416 injuries and seven fatalities nationwide.

**Staff Recommendation: Adopt the attached resolution recognizing the Virginia Department of Transportation, its contractors and other roadside workers by declaring April 3-7, 2017 Work Zone Awareness Week in Appomattox County.**

---

Documents: [Work Zone Awareness Week.pdf](#)

5. [17-0434](#)

**Salary Increase - Board**

Since this is an election year, staff received verification from the County Attorney on the procedure for increasing the Board of Supervisors' pay if they chose to do so.

Mr. Lacheney's response is:

"The Board can increase its salary via a simple motion and roll call vote. The increase will become effective on January 1 AFTER there has been an election in which at least 2 seats are up for election. (Code Section 15.2-1414.2)."

**STAFF RECOMMENDATION: Consider voting on the salary increase tonight or if you would like to place the vote on the agenda for a future meeting.**

6. [17-0435](#)

**"Proposed" Courtland Field Park Project**

A group of private donors approached the Board with a proposal to develop Courtland Field into a public space/venue amenity. Their request is to provide \$300,000 of private contributions toward the project if the County and Town could provide a dollar for dollar match of \$300,000 (\$150,000 each). The group will continue to perform fund-raising activities and if more than \$300,000 is received, these funds will be utilized to enhance the project area with no additional local funds match request greater than the \$300,000.

On March 16, 2017, the Board approved for the County's property, Courtland Field, to be developed into a public park and for a portion of the project area to be included in the Department of Housing and Community

Development Downtown Revitalization Grant Application which the Town of Appomattox will be submitting next week. Ms. Hitchcock, Region 2000, who is preparing the application explained to the Board that with the agreement for the use of the property as park space, the awarded amount toward the Courtland Park development portion of the project could be as much as \$140,000. Additionally, with a successful project award, the grant contribution would be applied equally towards the Town and County's \$150,000 public match commitment (reducing each locality's final local funds match contribution to \$80,000 each).

Staff Recommendation: The Board to consider to "authorize the County's participation in the Courtland Field project with the County's match commitment not to exceed \$150,000".

**CONSENT AGENDA**

---

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

7. 17-0417 **Invoices Submitted for Payment**

Please review the attached invoices dated March 9, 2017 and March 20, 2017 and consider approval for payment.

March 9, 2017	\$16,474.31
March 20, 2017	\$584,638.85
<b>TOTAL</b>	<b>\$601,113.16</b>

**Staff Recommendation: Approve invoices for payment in the amount of \$601,113.16 as presented.**

Documents: [Invoices- 3-9-2017.pdf](#), [Invoices - 3-20-2017.pdf](#)

---

8. 17-0428 **Minutes**

Please review the following draft minutes for additions, corrections or questions:

December 19, 2016 - Regular Scheduled Meeting

January 4, 2017- Organizational Meeting

January 17, 2017 - Joint Meeting with Virginia Cooperative Extension

January 17, 2017- Joint Meeting with Carver Price Alumni

Documents: [December 19 2016-Regular Scheduled Meeting.pdf](#),  
[January 4 2017-Organizational Meeting.pdf](#), [January 17 2017 - Joint Meeting with Extension.pdf](#), [January 17 2017 - Joint Meeting with Carver Price.pdf](#)

9. 17-0406 **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411	Books	\$106.00
7301-5401	Office Supplies	\$660.26
7301-5415	Summer Reading	\$509.00
	<b>TOTAL</b>	<b>\$1,275.26</b>

**Staff Recommendation: No new local funds are required**

---

---

10. [17-0407](#) **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-5408	Vehicle Power Equipment Supplies	<b>\$100.00</b>
-----------	----------------------------------	-----------------

RE: Reimbursement for towing services.

**Staff Recommendation: No new local funds are required**

11. [17-0408](#) **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002	Sheriff's Overtime	<b>\$540.80</b>
-----------	--------------------	-----------------

RE: Security performed by officers for ACHS basketball games.

**Staff Recommendation: No new local funds are required**

12. [17-0409](#) **Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$19,765.66
5301-2006	Group Life	\$1,455.32
5301-2002	ICMA-RC	\$648.32
	<b>TOTAL</b>	<b>\$21,869.30</b>

RE: Reimbursement for January & February 2017 Payroll

**Staff Recommendation: No new local funds are required**

13. [17-0410](#) **Capital Projects**

Please supplement by consent and appropriate the following:

9104-7013	School Capital Projects	<b>\$8,665.00</b>
-----------	-------------------------	-------------------

RE: Project - Roof Technology Center

**Staff Recommendation: The Board previously approved the funds for this project. Please appropriate local designated funds.**

14. [17-0411](#) **Sheriff's Department Drug Investigation Fund**

Please supplement by consent and appropriate the following:

3102-3010	Drug Investigation Fund	<b>\$4,000.00</b>
-----------	-------------------------	-------------------

**Staff Recommendation: No new local funds are required**

15. [17-0412](#) **Tourism**

Please supplement by consent and appropriate the following:

7104-3007	Advertising	<b>\$1,000.00</b>
-----------	-------------	-------------------

---

RE: Rental payment received from Wolfbane Productions for billboard rental per the Commission of Arts Grant agreement.

**Staff Recommendation: No new local funds are required**

16. [17-0413](#) **Economic Development**

Please supplement by consent and appropriate the following:

8105-6007 Special Projects **\$1,299.00**

RE: Reimbursement received from the Virginia Economic Development Partnership for the Site Characterization Grant award.

**Staff Recommendation: No new local funds are required**

17. [17-0422](#) **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002 Overtime **\$111.85**

RE: Reimbursement received from William Dews for security performed by the Appomattox County Sheriff's Department at the Carver-Price Cultural Center on May 14, 2017.

**Staff Recommendation: No new local funds are required**

18. [17-0426](#) **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-5408 Vehicle Power Equipment Supply **\$1,161.05**

RE: Reimbursement received from VACORP insurance on the 2012 Dodge Charger after the \$250 deductible was applied.

**Staff Recommendation: No new local funds are required**

19. [17-0427](#) **Sheriff's Department**

Please supplement by consent and appropriate the following:

3106-5401 Dare Program **\$100.00**

RE: Sheriff's Night Out Donations

**Staff Recommendation: No new local funds are required**

20. [17-0430](#) **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411 Books **\$92.75**

---

7301-5401	Office Supplies	\$176.50
	<b>TOTAL:</b>	<b>\$269.25</b>

**Staff Recommendation: No new local funds are required**

**ITEMS REMOVED FROM CONSENT  
ATTORNEY'S REPORT**

**ADMINISTRATOR'S REPORT  
REPORTS AND INFORMATIONAL ITEMS**

21. [17-0418](#)      **Appomattox County Public Schools**  
Attached for your review is a copy of the February, 2017 Month-end Financial report from Dr. Grasty and Bruce McMillan.
- Documents:            [School Board February Financial Report.pdf](#)
22. [17-0419](#)      **Robert E. Lee Soil & Water Conservation District**  
Attached for your review is a copy of the January 26, 2017 Monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.
- Documents:            [Robert E Lee Soil and Water Cons..pdf](#)
23. [17-0423](#)      **S & P Global Ratings**  
S & P Global Ratings raised its issuer credit rating (ICR) to "AA-" from "A+" on Appomattox County, VA and its rating to "A+" from "A" on Appomattox County Economic Development Authority's (EDA) series 2010 lease revenue funding bonds supported by the County. The outlook is stable for all ratings. The upgrade reflects the County's sustainable strong financial performance, resulting in available reserves of over 30% of expenditures over the past three audited years. A copy of the report is attached for your review.
- Documents:            [S & P Global Ratings.pdf](#)
24. [17-0425](#)      **Lynchburg District Spring Transportation Meeting**  
Please note the attached invitation concerning the upcoming VDOT public hearings.
- Documents:            [CTB public meeting.pdf](#)
25. [17-0431](#)      **Letter from Dana Mayberry**  
Ms. Mayberry requested that the attached letter concerning the Courtland Field project be distributed to the Board.
- Documents:            [Letter- Dana Mayberry.pdf](#)
-



---

26. [17-0433](#) **Holiday Lake 4-H Educational Center 75th Anniversary Celebration**

You are cordially invited to attend the Ribbon Cutting of the remodeled and expanded original girls bathhouse at the Holiday Lake 4-H Educational Center on March 30, 2017 at 12:00 noon. Lunch is at 12:30 pm and immediately following lunch there will be a short program celebrating the 75th Anniversary.

If you can attend, please RSVP by either emailing [pwillson@vt.edu](mailto:pwillson@vt.edu) or by calling the 4-H Center at (434) 248-5444.

### **SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

### **CLOSED SESSION**

### **UPCOMING MEETINGS**

**Tuesday, March 28, 2017 @ 6:30 PM**

Joint Meeting with Town Council  
Appomattox Municipal Building, Council Chambers  
210 Linden Street, Appomattox, Virginia

**Thursday, April 6, 2017 @ 6:00 PM**

Budget Work Session  
County Administration Conference Room  
153-A Morton Lane, Appomattox, Virginia

**Monday, April 17, 2017 @ 5:30 PM**

Budget Work Session  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

**Monday, April 17, 2017 @ 6:30 PM**

Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

### **ADJOURNMENT**